



**MEMORIAL VILLAGES WATER AUTHORITY**

8955 GAYLORD DRIVE, HOUSTON, TEXAS 77024-2903

PH: 713-465-8318

FAX: 713-465-8387

**APPLICATION FOR WATER METER INSTALLATION**

**Special Notice:** The applicant must first complete the “APPLICATION FOR WATER AND/OR SEWER SERVICE AVAILABILITY” and have received an executed “APPROVAL FORM” before this application will be processed.

**INSTRUCTIONS:** This application is for an approval from Memorial Villages Water Authority for the installation of a water meter(s) as described below. Complete the application and submit in person, by mail at the address listed above, by fax or, by e-mail at (www.mvwa.org).

(TYPE OR PRINT) Incomplete or illegible applications may delay the processing of this application.

DATE: \_\_\_\_\_

PROPERTY DESCRIPTION:

APPLICANT NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

HOUSTON, TEXAS 77024

RETURN ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPLICANTS SIGNATURE: \_\_\_\_\_ (or initials if filing on-line)

TELEPHONE NUMBER(S) Hm: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_  
Ofc: ( ) \_\_\_\_\_ Mobile: ( ) \_\_\_\_\_

**WATER METER(S) SIZE REQUESTED:** (check all that apply)

DOMESTIC

IRRIGATION

COMMERCIAL FIRE SERVICE

3/4-inch  1-inch  3/4-inch  1-inch  2-inch  3-inch  4-inch  6-inch

**Applicants requesting residential water meters (domestic or irrigation) larger than 1-inch must show written proof that the demand requirements prohibit the use of the smaller meter.**

**NOTE:** This application goes through a review and approval process based on the information submitted by the applicant. If approved, you will be contacted by our office and will receive an executed “APPROVAL FORM”. Once you have received this form, you must submit payment (as described on the approval form) to the Water Authority before the tap(s) and/or water meter(s) are installed. In addition, a “Customer Application and Service Agreement” must be executed by both the Owner and Water Authority before continuous service is provided. This form is only available at the offices of the Water Authority located at 8955 Gaylord Drive, Houston, Texas 77024. You must have a permit from the City having jurisdiction before connecting to any service installed by the Water Authority. Both the City and the Water Authority require inspections of all work performed before continuous service is provided. For inspections by the Water Authority, call 713-465-8318.