

MINUTES OF MEETING OF BOARD OF SUPERVISORS
OCTOBER 5, 2021

THE STATE OF TEXAS	§
COUNTY OF HARRIS	§
MEMORIAL VILLAGES WATER AUTHORITY	§

The Board of Supervisors (the "Board") of Memorial Villages Water Authority (the "Authority") met in regular session, open to the public, on October 5, 2021, at the Authority's office at 8955 Gaylord, Houston, Harris County, Texas at 7:00 p.m., whereupon the roll was called of the members of the Board, to wit:

Gary Schenk, President
Will Wilson, Vice President
Randolph Ewing, Secretary
Veronica Roa, Assistant Secretary
Cathy Stubbs, Assistant Secretary
Unal Baysal, Assistant Secretary
Locke Braly, Supervisor

Persons Attending. All members of the Board were present, resulting in a quorum. Also attending were Mr. Trey Cantu, General Manager of the Authority; Mr. John Davis of Langford Engineering, Inc. ("Langford"), Engineer for the Authority; Ms. Kathleen Ellison and Ms. Kaitlyn Malek of Norton Rose Fulbright US LLP ("NRF"), Attorneys for the Authority; and Mr. Tim Davis and Ms. Andrea Hermann, residents within the Authority.

Call to Order. The President called the meeting to order in accordance with notice posted pursuant to law, a copy of the Certificate of Posting of which is attached hereto as Exhibit "A," and the following business was transacted:

1. **Public Comments.** There were no public comments at this time.
2. **Approve minutes of the September 7, 2021 regular meeting.** Proposed minutes of the September 7, 2021 meeting, previously distributed to the Board, were submitted for consideration and approval. Upon motion by Supervisor Wilson, seconded by Supervisor Roa, after full discussion and the question being put to the Board, the Board voted to approve the minutes of the September 7, 2021 regular meeting, as amended.
3. **Status report on Gaylord Water Plant project and take any necessary action.** Mr. J. Davis discussed with the Board the Gaylord Water Plant project stating that construction has started on the tanks and is currently at 13.25% complete. He stated that the tank materials have a projected delivery date of November 24, 2021, per the email from Wharton-Smith, Inc., a copy of which is attached hereto as Exhibit "B." Mr. J. Davis further stated that since the Water Plant is offline, the Authority's water is coming from the Piney Point and Creekside plants, both of which are operating well. Discussion ensued regarding the project's budget.

Mr. J. Davis presented to the Board pay estimate no. 4 in the amount of \$110,250.00 to Wharton-Smith, Inc., a copy of which is attached hereto as Exhibit "C." Upon motion by Supervisor Ewing, seconded by Supervisor Stubbs, after full discussion and the question being put to the Board, the Board voted to approve pay estimate no. 4 in the amount of \$110,250.00 to Wharton-Smith, Inc.

Mr. Cantu presented to and reviewed with the Board the Gaylord Water Plant construction schedule and timeline, a copy of which is attached hereto as Exhibit "D." He stated that the timeline will help with further discussion of when fencing and landscaping will be taking place.

Mr. T. Davis inquired about the solicitation of bids for fencing and landscaping. He said he wanted to make sure he and his neighbors have input into the process of selecting the fencing and landscaping. Supervisor Baysal asked Mr. T. Davis to put his requests in writing. Mr. T. Davis said he has been advised not to put his requests in writing. Mr. Cantu stated that the Authority would contact the current contractor for a bid as well as get quotes from other contractors. Mr. Cantu stated that within the next few months there will be further discussion regarding the topic. Extensive discussion ensued.

4. Status update regarding Well No. 6 Emergency Repairs. Mr. J. Davis presented to and reviewed the revised recommendations for Well No. 6, a copy of which is attached hereto as Exhibit "E." He stated that this Well was originally built in 1983 and upon the initial inspection the Well is producing gravel making it no longer functional. He stated that in order to bring it back online, C&C Water Services, LLC ("C&C") will need to remove and replace a section of the liner that that is currently compromised. He stated that this will cost close to \$375,000. He further stated that a new motor control center will cost roughly \$160,000. Mr. J. Davis stated that these are just preliminary estimates and he will have the final cost at a later date. Discussion ensued regarding the repairs and further review of Well No. 6.

Supervisor Braly inquired about placing a generator at Well No. 6. Mr. Cantu stated that there is no space at that Well to place a generator and that Well No. 5 would be a better option for placement of a generator. Discussion ensued.

5. Status report on Wastewater Treatment Plant Grit Classifier project and take any necessary action. Mr. J. Davis stated that there has been another delay but the Grit Classifier is now expected to arrive the week of October 11, 2021. Mr. J. Davis stated that if the classifier arrives during the scheduled timeline, the project will be completed by the November meeting.

6. Update on Authority Water and Sewer Rates. Mr. Cantu reported that he was able to get the new Authority Water and Sewer Rates changed in the Authority's billing system faster than expected so the rates were effective with the October billing statement. He stated that he has put together a statement that will be included with the bill notifying the residents of the increase.

Mr. Cantu presented to and reviewed with the Board a Summary of Water Revenues, a copy of which is hereto attached at Exhibit "F." He reported that this represents a good view of where the Authority will be at the end of 2022.

7. **Renew Authority insurance, to wit: General Liability, Commercial Umbrella Liability, Supervisor and Officers Liability, Worker's Compensation, Errors and Omissions, Boiler and Machinery, Real and Personal Property, Automobile Physical Damage and Mobile Equipment and take any necessary action.** Mr. Cantu presented to and reviewed with the Board a rate comparison from TML, a copy of which is hereto attached at Exhibit "G." Mr. Cantu reported on the cyber security liability insurance and deductibles. He stated that the Authority is currently insured at the Tier 1 level, which is a million dollar coverage plan. He recommended that the Authority move to Tier 2 coverage, which has broader coverage for a minimal increase in premium. Supervisor Braly suggested that the property values for the property insurance be reviewed to make sure they are sufficient. The Board also inquired about having Directors and Officers liability Insurance and requested that Mr. Cantu further investigate the costs of having coverage. Extensive discussion ensued.

Upon motion by Supervisor Braly, seconded by Supervisor Stubbs, after full discussion and the question being put to the Board, the Board voted to approve: (1) the renewal of the TML Insurance; (2) switching from Tier 1 to Tier 2 for cyber security coverage; and (3) obtaining additional information on the directors and officers liability insurance.

8. **Consider credit agreement for liquidity contingency planning and take any necessary action.** Mr. Cantu presented to and reviewed with the Board the Working Capital Loan Option, a copy of which is hereto attached at Exhibit "H." He stated that after last month's discussion regarding the Authority's finances, he contacted Allegiance Bank to discuss options for a short term revenue note. Discussion ensued regarding the potential fees that could be incurred. It was the consensus of the Board to have Mr. Cantu follow up with Allegiance Bank regarding the short term revenue note options and get a term sheet for further review.

9. **Manager's Report including: monthly water samples, Wastewater Treatment Facility's monthly discharge compliance, Tax Recap, Investment Report on the Authority's investments, monthly Identity Theft Compliance Report, and any other matters concerning business of the Authority.** Mr. Cantu presented to and reviewed with the Board the Manager's Report.

Mr. Cantu presented the Discharge Monitoring Report, a copy of which is attached hereto as Exhibit "I."

Mr. Cantu presented the Wastewater Treatment Facility Monthly Operating Report, a copy of which is attached hereto as Exhibit "J." He stated that there were no violations this month and that everything is in compliance.

Mr. Cantu presented the Monthly Tax Office Report, a copy of which is attached hereto as Exhibit "K."

Mr. Cantu reported that there were no identity theft issues within the month.

Mr. Cantu presented the Funds Balance – Investment Report, a copy of which is attached hereto as Exhibit "L."

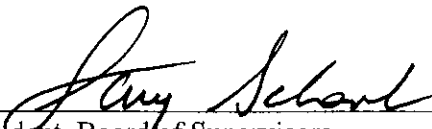
Mr. Cantu presented the Budget Variance Quarterly Report, a copy of which is attached hereto as Exhibit "M." Discussion ensued regarding the variances.

10. Authorize payment of bills. Upon motion by Supervisor Ewing, seconded by Supervisor Stubbs, after full discussion and the question being put to the Board, the Board voted unanimously to approve payment of the bills, a list of which is attached hereto as Exhibit "N."

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

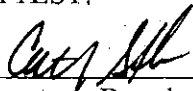
* * *

The above and foregoing minutes were passed and approved by the Board of Supervisors on November 2, 2021.



President, Board of Supervisors

ATTEST:



Secretary, Board of Supervisors

(AUTHORITY SEAL)

CERTIFICATE OF POSTING

THE STATE OF TEXAS
COUNTY OF HARRIS
MEMORIAL VILLAGES WATER AUTHORITY

§
§
§

I hereby certify that on OCTOBER 1, 2021 I posted the Notice of Meeting of the Board of Supervisors of Memorial Villages Water Authority, a true copy of which is attached hereto, on the Authority's website and at a place convenient to the public at 8955 Gaylord, Houston, Texas 77024, the administrative office of the Authority within its boundaries, as required by law.

EXECUTED this 1 day of OCTOBER, 2021.



MEMORIAL VILLAGES WATER AUTHORITY
8955 GAYLORD
HOUSTON, TEXAS 77024

In accordance with Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code, both as amended, take notice that the Board of Supervisors of Memorial Villages Water Authority will meet in regular session, open to the public, at the Water Authority's Building, 8955 Gaylord, Houston, Texas, 77024, a location within the Authority, at 7:00 p.m. on **Tuesday, October 5, 2021**. At such meeting, the Board will consider the following:

1. Public Comments;
2. Approve minutes of the September 7, 2021 regular meeting;
3. Status report on Gaylord Water Plant project, consider Pay Estimate #4, requested improvements in the area, and any necessary action;
4. Status update regarding Well No. 6 Emergency Repairs and take any necessary action;
5. Status report on Wastewater Treatment Plant Grit Classifier project and take any necessary action;
6. Update on Water and Sewer Rates;
7. Renew Authority Insurance, to wit: General Liability, Commercial Umbrella Liability, Supervisor and Officers Liability, Worker's Compensation, Errors and Omissions, Boiler and Machinery, Real and Personal Property, Automobile Physical Damage and Mobile Equipment and take any necessary action;
8. Consider credit agreements for liquidity contingency planning and take any necessary action;
9. Manager's Report including; monthly water samples, Wastewater Treatment Facility's monthly discharge compliance, Tax Recap, Investment Report on the Authority's investments, monthly Identity Theft Compliance Report, and any other matters concerning business of the Authority; and
10. Authorize payment of bills.

Norton Rose Fulbright US LLP, attorneys for Authority

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the Authority's office at (713) 465-8318 at least three business days prior to the meeting so that appropriate arrangements can be made.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to, Section 551.071 - for the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Norman E. Gutierrez

From: Tyler O'Brien <tobrien@whartonsmith.com>
Sent: Friday, October 1, 2021 10:04 AM
To: Norman E. Gutierrez; John Davis
Subject: Fwd: 21-028 MVWA Gaylord WP Imp - Delivery Dates

Sent from my iPhone

Begin forwarded message:

From: Aaron Nelson <aaron@northernsteeltanks.com>
Date: September 30, 2021 at 4:14:42 PM CDT
To: Tyler O'Brien <tobrien@whartonsmith.com>
Cc: Aaron Mollohan <amolohan@whartonsmith.com>
Subject: Re: 21-028 MVWA Gaylord WP Imp - Delivery Dates

Tyler,

For the starter ring:

It is still en route. Current projection is Monday/Tuesday. I have reminded them again of the need for 24 hour notice. For background, the starter did go into NY port, cleared customs, and was moved to a semi for inland trucking. As of sometime earlier today, that truck was in Greensboro, NC.

For the balance of tank:

The tank materials, with the exception of one manway, is at Permastore (UK). This includes the dome material. They use a 3rd party for the color match coating on the manways and sent one manway back as it did not meet their standards.

Pickup from Permastore: ~10/18

Depart UK Port: Scheduled 10/23

Arrive Houston Port: Scheduled 11/17

Deliver to Site: Projected 11/24

Permastore is working on photos and I will transmit as soon as I receive.

Thank you,

Aaron Nelson, PE (MN)
Northern Steel Tanks, LLC
218-779-2409

From: Tyler O'Brien <tobrien@whartonsmith.com>
Sent: Tuesday, September 28, 2021 11:22 AM
To: Aaron Nelson <aaron@northernsteeltanks.com>
Cc: Aaron Mollohan <amolohan@whartonsmith.com>; Andre Boagni <aboagni@whartonsmith.com>;
Dennis Wang <dwang@whartonsmith.com>
Subject: 21-028 MVWA Gaylord WP Imp - Delivery Dates

Aaron,

Can you please update me on where we stand with the delivery of the starter ring.

1. What is the expected delivery date?
2. Do you have a tracking number?

Tank Delivery

1. Where is the tank as of now?
2. What is the shipment date out of port?
3. When is it expected to arrive in Houston Port?
4. Can you send pictures?

I would like to have a detailed timeline of expected dates now that we are closer to the shipment of this material. Please keep me posted.

Thank You,

Tyler O'Brien | Assistant Project Manager | Water/WasteWater Division, Houston TX
Wharton-Smith, Inc. | Construction Group of Choice | www.whartonsmith.com

202 Industrial Blvd, Suite 104, Sugar Land, TX 77478
Office: (281) 343-3090 | Cell: 813-613-5288 | tobrien@whartonsmith.com

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This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

**C.H. Robinson International, Inc.**

Correspondence Address:

14800 Charlson Road, Suite 400

Eden Prairie, MN 55347

United States

T: +1 (952) 352-2887 F: +1 (952) 352-2888

FMC License # 3282

CHB License # 11502

Date: 01-Oct-21

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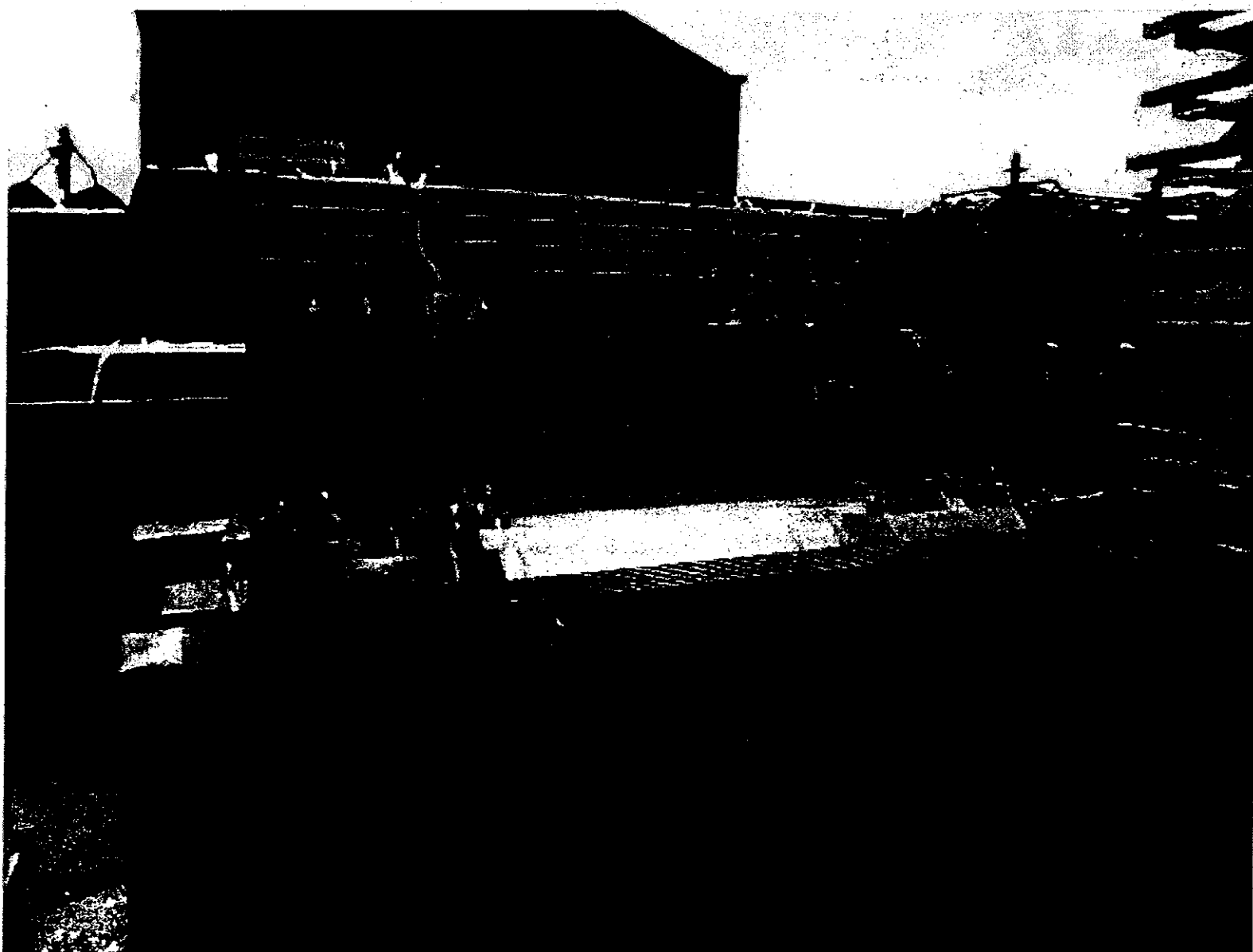
Ocean Booking Confirmation

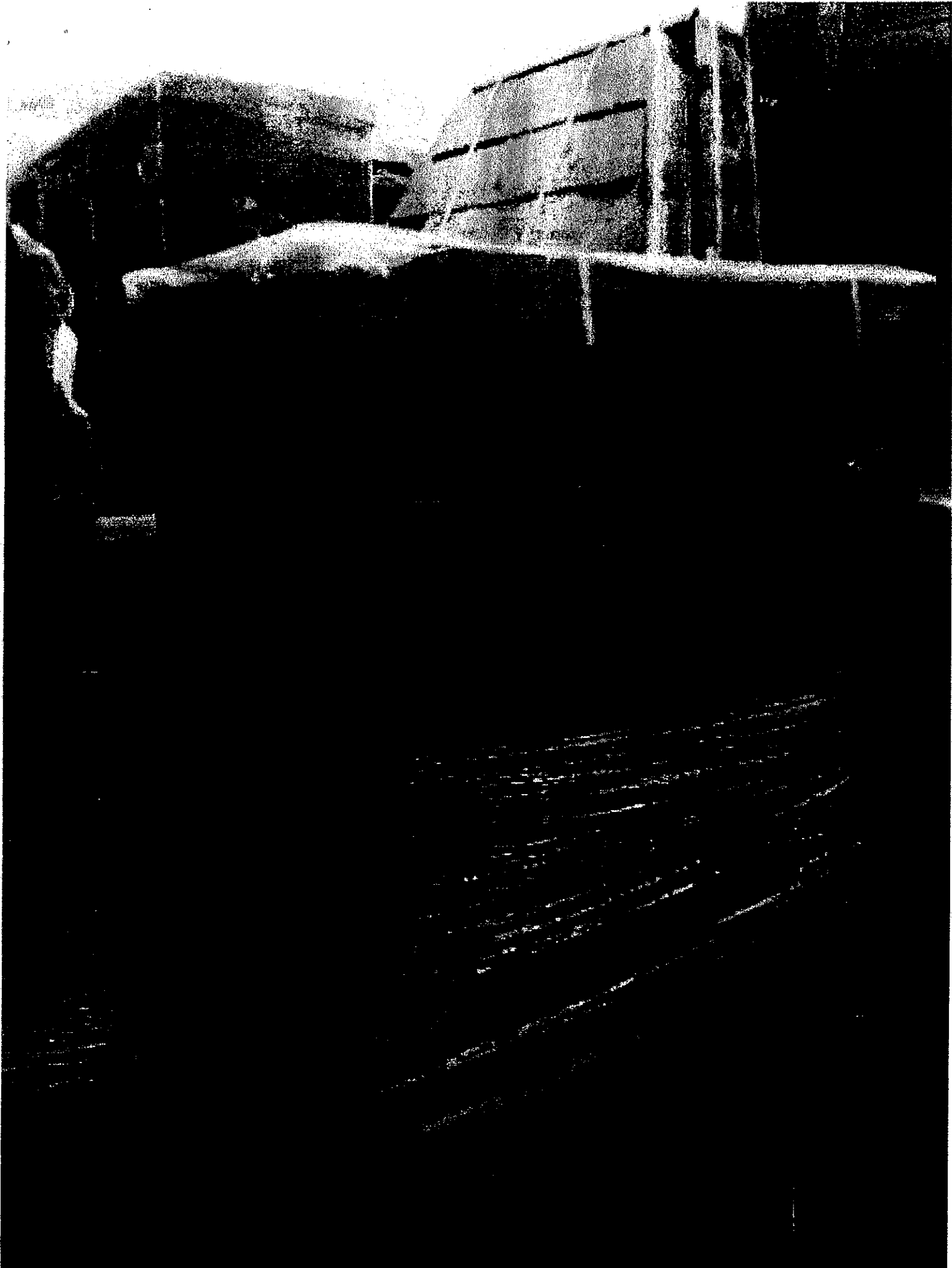
The following is your most recent booking confirmation with C.H. Robinson International, Inc.

To: Northern Steel Tanks, LLC		CHR # 369783044	
Attn: Aaron Nelson			
From: Christine Reese			
Shipper		Notify Party	
Permastore Limited		Northern Steel Tanks, LLC	
EYE		7301 Parkview Drive	
SUFFOLK		MOUNDS VIEW, MN 55112	
EYE		United States	
IP23 7HS			
Consignee		Reference Numbers	
Northern Steel Tanks, LLC		Booking #: 78562821	
7301 Parkview Drive		Cargo Cut Off: 21-Oct-21 00:00	
MOUNDS VIEW, MN 55112		House B/L #: 369783044LHR	
United States		Service Level: Door - Door	
Carrier: Christal Lines		INCO Term: FCA - EYE	
Vessel/Voyage: SANTA VIOLA/020W		Freight Terms: Collect	
Mother Vsl ETD: 23-Oct-21 00:00		Cargo Ready: 18-Oct-21	
Feeder Vessel/Voyage:		CUSTOMER: TRANSLOAD, 20441	
Event Information			
Origin: Permastore Limited		EYE, GB	
Port of Departure:		London, GB	
Port of Destination:		Houston, TX	
Destination: Wharton Smith, INC.		HOUSTON, TX	
Shipment Details			
Container	Pieces/Type	Description	Weight/Volume
20441	1 20FT	20' STANDARD CONTAINER glass lined storage tanks 1	
20441	1 40HC	40' HIGH CUBE CONTAINER glass lined storage tanks 1	
C.H. Robinson International, Inc. is proud to provide this service to you!			
Thank you, Christine Reese			
Email: Christine.Reese@chrobinson.com			

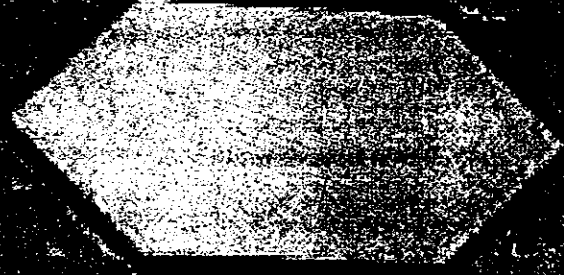












NORTHERN STREET

NO. 20441-TH

6 K9

Langford Engineering, Inc.
1080 West Sam Houston Parkway North, Suite 200
Houston, Texas 77043

MONTHLY ESTIMATE NO. 4
LEI Job No. 032-117 Contract No. 2

Memorial Villages Water Authority

Gaylord Water Plant Improvements

1-Sep-21

Thru

30-Sep-21

Owner: Memorial Villages Water Authority
8955 Gaylord
Houston, TX 77024

Contractor: Wharton-Smith, Inc.
750 Monroe Rd.
Sanford, FL 32771

Contract Time: 360 Calendar Days

Extensions: 0 Calendar Days

Total Time: 360 Calendar Days

Time Used: 171 Calendar Days

Contract Dated: 2-Apr-2121

Work Order Dated: 12-Apr-2021

Completion Date: 7-Apr-2022 (Scheduled)
(Actual)

Percent Time Used: 47.50%

Percent Complete: 13.25%

Current Contract: \$3,643,142.50

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Period	Work This Period	Qty To Date	Unit Price	Total Amount
Base Bid								
1.	Mobilization of Equipment, Materials and Personnel on Site, Equipment Storage, Including Installation of Construction/Safety Fencing, as per Plans and Specifications, Not to Exceed 5% of Base Bid Items	1	L.S.	1.00	0.00	1.00	\$ 150,000.00	\$150,000.00
2.	Demolition of Proper Disposal (in Compliance with all Applicable State and Local Laws) of Booster Pump Station, Including Clear Well Basin and Backfill, Five (5) Vertical Turbine Pumps and Motors, Header Piping, and Appurtenances, as per Plans and Specifications, Complete in Place							
2.1	Demo Booster Pumps, Motors, and Header Piping	1	L.S.	0.00	0.00	0.00	\$ 19,000.00	\$0.00
2.2	Demo Clearwell and Walls to 24" Below Bottom of Pavement	1	L.S.	0.00	0.00	0.00	\$ 13,000.00	\$0.00
2.3	Flow Fill Clearwell	1	L.S.	0.00	0.00	0.00	\$ 3,000.00	\$0.00
3.	Demolition and Proper Disposal (in Compliance with all Applicable State and Local Laws) of 60' Diameter x 24' High Existing Steel Welded Ground Storage Tank and Associated Concrete Ringwall Foundation, Piping, and Appurtenances, as per Plans and Specifications, Complete in Place							
3.1	Tank 1 Demo							
3.1.1	Demo GST Dome and Wall Panels	1	L.S.	0.00	0.00	0.00	\$ 30,000.00	\$0.00
3.1.2	Demo Ringwall Foundation	1	L.S.	0.00	0.00	0.00	\$ 22,000.00	\$0.00
3.1.3	Demo Associated Above Ground Piping	1	L.S.	0.00	0.00	0.00	\$ 8,000.00	\$0.00
3.2	Tank 2 Demo							
3.2.1	Demo GST Dome and Wall Panels	1	L.S.	0.00	0.00	0.00	\$ 30,000.00	\$0.00
3.2.2	Demo Ringwall Foundation	1	L.S.	0.00	0.00	0.00	\$ 22,000.00	\$0.00
3.2.3	Demo Associated Above Ground Piping	1	L.S.	0.00	0.00	0.00	\$ 8,000.00	\$0.00
4.	Demolition and Proper Disposal (in Compliance with all Applicable State and Local Laws) of Site Water Line Piping, Including Excavation, Backfill, and Staging, Above Ground and Buried, as per Plans and Specifications, Complete in Place							
4.1	Demo 4" Water Line	1	L.S.	0.00	0.00	0.00	\$ 3,000.00	\$0.00
4.2	Demo 8" Water Line	1	L.S.	0.00	0.00	0.00	\$ 7,000.00	\$0.00
4.3	Demo 12" Water Line	1	L.S.	0.00	0.00	0.00	\$ 5,000.00	\$0.00
4.4	Demo 16" Water Line	1	L.S.	0.00	0.00	0.00	\$ 7,000.00	\$0.00
4.5	Demo 18" Water Line	1	L.S.	0.00	0.00	0.00	\$ 3,000.00	\$0.00

5.	Demolition and Proper Disposal (in Compliance with all Applicable State and Local Laws) of Existing Storm Sewer System, Including Inlets and Piping, as per Plans and Specifications, Complete in Place							
5.1	Demo Storm Inlet & Pipe Between GST 1 & 2	1	L.S.	0	0	0 \$	2,000.00	\$0.00
5.2	Demo Storm Inlet & Pipe S of GST 2	1	L.S.	0	0	0 \$	1,000.00	\$0.00
5.3	Demo Inlet at BPS	1	L.S.	0	0	0 \$	1,000.00	\$0.00
5.4	Demo Inlet at Office	1	L.S.	0	0	0 \$	1,000.00	\$0.00
6.	Demolition and Proper Disposal (in Compliance with all Applicable State and Local Laws) of Concrete Pavement, Including Saw Cutting, 6" Curb and Sidewalks, as per Plans and Specifications, Complete in Place	930	S.Y.	50	0	50 \$	15.00	\$750.00
7.	Furnish and Install Booster Pump Station, Including Reinforced Concrete Foundation and Supports, Five (5) Horizontal Split Case Pumps and Motors, Suction and Discharge Header Piping, Fittings, Valves,							
7.1	Submittals	1	L.S.	1	0	1 \$	5,000.00	\$5,000.00
7.2	Subgrade Prep	1	L.S.	0	0	0 \$	35,000.00	\$0.00
7.3	Form and Pour Slab	1	L.S.	0	0	0 \$	90,000.00	\$0.00
7.4	Form and Pour Pump Pads	1	L.S.	0	0	0 \$	25,000.00	\$0.00
7.5	Install Flange Piping and Valves	1	L.S.	0	0	0 \$	125,000.00	\$0.00
7.6	Install Pumps	1	Ea.	0	0	0 \$	25,000.00	\$0.00
8.	Remove Existing Chlorine Analyzer Electrical Conduit, Replace Conduit as Required, and Install Dual Exterior Receptacle Adjacent to City of Houston Supply Line, Including Associated Electrical, Complete in Place	1	L.S.	0	0.00	0 \$	5,000.00	\$0.00
9.	Furnish and Install Storm Drainage System Including Inlets, Piping of Type and Size Shown and Connection to Existing Storm System as per Plans and Specifications, Complete in Place							
9.1	Install Storm Inlets	8	Ea.	0	0	0 \$	3,000.00	\$0.00
9.2	Install 8" PVC Storm Sewer	1	L.S.	0	0	0 \$	2,000.00	\$0.00
9.3	Install 18" PVC Sewer	1	L.S.	0	0	0 \$	4,000.00	\$0.00

10.	All Work and Materials Associated with the Installation of all Waterline Yard Piping, Including Excavation, Bedding and Backfill, Valves, Valve Boxes and Covers, Fittings, and Appurtenances, Tie-In to Existing and Proposed Waterlines, Meter Vaults, and Ground Storage Tanks, Disinfection and Testing for a Fully Functioning System, as per Plans and Specifications, Complete in Place							
10.1	Install 3/4" Service Line	1 L.S.	0	0	0 \$	10,000.00	\$0.00	
10.2	Install 4" Water Line	1 L.S.	0	0	0 \$	20,000.00	\$0.00	
10.3	Install 12" Fill Line	1 L.S.	0	0	0 \$	60,000.00	\$0.00	
10.4	Install 12" Equalization Line	1 L.S.	0	0	0 \$	15,000.00	\$0.00	
10.5	Install 12" Discharge Line to S. Meter Vault	1 L.S.	0.75	0.00	0.75 \$	110,000.00	\$82,500.00	
10.6	Install 12" Discharge N. of the BPS	1 L.S.	0	0	0 \$	60,000.00	\$0.00	
10.7	Install 16" Fill Line	1 L.S.	0	0	0 \$	45,000.00	\$0.00	
10.8	Install 18" Suction Line @ GST	1 L.S.	0	0	0 \$	40,000.00	\$0.00	
10.9	Install 18" Suction Line @ BPS	1 L.S.	0	0	0 \$	40,000.00	\$0.00	
11.	12" Ductile Iron Pipe, (ANSI/AWWA C151/A21.51), Class 51, Waterline, Directional Bore Construction, All Depths, Including Fittings, as per Plans and Specifications, Complete in Place	75 L.F.	75	0	75 \$	260.00	\$19,500.00	
12.	Removal and Replacement of 6" Fire Hydrant Assembly (AWWA C-502), Including 12" x 6" Tee, 6" Gate Valve and Valve Box), 5-Foot Bury, Complete in Place	1 L.S.	0	0	0 \$	6,000.00	\$0.00	
13.	Wet Connection, Including but not Limited to Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking, and Restraining Rods, All Sizes and Pipe Materials, as per Plans and Specifications, Complete in Place	6 Ea.	0	0	0 \$	650.00	\$0.00	
14.	Temporary Electrical System - Provide and Install all Electrical Work, Including Service Equipment, Temporary Generator, Conduit, Conductors to Serve MVWA Office Building, Garage/Shop, Carport, and Fence Lighting, Including Removal Upon Project Completion, as per Plans and Specifications	1 L.S.	0	1	1 \$	40,000.00	\$40,000.00	
15.	Temporary Electrical Service Allowance by Local Utility Provider for Installation of Service Drop. Owner Shall Pay Exact Amount Once Provided with Actual Ticket Invoice Documentation, Complete in Place	1 L.S.	0	0.00	0 \$	50,000.00	\$0.00	

16.	Permanent Electrical System - Provide and Install all Electrical Work, Including Service Equipment, Demolition and Removal of Existing Motor Control Center, Installation of New Motor Control Center, Modify Autosensory Controls for Existing Water Well, and Proposed Booster Pump Station, Lighting, and Conductors, as per Plans and Specifications, Complete in Place							
16.1	Electrical Submittal	1 L.S.	1	0	1 \$	20,000.00	\$20,000.00	
16.2	Demo	1 L.S.	0	0	0 \$	90,000.00	\$0.00	
16.3	Duct Bank Install	1 L.S.	0.00	0.75	0.75 \$	110,000.00	\$82,500.00	
16.4	MCC Install	1 L.S.	0	0	0 \$	100,000.00	\$0.00	
16.5	Autosensory Modifications	1 L.S.	0	0	0 \$	30,000.00	\$0.00	
16.6	BPS Electrical Rough In	1 L.S.	0	0	0 \$	80,000.00	\$0.00	
16.7	BPS Switches Install	1 L.S.	0	0	0 \$	20,000.00	\$0.00	
16.8	BPS Cabling & Termination	1 L.S.	0	0	0 \$	40,000.00	\$0.00	
16.9	MCC Building Cabling & Termination	1 L.S.	0	0	0 \$	50,000.00	\$0.00	
16.1	Lighting &	1 L.S.	0	0	0 \$	5,000.00	\$0.00	
16.11	Grounding Loop Install	1 L.S.	0	0	0 \$	5,000.00	\$0.00	
17.	Permanent Electrical System Allowance by Local Utility Provider for Installation of Service Drop. Owner shall pay Exact Amount Once Provided with Actual Ticket Invoice Documentation, Complete in Place	1 L.S.	0	0	0 \$	7,000.00	\$0.00	
18.	All Work and Materials for the Demolition and Repair of MCC Building Interior Floor Slab Required for Installation of Electrical Conduits for Service to MCC, Including Excavation and Backfill as per Plans and Specifications, Complete in Place							
18.1	Sawcut/Remove Slab	1 L.S.	0	0	0 \$	13,000.00	\$0.00	
18.2	Excavation	1 L.S.	0	0	0 \$	6,000.00	\$0.00	
18.3	Backfill	1 L.S.	0	0	0 \$	4,000.00	\$0.00	
18.4	Form and Pour New MCC Slab	1 L.S.	0	0	0 \$	3,000.00	\$0.00	
19.	Construction of MCC Building Interior Partition Wall, with FRP Pocket Sliding Door, Interior Ceiling, Drywall Installation, Window Replacement, and Painting of Building Interior and Exterior, as per Plans and Specifications (This Item Does not Include Work Described in Bid Item No. 18), Complete in Place							
19.1	Window Replacement	1 L.S.	0	0	0 \$	10,000.00	\$0.00	
19.2	Install Partition Wall/Sliding Door/Drywall	1 L.S.	0	0	0 \$	15,000.00	\$0.00	
19.3	Interior Ceiling Improvements	1 L.S.	0	0	0 \$	6,000.00	\$0.00	

19.4	Clean/Surface Prep/Coat (Interior and Exterior)	1 L.S.	0	0	0 \$	4,000.00	\$0.00
20.	8" Thick Reinforced Concrete Pavement, Including all Construction and Expansion Joints and Joint Sealants, as per Plans and Specifications, Complete in Place	825 S.Y.	0	0	0 \$	92.00	\$0.00
21.	Cement-Stabilized Sand Subgrade Material for Concrete Pavement as per Plans and Specifications, Complete in Place	140 C.Y.	0	0	0 \$	32.00	\$0.00
22.	Preparation, Manipulation, and Compaction of 6" Thick Cement-Stabilized Sand Subgrade Under Pavement, Including Excavation and Grading as per Plans and Specifications, Complete in Place	825 C.Y.	0	0	0 \$	14.00	\$0.00
23.	All Work and Materials Associated with Construction of 5" Thick Reinforced Concrete Sidewalks and Joints Including Stabilized Subgrade and Sidewalk Ramps, as per Plans and Specifications, Complete in Place	65 S.Y.	0	0	0 \$	85.00	\$0.00
24.	All Work and Materials Associated with Construction of 6" Reinforced Concrete Curb, as per Plans and Specifications, Complete in Place	165 L.F.	0	0	0 \$	30.00	\$0.00
25.	Replace Existing Surface Water 12" ACV with New Watts Dual Solenoid Flow Control Valve & Tie-In to Existing SCADA System at City of Houston Surface Water Meter Run, Including Electrical & Programming Additions and/or Modifications, as per Plans and Specifications, Complete in Place	1 L.S.	0	0	0 \$	18,000.00	\$0.00
26.	All Work and Materials Associated with Abrasive Blasting and Coating of Existing Water Well No. 1, Including Well Head and Well Header Piping Final Color Shall be Forest Green as Approved by Engineer, as per Plans and Specifications, Complete in Place	1 L.S.	0	0	0 \$	2,500.00	\$0.00
27.	All Work and Materials Associated with Abrasive Blasting and Coating of Existing Water Meter Run, Including Valves and Appurtenances, Final Color shall be Forest Green, as Approved by Engineer, as per Plans and Specifications, Complete in Place	1 L.S.	0	0	0 \$	2,500.00	\$0.00
28.	Concrete Meter Vault, Including Tie-In to Proposed Yard Piping Appropriately Sized Aluminum Pedestrian Rated Lid, 10" MVWA Venturi Flow Meter, and Associated Pressure Sensor Lines as per Plans and Specifications						
28.1	Install S 12" Meter Vault	1 Ea.	0	0	0 \$	32,000.00	\$0.00

28.2	Install N 12" Meter Vault	1 Ea.	0	0	0 \$	32,000.00	\$0.00
29.	Furnish and Install Reinforced Concrete Meter Vault, Including Tie-In to Proposed Yard Piping Appropriately Sized Traffic Rated (H-20) Lid, 16" MVWA Electronic Flow Meter on 16" Surface Waterline and Electronic Transmitter Around 5' Above Ground with Aluminium Sun Shield and Associated Electrical, as per Plans and Specifications, Complete in Place						
29.1	Install 16" Meter Vault	1 Ea.	0	0	0 \$	45,000.00	\$0.00
30.	Furnish and Install Eclipse Model 88WC Sampling Station, as per Plans and Specifications, Complete in Place	1 L.S.	0	0	0 \$	1,000.00	\$0.00
31.	Trench Safety System for all Pipe, Sizes, all Depths, All Soil Types, Complete in Place	560 L.F.	0	0	0 \$	10.00	\$0.00
32.	Furnish and Install 6" Removable Steel or Concrete Filled Pipe Bollards with Barco Products Sliding Flat-Top Reflective Post Sleeves (Yellow with Red Reflective Stripes) as Approved by Engineer, as per Plans and Specifications, Complete in Place	10 Ea.	0	0	0 \$	500.00	\$0.00
33.	All Work and Materials for Parking Site Striping, Including ADA Compliant Striping, as per Plans & Specifications, Complete in Place	1 L.S.	0	0	0 \$	1,000.00	\$0.00
34.	Installation, Maintenance, and Removal of Erosion Control Structures, as per Plans and Specifications, Complete in Place	1 L.S.	1	0	1 \$	300.00	\$300.00
35.	Cut, Plug, and Abandon Existing Waterlines, All Sizes, All Depths, as per Plans and Specifications, Complete in Place	3 Ea.	0	0	0 \$	3,000.00	\$0.00
36.	All Work and Materials Associated in the Abandonment of Existing Gate Valves and Boxes, Including Closing of Existing Gate Valve, Removal of Existing "Type A" Box, Appropriate Backfilling Block Sod, or 2" Concrete Cap (Dependent on Valve Location), as per Plans and Specifications, Complete in Place	6 Ea.	0	0	0 \$	600.00	\$0.00
37.	All Work and Materials Associated with Removal of Existing Chain Link Fence and Replacing with Proposed 8" Site Western Red Cedar Fencing, with Cap, Trim, and Steel Posts, One Sided Pickets, Including Concrete Supports and Painting with Color Approved by Owner, as per Plans and Specifications, Complete in Place	440 L.F.	0	0	0 \$	180.00	\$0.00

38.	All Work and Materials Associated with Removal of Existing Chain Link Fence and Replacing with Proposed 8" Polyurethane Painted Black Iron Rod Fencing with Metal Lath Screening (Expanded Metal), Including Concrete Supports, as Approved by Owner, Complete in Place	35	L.F.	0	0	0 \$	200.00	\$0.00
Alt. B	Furnish Material and Labor to Install New Forest Green 62" Diameter x 24' Height, 530,000 Gallon Glass-Fused-to-Steel Bolted Ground Storage Tank with Painted Low Profile Roof, as Manufactured by PermaStore, not to Exceed 6' in Height from Top of Tank Wall to Top of Dome, (Paint Color Shall Match Tank), Forest Green Aluminum Roof Guard Rail, Non-Slip Tape, Tank Shell Access, Manways, Interior Floor Drains and Associated 8" Gate Valve, (NRG), (IBBM), and Gate Valve and Cover, Including, 8" Pipe Connections to Inlet, Exterior Ladder, and Fiberglass Interior Ladder System, NSF 61 Cert, Interior Floor Coating, COH Fill Line, Well Fill Ines, Equalization Line, 18" Suction Flow Line, Overflow Line and Tie-In to Existing 18" Suction Line as Shown on Plans, Including Valves, Fittings, Supports, Sample Port, Pressure Sensor Line, and Level Gauge, Concrete Reinforced Foundation (4,000 PSI min.), Including Design per Soil Reports (Texas P.E.); and Tank Disinfection, per AWWA and Start-Up, Full MWWA Approval, as per Plans and Specifications, Design for Future Height Adjustment from 24' to 33' Wall Height, Complete in Place							
B.1	Approved Tank Submittals	1	L.S.	1	0	1 \$	75,000.00	\$75,000.00
B.2	Tank 1							
B.2.1.	Subgrade Prep	1	L.S.	0	0	0 \$	30,000.00	\$0.00
B.2.2.	Install and Under Piping	1	L.S.	0	0	0 \$	25,000.00	\$0.00
B.2.3.	Form and Pour Ringwall	1	L.S.	0	0	0 \$	100,000.00	\$0.00
B.2.4.	Backfill	1	L.S.	0	0	0 \$	50,000.00	\$0.00
B.2.5.	Form and Pour Tank Slab	1	L.S.	0	0	0 \$	100,000.00	\$0.00
B.2.6.	Install Wall Panels	1	L.S.	0	0	0 \$	172,500.00	\$0.00
B.2.7.	Install Dome	1	L.S.	0	0	0 \$	125,000.00	\$0.00
B.2.8.	Tank Piping Connection (Fill Suction EQ)	1	L.S.	0	0	0 \$	20,000.00	\$0.00
B.2.9.	Floor Coating	1	L.S.	0	0	0 \$	10,000.00	\$0.00
B.2.10.	Disinfection	1	L.S.	0	0	0 \$	5,000.00	\$0.00
B.3.	Tank 2							
B.3.1.	Subgrade Prep	1	L.S.	0	0	0 \$	30,000.00	\$0.00
B.3.2.	Install in and Under Piping	1	L.S.	0	0	0 \$	25,000.00	\$0.00
B.3.3.	Form and Pour Ringwall	1	L.S.	0	0	0 \$	100,000.00	\$0.00
B.3.4.	Backfill	1	L.S.	0	0	0 \$	50,000.00	\$0.00

B.3.5.	Form and Pour Tank Slab	1 L.S.	0	0	0 \$	100,000.00	\$0.00
B.3.6.	Install Wall Panels	1 L.S.	0	0	0 \$	172,500.00	\$0.00
B.3.7.	Install Dome	1 L.S.	0	0	0 \$	125,000.00	\$0.00
B.3.8.	Tank Piping Connection (Fill, Suction, EQ)	1 L.S.	0	0	0 \$	20,000.00	\$0.00
B.3.9.	Floor Coating	1 L.S.	0	0	0 \$	10,000.00	\$0.00
B.3.10.	Disinfection	1 L.S.	0	0	0 \$	5,000.00	\$0.00
Supplemental Items							
a.	Extra Concrete as Approved by Engineer, Complete in Place	50 C.Y.	0	0	0 \$	300.00	\$0.00
b.	Extra Bank-Sand Bedding and/or Backfill, as Approved by Engineer, Complete in Place	50 C.Y.	0	0	0 \$	25.00	\$0.00
c.	Extra Aggregate Bedding as Approved by the Engineer, Complete in Place	100 C.Y.	0	0	0 \$	40.00	\$0.00
d.	Extra Cement-Stabilized Sand Backfill as Approved by Engineer, Complete in Place	100 C.Y.	0	0	0 \$	40.00	\$0.00
e.	Extra Reinforced Steel or Extra Welded Wire Fabric, as Approved by Engineer, Complete in Place	500 Lb.	0	0	0 \$	1.00	\$0.00
f.	Additional Underground 1" Electrical Conduit Without Conductors, as Necessary, as Approved by Engineer, Complete in Place	200 L.F.	0	0	0 \$	20.00	\$0.00
g.	Additional Select Fill for the Use of GST Subgrade, as Necessary, as Approved by Engineer, Complete in Place	100 C.Y.	0	0	0 \$	25.00	\$0.00
h.	Removal of Existing Expansion Joints, and Application of Joint Sealants as Approved by Owner, Complete in Place	2,000 L.F.	0	0	0 \$	8.00	\$0.00
i.	Furnish and Install Additional 12" Resilient Seat Gate Valve (AWWA C-509), NSF61, IBBM, NRS, Counter-Clockwise Open (M.J.), with Valve Box, as Approved by Engineer, Complete in Place	2 Ea.	0	0	0 \$	2,500.00	\$0.00
j.	Remove and Replacement of Existing 18" Ductile Iron Pipe Waterline, Open-Cut Construction, All Depths, Including Excavation, Bedding and Backfill, Fittings, as Approved by Engineer, Complete in Place	50 L.F.	0	0	0 \$	225.00	\$0.00

Change Order No. 1

39.	All Work and Materials Associated with Cutting and Removing Approximately 25 L.F. of 12" Asbestos Cement Pipe, Including Proper Disposal (In Compliance with all Applicable State and Local Laws) and Mobilization/Demobilization of Subcontractor, as Described on the Attached Proposal Produced by R & M Solutions, Complete in Place	1	L.S.	1	0	1	\$	7,187.50	\$7,187.50
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Summary of Work to Date

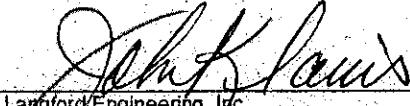
Work Performed to Date	\$482,737.50
Less 10% Retainage	\$48,273.75
Net Amount Earned to Date	\$434,463.75
Add: Materials Stored at Close of Period	\$0.00
Less 10% Retained on Hand	\$0.00
Subtotal Work Completed and Materials Stored	\$434,463.75
Less Previous Payments	\$324,213.75
AMOUNT DUE THIS ESTIMATE	\$110,250.00

Summary of Adjusted Contract

Original Contract Amount	\$3,635,955.00
Change Order No. 1	\$7,187.50
CURRENT CONTRACT AMOUNT	\$3,643,142.50

Note: There are no known disputes between the Contractor and Owner/Engineer Concerning the Quantities shown hereon

Recommended for Payment:

By: 
 Langford Engineering, Inc.
 Print Name: John K. Davis, P.E.

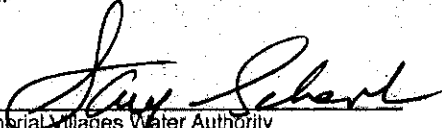
Date: 10-4-2021

Accepted:

By: 
 Wharton-Smith, Inc.
 Print Name: Tyler O'Brien

Date: 10/1/2021

Approved:

By: 
 Memorial Villages Water Authority
 Print Name: GARY SCHENK

Date: 10-5-21

Distribution: Memorial Villages Water Authority (1)
 Norton Rose Fulbright US, LLP (1)
 Wharton-Smith, Inc. (1)
 Langford Engineering, Inc. (2)

CONTRACTOR'S AFFIDAVIT OF BILLS PAID

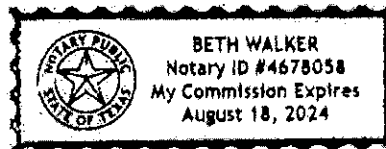
OWNER: Memorial Villages Water Authority
PROJECT: Gaylord Water Plant Improvements
CONTRACTOR: Wharton-Smith, Inc.

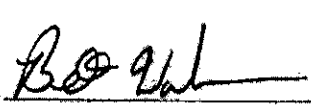
I certify that all just and lawful bills against the above-named Contractor for labor, material, and expendable equipment employed in the performance of said Project have been paid in full prior to acceptance of this partial payment of the Owner to comply with the Contract requirements. This is to certify that I am relieving Memorial Villages Water Authority of liability and claims occurring in connection with this Project through September 30, 2021 (the date of Pay Estimate No. 4).

Wharton-Smith, Inc.


Andre P. Boagni, Area Manager

Subscribed and sworn to before me, the undersigned authority on this the 30th day of September, 2021.




Notary Public, State of Texas

WAIVER AND LIEN RELEASE

STATE OF TEXAS
COUNTY OF FORT BEND

The undersigned has contracted with Memorial Villages Water Authority to furnish labor and/or materials in connection with certain improvements to real property known as Gaylord Water Plant Improvements.

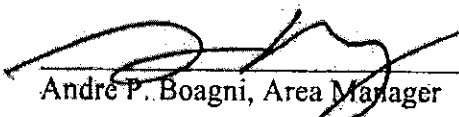
CONTRACTOR: Wharton-Smith, Inc.

This Payment:	<u>\$ 110,250.00</u>
Total Paid to Date Including This Payment:	<u>\$ 434,463.75</u>
For Work Performed Through:	<u>September 30, 2021</u>
Pay Estimate No.	<u>4</u>

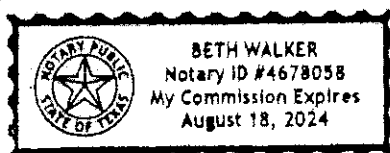
Upon receipt of this payment and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the undersigned does hereby waive and release any mechanic's lien or material man's lien or claims of lien, including any constitutional lien or claim thereto, that the undersigned has or hereafter has on the above mentioned real property and/or improvements thereon on account of any work furnished or to be furnished by the undersigned whether pursuant to the above mention contract or otherwise.

The undersigned further certifies and warrants that there are no known mechanic's or material man's liens outstanding as of the date hereof, that all bills incurred by it with respect to the work will be paid within 10 days of the receipt of the above amount or sooner, and that there is no known basis for filing any mechanic's or material man's lien on the property and/or improvements above described by any person or entity performing work on behalf of the undersigned, and to the extent permitted by law, the undersigned does hereby waive and release any mechanic's or material man's lien or claim of lien of any such person or entity, and further agrees to indemnify and hold the owner harmless from any said lien or claim including the payment of related costs, expenses, or reasonable attorney's fees.

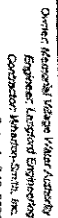
Wharton-Smith, Inc.


Andre P. Boagni, Area Manager

Subscribed and sworn to before me, the undersigned authority on this the 30th day of September, 2021.

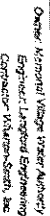



Notary Public for the State of Texas



Owner: Memorial Village VNA/Air Authority
Engineer: Langford Engineering
Contractor: Whitman-Smith, Inc.

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Sheet 10 of 10

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Owner: Pittman Village Water Authority
Engineer: Garfield Engineering
Contractor: Whitman-Smith, Inc.
Start Date: April 2002

[illegible]

From: Norman E. Gutierrez
To: Tyler O'Brien
Cc: Trey Cantu; John Davis; Keith Peters; Aaron Mollohan
Subject: RE: 21-028 MVWA Gaylord WP Imp - Delivery Dates
Date: Friday, October 1, 2021 1:35:53 PM
Attachments: 21-028 Project Schedule September Update.pdf

Tyler:

Thank You for the email below showing scheduled tank delivery dates.

As mentioned during our meeting this morning, may you please add the following dates regarding the proposed fence wall into the attached Project Schedule so we could reference and follow as we proceed. It may be beneficial if we include the tank delivery dates provided to us into this schedule as well.

Lastly, please let me know if we could possibly schedule a meeting with Aaron (NST) before the scheduled tank demolition (10/11 – 10/15).

If there are any questions, please don't hesitate to give me a call.

Monday, Oct. 4, 2021: Provide WSI with Plan sheets for Prop. Fence Wall Extension & Request Proposal

Tuesday, Nov. 2, 2021: Present received Proposal to MVWA BOD for review and consideration.

Tuesday, Nov. 2, 2021 – Monday, Jan 6, 2022: Open Time to Review/Consider Wall Extension & Landscaping Proposal. (Approx. 2 months)

Tuesday, Jan 7 – Tuesday, Feb. 1, 2022: Authorize WSI to proceed with possible change order and production of submittal for wall extension and conduct submittal review/approval.

Tuesday, Feb 1 – Sunday, Feb 20, 2022: Mobilization of equipment/materials to site

Monday, Feb 21 – Monday, March 21, 2021: Fence & Landscaping Construction

Thank You

Norman E. Gutierrez, EIT
Engineering Associate



Langford Engineering, Inc.
1080 W Sam Houston Pkwy N, Suite 200
Houston, TX 77043
Tel (713) 461-3530; Fax (713) 932-7505; Cell (512) 799-5167
www.langfordeng.com

TBPE Firm No. 449

From: Tyler O'Brien [mailto:tobrien@whartonsmith.com]

Sent: Friday, October 1, 2021 10:04 AM



September 30, 2021

Langford Engineering Inc.
1080 W Sam Houston Pkwy. N, Suite 200
Houston, Texas 77043

Attention: John Davis

Reference: Memorial Village Water Well No. 6 – Revised Recommendations Post Wire-Brushing

Mr. Davis,

Per our inspection and review of the well and pumping equipment data received, the following recommendations would be for your consideration.

Initial Pump Inspection

1. Mobilize equipment
2. Pull and inspect well pump, bail oil
3. Televis well

Total Cost \$12,800.00 Completed

Note: Entrance would need to be cleared by others if entrance is alongside of baseball field, if we can enter through the parking lot we would be able to take down fencing. The raised net would need to be removed by others as well.

Additional Note: Should pump equipment require fishing tools additional costs would occur.

Mechanical / Chemical Well Cleaning

- | | |
|---|------------|
| 1. Mobilize support equipment for well cleaning | \$1,750.00 |
| Completed | |
| 2. Wire-brush screens/blank liner | 7,800.00 |
| Completed | |
| 3. Additional time for mobilizing smaller pipe to Wire-brush and airlift, additional survey | 5,500.00 |
| Completed | |
| 4. Airlift remove debris from wire-brushing | 9,700.00 |
| Completed | |

5. Televis following airlift procedure Completed	1,500.00
6. Mobilize equipment to cut 25' section of 12" lap	2,300.00
7. Cut and remove 25' of lap section (includes all equipment and labor and television survey of cut prior to removal of casing	36,915.00
8. Re-televis following removal of casing	1,500.00
9. Wire-brush 20" casing from casing removal	8,200.00
10. Re-televis following wire-brushing	1,500.00
11. Install 12" casing cemented in place from 700' to 600' utilizing 16" x 12" reducer to seal top of lap section at 700' (includes camera survey required to check seal)	69,834.00
12. Insert/agitate hydrochloric acid neutralize and airlift remove (with wire-brush)	17,300.00
13. Final television survey	1,500.00
14. Insert/agitate sodium hypochlorite (with wire-brush)	7,500.00
Total Cost for Well Cleaning	\$171,299.00

Note:

Only items approved would be completed.

The cutting and removal of the lap section is based on (1) cut and (1) retrieval to remove the 25' casing section. Should additional retrieval run is required it would be an additional \$14,550.00. (we have been 100% successful on each attempt during this procedure and do not anticipate any additional charges)

Pump Equipment

1. New 14RHLC / 6 stage bowl assembly 2100gpm @ 393tdh	27,340.00
2. (500') 10" x 3" x 1 15/16" complete Inner column assembly	80,749.00
3. (28) 10" x 3" rubber centralizers	390.00
4. Steel fabricated discharge head	20,484.00
5. Stuffing box assembly complete	2,070.00

6. 3-gallon oil reservoir	2,200.00
7. (500') stainless steel airline	1,000.00
8. 350hp US Motor	44,797.00
9. 1 15/16" motor shaft	540.00
10. Haul pump equipment to well location	2,100.00
11. Installation of pump equipment	7,200.00
12. Install well motor, start up and sample	1,320.00
13. GM Production Test	<u>900.00</u>

Total Cost of Pump Equipment \$191,090.00

Summary of Complete Work Outlined Above

1. Initial Pull and Inspection of Well Pump	\$12,800.00
2. Mechanical and chemical treatment	171,299.00
3. <u>New Pump Equipment</u>	<u>191,090.00</u>

Total Cost \$375,189.00

Scope of work outlined above will take an estimated 8 weeks to be completed not including the pump equipment installation. Delivery on the equipment is 6 weeks from approval to release the order. We can pre-order the equipment, so it is available to install once we have the well work completed if approved to release the equipment for production.

All work will be performed in compliance with the rules and regulations by reporting to TCEQ and TDLR. We will also provide any reporting that is required by TDLR for well documentation should the well depth be modified.

C & C Water Services appreciates the opportunity to work with you and Memorial Village, if you have any questions please do not hesitate to call.

Regards,

Jim Caldwell

Jim Caldwell
281-520-2205 Cell
832-761-7793 Office
jim@c-waterservices.com
www.c-waterservices.com





Pumps, Motors and Controls

281-477-7867

October 4, 2021

To: John Davis, P.E. = Langford Engineering

From: David Neil – Neil Technical Services, Corp. TECL #17123

Re: Budget Estimate Memorial Village WW6 Electrical

NTS is pleased to provide the following. Due to the uncertainty of electrical product availability and price, this is a rough estimate for work to be completed in first quarter 2022.

Demo Old Service and Motor Control Center (MCC)

New NEMA 3R 800-amp service head with 800 amp fused main service.

New concrete poles (2)

New Parallel 3" Conduits with 500 kcmil conductors to new MCC

New NEMA 3R Motor Control Center rated for up to 450 HP rating.

New Parallel 3" Conduits and Conductors from MCC to Well Head

Reuse Customer SCADA Cabinet

Materials - \$165,000

Labor - \$64,000

Add - 800-Amp Manual Transfer Switch with Camlock Connectors - \$17,500

Should you have any questions, please contact me at 281-477-7867.

Thank you.

TABLE 11
Memorial Villages Water Authority
Summary of Water Revenues Requirement
Assumes a 10-Year Phase-in of Capital Improvement Plan and Levelized Rate Adjustment

Description	Actual FYE 2019	Actual FYE 2020	Actual FYE 2021	Actual FYE 2022	Actual FYE 2023	Actual FYE 2024	Actual FYE 2025	Projected FYE 2026	Projected FYE 2027	Projected FYE 2028	Projected FYE 2029	Projected FYE 2030	Projected FYE 2031
Revenues													
Water Rev w/o ITR	2,943,931	3,102,138	3,266,384	3,669,130	4,019,620	4,370,110	4,720,600	4,720,600	4,720,600	4,720,600	4,720,600	4,720,600	4,720,600
ITR Rev Only	1,034,354	1,089,941	1,147,649	1,511,400	1,655,775	1,800,150	1,944,525	1,944,525	1,944,525	1,944,525	1,944,525	1,944,525	1,944,525
Sewer Rev	1,873,597	1,994,652	2,166,227	2,209,489	2,355,293	2,501,097	2,646,900	2,646,900	2,646,900	2,646,900	2,646,900	2,646,900	2,646,900
Property Tax	1,498,685	1,545,168	1,557,968	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000
Other Revenues	294,577	355,755	523,616	531,470	539,442	547,534	555,747	564,083	572,544	581,133	589,850	598,697	607,678
Total Revenues	7,645,144	8,087,654	8,661,844	9,481,489	10,130,130	10,778,890	11,427,772	11,436,108	11,444,569	11,453,158	11,461,875	11,470,722	11,479,703
Expenses													
Water Cost (COH)	2,727,729	2,520,054	2,973,172	2,557,855	2,596,223	2,635,166	2,674,693	2,714,814	2,755,536	2,796,869	2,838,872	2,881,404	2,924,626
CIP	5,105,246	2,579,632	2,311,172	5,647,773	2,211,910	2,781,850	2,646,150	4,274,550	4,342,400	1,764,100	4,342,400	3,392,500	1,899,800
Water Production	675,003	808,741	882,921	896,165	909,607	923,251	937,100	951,157	965,424	979,905	994,604	1,009,523	1,024,666
Water Distribution	367,893	563,259	439,473	446,065	452,756	459,547	466,441	473,437	480,539	487,747	495,063	502,489	510,026
Sewer Plant & Lines	904,906	1,197,970	1,144,403	1,161,569	1,178,993	1,196,677	1,214,628	1,232,847	1,251,340	1,270,110	1,289,161	1,308,499	1,328,126
Sewer Collection	346,461	203,171	207,563	210,676	213,837	217,044	220,300	223,604	226,958	230,363	233,818	237,325	240,885
Billing and Collection	68,792	60,554	83,746	85,002	86,277	87,571	88,885	90,218	91,571	92,945	94,339	95,754	97,191
Gen & Admin	1,061,521	1,118,534	1,309,070	1,328,706	1,348,637	1,368,866	1,389,399	1,410,240	1,431,394	1,452,865	1,474,658	1,496,778	1,519,229
Total Expenses	11,257,551	9,051,915	9,351,520	12,333,811	8,998,239	9,669,974	9,637,596	11,370,868	11,545,162	9,074,904	11,762,866	10,924,273	9,544,549
Rate Adjustment %				9%	9%	8%	7%	0%	0%	0%	0%	0%	0%
Water Base Rate	\$ 14.50	\$ 14.50	\$ 14.50	\$ 16.00	\$ 17.50	\$ 19.00	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50
Sewer Base Rate	\$ 14.50	\$ 14.50	\$ 14.50	\$ 16.00	\$ 17.50	\$ 19.00	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50
Est Avg Residential Bill/Mo.				\$ 91.60	\$ 100.35	\$ 109.10	\$ 117.85	\$ 117.85	\$ 117.85	\$ 117.85	\$ 117.85	\$ 117.85	\$ 117.85
3/4" Meter - 27,000 gal Water				\$ 78.80	\$ 84.00	\$ 89.20	\$ 94.40	\$ 94.40	\$ 94.40	\$ 94.40	\$ 94.40	\$ 94.40	\$ 94.40
3/4" Meter - 27,000 gal Sewer				\$ 170.40	\$ 184.35	\$ 198.30	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25
Total Bill/Cust/Mo.				\$ 170.40	\$ 184.35	\$ 198.30	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25
Cash Bal	\$ 6,896,286	\$ 4,919,954	\$ 6,184,712	\$ 3,332,389	\$ 4,464,280	\$ 5,573,196	\$ 7,363,372	\$ 7,428,613	\$ 7,328,020	\$ 9,706,274	\$ 9,405,283	\$ 9,951,733	\$ 11,886,886

Note: All expenses contain a multiplier of 1.5% increase after FYE 2022 with the exception of property taxes. All projected revenues are calculated using estimated annual adjustment rates. It is recommended MWWA have a target working capital of no less than 5 months at all times.

exhibit F

TABLE 11
Memorial Villages Water Authority
Summary of Water Revenues Requirement
Assumes a 10-Year Phase-In of Capital Improvement Plan and Levelized Rate Adjustment - AMENDED 10/4/2021

Description	Actual FYE 2019	Actual FYE 2020	Actual FYE 2021	Actual FYE 2022	Actual FYE 2023	Actual FYE 2024	Actual FYE 2025	Actual FYE 2026	Actual FYE 2027	Actual FYE 2028	Actual FYE 2029	Actual FYE 2030	Actual FYE 2031
Revenues													
Water Rev w/o Irr	2,943,931	3,102,138	3,266,384	3,885,432	4,019,620	4,370,110	4,720,600	4,720,600	4,720,600	4,720,600	4,720,600	4,720,600	4,720,600
Irr Rev Only	1,034,354	1,089,941	1,147,649	1,600,500	1,655,775	1,800,150	1,944,525	1,944,525	1,944,525	1,944,525	1,944,525	1,944,525	1,944,525
Sewer Rev	1,873,597	1,994,652	2,166,227	2,273,979	2,355,293	2,501,097	2,646,900	2,646,900	2,646,900	2,646,900	2,646,900	2,646,900	2,646,900
Property Tax	1,498,685	1,545,168	1,557,968	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000
Other Revenues	294,577	355,755	523,616	531,470	539,442	547,534	555,747	564,083	572,544	581,133	589,850	598,697	607,678
Total Revenues	7,645,144	8,087,654	8,661,844	9,851,381	10,130,130	10,778,890	11,427,772	11,436,108	11,444,569	11,453,158	11,461,875	11,470,722	11,479,703
Expenses													
Water Cost (COH)	2,727,729	2,520,054	2,973,172	2,557,855	2,596,223	2,635,166	2,674,693	2,714,814	2,755,536	2,796,869	2,838,822	2,881,404	2,924,626
CIP	5,105,246	2,579,632	2,311,172	5,647,773	2,211,910	2,781,850	2,646,150	4,274,550	4,342,400	1,764,100	4,342,400	3,392,500	1,899,800
Water Production	675,003	808,741	882,921	896,165	909,607	923,251	937,100	951,157	965,424	979,905	994,604	1,009,523	1,024,666
Water Distribution	367,893	563,259	439,473	446,065	452,756	459,547	466,441	473,437	480,539	487,747	495,063	502,489	510,026
Sewer Plant & Lines	904,906	1,197,970	1,144,403	1,161,569	1,178,993	1,196,677	1,214,628	1,232,847	1,251,340	1,270,110	1,289,161	1,308,499	1,328,126
Sewer Collection	346,461	203,171	207,563	210,676	213,837	217,044	220,300	223,604	226,958	230,363	233,818	237,325	240,885
Billing and Collection	68,792	60,554	83,746	85,002	86,277	87,571	88,885	90,218	91,571	92,945	94,339	95,754	97,191
Gen & Admin	1,061,521	1,118,534	1,309,070	1,328,706	1,348,637	1,368,866	1,389,399	1,410,240	1,431,394	1,452,865	1,474,658	1,496,778	1,519,229
Total Expenses	11,257,551	9,051,915	9,351,520	12,333,811	8,998,239	9,669,974	9,637,596	11,370,868	11,545,162	9,074,904	11,762,866	10,924,273	9,544,549
Rate Adjustment %				9%	9%	8%	7%	0%	0%	0%	0%	0%	0%
Water Base Rate	\$ 14.50	\$ 14.50	\$ 14.50	\$ 16.00	\$ 17.50	\$ 19.00	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50
Sewer Base Rate	\$ 14.50	\$ 14.50	\$ 14.50	\$ 16.00	\$ 17.50	\$ 19.00	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50
Est Avg Residential Bill/Mo.				\$ 97.00	\$ 100.35	\$ 109.10	\$ 117.85	\$ 117.85	\$ 117.85	\$ 117.85	\$ 117.85	\$ 117.85	\$ 117.85
3/4" Meter - 27,000 gal Water				\$ 81.10	\$ 84.00	\$ 89.20	\$ 94.40	\$ 94.40	\$ 94.40	\$ 94.40	\$ 94.40	\$ 94.40	\$ 94.40
3/4" Meter - 27,000 gal Sewer				\$ 178.10	\$ 184.35	\$ 198.30	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25
Total Bill/Cust/Mo.				\$ 178.10	\$ 184.35	\$ 198.30	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25	\$ 212.25
Cash Bal	\$ 6,896,286	\$ 4,919,954	\$ 6,184,712	\$ 3,702,282	\$ 4,834,173	\$ 5,943,089	\$ 7,733,265	\$ 7,798,506	\$ 7,697,913	\$ 10,076,167	\$ 9,775,176	\$ 10,321,625	\$ 12,256,779

Note: All expenses contain a multiplier of 1.5% increase after FYE 2022 with the exception of property taxes. All projected revenues are calculated using estimated annual adjustment rates. It is recommended MWVA have a target working capital of no less than 5 months at all times.

TO: BOARD OF SUPERVISORS
October 5, 2021



This is a comparison of premium contributions for the listed coverage's through TML.
The coverage's/deductible's are the same as last year unless otherwise noted.

COVERAGE	2020-2021 PREMIUM	2021-2022 PREMIUM	VARIANCE
WORKERS COMP	\$18,214.00	\$19,534.00	\$1,320.00
GENERAL LIABILITY	\$2,090.00	\$2,269.00	\$179.00
ERRORS & OMISSIONS	\$1,736.00	\$2,894.00	\$1,158.00
AUTO LIABILITY	\$6,726.00	\$3,727.00	(\$2,999.00)
AUTO PHYSICAL DAMAGE	\$1,986.00	\$1,352.00	(\$634.00)
REAL & PERSONAL PROP.	\$10,274.00	\$11,351.00	\$1,077.00
MOBILE EQUIP.	\$270.00	\$270.00	\$0.00
BOILER & MACHINERY	INCLUDED	INCLUDED	N/A
TOTAL CONTRIBUTION	\$41,296.00	\$41,397.00	\$101.00

COVERAGE	CHANGE
WORKERS COMP	Coverage the same, premium based on projected payroll
GENERAL LIABILITY	No change in coverage, limit of liability or deductible.
ERRORS & OMISSIONS	No change in coverage, limit of liability or deductible.
AUTO LIABILITY	No change in coverage, limit of liability or deductible.
AUTO PHYSICAL DAMAGE	No change in coverage, limit of liability or deductible.
REAL & PERSONAL PROP.	No change in coverage, limit of liability or deductible.
MOBILE EQUIP.	No change in coverage, limit of liability or deductible.
BOILER & MACHINERY	No change in coverage, limit of liability or deductible.

COVERAGE	LIMITS OF LIABILITY	DEDUCTIBLE
WORKERS COMP	N/A	\$0.00
GENERAL LIABILITY	\$10,000,000/\$10,000,000	\$5,000.00
ERRORS & OMISSIONS	\$10,000,000/\$10,000,000	\$5,000.00
AUTO LIABILITY	\$10,000,000.00	\$2,500.00
AUTO PHYSICAL DAMAGE	ACV	\$1,000.00
REAL & PERSONAL PROP.	\$9,633,558.00	\$5,000.00
FLOOD & EARTHQUAKE	\$1,500,000.00	\$25,000.00
MOBILE EQUIP.	\$71,600.00	\$5,000.00
BOILER & MACHINERY	\$3,400,000.00	\$5,000.00

NOTE: Limits of liability = Each Occurrence/Annual Aggregate.
Liability includes \$2,000,000.00 Sudden Pollution Occurrences.
Base Cyber Liability and Data Breach Response Included.

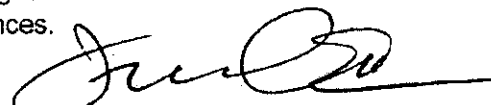

Trey Cantu, General Manager

exhibit G

Tower IV

Please refer to the Sample Declarations Page and Cyber Coverage Document for Additional Terms and Conditions						
Information Security and Privacy Liability Aggregate Limit	1,000,000	2,000,000	2,000,000	2,000,000	3,000,000	
Website Media and Content Liability Aggregate Sublimit	25,000	50,000	50,000	50,000	50,000	
Retention per Claim	25,000	50,000	50,000	50,000	50,000	0
Regulatory Defense and Penalties: Payment Card Industry/Fines, Expenses and Costs; Cyber Extortion; First Party Data Protection; First Party Network Business Interruption						
AGGREGATE LIMIT OF LIABILITY	100,000	250,000	250,000	250,000	1,000,000	1,000,000
Regulatory Defense and Penalties Aggregate Sublimit	25,000	75,000	75,000	75,000	300,000	600,000
PCI Fines, Expenses and Costs Aggregate Sublimit	10,000	25,000	25,000	25,000	100,000	200,000
Cyber Extortion Aggregate Sublimit (revised)	25,000	50,000	50,000	50,000	150,000	200,000
First Party Data Protection Aggregate Sublimit	20,000	50,000	50,000	50,000	120,000	400,000
First Party Network Business Interruption Aggregate Sublimit	20,000	50,000	50,000	50,000	200,000	400,000
Retention Per Claim						
Retention (other than First Party Network Business Interruption)	0	5,000	5,000	5,000	20,000	40,000
Income Loss Retention under First Party Network Business Interruption	5,000	5,000	5,000	5,000	25,000	50,000
eCrime						
Fraudulent Instruction Aggregate Sublimit	25,000	50,000	50,000	50,000	150,000	150,000
Funds Transfer Fraud Aggregate Sublimit	25,000	50,000	50,000	50,000	150,000	150,000
Telecommunications Fraud Aggregate Sublimit	25,000	50,000	50,000	50,000	150,000	150,000
Each incident retention - eCrime	2,500	5,000	5,000	5,000	15,000	15,000
Privacy Breach Response Services						
Notification, Call Center and Breach Resolution and Mitigation Services:						
Limit: Notified Individuals	10,000	25,000	25,000	25,000	500,000	750,000
Retention/Threshold	0 Notified Individuals	0 Notified Individuals	0 Notified Individuals	0 Notified Individuals	100 Notified Individuals	100 Notified Individuals
Legal Services / Computer Expert Services / Public Relations and Crisis Management Expenses						
Aggregate Sublimit	50,000	75,000	75,000	75,000	150,000	200,000
Retention	0	0	0	0	15,000	20,000



September 23, 2021

Trey Cantu
General Manager
Memorial Villages Water Authority
8955 Gaylord Street
Houston, Texas 77024

RE: Working Capital Loan Option

Mr. Cantu,

Thank you for the time over the past week to discuss the Authority's desire to have a lending facility in place to assist the Authority with capital projects.

The state water code that the Authority operates under does allow for the Authority to use operating revenues (Operating revenues only not Property Taxes) to secure a short term loan. The code allows for a maximum short-term loan of up to three years.

The Bank can structure the note as an advancing term loan- as to lower interest cost of the Authority. An advancing term loan differs from a revolving line of credit in one significant way- once advanced - funds are not available to be drawn again- even if principal reduction of the loan balance has occurred.

For example- assume the District has a 3 year \$3,000,000.00 advancing term loan- over the course of the next 36 months- the Authority could advance up to \$3,000,000.00 as needed. The Authority would be required to pay in full any outstanding loan balance at maturity- in this case at the end of 36 months.

If the Authority were to seek approval of the Texas Attorney General prior to loan origination- the Authority would retain the right to refinance any outstanding balance at maturity into long term debt.

If the funds were to be used for capital projects- as expected- the loan would be considered tax-exempt- providing a beneficial interest rate to the Authority.

Given the current rate environment and assuming equal draws over a 36 month period- a \$3MM loan would be priced around 2.40%. Allegiance Bank would require quarterly interest-only payments with all principal + interest paid off at maturity.

exhibit H



The only other bank fees associated with the note would be for outside bank counsel and the typically range is from \$3,500-\$6,000.00 for a loan of this structure- this could increase if AG approval is desired.

The loan would be subject to the collection of the Authority's audits, complete underwriting and credit approval.

We appreciate the opportunity to work with the Authority. Please do not hesitate to reach out with any questions or concerns.

Take care.

Tim Kreitzer
Sr. Vice President
Government Banking
Allegiance Bank
2200 Nasa Parkway Ste. 100
Houston, TX 77058
713.454.8197

CC: Michelle Valencia

PERMITTEE NAME / ADDRESS
 NAME MEMORIAL VILLAGES WATER AUTHORITY
 ADDRESS 8955 GAYLORD
 HOUSTON TX. 77024
 FACILITY WASTEWATER TREATMENT FACILITY
 LOCATION 11 1/2 FARNHAM PARK
 HOUSTON TX. 77024
 Grover S. Grimes, President

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
DISCHARGE MONITORING REPORT

TX 0047457
 PERMIT NUMBER

011 A

DISCHARGE NUMBER

F - FINAL
 MAJOR

MONITORING PERIOD

YEAR/MO/DAY
 21/08/01 TO 21/08/31

*** NO DISCHARGE

PARAMETER	SAMPLE MEASUREMENT	QUANTITY OR LOADING		QUALITY OR CONCENTRATION		NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	MINIMUM	AVERAGE			
OXYGEN, DISSOLVED (DO)	MEASUREMENT	*****	*****	7.30	*****	0	2 / WEEK	GRAB
	PERMIT REQUIREMENT							GRAB
PH	MEASUREMENT	*****	*****	6.7	*****	0	2 / WEEK	GRAB
	PERMIT REQUIREMENT							GRAB
SOLIDS, TOTAL SUSPENDED	MEASUREMENT	101.05			6.44	0	2 / WEEK	COMP-6
	PERMIT REQUIREMENT	30 DAY AVG			DAILY AVG			COMP-6
NITROGEN, AMMONIA TOTAL (AS N)	MEASUREMENT	7.57			0.40	0	2 / WEEK	COMP-6
	PERMIT REQUIREMENT	30 DAY AVG			DAILY AVG			COMP-6
EFFLUENT GROSS VALUE	MEASUREMENT	1.48	3,642		*****	0	CONT	METER TOTAL
	PERMIT REQUIREMENT	REPORT DAILY AVG	REPORT DAILY MAX		*****		CONT	METER TOTAL
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	MEASUREMENT	6,016			*****	0	CONT	METER TOTAL
	PERMIT REQUIREMENT	2 HR PEAK			*****		CONT	METER TOTAL
EFFLUENT GROSS VALUE	MEASUREMENT	1.661			*****	0	CONT	METER TOTAL
	PERMIT REQUIREMENT	ANNI AVG			*****		CONT	METER TOTAL

TRC 0.5 MINIMUM TO BE REPORTED IF "JET DISINFECTION" APPLIES, OTHERWISE 1.0 MINIMUM WILL APPLY.

MEMORIAL VILLAGES
WATER AUTHORITY

WASTE WATER TREATMENT FACILITY
MONTHLY OPERATING REPORT

FOR: August, 2021
PERMIT # TX-0047457

DATE	TIME	TREATMENT FACILITY QUANTITY & QUALITY RESULTS										RAW INFLUENT				RAIN
		TREATED MGD	CBOD mg/l	TSS mg/l	NH3-N mg/l	PH units	CL2 mln	CL2 lbs	D.O. mln	DE-CL2 max	e-coli cfu/100ml	BOD mg/l	NH3N mg/l	TSS mg/l	VSS mg/l	
1	08:00	1.177000					4.70	115		0.04						
2	07:00	1.047000					1.04	100		0.06						
3	07:00	1.318000	9.10	4.30	0.30	7.40	1.24	140	8.40	0.05	10	113.0	30.1	220.0	188.0	
4	07:00	1.329000					1.46	200		0.06						
5	07:00	1.416000	11.10	1.20	0.10	7.20	1.47	160	7.50	0.05	2	180.0	27.5	84.0	76.0	
6	07:00	1.439000					3.34	140		0.09						0.50
7	08:00	1.971000					4.12	150		0.03						0.96
8	08:00	1.177000					4.15	110		0.04						
9	07:00	1.011000					1.35	100		0.07						
10	07:00	1.395000	20.20	10.90	0.60	7.10	3.51	160	8.50	0.05	10	112.0	24.8	84.0	58.0	
11	07:00	1.361000					1.5	140		0.05						
12	07:00	1.446000	14.10	6.50	0.10	7.20	2.75	160	7.30	0.05	8	208.0	25.7	136.0	112.0	
13	07:00	1.470000					2.51	140		0.03						
14	08:00	1.444000					4.6	160		0.04						
15	08:00	1.132000					5.3	120		0.04						
16	07:00	2.481000					1.88	200		0.07						2.75
17	07:00	3.642000	18.10	11.70	1.30	6.70	1.27	290	8.80	0.05	10	114.0	27.2	134.0	102.0	2.81
18	07:00	1.888000					1.23	180		0.05						
19	07:00	1.749000	3.60	5.70	0.70	7.10	1.50	190	7.40	0.04	4	145.0	31.6	118.0	106.0	
20	07:00	1.586000					1.86	160		0.08						
21	08:00	1.495000					5.96	150		0.04						
22	08:00	1.068000					5.88	130		0.03						
23	07:00	1.001000					1.38	120		0.05						
24	07:00	1.317000	13.00	2.30	0.10	7.20	2.44	140	8.60	0.04	10	147.0	25.9	60.0	50.0	
25	07:00	1.385000					3.90	140		0.04						
26	07:00	1.384000	17.70	11.40	0.30	7.30	1.49	140	7.30	0.07	32	169.0	34.3	188.0	154.0	
27	07:00	1.626000					1.63	140		0.02						0.69
28	08:00	1.328000					5.40	140		0.05						
29	08:00	1.328000					6.40	120		0.06						0.40
30	07:00	1.055000					1.97	120		0.06						
31	07:00	1.422000	21.40	4.00	0.10	7.30	2.67	180	7.70	0.04	26	208.0	32.2	197.0	180.0	
TOTAL		45.888	118.30	58.00	3.60	64.50	89.90	4635	71.50	1.54	112.00	1396.0	259.3	1221.0	1026.0	8.11
AVERAGE		1.480	13.14	6.44	0.40	7.17	2.90	150	7.94	0.05	12.44	155.1	28.8	135.7	114.0	1.35
MAXIMUM		3.642	21.40	11.70	1.30	7.40	6.40	290	8.80	0.09	32.00	208.0	34.3	220.0	188.0	2.81
MINIMUM		1.001	3.00	1.20	0.10	6.70	1.04	100.00	7.30	0.02	2.00	112.00	24.80	60.00	50.00	0.40

EFFLUENT CHARACTERISTICS				DISCHARGE LIMITATIONS				Self Monitoring Sample	
		Daily Avg mg/l (lbs/day)	7-Day Avg mg/l	Daily Max mg/l	Single Grab mg/l	Frequency	Type		
CBOD	10 (254)	15	25	35	2/wk	Comp.			
TSS	15 (382)	25	40	60	2/wk	Comp.			
NH3N									
April - October	2 (51)	6	10	15	2/wk	Comp.			
November - March	3 (76)	7	10	15	2/wk	Comp.			
E.coli bacteria colonies per 100 ml	63 (N/A)	N/A	197	NA	1/wk	Grab			
Chlorine Residual	Min. 1.0 mg/l before 20 min detention		Max. 0.1 mg/l after dechlorination		1/Day	Grab			
Dissolved Oxygen	Min. 6.0 mg/l April - October		Min. 4.0 mg/l November - March		2/wk	Grab			
pH	Min. 6.0 mg/l		Max. 9.0 mg/l		1/wk	Grab			

CHIEF OPERATOR

Noe Martinez
Noe Martinez Jr.

GEN. MANAGER

Trey Cantu

exhibit J

Memorial Villages W A
Monthly Tax Office Report
September 30, 2021

Prepared by: Tiffany D. Morawiec, Tax Assessor/Collector

A. Current Taxable Value

B. Summary Status of Tax Levy and Current Receivable Balance:

Delinquent 2020 & Prior Tax Years	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
Original Levy 0.027463	\$ -	\$ -	\$ -
Carryover Balance	89,931.28	89,931.28	89,931.28
Adjustments	(11,878.95)	(11,878.95)	(11,878.95)
Adjusted Levy	78,052.33	78,052.33	78,052.33
Less Collections Y-T-D	38,835.88	38,835.88	38,835.88
Receivable Balance	\$ 39,216.45	\$ 39,216.45	\$ 39,216.45

C. COLLECTION RECAP:

Delinquent 2020 & Prior Current Month:	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
Base Tax	\$ 157.00	\$ 157.00	\$ 157.00
Penalty & Interest	776.72	776.72	776.72
Attorney Fees	14.21	14.21	14.21
Other Fees	-	-	-
Total Collections	\$ 947.93	\$ 947.93	\$ 947.93

Delinquent 2020 & Prior Year-To-Date:	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
Base Tax	\$ 38,835.88	\$ 38,835.88	\$ 38,835.88
Penalty & Interest	7,407.07	7,407.07	7,407.07
Attorney Fees	1,846.79	1,846.79	1,846.79
Other Fees	1,203.10	1,203.10	1,203.10
Total Collections	\$ 49,292.84	\$ 49,292.84	\$ 49,292.84

Percent of Adjusted Levy	0.00%	0.00%
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exhibit k

**MEMORIAL VILLAGES WATER AUTHORITY
FUND BALANCES - INVESTMENT AND BANK ACCOUNTS**

10/5/2021

BANK ACCOUNTS

<u>ACCT. NO.</u>	<u>MVWA FUND NAME</u>	<u>DEPOSITORY</u>	<u>TYPE OF FUND</u>	<u>ACCOUNT VALUE</u>
3542466374	CHECKING - PF	WELLS FARGO	CHECKING	\$56,395.07
3542466382	CHECKING - PF PLUS	WELLS FARGO	INT. CHECKING	\$5,538,796.77

TOTAL VALUE **\$5,595,191.84**

PLEGDED SECURITIES, PAR VALUE, ABOVE FDIC COVERAGE

\$5,654,386.40

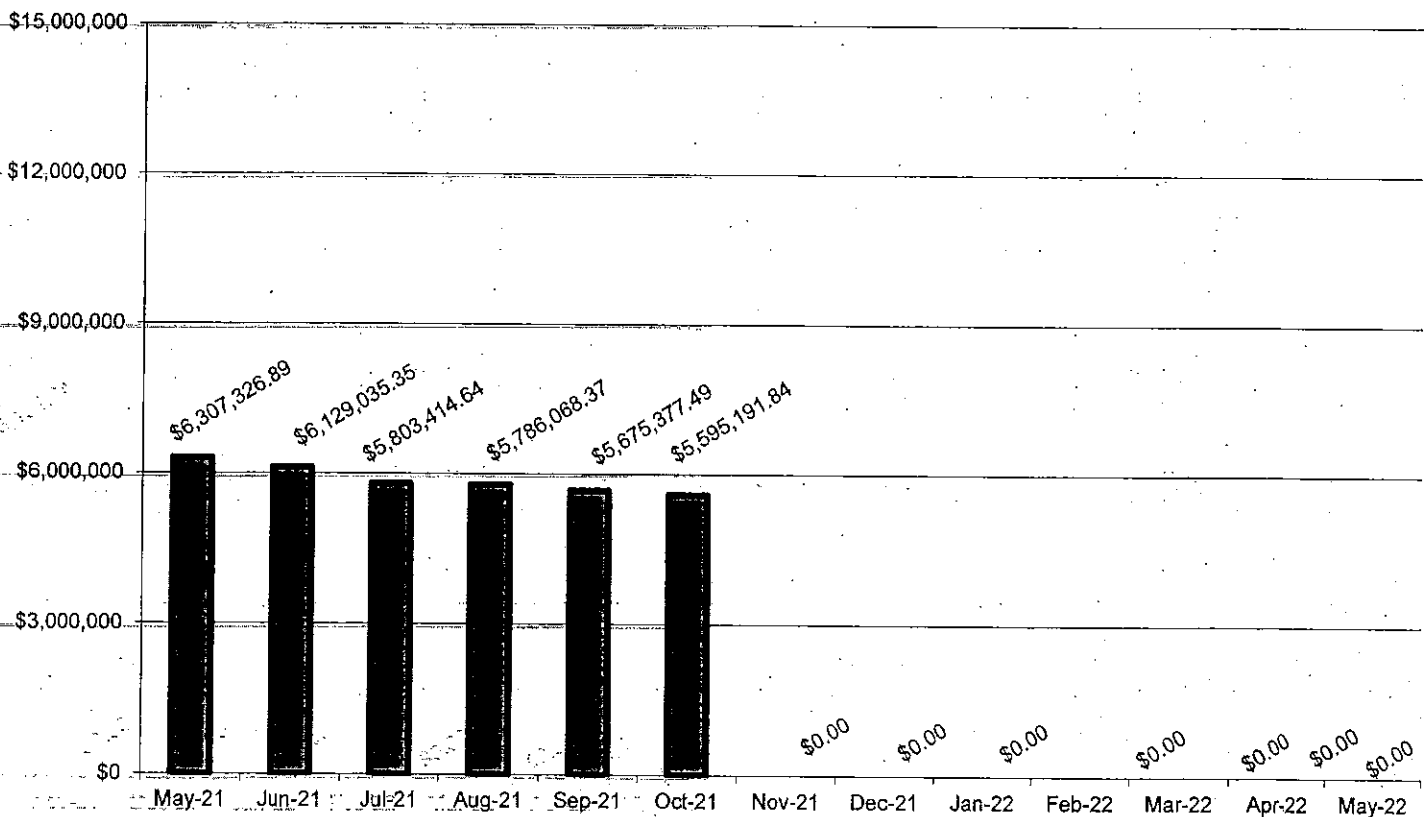
MVWA FUND NAME

TOTAL FUND VALUE

OPERATING FUND

TOTAL VALUE **\$5,595,191.84**

FUND BALANCES



OPERATING FUND

I, Trey Cantu, investment officer of Memorial Villages Water Authority (the "Authority"), confirm: I prepared the foregoing investment report. The investment portfolio of the Authority complies with the investment strategy of the Authority as stated in its Investment Policy and the Public Funds Investment Act.

Trey Cantu, General Manager

exhibit L



Memorial Villages Water Authority

Budget Variance Report
As of: 08/31/2021

	Month Actual	Month Budget	Variance	Date Actual	Date Budget	Variance	% Budget	Annual Budget
REVENUES								
WATER SALES	306,018.56	367,666.67	(61,648.11)	968,248.10	1,470,666.68	(502,418.58)	78%	4,412,000.00
SEWER SALES	158,491.38	175,666.67	(17,175.29)	503,093.41	702,666.68	(199,603.27)	76%	2,108,000.00
LATE PENALTIES	1,790.51	1,541.67	248.84	4,661.05	6,166.68	(1,485.63)	75%	18,500.00
COMPLETED TAPS/TAP REVENUES	12,725.00	5,250.00	7,475.00	48,975.00	21,000.00	27,975.00	22%	63,000.00
MISCELLANEOUS REVENUE	(80.78)	14,583.33	(14,664.11)	(188.40)	58,333.32	(58,521.72)	100%	175,000.00
ANNEXATION A/R	0.00	0.00	0.00	0.00	0.00	0.00		
SEWER SERV-BUNKER HILL VILLAGE	0.00	33,666.67	(33,666.67)	102,353.70	134,666.68	(32,312.98)	75%	404,000.00
INTEREST EARNED-OPERATING FUND	797.59	858.33	(60.74)	3,223.45	3,433.32	(209.87)	69%	10,300.00
INT. EARNED O.F. SECURITY	0.00	0.00	0.00	0.00	0.00	0.00		
TAX REVENUE COLLECTED	13,010.60	128,833.33	(115,822.73)	41,128.09	515,333.32	(474,205.23)		
TAX REVENUE OVERPAID	0.00	0.00	0.00	0.00	0.00	0.00		
P & I REVENUE COLLECTED	861.21	0.00	861.21	6,542.57	0.00	6,542.57	100%	1,546,000.00
TAXES OTHER FEES	10.15	0.00	10.15	1,206.01	0.00	1,206.01		
Total Revenues, Gains, & Other Support Over/(Under)	493,624.22	728,066.67	(234,442.45)	1,679,232.98	2,912,266.68	(1,233,033.70)	81%	8,736,800.00
EXPENDITURES								
WATER PLANT								
WATER PLANT-SALARY & WAGES	16,899.35	13,083.33	3,816.02	50,299.97	52,333.32	(2,093.35)	69%	157,000.00
WATER PLANT-VAC. HOLIDAYS, ETC	9,768.00	4,666.67	5,101.33	26,660.50	18,666.68	7,993.82	52%	56,000.00
PAYROLL TAX EXP-WP	2,145.82	1,666.67	479.15	5,847.31	6,666.68	(819.37)	71%	20,000.00
OUTSIDE LABOR-WP	4,151.40	166.67	3,984.73	11,738.93	666.68	11,072.25	487%	2,000.00
ENGINEERING EXP-WP	13,137.59	40,833.33	(27,695.74)	41,971.64	163,333.32	(121,361.68)	91%	490,000.00
MAINTENANCE & REPAIRS-WP	12,383.02	11,666.67	716.35	55,398.90	46,666.68	8,732.22	60%	140,000.00
CHEMICALS-WP	5,345.33	3,666.67	1,678.66	15,186.26	14,666.68	519.58	65%	44,000.00
UNIFORMS-WP	372.00	450.00	(78.00)	1,575.87	1,800.00	(224.13)	71%	5,400.00
POWER & FUEL-WP	20,681.16	17,833.33	2,847.83	76,711.65	71,333.32	5,378.33	64%	214,000.00
EQUIPMENT RENTAL-WP	0.00	200.00	(200.00)	566.26	800.00	(233.74)	76%	2,400.00
INSURANCE-WP	783.43	833.33	(49.90)	3,133.73	3,333.32	(199.59)	69%	10,000.00
WATER ANALYSIS FEE-WP	264.00	1,400.00	(1,136.00)	1,694.28	5,600.00	(3,905.72)	90%	16,800.00
TRUCK EXPENSE-WP	133.66	416.67	(283.01)	746.96	1,666.68	(919.72)	85%	5,000.00
TOOLS-WP	40.66	83.33	(42.67)	234.90	333.32	(98.42)	77%	1,000.00
TELEPHONE EXP/CABLE-WP	1,245.12	1,500.00	(254.88)	5,091.80	6,000.00	(908.20)	72%	18,000.00
EQUIPMENT EXPENSE-WP	492.85	416.67	76.18	735.86	1,666.68	(930.82)	83%	5,000.00
GROUND WATER CREDITS PURCHASE	0.00	24,000.00	(24,000.00)	125.00	96,000.00	(95,875.00)	100%	288,000.00
TCEQ INSPECTION FEES-WP	0.00	1,000.00	(1,000.00)	0.00	4,000.00	(4,000.00)	100%	12,000.00
PURCHASE SURFACE WATER-HOUSTON	223,226.80	210,000.00	13,226.80	838,085.97	840,000.00	(1,914.03)	67%	2,520,000.00
LANDSCAPING-WP	0.00	833.33	(833.33)	1,390.00	3,333.32	(1,943.32)	87%	10,000.00
OFFICE FURNITURE & FURNISHING	0.00	41.67	(41.67)	0.00	166.68	(166.68)	100%	500.00
VEHICLE EXP. & REIMBURSEMENT	350.00	500.00	(150.00)	1,400.00	2,000.00	(600.00)	77%	6,000.00
PERMITS - GROUND WATER-WP	0.00	1,416.67	(1,416.67)	15,975.00	5,666.68	10,308.32	6%	17,000.00
FREIGHT CHARGES-WP	0.00	41.67	(41.67)	239.91	166.68	73.23	52%	500.00
MEDICAL EXPENSES-W.P.	0.00	15.00	(15.00)	0.00	60.00	(60.00)	100%	180.00
WATER PLANT IMPROVEMENTS	98,538.75	366,666.67	(268,127.92)	337,713.75	1,466,666.68	(1,128,952.93)	92%	4,400,000.00
PURCHASE OF EQUIPMENT-WP	0.00	416.67	(416.67)	0.00	1,666.68	(1,666.68)	100%	5,000.00
REPAIR MAINT. BUILDING/GROUNDS	0.00	416.67	(416.67)	0.00	1,666.68	(1,666.68)	100%	5,000.00

SOFTWARE & DATA EXPENSES									
MISCELLANEOUS-WP									
TOTAL WATER PLANT EXPENSES OVER/(UNDER)									
	Current	Current	Variance	Year to	Year to	Variance	% Budget	Annual Budget	
Month Actual	Month Budget		Date Actual	Date Budget					
93.18	2,083.33	(1,990.15)	367.07	8,333.32	(7,966.25)	99%		25,000.00	
489.33	250.00	239.33	610.42	1,000.00	(389.53)	80%		3,000.00	
410,541.45	706,565.02	(296,023.57)	1,493,341.99	2,826,260.08	(1,332,918.09)	82%		8,478,780.00	
WATER DISTRIBUTION									
SALARY & WAGES-WD									
28,235.60	19,166.67	(9,068.93)	81,621.22	76,666.68	(4,954.54)	65%		230,000.00	
PAYROLL TAX EXP-WD	1,450.00	710.06	6,272.54	5,800.00	(425.54)	64%		17,400.00	
OUTSIDE LABOR-WD	250.00	(250.00)	0.00	1,000.00	(1,000.00)	100%		3,000.00	
ENGINEERING EXPENSE-WD	416.67	(416.67)	0.00	1,666.68	(1,666.68)	100%		5,000.00	
MAINTENANCE & REPAIRS-WD	41,695.57	5,000.00	36,695.57	42,778.42	20,000.00	29%		60,000.00	
CHEMICALS-WD	0.00	41.67	(41.67)	0.00	166.68	100%		500.00	
EQUIPMENT RENTAL-WD	0.00	66.67	(66.67)	0.00	266.68	100%		800.00	
INSURANCE-WD	861.77	833.33	28.44	3,447.09	3,333.32	66%		10,000.00	
TRUCK EXPENSE-WD	400.99	500.00	(99.01)	2,240.91	2,000.00	63%		6,000.00	
TOOLS-WD	20.33	83.33	(63.00)	117.45	333.32	88%		1,000.00	
TELEPHONE EXP-WD	50.32	20.83	29.49	204.50	33.32	18%		250.00	
EQUIPMENT EXPENSE-WD	0.00	333.33	(333.33)	0.00	1,333.32	100%		4,000.00	
VEHICLE EXP. & REIMBURSEMENT	150.00	150.00	0.00	600.00	600.00	67%		1,800.00	
REGULATORY ASSESSMENT FEE-WD	0.00	1,000.00	(1,000.00)	0.00	4,000.00	100%		12,000.00	
FREIGHT CHARGES-WD	0.00	41.67	(41.67)	110.91	166.68	78%		500.00	
WATER DISTRIBUTION IMPROVEMENT	0.00	0.00	0.00	5,876.88	11,666.68	100%		35,000.00	
PURCHASE OF EQUIPMENT-WD	0.00	2,916.67	(2,916.67)	0.00	8,333.32	100%		25,000.00	
TAP COSTS-WATER DIST.	0.00	2,083.33	(2,083.33)	0.00	166.68	27%		500.00	
SOFTWARE & DATA EXPENSE	93.18	41.67	51.51	367.06	166.68	53%		2,000.00	
MISCELLANEOUS-WD	255.55	166.67	88.88	942.40	666.68				
TOTAL WATER DIST. EXPENSES OVER/(UNDER)	73,923.37	34,562.51	39,360.86	144,532.38	138,250.04	65%		414,750.00	
WWTF/TRUCK LINES									
SALARY & WAGES-WWTF									
30,136.37	28,333.33	1,803.04	100,415.91	113,333.32	(12,917.41)	70%		340,000.00	
VACATIONS, HOLIDAYS, SICK PAY	11,813.50	5,416.67	6,396.83	25,774.38	21,666.68	60%		65,000.00	
PAYROLL TAX EXPENSE-WWTF	3,176.65	2,166.67	1,009.98	9,041.68	8,666.68	65%		26,000.00	
SECURITY SYSTEM-WWTF	605.63	200.00	405.63	1,169.01	800.00	51%		2,400.00	
OUTSIDE LABOR-WWTF	0.00	166.67	(166.67)	0.00	666.68	100%		2,000.00	
ENGINEERING EXPENSE-WWTF	0.00	1,666.67	(1,666.67)	216.88	6,666.68	99%		20,000.00	
MAINTENANCE & REPAIRS-W.W.T.F.	15,319.37	15,000.00	319.37	59,330.76	60,000.00	67%		180,000.00	
CHEMICALS-WWTF	5,633.37	7,333.33	(1,699.96)	37,073.82	29,333.32	58%		88,000.00	
UNIFORMS-WWTF	334.60	250.00	84.60	1,204.56	1,000.00	60%		3,000.00	
POWER & FUEL-WWTF	11,230.80	13,333.33	(2,102.53)	43,756.69	53,333.32	73%		160,000.00	
EQUIP RENTAL-WWTF	0.00	208.33	(208.33)	14,520.60	833.32	-481%		2,500.00	
INSURANCE-WWTF	861.77	916.67	(54.90)	3,447.09	3,666.68	69%		11,000.00	
SEWER ANALYSIS FEE-WWTF	4,764.00	2,500.00	2,264.00	13,653.00	10,000.00	54%		30,000.00	
TRUCK EXPENSE-WWTF	103.65	600.00	(496.35)	1,595.19	2,400.00	78%		7,200.00	
TOOLS-WWTF	0.00	166.67	(166.67)	0.00	666.68	100%		2,000.00	
TELEPHONE/CABLE EXP.-WWTF	666.45	750.00	(83.55)	2,782.48	3,000.00	69%		9,000.00	
EQUIPMENT EXPENSE-WWTF	281.61	166.67	114.94	476.33	666.68	76%		2,000.00	
TCEQ INSPECTION FEE-WWTF	0.00	1,750.00	(1,750.00)	0.00	7,000.00	100%		21,000.00	
LANDSCAPING-WWTF	0.00	50.00	(50.00)	0.00	200.00	100%		600.00	
OFFICE FURNITURE/FURNISHING	0.00	100.00	(100.00)	0.00	400.00	100%		1,200.00	
SLUDGE DISPOSAL FEE-WWTF	4,743.82	18,333.33	(13,589.51)	88,382.89	73,333.32	60%		220,000.00	

	Current Month Actual	Current Month Budget	Variance	Year to Date Actual	Year to Date Budget	Variance	% Budget	Annual Budget
OFFICE SUPPLIES-WWTF	0.00	500.00	(500.00)	374.79	2,000.00	(1,625.21)	94%	6,000.00
FREIGHT CHARGES-WWTF	0.00	41.67	(41.67)	69.95	166.68	(96.73)	86%	500.00
MEDICAL EXPENSE-WWTF	0.00	41.67	(41.67)	0.00	166.68	(166.68)	100%	500.00
PURCHASE OF EQUIPMENT-WWTF	0.00	2,083.33	(2,083.33)	0.00	8,333.32	(8,333.32)	100%	25,000.00
REPAIRS BUILDING/GROUNDS-WWTF	0.00	1,333.33	(1,333.33)	0.00	5,333.32	(5,333.32)	100%	16,000.00
SOFTWARE & DATA EXPENSE	93.18	4,166.67	(4,073.49)	1,273.62	16,666.68	(15,393.06)	97%	50,000.00
MISCELLANEOUS-WWTF	0.00	100.00	(100.00)	299.99	400.00	(100.01)	75%	1,200.00
TOTAL WWTF EXPENSES OVER/(UNDER)	89,765.37	107,675.01	(17,909.64)	404,859.62	430,700.04	(25,840.42)	69%	1,292,100.00
SEWER COLLECTION/LIFT STATIONS								
SALARY & WAGES-SC	15,165.35	10,416.67	4,748.68	44,183.22	41,666.68	2,516.54	65%	125,000.00
PAYROLL TAX EXPENSE-SC	1,160.16	1,000.00	160.16	3,380.03	4,000.00	(619.97)	72%	12,000.00
OUTSIDE LABOR-SC	0.00	166.67	(166.67)	0.00	1,666.68	(1,666.68)	100%	2,000.00
ENGINEERING EXPENSE-SC	0.00	416.67	(416.67)	0.00	1,666.68	(1,666.68)	100%	5,000.00
MAINTENANCE & REPAIRS-SC	391.77	2,500.00	(2,108.23)	829.27	10,000.00	(9,170.73)	97%	30,000.00
CHEMICALS-WWTF	0.00	208.33	(208.33)	0.00	833.32	(833.32)	100%	2,500.00
POWER & FUEL-SC	724.19	750.00	(25.81)	2,782.93	3,000.00	(217.07)	69%	9,000.00
EQUIPMENT RENTAL-SC	0.00	333.33	(333.33)	0.00	1,333.32	(1,333.32)	100%	4,000.00
INSURANCE-SC	1,096.81	1,000.00	96.81	4,387.21	4,000.00	387.21	63%	12,000.00
TRUCK EXPENSE-SC	356.44	833.33	(476.89)	1,991.92	3,333.32	(1,341.40)	80%	10,000.00
TOOLS-SC	20.33	41.67	(21.34)	112.44	166.68	(49.24)	77%	500.00
TELEPHONE/CABLE EXP.-SC	341.76	250.00	91.76	1,149.20	1,000.00	149.20	62%	3,000.00
EQUIPMENT EXPENSE-SC	0.00	4,166.67	(4,166.67)	0.00	16,666.68	(16,666.68)	100%	50,000.00
LANDSCAPING-SC	0.00	16.67	(16.67)	0.00	66.68	(66.68)	100%	200.00
REGULATORY ASSESSMENT FEE-SC	0.00	1,000.00	(1,000.00)	0.00	4,000.00	(4,000.00)	100%	12,000.00
FREIGHT CHARGE-SC	0.00	20.00	(20.00)	0.00	80.00	(80.00)	100%	240.00
SEWER COLLECTION IMPROVEMENTS	0.00	7,500.00	(7,500.00)	5,876.87	30,000.00	(24,123.13)	93%	90,000.00
PURCHASE OF EQUIPMENTS-SC	0.00	416.67	(416.67)	0.00	1,666.68	(1,666.68)	100%	5,000.00
REPAIRS TO BUILDING/GROUNDS	0.00	50.00	(50.00)	0.00	200.00	(200.00)	100%	600.00
SOFTWARE & DATA EXPENSE	93.18	133.33	(40.15)	367.04	533.32	(166.28)	77%	1,600.00
MISCELLANEOUS EXP.-SC	0.00	50.00	(50.00)	2.88	200.00	(197.12)	100%	600.00
TOTAL SEWR COLLECTION EXP. OVER/(UNDER)	19,349.99	31,270.01	(11,920.02)	65,068.01	125,080.04	(60,012.03)	83%	375,240.00

BILLING & COLLECTION

SALARIES & WAGES-METER READERS	958.00	3,250.00	(2,292.00)	2,166.00	13,000.00	(10,834.00)	94%	39,000.00
OUTSIDE LABOR-BILLING/COLLECT.	0.00	100.00	(100.00)	0.00	400.00	(400.00)	100%	1,200.00
COMPUTER BILLING-U/B	2,654.36	3,750.00	(1,095.64)	14,009.48	15,000.00	(990.52)	69%	45,000.00
BAD DEBT EXPENSE-U/B	0.00	0.00	0.00	0.00	0.00	0.00		
PURCHASE OF EQUIPMENT-U/B	0.00	166.67	(166.67)	0.00	666.68	(666.68)	100%	2,000.00
SOFTWARE & DATA EXPENSE	93.18	333.33	(240.15)	367.06	1,333.32	(966.26)	91%	4,000.00
TOTAL BILLING/COLLECTION EXP.	3,705.54	7,600.00	(3,894.46)	15,542.54	30,400.00	(13,857.46)	82%	91,200.00

G & A EXPENSES

SALARIES & WAGES-MANAGER	16,960.80	13,333.33	3,627.47	48,352.16	53,333.32	(4,981.16)	70%	160,000.00
SALARIES & WAGES-OFFICE STAFF	20,439.75	16,666.67	3,773.08	56,553.00	66,666.68	(10,113.68)	72%	200,000.00
VAC, HOLIDAYS & ETC-G&A	1,245.25	1,666.67	(421.42)	10,910.64	6,666.68	4,243.96	45%	20,000.00
PAYROLL TAX EXPENSE-G&A	3,072.30	2,916.67	155.63	10,118.33	11,666.68	(1,548.35)	71%	35,000.00
SECURITY SYSTEM-G&A-OFFICE	837.51	250.00	587.51	1,675.02	1,000.00	675.02	44%	3,000.00
OUTSIDE LABOR-G&A	0.00	166.67	(166.67)	0.00	666.68	(666.68)	100%	2,000.00
ENG./ARCHITECTS FEES-G&A	2,647.06	1,525.00	1,122.06	10,207.66	6,100.00	4,107.66	44%	18,300.00

	Current Month Actual	Current Month Budget	Variance	Year to Date Actual	Year to Date Budget	Variance	% Budget	Annual Budget
POWER & FUEL-G&A	300.00	333.33	(33.33)	1,275.48	1,333.32	(57.84)	68%	4,000.00
INSURANCE-G&A	313.37	333.33	(19.96)	1,233.48	1,333.32	(99.84)	69%	4,000.00
TELEPHONE EXPENSE-G&A	1,064.01	1,083.33	(19.32)	4,267.64	4,333.32	(65.68)	68%	13,000.00
OFFICE EQUIP. REPAIRS MAINT.	34.24	125.00	(90.76)	133.29	500.00	(366.71)	91%	1,500.00
OFF. FURNITURE/FURNISHING-G&A	0.00	166.67	(166.67)	139.64	666.68	(527.04)	93%	2,000.00
VEHICLE EXP. & REIMBURSEMENT	500.00	775.00	(275.00)	2,000.00	3,100.00	(1,100.00)	78%	9,300.00
OFFICE SUPPLIES-G&A	460.65	666.67	(206.02)	1,897.60	2,666.68	(769.08)	76%	8,000.00
FREIGHT-G&A	0.00	25.00	(25.00)	17.00	100.00	(83.00)	94%	300.00
MEDICAL EXP.-G&A	0.00	5.00	(5.00)	0.00	20.00	(20.00)	100%	60.00
POSTAGE-G&A	329.61	250.00	79.61	1,198.95	1,000.00	198.95	60%	3,000.00
PUBLIC NOTICES EXP.	845.90	100.00	745.90	845.90	400.00	445.90	30%	1,200.00
PURCHASE OF EQUIPMENT-G&A	0.00	41.67	(41.67)	0.00	166.68	(166.68)	100%	500.00
HARRIS CO. APPRAISAL DISTRICT	0.00	1,000.00	(1,000.00)	5,622.00	4,000.00	1,622.00	53%	12,000.00
TAX COLLECTION EXP. (SBISD)	0.00	2,083.33	(2,083.33)	0.00	8,333.32	(8,333.32)	100%	25,000.00
ACCOUNTING & AUDITING	10,775.00	916.67	9,858.33	10,775.00	3,666.68	7,108.32	2%	11,000.00
LEGAL & CONTINGENCIES FEES-G&A	7,791.80	5,416.67	2,375.13	24,492.16	21,666.68	2,825.48	62%	65,000.00
EMPLOYEES GROUP INS. PREM. EXP	58,753.02	31,666.67	27,086.35	141,131.53	126,666.68	14,464.85	73%	380,000.00
EMPLOYERS CONTRIBUTION PENSION	14,769.20	12,916.67	1,852.53	42,175.15	51,666.68	(9,491.53)	51%	155,000.00
BANKING FEES	10,672.81	1,833.33	8,839.48	10,689.81	7,333.32	3,356.49	73%	22,000.00
DUES, SUBSCRIPTION, SCHOOL-G&A	0.00	250.00	(250.00)	0.00	1,000.00	(1,000.00)	100%	3,000.00
SUPERVISOR COMPENSATION-G&A	1,350.00	1,700.00	(350.00)	7,800.00	6,800.00	1,000.00	62%	20,400.00
SUPERVISORS EXPENSES-G&A	1,815.68	250.00	1,565.68	4,020.73	1,000.00	3,020.73	-34%	3,000.00
REPAIRS/MAINT-435 PINEY PT.	149.52	1,333.33	(1,183.81)	549.04	5,333.32	(4,784.28)	97%	16,000.00
ADMINISTRATIVE FEE/RETIREMENT	90.70	30.00	60.70	345.02	120.00	225.02	4%	360.00
REPAIRS & MAINT-OFFICE BLDG.	0.00	166.67	(166.67)	0.00	666.68	(666.68)	100%	2,000.00
MESSENGER SERVICE-G&A	0.00	25.00	(25.00)	0.00	100.00	(100.00)	100%	300.00
SOFTWARE & DATA EXPENSE	295.68	2,083.33	(1,787.65)	2,398.92	8,333.32	(5,934.40)	90%	25,000.00
MISCELLANEOUS-G&A	2,027.44	350.00	1,677.44	4,458.90	1,400.00	3,058.90	-6%	4,200.00
TOTAL G & A EXPENSES OVER/(UNDER)	157,541.30	102,451.68	55,089.62	405,243.57	409,806.72	(4,563.15)	67%	1,229,420.00
TOTAL EXPENSES OVER/(UNDER)	754,827.02	990,124.23	(235,297.21)	2,529,588.11	3,960,496.92	(1,430,908.81)	79%	11,881,490.00

Memorial Villages Water Authority

Check Register

For the Period From Sep 27, 2021 to Sep 27, 2021

Filter Criteria includes: 1) Check Numbers from 5618 to 5644. Report order is by Date.

Check #	Date	Payee	Amount
5618	9/27/21	BRADLEY'S ART & FRAME	922.44
5619	9/27/21	CATTRON NORTH AMERICAN, INC.	69.46
5620	9/27/21	CAVALLO ENERGY TEXAS LLC	4,651.92
5621	9/27/21	CENTERPOINT ENERGY	322.12
5622	9/27/21	COMCAST	1,010.07
5623	9/27/21	THE REINALT-THOMAS CORP	423.00
5624	9/27/21	DXI INDUSTRIES, INC.	300.00
5625	9/27/21	FLUID METER SALES & SERVICE, IN	1,800.00
5626	9/27/21	GRAINGER	226.40
5627	9/27/21	HACH COMPANY	1,361.34
5628	9/27/21	HANN BUILDERS	14.83
5629	9/27/21	HOLLEY COLBURN	15.15
5630	9/27/21	IMAGE COMMUNICATION	34.24
5631	9/27/21	J & T AUTOMOTIVE	3,896.99
5632	9/27/21	MARC & EMILY SCHKUD	1,251.09
5633	9/27/21	MARIA JOSE SHIPLEY	2,056.23
5634	9/27/21	NOE MARTINEZ, JR.	697.74
5635	9/27/21	MURRAY RESOURCES, LTD	1,949.48
5636	9/27/21	PM UTILITY SERVICES	320.00
5637	9/27/21	QUILL CORPORATION	117.83
5638	9/27/21	ROBERT SCOT GALBRAITH	158.00
5639	9/27/21	RYAN WHALEY	41.00
5640	9/27/21	THOMPSON CONSTRUCTION	0.94
5641	9/27/21	TX CHILD SUPPORT SDU	252.00
5642	9/27/21	VILLAGES MUTUAL INS. COOPERATI	32,864.08
5643	9/27/21	WM CORPORATE SERVICES, INC	10,790.28
5644	9/27/21	WATER UTILITY SERVICES, INC.	2,065.00
Total			<u>67,611.63</u>

exhibit N

Memorial Villages Water Authority
Payroll Check Register
For the Period From Sep 27, 2021 to Sep 27, 2021

Filter Criteria includes: 1) Check Numbers from 103489 to 103507. Report order is by Check Date. Report is printed in Detail Format.

Reference	Date	Employee	Amount
103489	9/27/21	Miguel A. Beltran	1,512.70
103490	9/27/21	Richard M. Culver	3,685.83
103491	9/27/21	Timothy D. Criss	1,274.59
103492	9/27/21	Robert S. Galbraith	1,622.02
103493	9/27/21	Nora J. Ivey	138.52
103494	9/27/21	Leon W. Levandowski Jr.	4,247.85
103495	9/27/21	Noe Martinez Jr.	2,783.99
103496	9/27/21	Kathleen M. Parsons	1,995.96
103497	9/27/21	Nelson B. Morgan	1,556.53
103499	9/27/21	Bobby Salazar	3,050.77
103500	9/27/21	Pete Torres	3,063.79
103501	9/27/21	Christopher M. Simien	1,972.05
103502	9/27/21	Brenda J. Sierra	1,660.07
103503	9/27/21	Cecilio Hernandez	1,471.26
103504	9/27/21	Trey Cantu	4,594.95
103505	9/27/21	Cori D. Scott	1,581.87
103506	9/27/21	Adan A. Maravilla	1,487.64
103507	9/27/21	Cesar A. Martinez	1,576.64
		9/27/21 thru 9/27/21	39,277.03
		9/27/21 thru 9/27/21	39,277.03

Memorial Villages Water Authority
Check Register
For the Period From Sep 27, 2021 to Sep 27, 2021

Filter Criteria Includes: 1) Check Numbers from 1193 to 1193. Report order is by Date.

Check #	Date	Payee	Amount
1193	9/27/21	MVWA-BUSINESS CHECKING PF	106,000.00
Total			<u>106,000.00</u>

OTHER METHODS OF PAYMENTS

EFT PAYMENTS

9/5/2021	COMCAST EQUIP., WELLS, W.W.T.F. & LIFT STA.	\$1,430.94
9/16/2021	COMCAST BUSINESS CABLE, VOICE, 7 INTERENT-GAYLORD	\$487.77
9/18/2021	COMCAST - 435 PINEY PT.	\$ 152.12
9/20/2021	COMCAST - W.W.T.F.	\$ 42.41
	TOTAL	\$2,113.24

Cathy Shultz

9-28-2021

Jany Schuch

9-28-21

WJ

9-29-21

Memorial Villages Water Authority
Check Register
For the Period From Sep 14, 2021 to Sep 14, 2021

Filter Criteria includes: 1) Check Numbers from 5597 to 5617. Report order is by Date.

Check #	Date	Payee	Amount
5597	9/14/21	ANN HARRIS BENNETT	30.25
5598	9/14/21	AZTEC RENTAL SERVICES	67.95
5599	9/14/21	CAVALLO ENERGY TEXAS LLC	27,883.76
5600	9/14/21	CITY OF HOUSTON	223,226.80
5601	9/14/21	CITY OF HOUSTON HEALTH DEPT.	264.00
5602	9/14/21	COWBOY TRUCKING, INC.	160.00
5603	9/14/21	DXI INDUSTRIES, INC.	2,686.00
5604	9/14/21	EASTEX ENVIRONMENTAL LABORATORY	3,869.00
5605	9/14/21	WEX BANK	1,140.88
5606	9/14/21	HACH COMPANY	166.00
5607	9/14/21	HEALTHINVEST HRA	68.70
5608	9/14/21	LANGFORD ENGINEERING	15,784.65
5609	9/14/21	MURRAY RESOURCES, LTD	1,122.00
5610	9/14/21	O'REILLY AUTOMOTIVE, INC.	182.99
5611	9/14/21	PURIFY	576.45
5612	9/14/21	QUILL CORPORATION	627.24
5613	9/14/21	TX INDUSTRIAL CONTROL MFG.	1,655.06
5614	9/14/21	TEXAS LABOR LAW	89.50
5615	9/14/21	TREY CANTU	219.96
5616	9/14/21	TX CHILD SUPPORT SDU	252.00
5617	9/14/21	WM CORPORATE SERVICES, INC	4,743.82
Total			284,817.01

Memorial Villages Water Authority
Payroll Check Register
For the Period From Sep 13, 2021 to Sep 13, 2021

Filter Criteria includes: 1) Check Numbers from 103459 to 103488. Report order is by Check Date. Report is printed in Detail Format.

Reference	Date	Employee	Amount
103459	9/13/21	Richard M. Culver	2,307.38
103460	9/13/21	Timothy D. Criss	1,331.84
103461	9/13/21	Robert S. Galbraith	1,622.02
103462	9/13/21	Nora J. Ivey	138.52
103463	9/13/21	Leon W. Levandowski Jr.	4,553.88
103464	9/13/21	Noe Martinez Jr.	1,477.79
103465	9/13/21	Kathleen M. Parsons	1,995.96
103466	9/13/21	Nelson B. Morgan	1,542.67
103467	9/13/21	Bobby Salazar	2,710.95
103468	9/13/21	Pete Torres	3,257.56
103469	9/13/21	Christopher M. Simien	2,068.35
103470	9/13/21	Brenda J. Sierra	1,660.07
103471	9/13/21	Cecilio Hernandez	1,471.26
103472	9/13/21	Trey Cantu	4,594.95
103473	9/13/21	Cori D. Scott	1,542.50
103474	9/13/21	Adan A. Maravilla	1,487.64
103475	9/13/21	Cesar A. Martinez	1,576.64
103476	9/13/21	Gary Schenk	554.10
103477	9/13/21	William H. Wilson	138.52
103478	9/13/21	Randolph Ewing	415.57
103479	9/13/21	Veronica H. Roa	138.52
103480	9/13/21	Catherine L. Stubbs	415.57
103481	9/13/21	Al Unal Baysal	138.52
103482	9/13/21	Locke A. Braly	277.05
103483	9/13/21	Miguel A. Beltran	2,690.83
	9/13/21 thru 9/13/21		<u>40,108.66</u>
	9/13/21 thru 9/13/21		<u><u>40,108.66</u></u>

Memorial Villages Water Authority

Check Register

For the Period From Sep 14, 2021 to Sep 14, 2021

Filter Criteria includes: 1) Check Numbers from 1192 to 1192. Report order is by Date.

Check #	Date	Payee	Amount
1192	9/14/21	MVWA-BUSINESS CHECKING PF	325,000.00
Total			325,000.00

Shay Scherl 9-14-21

Cathy Stubb - 9-15-21

Uzy 9-15-21

Memorial Villages Water Authority
Check Register
For the Period From Oct 5, 2021 to Oct 5, 2021

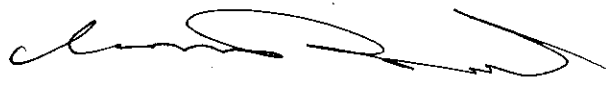
Filter Criteria includes: 1) Check Numbers from 5645 to 5667. Report order is by Date.

Check #	Date	Payee	Amount
5645	10/5/21	AVR INC	2,726.92
5646	10/5/21	BLUE IRON TECHNOLOGIES	3,365.88
5647	10/5/21	VOID	
5648	10/5/21	DXI INDUSTRIES, INC.	3,872.30
5649	10/5/21	EGSW LLC	21,651.00
5650	10/5/21	GORMAN UNIFORM	773.07
5651	10/5/21	GRAINGER	637.41
5652	10/5/21	HACH COMPANY	580.77
5653	10/5/21	HOME DEPOT CREDIT SERVICES	288.53
5654	10/5/21	LEON W. LEVANDOWSKI, JR.	565.00
5655	10/5/21	NOE MARTINEZ, JR.	50.00
5656	10/5/21	MPB WORKS	834.75
5657	10/5/21	MURRAY RESOURCES, LTD	6,349.93
5658	10/5/21	Norton Rose Fulbright LLP	6,222.86
5659	10/5/21	OFFICE DEPOT	912.99
5660	10/5/21	STEWART & STEVENSON SERVICES	22,175.00
5661	10/5/21	TX INDUSTRIAL CONTROL MFG.	2,616.00
5662	10/5/21	TEXAS PRIDE DISPOSAL	78.22
5663	10/5/21	TREY CANTU	575.00
5664	10/5/21	TRINITY PAVING LLC	12,300.00
5665	10/5/21	TEXAS MUNICIPAL LEAGUE	11,839.00
5666	10/5/21	VERIZON WIRELESS	103.81
5667	10/5/21	WHARTON-SMITH, INC.	110,250.00
Total			208,768.44

Memorial Villages Water Authority
Check Register
For the Period From Oct 5, 2021 to Oct 5, 2021

Filter Criteria includes: 1) Check Numbers from 1194 to 1194. Report order is by Date.

Check #	Date	Payee	Amount
1194	10/5/21	MVWA-BUSINESS CHECKING PF	208,000.00
Total			208,000.00

 10/5/21

