

MINUTES OF MEETING OF BOARD OF SUPERVISORS  
MAY 3, 2022

THE STATE OF TEXAS §

COUNTY OF HARRIS §

MEMORIAL VILLAGES WATER AUTHORITY §

The Board of Supervisors (the "Board") of Memorial Villages Water Authority (the "Authority") met in regular session, open to the public, on May 3, 2022, at the Authority's office at 8955 Gaylord, Houston, Harris County, Texas at 7:00 p.m., whereupon the roll was called of the members of the Board, to wit:

Gary Schenk, President  
Will Wilson, Vice President  
Randolph Ewing, Secretary  
Veronica Roa, Assistant Secretary  
Cathy Stubbs, Assistant Secretary  
Unal Baysal, Assistant Secretary  
Locke Braly, Supervisor

**Persons Attending.** All members of the Board were present, thus constituting a quorum. Also attending were Mr. Trey Cantu, General Manager of the Authority; Mr. John Davis and Mr. Norman Gutierrez of Langford Engineering, Inc. ("Langford"), Engineers for the Authority; Ms. Kathleen Ellison and Ms. Kaitlyn Malek of Norton Rose Fulbright US LLP ("NRF"), Attorneys for the Authority; Mr. Mark Eyring of Mark C. Eyring, CPA, PLLC, auditor for the Authority; and Mr. Tim Davis, resident within the Authority.

**Call to Order.** The President called the meeting to order in accordance with notice posted pursuant to law, a Certificate of Posting of which is attached hereto as Exhibit "A," and the following business was transacted:

**1. Public Comments.** Mr. T. Davis stated that he is here representing Hedwig Way and is still interested in the landscaping, security and fencing projects. He stated that Mr. Cantu has been keeping him up to date on the status of the Water Plant construction.

**2. Approve minutes of the April 5, 2022 regular meeting.** Proposed minutes of the April 5, 2022 meeting, previously distributed to the Board, were submitted for consideration and approval. Upon motion by Supervisor Wilson, seconded by Supervisor Stubbs, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the April 5, 2022 regular meeting, as presented.

**3. Consider scope of auditor engagement for audit ending April 30, 2022.** This agenda item was discussed in the executive session.

Supervisor Roa joined the meeting at this time.

4. **Status report on Gaylord Water Plant project, consideration of Pay Estimate #11 and take any necessary action.** Mr. J. Davis discussed with the Board the Gaylord Water Plant project, stating that it is currently 95.51% complete and that the tanks are operational at this time. Discussion ensued regarding the tank flooring.

Mr. J. Davis then presented to the Board Pay Estimate No. 11 in the amount of \$193,410.90 to Wharton-Smith, Inc., a copy of which is attached hereto as Exhibit "B". He recommended approval of Pay Estimate No. 11. Upon motion by Supervisor Stubbs, seconded by Supervisor Wilson, after full discussion and the question being put to the Board, the Board voted unanimously to approve Pay Estimate No. 11 in the amount of \$193,410.90 to Wharton-Smith, Inc.

5. **Executive session pursuant to Section 551.071 for the purpose of a private consultation with the Board's attorney on matters in which the attorney's duty to the governmental body requires confidentiality under the Rules of Professional Conduct; of the State Bar of Texas.** The President opened discussion to an executive session under Section 551.071 of the Open Meetings Act for a private consultation with its attorneys. Upon motion by Supervisor Roa, seconded by Supervisor Ewing, after full discussion and the question being put to the Board, the Board voted unanimously at 7:07 p.m. to enter into executive session pursuant to Section 551.071, Texas Gov't Code, for private consultation with its attorney on a matter in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas requires confidentiality. Mr. T. Davis left the meeting at this time, leaving the following persons in attendance: Mr. Cantu, Mr. Eyring, Mr. J. Davis, Mr. Gutierrez, Ms. Ellison, and Ms. Malek.

6. **Return to open session.** Upon motion by Supervisor Roa, seconded by Supervisor Stubbs, after full discussion and the question being put to the Board, the Board voted unanimously to reconvene in public session at 8:15 p.m. Mr. Cantu reported that no persons were waiting to enter the meeting.

7. **Status update regarding Well No. 6 Emergency Repairs.** Mr. J. Davis stated that Well #6 is online and operational. He discussed issues with Centerpoint Energy.

8. **Adopt budget for fiscal year ending April 30, 2023.** Mr. Cantu presented to and reviewed with the Board the proposed budget for fiscal year ending April 30, 2023, a copy of which is attached hereto as Exhibit "C". Extensive discussion ensued regarding the anticipated revenues, expenditures, and reserves. Upon motion by Supervisor Braly, seconded by Supervisor Stubbs, after full discussion and the question being put to the Board, the Board voted unanimously to approve the budget for fiscal year ending April 30, 2023 with the changes discussed.

9. **Approve Resolution Authorizing Disbursements by Federal Reserve Wire System or Electronic Means, Delegating to the General Manager the Power to Sign Certain Disbursements and Authorize Certain Electronic Disbursements, and Other Matters in Connection Therewith (the "Resolution").** Ms. Ellison presented to and reviewed with the Board the Resolution, a copy of which is hereto attached as Exhibit "D". Discussion ensued regarding the changes made from the last meeting. She stated that this Resolution includes

delegation for the General Manager to sign and disburse checks up to the amount approved by the Board. Upon motion by Supervisor Ewing, seconded by Supervisor Baysal, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Resolution and approve the disbursement amount to be up to \$4,000.

**10. Consider new Accounts Payable software platform by Level Research.** Mr. Cantu presented to and reviewed with the Board the Level Research software platform, a copy of which is hereto attached as Exhibit "E". He stated that this is an online system which allows the Authority to send invoices to the Board for approval and allows them to digitally sign checks. Discussion ensued regarding the software and pricing of this platform. Upon motion by Supervisor Roa, seconded by Supervisor Stubbs, after full discussion and the question being put to the Board, the Board voted unanimously to approve the usage of the Level Research software platform.

**11. Election of Treasurer and Assistant Treasurers.** The Board discussed the election of a Treasurer and Assistant Treasurers. Upon motion by Supervisor Wilson, seconded by Supervisor Roa, after full discussion and the question being put to the Board, the Board voted unanimously to elect Supervisor Stubbs as the Authority's Treasurer and the remaining Supervisors as Assistant Treasurers.

**12. Authorize acceptance of 2021 Water Loss Audit to the Texas Water Development Board.** Mr. Cantu presented the 2021 Water Audit Report, a copy of which is attached hereto as Exhibit "F." He explained the report. It was the consensus of the Board to ratify the filing of the 2021 Water Loss Audit with the Texas Water Development Board.

**13. Manager's Report including: monthly water samples, Wastewater Treatment Facility's monthly discharge compliance, Tax Recap, Investment Report on the Authority's investments, monthly Identity Theft Compliance Report, and any other matters concerning business of the Authority.** Mr. Cantu presented to and reviewed with the Board the Manager's Report.

Mr. Cantu presented the Discharge Monitoring Report, a copy of which is attached hereto as Exhibit "G." He reported that the Authority received a draft Agreed Upon Order from the Environmental Protection Agency which does not assess any penalties against the Authority. He said the Authority notified the EPA that it had discovered the source of the problem and has corrected it. Discussion ensued.

Mr. Cantu presented the Wastewater Treatment Facility Monthly Operating Report, a copy of which is attached hereto as Exhibit "H." He stated that there were no violations this month and that all monthly water samples are in compliance.

Mr. Cantu reported that there were no identity theft issues within the month.

Mr. Cantu presented the Monthly Tax Office Report, a copy of which is attached hereto as Exhibit "I."

Mr. Cantu presented the Funds Balance – Investment Report, a copy of which is attached hereto as Exhibit “J.”

**14. Authorize payment of bills.** Upon motion by Supervisor Ewing, seconded by Supervisor Roa, after full discussion and the question being put to the Board, the Board voted unanimously to approve payment of the bills, a list of which is attached hereto as Exhibit “K.”

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

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The above and foregoing minutes were passed and approved by the Board of Supervisors on June 7, 2022.

  
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Vice President, Board of Supervisors

ATTEST:

  
\_\_\_\_\_  
Secretary, Board of Supervisors

(AUTHORITY SEAL)

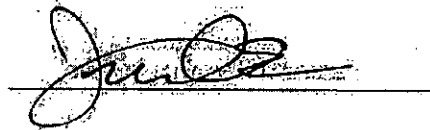
CERTIFICATE OF POSTING

THE STATE OF TEXAS  
COUNTY OF HARRIS  
MEMORIAL VILLAGES WATER AUTHORITY

§  
§  
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I hereby certify that on April 29, 2022, I posted the Notice of Meeting of the Board of Supervisors of Memorial Villages Water Authority, a true copy of which is attached hereto, on the Authority's website and at a place convenient to the public at 8955 Gaylord, Houston, Texas 77024, the administrative office of the Authority within its boundaries, as required by law.

EXECUTED this 29 day of April, 2022.



MEMORIAL VILLAGES WATER AUTHORITY  
8955 GAYLORD  
HOUSTON, TEXAS 77024

In accordance with Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code, both as amended, take notice that the Board of Supervisors of Memorial Villages Water Authority will meet in regular session, open to the public, at the Water Authority's Building, 8955 Gaylord, Houston, Texas 77024, a location within the Authority, at 7:00 p.m. on **Tuesday, May 3, 2022**. At such meeting, the Board will consider the following:

1. Public Comments;
2. Approve minutes of the April 5, 2022 regular meeting;
3. Consider scope of auditor engagement for audit ending on April 30, 2022;
4. Status report on Gaylord Water Plant project, consideration of Pay Estimate #11, and take any necessary action;
5. Executive session pursuant to Section 551.071 for the purpose of a private consultation with the Board's attorney on matters in which the attorney's duty to the governmental body requires confidentiality under the Rules of Professional Conduct; of the State Bar of Texas;
6. Return to open session;
7. Status update regarding Well No. 6 Emergency Repairs and take any necessary action;
8. Adopt budget for fiscal year ending April 30, 2023;
9. Approve Resolution Authorizing Disbursements by Federal Reserve Wire System or Electronic Means, Delegating to the General Manager the Power to Sign Certain Disbursements and Authorize Certain Electronic Disbursements, and Other Matters in Connection Therewith;
10. Consider new Accounts Payable software platform by Level Research and take any necessary action;
11. Election of Treasurer and Assistant Treasurers;
12. Authorize acceptance of 2021 Water Loss Audit to the Texas Water Development Board;
13. Manager's Report including; monthly water samples, Wastewater Treatment Facility's monthly discharge compliance, Tax Recap, Investment Report on the Authority's investments, monthly Identity Theft Compliance Report, and any other matters concerning business of the Authority; and
14. Authorize payment of bills.

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Norton Rose Fulbright US LLP, attorneys for Authority

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If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to, Section 551.071 - for the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law. Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the Authority's office at (713) 465-8318 at least three business days prior to the meeting so that appropriate arrangements can be made.

## ITEM 4

Langford Engineering, Inc.  
1080 West Sam Houston Parkway North, Suite 200  
Houston, Texas 77043

MONTHLY ESTIMATE NO. 11  
LEI Job No. 032-117 Contract No. 2

Memorial Villages Water Authority

Gaylord Water Plant Improvements

26-Mar-22

Thru

25-Apr-22

Owner: Memorial Villages Water Authority  
8955 Gaylord  
Houston, TX 77024

Contractor: Wharton-Smith, Inc.  
750 Monroe Rd.  
Sanford, FL 32771

|                    |                   |                         |                   |
|--------------------|-------------------|-------------------------|-------------------|
| Contract Time:     | 360 Calendar Days | Extensions:             | 10 Calendar Days  |
| Total Time:        | 370 Calendar Days | Time Used:              | 378 Calendar Days |
| Contract Dated:    | 2-Apr-2021        |                         |                   |
| Work Order Dated:  | 12-Apr-2021       |                         |                   |
| Completion Date:   | 17-Apr-2022       | (Scheduled)<br>(Actual) |                   |
| Percent Time Used: | 102.16%           |                         |                   |
| Percent Complete:  | 95.51%            |                         |                   |
| Current Contract:  | \$3,684,839.29    |                         |                   |

| Item No. | Description                                                                                                                                                                                                                                                                               | Bid Qty | Unit Meas. | Work Prior Period | Work This Period | Qty To Date | Unit Price    | Total Amount |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------|-------------------|------------------|-------------|---------------|--------------|
| Base Bid |                                                                                                                                                                                                                                                                                           |         |            |                   |                  |             |               |              |
| 1.       | Mobilization of Equipment, Materials and Personnel on Site, Equipment Storage, Including Installation of Construction/Safety Fencing, as per Plans and Specifications, Not to Exceed 5% of Base Bid Items                                                                                 | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 150,000.00 | \$150,000.00 |
| 2.       | Demolition of Proper Disposal (in Compliance with all Applicable State and Local Laws) of Booster Pump Station, Including Clear Well Basin and Backfill, Five (5) Vertical Turbine Pumps and Motors, Header Piping, and Appurtenances, as per Plans and Specifications, Complete in Place |         |            |                   |                  |             |               |              |
| 2.1      | Demo Booster Pumps, Motors, and Header Piping                                                                                                                                                                                                                                             | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 19,000.00  | \$19,000.00  |
| 2.2      | Demo Clearwell and Walls to 24" Below Bottom of Pavement                                                                                                                                                                                                                                  | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 13,000.00  | \$13,000.00  |
| 2.3      | Flow Fill Clearwell                                                                                                                                                                                                                                                                       | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 3,000.00   | \$3,000.00   |
| 3.       | Demolition and Proper Disposal (in Compliance with all Applicable State and Local Laws) of 60' Diameter x 24' High Existing Steel Welded Ground Storage Tank and Associated Concrete Ringwall Foundation, Piping, and Appurtenances, as per Plans and Specifications, Complete in Place   |         |            |                   |                  |             |               |              |
| 3.1      | Tank 1 Demo                                                                                                                                                                                                                                                                               |         |            |                   |                  |             |               |              |
| 3.1.1    | Demo GST Dome and Wall Panels                                                                                                                                                                                                                                                             | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 30,000.00  | \$30,000.00  |
| 3.1.2    | Demo Ringwall Foundation                                                                                                                                                                                                                                                                  | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 22,000.00  | \$22,000.00  |
| 3.1.3    | Demo Associated Above Ground Piping                                                                                                                                                                                                                                                       | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 8,000.00   | \$8,000.00   |
| 3.2      | Tank 2 Demo                                                                                                                                                                                                                                                                               |         |            |                   |                  |             |               |              |
| 3.2.1    | Demo GST Dome and Wall Panels                                                                                                                                                                                                                                                             | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 30,000.00  | \$30,000.00  |
| 3.2.2    | Demo Ringwall Foundation                                                                                                                                                                                                                                                                  | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 22,000.00  | \$22,000.00  |
| 3.2.3    | Demo Associated Above Ground Piping                                                                                                                                                                                                                                                       | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 8,000.00   | \$8,000.00   |
| 4.       | Demolition and Proper Disposal (in Compliance with all Applicable State and Local Laws) of Site Water Line Piping, Including Excavation, Backfill, and Staging, Above Ground and Buried, as per Plans and Specifications, Complete in Place                                               |         |            |                   |                  |             |               |              |
| 4.1      | Demo 4" Water Line                                                                                                                                                                                                                                                                        | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 3,000.00   | \$3,000.00   |
| 4.2      | Demo 8" Water Line                                                                                                                                                                                                                                                                        | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 7,000.00   | \$7,000.00   |
| 4.3      | Demo 12" Water Line                                                                                                                                                                                                                                                                       | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 5,000.00   | \$5,000.00   |
| 4.4      | Demo 16" Water Line                                                                                                                                                                                                                                                                       | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 7,000.00   | \$7,000.00   |
| 4.5      | Demo 18" Water Line                                                                                                                                                                                                                                                                       | 1       | L.S.       | 1.00              | 0                | 1.00        | \$ 3,000.00   | \$3,000.00   |

|     |                                                                                                                                                                                                                     |          |      |      |         |            |              |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------|------|---------|------------|--------------|
| 5.  | Demolition and Proper Disposal (in Compliance with all Applicable State and Local Laws) of Existing Storm Sewer System, Including Inlets and Piping, as per Plans and Specifications, Complete in Place             |          |      |      |         |            |              |
| 5.1 | Demo Storm Inlet & Pipe Between GST 1 & 2                                                                                                                                                                           | 1 L.S.   | 1    | 0    | 1 \$    | 2,000.00   | \$2,000.00   |
| 5.2 | Demo Storm Inlet & Pipe S of GST 2                                                                                                                                                                                  | 1 L.S.   | 0    | 1    | 1 \$    | 1,000.00   | \$1,000.00   |
| 5.3 | Demo Inlet at BPS                                                                                                                                                                                                   | 1 L.S.   | 1    | 0    | 1 \$    | 1,000.00   | \$1,000.00   |
| 5.4 | Demo Inlet at Office                                                                                                                                                                                                | 1 L.S.   | 0    | 0    | 0 \$    | 1,000.00   | \$0.00       |
| 6.  | Demolition and Proper Disposal (in Compliance with all Applicable State and Local Laws) of Concrete Pavement, Including Saw Cutting 6" Curb and Sidewalks, as per Plans and Specifications, Complete in Place       | 930 S.Y. | 850  | 80   | 930 \$  | 15.00      | \$13,950.00  |
| 7.  | Furnish and Install Booster Pump Station, Including Reinforced Concrete Foundation and Supports, Five (5) Horizontal Split Case Pumps and Motors, Suction and Discharge Header Piping, Fittings, Valves,            |          |      |      |         |            |              |
| 7.1 | Submittals                                                                                                                                                                                                          | 1 L.S.   | 1.00 | 0.00 | 1.00 \$ | 5,000.00   | \$5,000.00   |
| 7.2 | Subgrade Prep                                                                                                                                                                                                       | 1 L.S.   | 1.00 | 0.00 | 1.00 \$ | 35,000.00  | \$35,000.00  |
| 7.3 | Form and Pour Slab                                                                                                                                                                                                  | 1 L.S.   | 1.00 | 0.00 | 1.00 \$ | 90,000.00  | \$90,000.00  |
| 7.4 | Form and Pour Pump Pads                                                                                                                                                                                             | 1 L.S.   | 1.00 | 0.00 | 1.00 \$ | 25,000.00  | \$25,000.00  |
| 7.5 | Install Flange Piping and Valves                                                                                                                                                                                    | 1 L.S.   | 1.00 | 0.00 | 1.00 \$ | 120,000.00 | \$120,000.00 |
| 7.6 | Install Pumps                                                                                                                                                                                                       | 5 Ea.    | 5.00 | 0.00 | 5.00 \$ | 25,000.00  | \$125,000.00 |
| 8.  | Remove Existing Chlorine Analyzer Electrical Conduit, Replace Conduit as Required, and Install Dual Exterior Receptacle Adjacent to City of Houston Supply Line, Including Associated Electrical, Complete in Place | 1 L.S.   | 0.00 | 1.00 | 1.00 \$ | 5,000.00   | \$5,000.00   |
| 9.  | Furnish and Install Storm Drainage System Including Inlets, Piping of Type and Size Shown and Connection to Existing Storm System as per Plans and Specifications, Complete in Place                                |          |      |      |         |            |              |
| 9.1 | Install Storm Inlets                                                                                                                                                                                                | 8 Ea.    | 5.00 | 2.00 | 7.00 \$ | 3,000.00   | \$21,000.00  |
| 9.2 | Install 8" PVC Storm Sewer                                                                                                                                                                                          | 1 L.S.   | 0.75 | 0.25 | 1.00 \$ | 2,000.00   | \$2,000.00   |
| 9.3 | Install 18" PVC Sewer                                                                                                                                                                                               | 1 L.S.   | 0.90 | 0.10 | 1.00 \$ | 4,000.00   | \$4,000.00   |

|      |                                                                                                                                                                                                                                                                                                                                                                                                |    |      |      |      |         |            |              |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------|------|------|---------|------------|--------------|
| 10.  | All Work and Materials Associated with the Installation of all Waterline Yard Piping, Including Excavation, Bedding and Backfill, Valves, Valve Boxes and Covers, Fittings, and Appurtenances, Tie-In to Existing and Proposed Waterlines, Meter Vaults, and Ground Storage Tanks, Disinfection and Testing for a Fully Functioning System, as per Plans and Specifications, Complete in Place |    |      |      |      |         |            |              |
| 10.1 | Install 3/4" Service Line                                                                                                                                                                                                                                                                                                                                                                      | 1  | L.S. | 1.00 | 0.00 | 1.00 \$ | 10,000.00  | \$10,000.00  |
| 10.2 | Install 4" Water Line                                                                                                                                                                                                                                                                                                                                                                          | 1  | L.S. | 1.00 | 0.00 | 1.00 \$ | 20,000.00  | \$20,000.00  |
| 10.3 | Install 12" Fill Line                                                                                                                                                                                                                                                                                                                                                                          | 1  | L.S. | 1.00 | 0.00 | 1.00 \$ | 60,000.00  | \$60,000.00  |
| 10.4 | Install 12" Equalization Line                                                                                                                                                                                                                                                                                                                                                                  | 1  | L.S. | 1.00 | 0.00 | 1.00 \$ | 15,000.00  | \$15,000.00  |
| 10.5 | Install 12" Discharge Line to S. Meter Vault                                                                                                                                                                                                                                                                                                                                                   | 1  | L.S. | 1.00 | 0.00 | 1.00 \$ | 110,000.00 | \$110,000.00 |
| 10.6 | Install 12" Discharge N. of the BPS                                                                                                                                                                                                                                                                                                                                                            | 1  | L.S. | 1.00 | 0.00 | 1.00 \$ | 60,000.00  | \$60,000.00  |
| 10.7 | Install 16" Fill Line                                                                                                                                                                                                                                                                                                                                                                          | 1  | L.S. | 0.50 | 0.50 | 1.00 \$ | 45,000.00  | \$45,000.00  |
| 10.8 | Install 18" Suction Line @ GST                                                                                                                                                                                                                                                                                                                                                                 | 1  | L.S. | 1.00 | 0.00 | 1.00 \$ | 40,000.00  | \$40,000.00  |
| 10.9 | Install 18" Suction Line @ BPS                                                                                                                                                                                                                                                                                                                                                                 | 1  | L.S. | 1.00 | 0.00 | 1.00 \$ | 40,000.00  | \$40,000.00  |
| 11.  | 12" Ductile Iron Pipe, (ANSI/AWWA C151/A21.51), Class 51, Waterline, Directional Bore Construction, All Depths, Including Fittings, as per Plans and Specifications, Complete in Place                                                                                                                                                                                                         | 75 | L.F. | 75   | 0.00 | 75 \$   | 260.00     | \$19,500.00  |
| 12.  | Removal and Replacement of 6" Fire Hydrant Assembly (AWWA C-502), Including 12" x 6" Tee, 6" Gate Valve and Valve Box), 5-Foot Bury, Complete in Place                                                                                                                                                                                                                                         | 1  | L.S. | 1.00 | 0.00 | 1.00 \$ | 6,000.00   | \$6,000.00   |
| 13.  | Wet Connection, Including but not Limited to Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking, and Restraining Rods, All Sizes and Pipe Materials, as per Plans and Specifications, Complete in Place                                                                                                                                                   | 6  | Ea.  | 6    | 0    | 6 \$    | 650.00     | \$3,900.00   |
| 14.  | Temporary Electrical System - Provide and Install all Electrical Work, Including Service Equipment, Temporary Generator, Conduit, Conductors to Serve MVWA Office Building, Garage/Shop, Carport, and Fence Lighting, Including Removal Upon Project Completion, as per Plans and Specifications                                                                                               | 1  | L.S. | 1    | 0    | 1 \$    | 40,000.00  | \$40,000.00  |
| 15.  | Temporary Electrical Service Allowance by Local Utility Provider for Installation of Service Drop. Owner Shall Pay Exact Amount Once Provided with Actual Ticket Invoice Documentation, Complete in Place                                                                                                                                                                                      | 1  | L.S. | 0    | 0    | 0 \$    | 5,000.00   | \$0.00       |

|       |                                                                                                                                                                                                                                                                                                                                                                             |   |      |      |      |      |               |              |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------|------|------|------|---------------|--------------|
| 16.   | Permanent Electrical System - Provide and Install all Electrical Work, including Service Equipment, Demolition and Removal of Existing Motor Control Center, Installation of New Motor Control Center, Modify Autosensory Controls for Existing Water Well, and Proposed Booster Pump Station, Lighting, and Conductors, as per Plans and Specifications, Complete in Place |   |      |      |      |      |               |              |
| 16.1  | Electrical Submittal                                                                                                                                                                                                                                                                                                                                                        | 1 | L.S. | 1    | 0    | 1    | \$ 20,000.00  | \$20,000.00  |
| 16.2  | Demo                                                                                                                                                                                                                                                                                                                                                                        | 1 | L.S. | 1    | 0    | 1    | \$ 90,000.00  | \$90,000.00  |
| 16.3  | Duct Bank Install                                                                                                                                                                                                                                                                                                                                                           | 1 | L.S. | 1    | 0    | 1    | \$ 110,000.00 | \$110,000.00 |
| 16.4  | MCC Install                                                                                                                                                                                                                                                                                                                                                                 | 1 | L.S. | 1    | 0    | 1    | \$ 100,000.00 | \$100,000.00 |
| 16.5  | Autosensory Modifications                                                                                                                                                                                                                                                                                                                                                   | 1 | L.S. | 0.85 | 0.05 | 0.90 | \$ 30,000.00  | \$27,000.00  |
| 16.6  | BPS Electrical Rough In                                                                                                                                                                                                                                                                                                                                                     | 1 | L.S. | 1    | 0    | 1    | \$ 80,000.00  | \$80,000.00  |
| 16.7  | BPS Switches Install                                                                                                                                                                                                                                                                                                                                                        | 1 | L.S. | 1    | 0    | 1    | \$ 20,000.00  | \$20,000.00  |
| 16.8  | BPS Cabling & Termination                                                                                                                                                                                                                                                                                                                                                   | 1 | L.S. | 1    | 0    | 1    | \$ 40,000.00  | \$40,000.00  |
| 16.9  | MCC Building Cabling & Termination                                                                                                                                                                                                                                                                                                                                          | 1 | L.S. | 0.90 | 0.05 | 0.95 | \$ 50,000.00  | \$47,500.00  |
| 16.10 | Lighting & Receptacles Install (MCC Building)                                                                                                                                                                                                                                                                                                                               | 1 | L.S. | 1    | 0    | 1.00 | \$ 5,000.00   | \$5,000.00   |
| 16.11 | Grounding Loop Install                                                                                                                                                                                                                                                                                                                                                      | 1 | L.S. | 1    | 0    | 1    | \$ 5,000.00   | \$5,000.00   |
| 17.   | Permanent Electrical System Allowance by Local Utility Provider for Installation of Service Drop. Owner shall pay Exact Amount Once Provided with Actual Ticket Invoice Documentation, Complete in Place                                                                                                                                                                    | 1 | L.S. | 0    | 0    | 0    | \$ 7,000.00   | \$0.00       |
| 18.   | All Work and Materials for the Demolition and Repair of MCC Building Interior Floor Slab Required for Installation of Electrical Conduits for Service to MCC, Including Excavation and Backfill as per Plans and Specifications, Complete in Place                                                                                                                          |   |      |      |      |      |               |              |
| 18.1  | Sawcut/Remove Slab                                                                                                                                                                                                                                                                                                                                                          | 1 | L.S. | 1    | 0    | 1    | \$ 13,000.00  | \$13,000.00  |
| 18.2  | Excavation                                                                                                                                                                                                                                                                                                                                                                  | 1 | L.S. | 1    | 0    | 1    | \$ 6,000.00   | \$6,000.00   |
| 18.3  | Backfill                                                                                                                                                                                                                                                                                                                                                                    | 1 | L.S. | 1    | 0    | 1    | \$ 4,000.00   | \$4,000.00   |
| 18.4  | Form and Pour New MCC Slab                                                                                                                                                                                                                                                                                                                                                  | 1 | L.S. | 1    | 0    | 1    | \$ 3,000.00   | \$3,000.00   |
| 19.   | Construction of MCC Building Interior Partition Wall, with FRP Pocket Sliding Door, Interior Ceiling, Drywall Installation, Window Replacement, and Painting of Building Interior and Exterior, as per Plans and Specifications (This Item Does not Include Work Described in Bid Item No. 16), Complete in Place                                                           |   |      |      |      |      |               |              |
| 19.1  | Window Replacement                                                                                                                                                                                                                                                                                                                                                          | 1 | L.S. | 1    | 0    | 1    | \$ 10,000.00  | \$10,000.00  |
| 19.2  | Install Partition Wall/Sliding Door/Drywall                                                                                                                                                                                                                                                                                                                                 | 1 | L.S. | 0.75 | 0.25 | 1.00 | \$ 15,000.00  | \$15,000.00  |
| 19.3  | Interior Ceiling Improvements                                                                                                                                                                                                                                                                                                                                               | 1 | L.S. | 1    | 0    | 1    | \$ 6,000.00   | \$6,000.00   |

|      |                                                                                                                                                                                                                                                                                            |     |      |        |       |        |    |           |             |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------|--------|-------|--------|----|-----------|-------------|
| 19.4 | Clean/Surface Prep/Coat (Interior and Exterior)                                                                                                                                                                                                                                            | 1   | L.S. | 1      | 0     | 1.00   | \$ | 4,000.00  | \$4,000.00  |
| 20.  | 8" Thick Reinforced Concrete Pavement, Including all Construction and Expansion Joints and Joint Sealants, as per Plans and Specifications, Complete in Place                                                                                                                              | 825 | S.Y. | 14.25  | 740   | 754.25 | \$ | 92.00     | \$69,391.00 |
| 21.  | Cement-Stabilized Sand Subgrade Material for Concrete Pavement as per Plans and Specifications, Complete in Place                                                                                                                                                                          | 140 | C.Y. | 126.00 | 14.00 | 140.00 | \$ | 32.00     | \$4,480.00  |
| 22.  | Preparation, Manipulation, and Compaction of 6" Thick Cement-Stabilized Sand Subgrade Under Pavement, Including Excavation and Grading as per Plans and Specifications, Complete in Place                                                                                                  | 825 | S.Y. | 798.00 | 27.00 | 825.00 | \$ | 14.00     | \$11,550.00 |
| 23.  | All Work and Materials Associated with Construction of 5" Thick Reinforced Concrete Sidewalks and Joints Including Stabilized Subgrade and Sidewalk Ramps, as per Plans and Specifications, Complete in Place                                                                              | 65  | S.Y. | 41.50  | 17.00 | 58.50  | \$ | 85.00     | \$4,972.50  |
| 24.  | All Work and Materials Associated with Construction of 6" Reinforced Concrete Curb, as per Plans and Specifications, Complete in Place                                                                                                                                                     | 165 | L.F. | 4      | 0     | 4      | \$ | 30.00     | \$120.00    |
| 25.  | Replace Existing Surface Water 12" ACV with New Watts Dual Solenoid Flow Control Valve & Tie-In to Existing SCADA System at City of Houston Surface Water Meter Run, Including Electrical & Programming Additions and/or Modifications, as per Plans and Specifications, Complete in Place | 1   | L.S. | 0.90   | 0.10  | 1.00   | \$ | 18,000.00 | \$18,000.00 |
| 26.  | All Work and Materials Associated with Abrasive Blasting and Coating of Existing Water Well No. 1, Including Well Head and Well Header Piping Final Color Shall be Forest Green as Approved by Engineer, as per Plans and Specifications, Complete in Place                                | 1   | L.S. | 1      | 0     | 1      | \$ | 2,500.00  | \$2,500.00  |
| 27.  | All Work and Materials Associated with Abrasive Blasting and Coating of Existing Water Meter Run, Including Valves and Appurtenances. Final Color shall be Forest Green, as Approved by Engineer, as per Plans and Specifications, Complete in Place                                       | 1   | L.S. | 1      | 0     | 1.00   | \$ | 2,500.00  | \$2,500.00  |
| 28.  | Concrete Meter Vault, Including Tie-In to Proposed Yard Piping Appropriately Sized Aluminum Pedestrian Rated Lid, 10" MVWA Venturi Flow Meter, and Associated Pressure Sensor Lines as per Plans and Specifications                                                                        |     |      |        |       |        |    |           |             |
| 28.1 | Install S 12" Meter Vault                                                                                                                                                                                                                                                                  | 1   | Ea.  | 0.90   | 0.10  | 1.00   | \$ | 32,000.00 | \$32,000.00 |
| 28.2 | Install N 12" Meter Vault                                                                                                                                                                                                                                                                  | 1   | Ea.  | 0.90   | 0.10  | 1.00   | \$ | 32,000.00 | \$32,000.00 |

|      |                                                                                                                                                                                                                                                                                                                                                              |          |     |    |        |           |             |  |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----|----|--------|-----------|-------------|--|
| 29.  | Furnish and Install Reinforced Concrete Meter Vault, Including Tie-In to Proposed Yard Piping Appropriately Sized Traffic Rated (H-20) Lid, 16" MVWA Electronic Flow Meter on 16" Surface Waterline and Electronic Transmitter Around 5' Above Ground with Aluminum Sun Shield and Associated Electrical, as per Plans and Specifications, Complete in Place |          |     |    |        |           |             |  |
| 29.1 | Install 16" Meter Vault                                                                                                                                                                                                                                                                                                                                      | 1 Ea.    | 0   | 1  | 1 \$   | 45,000.00 | \$45,000.00 |  |
| 30.  | Furnish and Install Eclipse Model 88WC Sampling Station, as per Plans and Specifications, Complete in Place                                                                                                                                                                                                                                                  | 1 L.S.   | 0   | 0  | 0 \$   | 1,000.00  | \$0.00      |  |
| 31.  | Trench Safety System for all Pipe, Sizes, all Depths, All Soil Types; Complete in Place                                                                                                                                                                                                                                                                      | 560 L.F. | 560 | 0  | 560 \$ | 10.00     | \$5,600.00  |  |
| 32.  | Furnish and Install 6" Removable Steel or Concrete Filled Pipe Bollards with Barco Products Sliding Flat-Top Reflective Post Sleeves (Yellow with Red Reflective Stripes) as Approved by Engineer, as per Plans and Specifications, Complete in Place                                                                                                        | 10 Ea.   | 0   | 10 | 10 \$  | 500.00    | \$5,000.00  |  |
| 33.  | All Work and Materials for Parking Site Striping, Including ADA Compliant Striping, as per Plans & Specifications, Complete in Place                                                                                                                                                                                                                         | 1 L.S.   | 0   | 0  | 0 \$   | 1,000.00  | \$0.00      |  |
| 34.  | Installation, Maintenance, and Removal of Erosion Control Structures, as per Plans and Specifications, Complete in Place                                                                                                                                                                                                                                     | 1 L.S.   | 1   | 0  | 1 \$   | 300.00    | \$300.00    |  |
| 35.  | Cut, Plug, and Abandon Existing Waterlines, All Sizes, All Depths, as per Plans and Specifications, Complete in Place                                                                                                                                                                                                                                        | 3 Ea.    | 3   | 0  | 3 \$   | 3,000.00  | \$9,000.00  |  |
| 36.  | All Work and Materials Associated in the Abandonment of Existing Gate Valves and Boxes, Including Closing of Existing Gate Valve, Removal of Existing "Type A" Box, Appropriate Backfilling Block Sod, or 2" Concrete Cap (Dependent on Valve Location), as per Plans and Specifications, Complete in Place                                                  | 6 Ea.    | 3   | 0  | 3 \$   | 600.00    | \$1,800.00  |  |
| 37.  | All Work and Materials Associated with Removal of Existing Chain Link Fence and Replacing with Proposed 8" Site Western Red Cedar Fencing, with Cap, Trim, and Steel Posts, One Sided Pickets, Including Concrete Supports and Painting with Color Approved by Owner, as per Plans and Specifications, Complete in Place                                     | 440 L.F. | 0   | 0  | 0 \$   | 180.00    | \$0.00      |  |

|         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |      |      |      |         |            |              |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------|------|------|---------|------------|--------------|
| 38.     | All Work and Materials Associated with Removal of Existing Chain Link Fence and Replacing with Proposed 8" Polyurethane Painted Black Iron Rod Fencing with Metal Lath Screening (Expanded Metal), Including Concrete Supports, as Approved by Owner, Complete in Place                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 35 | L.F. | 0    | 0    | 0 \$    | 200.00     | \$0.00       |
| Alt. B  | Furnish Material and Labor to Install New Forest Green 62" Diameter x 24' Height, 530,000 Gallon Glass-Fused-to-Steel Bolted Ground Storage Tank with Painted Low Profile Roof, as Manufactured by Permastore, not to Exceed 6' in Height from Top of Tank Wall to Top of Dome, (Paint Color Shall Match Tank), Forest Green Aluminum Roof Guard Rail, Non-Slip Tape, Tank Shell Access, Manways, Interior Floor Drains and Associated 8" Gate Valve, (NRS), (IBBM), and Gate Valve and Cover, Including 8" Pipe Connections to Inlet, Exterior Ladder, and Fiberglass Interior Ladder System, NSF 61 Cert. Interior Floor Coating, COH Fill Line, Well Fill Ines, Equalization Line, 18" Suction Flow Line, Overflow Line and Tie-In to Existing 18" Suction Line as Shown on Plans, Including Valves, Fittings, Supports, Sample Port, Pressure Sensor Line, and Level Gauge, Concrete Reinforced Foundation (4,000 PSI min.), Including Design per Soil Reports (Texas P.E.), and Tank Disinfection, per AWWA and Start-Up, Full MVWA Approval, as per Plans and Specifications, Design for Future Height Adjustment from 24' to 33' Wall Height, Complete in Place |    |      |      |      |         |            |              |
| B.1     | Approved Tank Submittals                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 1  | L.S. | 1    | 0    | 1 \$    | 75,000.00  | \$75,000.00  |
| B.2     | Tank 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |      |      |      |         |            |              |
| B.2.1.  | Subgrade Prep                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 1  | L.S. | 1    | 0    | 1.00 \$ | 30,000.00  | \$30,000.00  |
| B.2.2.  | Install In and Under Piping                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1  | L.S. | 1    | 0    | 1.00 \$ | 25,000.00  | \$25,000.00  |
| B.2.3.  | Form and Pour Ringwall                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 1  | L.S. | 1    | 0    | 1.00 \$ | 100,000.00 | \$100,000.00 |
| B.2.4.  | Backfill                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 1  | L.S. | 1    | 0    | 1.00 \$ | 50,000.00  | \$50,000.00  |
| B.2.5.  | Form and Pour Tank Slab                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 1  | L.S. | 1    | 0    | 1.00 \$ | 100,000.00 | \$100,000.00 |
| B.2.6.  | Install Wall Panels                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 1  | L.S. | 1    | 0    | 1.00 \$ | 172,500.00 | \$172,500.00 |
| B.2.7.  | Install Dome                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 1  | L.S. | 1    | 0    | 1.00 \$ | 125,000.00 | \$125,000.00 |
| B.2.8.  | Tank Piping Connection (Fill Suction EQ)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 1  | L.S. | 0.60 | 0.30 | 0.90 \$ | 20,000.00  | \$18,000.00  |
| B.2.9.  | Floor Coating                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 1  | L.S. | 0    | 1    | 1.00 \$ | 10,000.00  | \$10,000.00  |
| B.2.10. | Disinfection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 1  | L.S. | 0    | 1    | 1.00 \$ | 5,000.00   | \$5,000.00   |
| B.3.    | Tank 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |      |      |      |         |            |              |
| B.3.1.  | Subgrade Prep                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 1  | L.S. | 1    | 0    | 1.00 \$ | 30,000.00  | \$30,000.00  |
| B.3.2.  | Install In and Under Piping                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1  | L.S. | 1    | 0    | 1.00 \$ | 25,000.00  | \$25,000.00  |
| B.3.3.  | Form and Pour Ringwall                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 1  | L.S. | 1    | 0    | 1.00 \$ | 100,000.00 | \$100,000.00 |
| B.3.4.  | Backfill                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 1  | L.S. | 1    | 0    | 1.00 \$ | 50,000.00  | \$50,000.00  |
| B.3.5.  | Form and Pour Tank Slab                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 1  | L.S. | 1    | 0    | 1.00 \$ | 100,000.00 | \$100,000.00 |

|                    |                                                                                                                                                                                                         |       |      |      |      |       |    |            |              |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|------|------|------|-------|----|------------|--------------|
| B.3.6.             | Install Wall Panels                                                                                                                                                                                     | 1     | L.S. | 1    | 0    | 1.00  | \$ | 172,500.00 | \$172,500.00 |
| B.3.7.             | Install Dome                                                                                                                                                                                            | 1     | L.S. | 1    | 0    | 1.00  | \$ | 125,000.00 | \$125,000.00 |
| B.3.8.             | Tank Piping Connection (Fill, Suction, EQ)                                                                                                                                                              | 1     | L.S. | 0.60 | 0.30 | 0.90  | \$ | 20,000.00  | \$18,000.00  |
| B.3.9.             | Floor Coating                                                                                                                                                                                           | 1     | L.S. | 0.00 | 1    | 1.00  | \$ | 10,000.00  | \$10,000.00  |
| B.3.10.            | Disinfection                                                                                                                                                                                            | 1     | L.S. | 0.00 | 1    | 1.00  | \$ | 5,000.00   | \$5,000.00   |
| Supplemental Items |                                                                                                                                                                                                         |       |      |      |      |       |    |            |              |
| a.                 | Extra Concrete as Approved by Engineer, Complete in Place                                                                                                                                               | 50    | C.Y. | 0    | 0    | 0     | \$ | 300.00     | \$0.00       |
| b.                 | Extra Bank-Sand Bedding and/or Backfill, as Approved by Engineer, Complete in Place                                                                                                                     | 50    | C.Y. | 0    | 0    | 0     | \$ | 25.00      | \$0.00       |
| c.                 | Extra Aggregate Bedding as Approved by the Engineer, Complete in Place                                                                                                                                  | 100   | C.Y. | 0    | 0    | 0     | \$ | 40.00      | \$0.00       |
| d.                 | Extra Cement-Stabilized Sand Backfill as Approved by Engineer, Complete in Place                                                                                                                        | 100   | C.Y. | 0    | 0    | 0     | \$ | 40.00      | \$0.00       |
| e.                 | Extra Reinforced Steel or Extra Welded Wire Fabric, as Approved by Engineer, Complete in Place                                                                                                          | 500   | Lb.  | 0    | 0    | 0     | \$ | 1.00       | \$0.00       |
| f.                 | Additional Underground 1" Electrical Conduit Without Conductors, as Necessary, as Approved by Engineer, Complete in Place                                                                               | 200   | L.F. | 1270 | 0    | 1,270 | \$ | 20.00      | \$25,400.00  |
| g.                 | Additional Select Fill for the Use of GST Subgrade, as Necessary, as Approved by Engineer, Complete in Place                                                                                            | 100   | C.Y. | 0    | 0    | 0     | \$ | 25.00      | \$0.00       |
| h.                 | Removal of Existing Expansion Joints, and Application of Joint Sealants as Approved by Owner, Complete in Place                                                                                         | 2,000 | L.F. | 0    | 0    | 0     | \$ | 8.00       | \$0.00       |
| i.                 | Furnish and Install Additional 12" Resilient Seat Gate Valve (AWWA C-509), NSF61, IBBM, NRS, Counter-Clockwise Open (M.J.), with Valve Box, as Approved by Engineer, Complete in Place                  | 2     | Ea.  | 0    | 0    | 0     | \$ | 2,500.00   | \$0.00       |
| j.                 | Remove and Replacement of Existing 18" Ductile Iron Pipe Waterline, Open-Cut Construction, All Depths, Including Excavation, Bedding and Backfill, Fittings, as Approved by Engineer, Complete in Place | 50    | L.F. | 0    | 0    | 0     | \$ | 225.00     | \$0.00       |

Change Order No. 1

|     |                                                                                                                                                                                                                                                                                                                                          |   |      |   |   |   |    |          |            |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------|---|---|---|----|----------|------------|
| 39. | All Work and Materials Associated with Cutting and Removing Approximately 25 L.F. of 12" Asbestos Cement Pipe, Including Proper Disposal (In Compliance with all Applicable State and Local Laws) and Mobilization/Demobilization of Subcontractor, as Described on the Attached Proposal Produced by R & M Solutions, Complete in Place | 1 | L.S. | 1 | 0 | 1 | \$ | 7,187.50 | \$7,187.50 |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------|---|---|---|----|----------|------------|

Change Order No. 2

|    |                                                                                                                                                                                                                                                                                                                                                                                              |   |      |   |   |   |    |           |             |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------|---|---|---|----|-----------|-------------|
| 40 | All Work, Materials and Labor Necessary for The Furnishing and Installation of 4" and Extra 1" Conduit And Conductors Leading Towards The Existing Water Well No. 1, Including Saw-Cutting, Removal and Replacement of Existing 8" Reinforced Concrete, and Necessary Number of Road Plates, including installation of two (2) extra 1" conduit to Tanks for Future CCTV. Complete in Place. | 1 | L.S. | 1 | 0 | 1 | \$ | 41,696.79 | \$41,696.79 |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------|---|---|---|----|-----------|-------------|

|                                              |                     |
|----------------------------------------------|---------------------|
| Work Performed to Date                       | \$3,519,347.79      |
| Less 10% Retainage                           | \$351,934.78        |
| Net Amount Earned to Date                    | \$3,167,413.01      |
| Add: Materials Stored at Close of Period     | \$0.00              |
| Less 10% Retained on Hand                    | \$0.00              |
| Subtotal Work Completed and Materials Stored | \$3,167,413.01      |
| Less Previous Payments                       | \$2,974,002.11      |
| <b>AMOUNT DUE THIS ESTIMATE</b>              | <b>\$193,410.90</b> |

Summary of Adjusted Contract

|                                |                       |
|--------------------------------|-----------------------|
| Original Contract Amount       | \$3,635,955.00        |
| Change Order No. 1             | \$7,187.50            |
| Change Order No. 2             | \$41,696.79           |
| <b>CURRENT CONTRACT AMOUNT</b> | <b>\$3,684,839.29</b> |

Note: There are no known disputes between the Contractor and Owner/Engineer Concerning the Quantities shown hereon

Recommended for Payment

By:

  
Langford Engineering, Inc.

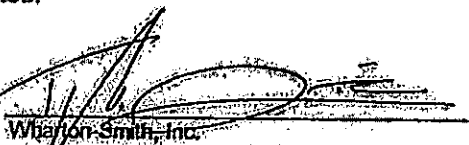
Date:

April 29<sup>th</sup> 2022

Print Name: John K. Davis, P.E.

Accepted:

By:

  
Wharton-Smith, Inc.

Date:

4/29/22

Print Name: Tyler O'Brien APRM

Approved:

By:

  
Memorial Villages Water Authority

Date:

5-3-22

Print Name: GARY SCHENK

Distribution:

Memorial Villages Water Authority (1)  
Norton Rose Fulbright US, LLP (1)  
Wharton-Smith, Inc. (1)  
Langford Engineering, Inc. (2)

## ITEM 7

**Neil Technical Services, Corp.**

P. O. Box 692189  
Houston Texas 77269  
281-477-7867

**Invoice**

| DATE      | INVOICE # |
|-----------|-----------|
| 4/20/2022 | 106375-2  |

**BILL TO**

Memorial Villages Water Authority  
8955 Gaylord Drive  
Houston, Texas 77024

**SERVICE TO**

Well #6  
Echo Lane  
Perform Electrical Work



Pumps, Motors and Controls  
Celebrating 26 Years of Service  
1995-2021

State of Texas Electrical Contractor  
TECL17123

**PO#**

16362

**TERMS**

Net 30

| QTY | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                     | RATE       | AMOUNT     |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------|
| 0.8 | Final 80% of Bld Job - 4/18/22                                                                                                                                                                                                                                                                                                                                                                                  | 216,000.00 | 170,400.00 |
|     | Demo Old Service and Motor Control Center (MCC)<br>New NEMA 3R 600-amp service head with 600-amp breaker main service.<br>New concrete poles (2)<br>New Parallel 350 kcmil conductors to new MCC<br>New NEMA 3R Motor Control Center rated for up to 350 HP rating.<br>New Parallel 350 kcmil conductors from MCC to Well Head<br>Reuse Customer SCADA Cabinet<br><br>Materials - \$152,000<br>Labor - \$61,000 |            |            |
|     | Add High Pressure Cut Off to Well Header                                                                                                                                                                                                                                                                                                                                                                        |            |            |
| 1   | 0-150 Outdoor Rated Pressure Switch                                                                                                                                                                                                                                                                                                                                                                             | 1,230.00   | 1,230.00   |
| 1   | 1/4" Valve and Snubber Valve                                                                                                                                                                                                                                                                                                                                                                                    | 69.90      | 69.90      |
| 1   | Flex Conduit, Fittings and Wire                                                                                                                                                                                                                                                                                                                                                                                 | 20.00      | 20.00      |
| 3   | Electrician (BL)                                                                                                                                                                                                                                                                                                                                                                                                | 135.00     | 405.00     |

Thank you for your business.

Regulated by The Texas Department of Licensing and Regulation.  
P.O. Box 12157, Austin, Texas 78711  
1-800-803-9202, 512-463-6599; website: [www.license.state.tx.us/complaints](http://www.license.state.tx.us/complaints)

**Total**

**Neil Technical Services, Corp.**

P. O. Box 692189  
Houston Texas 77269  
281-477-7867

**Invoice**

| DATE      | INVOICE # |
|-----------|-----------|
| 4/20/2022 | 106375-2  |

|                                                                                 |
|---------------------------------------------------------------------------------|
| <b>BILL TO</b>                                                                  |
| Memorial Villages Water Authority<br>8955 Gaylord Drive<br>Houston, Texas 77024 |
| <b>SERVICE TO</b>                                                               |
| Well #6<br>Echo Lane<br>Perform Electrical Work                                 |



Pumps, Motors and Controls  
Celebrating 26 Years of Service  
1995-2021

State of Texas Electrical Contractor  
TECL17123

|     |       |       |        |
|-----|-------|-------|--------|
| PO# | 16362 | TERMS | Net 30 |
|-----|-------|-------|--------|

| QTY | DESCRIPTION                                                               | RATE   | AMOUNT |
|-----|---------------------------------------------------------------------------|--------|--------|
|     | Replace Light on Pole with New LED Light, Light Switch and Add Receptacle |        |        |
| 1   | 85 Watt LED Night Falcon Flood Switch Box cover                           | 635.00 | 635.00 |
| 1   | Manlift Rental                                                            | 350.00 | 350.00 |
| 4   | Electrician (JH)                                                          | 135.00 | 540.00 |
| 4   | Electrician (LT)                                                          | 135.00 | 540.00 |
| 1   | 12 Volt DC Battery For SCADA Backup                                       | 20.00  | 20.00  |

Thank you for your business.

Regulated by The Texas Department of Licensing and Regulation.  
P.O. Box 12157, Austin, Texas 78711  
1-800-803-9202, 512-463-6599; website: [www.license.state.tx.us/complaints](http://www.license.state.tx.us/complaints)

**Total** \$174,209.90

# C & C Water Services LLC

24723 Stanolind Road, Tomball TX 77375

TO:

Memorial Village  
8985 Gaylord Drive  
Houston Texas 77024-22882

INVOICE No:

C662-2

DATE:

4/20/2022

ESTIMATE No:

3 FINAL

FROM: 8/16/2021 to

4/20/2022

Memorial Village Well 6  
ORIGINAL CONTRACT:  
CONTRACT ADJUSTMENTS:  
ADJUSTED CONTRACT:

\$297,365.00  
\$0.00  
\$297,365.00

Purchase Order No. 18367

| Item No. | Description of Work                                      | Scheduled Value | Previous Application | THIS APPLICATION<br>Work In Place | Stored Material | Total Complete & Stored to Date | Percent Complete | Balance to Complete | Retainage |
|----------|----------------------------------------------------------|-----------------|----------------------|-----------------------------------|-----------------|---------------------------------|------------------|---------------------|-----------|
| 1        | Pull and inspect well pump ball oil, and televis         | \$12,800.00     | \$12,800.00          | \$0.00                            |                 | \$12,800.00                     | 100.00%          | \$0.00              | \$0.00    |
| 2        | Mobilize equipment for cleaning of well                  | 1,750.00        | 1,750.00             | -                                 |                 | 1,750.00                        | 100.00%          | 0.00                | -         |
| 3        | Wire-brush screens/blank liner                           | 7,800.00        | 7,800.00             | -                                 |                 | 7,800.00                        | 100.00%          | 0.00                | -         |
| 4        | Additional mobilization for smaller pipe / camera survey | 2,500.00        | 2,500.00             | -                                 |                 | 2,500.00                        | 100.00%          | 0.00                | -         |
| 5        | Ardrift remove debris from wire-brushing                 | 9,700.00        | 9,700.00             | -                                 |                 | 9,700.00                        | 100.00%          | 0.00                | -         |
| 6        | Televis well                                             | 1,500.00        | 1,500.00             | -                                 |                 | 1,500.00                        | 100.00%          | 0.00                | -         |
| 7        | Mobilize equipment to cut and remove casing              | 2,300.00        | 2,300.00             | -                                 |                 | 2,300.00                        | 100.00%          | 0.00                | -         |
| 8        | Cut and remove 25' of lap section and televis cut        | 36,915.00       | 36,915.00            | -                                 |                 | 36,915.00                       | 100.00%          | 0.00                | -         |
| 9        | Re-televis following removal of casing                   | 1,500.00        | 1,500.00             | -                                 |                 | 1,500.00                        | 100.00%          | 0.00                | -         |
| 10       | Wire-brush 20" casing from casing removal                | 5,200.00        | 5,200.00             | -                                 |                 | 5,200.00                        | 100.00%          | 0.00                | -         |
| 11       | Re-televis following 20" casing brushing                 | 1,500.00        | 1,500.00             | -                                 |                 | 1,500.00                        | 100.00%          | 0.00                | -         |
|          |                                                          | -               | -                    | -                                 |                 | -                               | 0.00%            | 0.00                | -         |

| Description of Work                                       | Scheduled Value | Previous Application | THIS APPLICATION |                 | Total Complete & Stored to Date | Percent Complete | Balance to Complete | Retainage |
|-----------------------------------------------------------|-----------------|----------------------|------------------|-----------------|---------------------------------|------------------|---------------------|-----------|
|                                                           |                 |                      | Work in Place    | Stored Material |                                 |                  |                     |           |
| 12 Insert / agitate hydrochloric acid-neutralize and silt | \$17,300.00     | \$17,300.00          | \$0.00           |                 | \$17,300.00                     | 100.00%          | \$0.00              | \$0.00    |
| 13 Televiser from acidizing                               | 1,500.00        | 1,500.00             | -                |                 | 1,500.00                        | 100.00%          | 0.00                | -         |
| 14 Insert / agitate sodium hypochlorite w/wire-brush      | 7,500.00        | 7,500.00             | -                |                 | 7,500.00                        | 100.00%          | 0.00                | -         |
| 15 14RHLG / 6 stage pump 2000gpm @ 460cfd                 | 27,340.00       | 27,340.00            | -                |                 | 27,340.00                       | 100.00%          | 0.00                | -         |
| 16 (600) 10"x3' x1 15/16" complete column assembly        | 80,749.00       | 80,749.00            | -                |                 | 80,749.00                       | 100.00%          | 0.00                | -         |
| 17 (28) 10"x3' rubber centralizers                        | 390.00          | 390.00               | -                |                 | 390.00                          | 100.00%          | 0.00                | -         |
| 18 Steel fabricated discharge head                        | 20,484.00       | 20,484.00            | -                |                 | 20,484.00                       | 100.00%          | 0.00                | -         |
| 18 Stirling box assembly                                  | 2,070.00        | 2,070.00             | -                |                 | 2,070.00                        | 100.00%          | 0.00                | -         |
| 20 3 gallon oil reservoir                                 | 2,200.00        | 2,200.00             | -                |                 | 2,200.00                        | 100.00%          | 0.00                | -         |
| 21 600' of stainless steel airline                        | 1,000.00        | 1,000.00             | -                |                 | 1,000.00                        | 100.00%          | 0.00                | -         |
| 22 350hp US Motor                                         | 41,797.00       | 41,797.00            | -                |                 | 41,797.00                       | 100.00%          | 0.00                | -         |
|                                                           | -               | -                    | -                | -               | -                               | 0.00%            | 0.00                | -         |



## ITEM 8

MEMORIAL VILLAGES WATER AUTHORITY  
BUDGET COMPARISON  
2021-2022 VS 2022-2023

REVENUES

| <u>01-00-00</u>            | <u>-0000</u> | <u>GENERAL FUND</u>                      | <i>May 1</i><br><u>2021 - 2022</u><br><u>BUDGET</u> | <u>2022 - 2023</u><br><u>BUDGET</u> |
|----------------------------|--------------|------------------------------------------|-----------------------------------------------------|-------------------------------------|
| -4010                      |              | WATER SALES                              | \$ 4,412,000.00                                     | \$ 4,900,000.00                     |
| -4020                      |              | SEWER SALES                              | \$ 2,108,000.00                                     | \$ 2,355,000.00                     |
| -4030                      |              | LATE PENALTIES                           | \$ 18,500.00                                        | \$ 16,000.00                        |
| -4040                      |              | COMPLETED TAPS                           | \$ 63,000.00                                        | \$ 69,000.00                        |
| -4050                      |              | MISCELLANEOUS                            | \$ 175,000.00                                       | \$ 15,000.00                        |
| -4310                      |              | TAX COLLECTIONS - GENERAL FUND           | \$ 1,546,000.00                                     | \$ 1,550,000.00                     |
| -4170                      |              | SEWER SERVICE - B.H. VILLAGE             | \$ 404,000.00                                       | \$ 435,000.00                       |
| -4200                      |              | INTEREST EARNED - G.F.                   | \$ 10,300.00                                        | \$ 9,500.00                         |
| -4250                      |              | INTEREST EARNED - G.F. (INVESTMENT ACCT) | \$ -                                                |                                     |
| TOTAL GENERAL FUND REVENUE |              |                                          | \$ 8,736,800.00                                     | \$ 9,349,500.00                     |

|            |   |               |
|------------|---|---------------|
| % INCREASE | = | 7.01%         |
|            |   | \$ 612,700.00 |

EXPENDITURES

| <u>01-00-00</u>             | <u>-0000</u> | <u>GENERAL FUND</u>                 | <u>2021 - 2022</u><br><u>BUDGET</u> | <u>2022 - 2023</u><br><u>BUDGET</u> |
|-----------------------------|--------------|-------------------------------------|-------------------------------------|-------------------------------------|
| 01-01-00                    | -0000        | WATER PLANT EXPENSES                | \$ 8,478,780.00                     | \$ 4,901,500.00                     |
| 01-02-00                    | -0000        | WATER DISTRIBUTION EXPENSES         | \$ 414,750.00                       | \$ 442,450.00                       |
| 01-03-00                    | -0000        | SEWER PLANT AND TRUNK LINE EXPENSES | \$ 1,292,100.00                     | \$ 2,871,800.00                     |
| 01-04-00                    | -0000        | SEWER COLLECTION EXPENSES           | \$ 375,240.00                       | \$ 387,240.00                       |
| 01-05-00                    | -0000        | BILLING AND COLLECTING EXPENSES     | \$ 91,200.00                        | \$ 67,000.00                        |
| 01-07-00                    | -0000        | GENERAL AND ADMINISTRATIVE EXPENSES | \$ 1,229,420.00                     | \$ 1,205,160.00                     |
| TOTAL GENERAL FUND EXPENSES |              |                                     | \$ 11,881,490.00                    | \$ 9,875,150.00                     |

|            |   |                   |
|------------|---|-------------------|
| % DECREASE | = | -16.89%           |
|            |   | \$ (2,006,340.00) |

MEMORIAL VILLAGES WATER AUTHORITY  
BUDGET COMPARISON  
2021-2022 VS 2022-2023  
GENERAL FUND EXPENDITURES

|          |       |                                             | 2021 - 2022<br>BUDGET | 2022 - 2023<br>BUDGET |
|----------|-------|---------------------------------------------|-----------------------|-----------------------|
| 01-01-00 | -0000 | <u>WATER PLANTS AND WELLS EXPENSES</u>      |                       |                       |
| 01-01-00 | -5113 | SALARY & WAGES                              | \$ 157,000.00         | \$ 170,000.00         |
|          | -5117 | VACATIONS, HOLIDAYS, SICK PAY & COMP TIME   | \$ 56,000.00          | \$ 60,000.00          |
|          | -5214 | PAYROLL TAX EXPENSE                         | \$ 20,000.00          | \$ 25,000.00          |
|          | -5215 | SECURITY SYSTEM                             | \$ -                  | \$ -                  |
|          | -5216 | OUTSIDE LABOR                               | \$ 2,000.00           | \$ 2,000.00           |
|          | -5217 | ENGINEERING EXPENSES (CIP)                  | \$ 490,000.00         | \$ 50,000.00          |
|          | -6118 | MAINTENANCE & REPAIR                        | \$ 140,000.00         | \$ 140,000.00         |
|          | -6120 | CHEMICALS                                   | \$ 44,000.00          | \$ 45,000.00          |
|          | -6121 | UNIFORMS                                    | \$ 5,400.00           | \$ 6,300.00           |
|          | -6122 | POWER & FUEL                                | \$ 214,000.00         | \$ 200,000.00         |
|          | -6123 | EQUIPMENT RENTAL                            | \$ 2,400.00           | \$ 2,000.00           |
|          | -6124 | INSURANCE                                   | \$ 10,000.00          | \$ 9,500.00           |
|          | -6125 | WATER ANALYSIS FEES                         | \$ 16,800.00          | \$ 15,000.00          |
|          | -6126 | TRUCK EXPENSES                              | \$ 5,000.00           | \$ 4,500.00           |
|          | -6127 | TOOLS                                       | \$ 1,000.00           | \$ 800.00             |
|          | -6128 | TELEPHONE/CABLE EXPENSES                    | \$ 18,000.00          | \$ 20,000.00          |
|          | -6129 | EQUIPMENT EXPENSES                          | \$ 5,000.00           | \$ 5,000.00           |
|          | -6130 | GROUND WATER CREDITS PURCHASED              | \$ 288,000.00         | \$ 300,200.00         |
|          | -6131 | TCEQ INSPECTION FEE                         | \$ 12,000.00          | \$ 12,000.00          |
|          | -6132 | PURCHASE OF SURFACE WATER - CITY OF HOUSTON | \$ 2,520,000.00       | \$ 2,650,000.00       |
|          | -6133 | LANDSCAPING                                 | \$ 10,000.00          | \$ 8,000.00           |
|          | -6134 | OFFICE FURNITURE & FURNISHINGS              | \$ 500.00             | \$ 500.00             |
|          | -6135 | VEHICLE EXPENSE & REIMBURSEMENT             | \$ 6,000.00           | \$ 9,000.00           |
|          | -6161 | PERMITS - GROUNDWATER                       | \$ 17,000.00          | \$ 17,000.00          |
|          | -6352 | FREIGHT                                     | \$ 500.00             | \$ 500.00             |
|          | -6353 | MEDICAL EXPENSES                            | \$ 180.00             | \$ 200.00             |
|          | -6680 | WATER PLANT IMPROVEMENTS (CIP)              | \$ 4,400,000.00       | \$ 1,100,000.00       |
|          | -6684 | PURCHASE OF EQUIPMENT                       | \$ 5,000.00           | \$ 26,000.00          |
|          | -8442 | CONSULTANT FEES                             | \$ -                  | \$ -                  |
|          | -8458 | REPAIRS & MAINTENANCE TO BUILDING & GROUNDS | \$ 5,000.00           | \$ 5,000.00           |
|          | -8460 | SOFTWARE & DATA EXPENSES                    | \$ 25,000.00          | \$ 15,000.00          |
|          | -8900 | MISCELLANEOUS                               | \$ 3,000.00           | \$ 3,000.00           |
|          |       | TOTAL WATER PLANT EXPENSES                  | \$ 8,478,780.00       | \$ 4,901,500.00       |

|            |   |                   |
|------------|---|-------------------|
| % DECREASE | = | -42.19%           |
|            |   | \$ (3,577,280.00) |

1,250,000

MEMORIAL VILLAGES WATER AUTHORITY  
BUDGET COMPARISON  
2021-2022 VS 2022-2023  
GENERAL FUND EXPENDITURES

|                                   |                                       | 2021 - 2022   | 2022 - 2023   |
|-----------------------------------|---------------------------------------|---------------|---------------|
|                                   |                                       | BUDGET        | BUDGET        |
| 01-02-00                          | -0000                                 |               |               |
|                                   | <u>WATER DISTRIBUTION EXPENSES</u>    |               |               |
| -5113                             | SALARY & WAGES                        | \$ 230,000.00 | \$ 255,000.00 |
| -5214                             | PAYROLL TAX EXPENSE                   | \$ 17,400.00  | \$ 19,000.00  |
| -5215                             | SECURITY SYSTEM                       | \$ -          | \$ -          |
| -5216                             | OUTSIDE LABOR                         | \$ 3,000.00   | \$ 2,000.00   |
| -5217                             | ENGINEERING EXPENSES (CIP)            | \$ 5,000.00   | \$ 4,000.00   |
| -6118                             | MAINTENANCE & REPAIR                  | \$ 60,000.00  | \$ 75,000.00  |
| -6120                             | CHEMICALS                             | \$ 500.00     | \$ 500.00     |
| -6123                             | EQUIPMENT RENTAL                      | \$ 800.00     | \$ 800.00     |
| -6124                             | INSURANCE                             | \$ 10,000.00  | \$ 10,500.00  |
| -6126                             | TRUCK EXPENSES                        | \$ 6,000.00   | \$ 7,000.00   |
| -6127                             | TOOLS                                 | \$ 1,000.00   | \$ 1,000.00   |
| -6128                             | TELEPHONE EXPENSE                     | \$ 250.00     | \$ 250.00     |
| -6129                             | EQUIPMENT EXPENSES                    | \$ 4,000.00   | \$ 4,000.00   |
| -6135                             | VEHICLE EXPENSE & REIMBURSEMENT       | \$ 1,800.00   | \$ 1,900.00   |
| -6232                             | REGULATORY ASSESSMENT FEE             | \$ 12,000.00  | \$ 12,000.00  |
| -6352                             | FREIGHT                               | \$ 500.00     | \$ 500.00     |
| -6681                             | WATER DISTRIBUTION IMPROVEMENTS (CIP) | \$ -          | \$ -          |
| -6684                             | PURCHASE OF EQUIPMENT                 | \$ 35,000.00  | \$ 45,000.00  |
| -8454                             | TAP COSTS                             | \$ 25,000.00  | \$ 1,500.00   |
| -8460                             | SOFTWARE & DATA EXPENSES              | \$ 500.00     | \$ 500.00     |
| -8900                             | MISCELLANEOUS                         | \$ 2,000.00   | \$ 2,000.00   |
| TOTAL WATER DISTRIBUTION EXPENSES |                                       | \$ 414,750.00 | \$ 442,450.00 |

|            |   |              |
|------------|---|--------------|
| % INCREASE | = | 6.68%        |
|            |   | \$ 27,700.00 |

MEMORIAL VILLAGES WATER AUTHORITY  
BUDGET COMPARISON  
2021-2022 VS 2022-2023  
GENERAL FUND EXPENDITURES

| <u>01-03-00 -0000</u>                   | <u>SEWER PLANT &amp; TRUNK LINE EXPENSES</u> | <u>2021 - 2022<br/>BUDGET</u> | <u>2022 - 2023<br/>BUDGET</u> |
|-----------------------------------------|----------------------------------------------|-------------------------------|-------------------------------|
| -5113                                   | SALARY & WAGES                               | \$ 340,000.00                 | \$ 340,000.00                 |
| -5117                                   | VACATIONS, HOLIDAYS, SICK PAY & COMP TIME    | \$ 65,000.00                  | \$ 65,000.00                  |
| -5214                                   | PAYROLL TAX EXPENSE                          | \$ 26,000.00                  | \$ 30,000.00                  |
| -5215                                   | SECURITY SYSTEM                              | \$ 2,400.00                   | \$ 4,000.00                   |
| -5216                                   | OUTSIDE LABOR                                | \$ 2,000.00                   | \$ 2,000.00                   |
| -5217                                   | ENGINEERING EXPENSES (CIP)                   | \$ 20,000.00                  | \$ 200,000.00                 |
| -6118                                   | MAINTENANCE & REPAIR                         | \$ 180,000.00                 | \$ 140,000.00                 |
| -6120                                   | CHEMICALS                                    | \$ 88,000.00                  | \$ 95,000.00                  |
| -6121                                   | UNIFORMS                                     | \$ 3,000.00                   | \$ 3,500.00                   |
| -6122                                   | POWER & FUEL                                 | \$ 160,000.00                 | \$ 155,000.00                 |
| -6123                                   | EQUIPMENT RENTAL                             | \$ 2,500.00                   | \$ 3,000.00                   |
| -6124                                   | INSURANCE                                    | \$ 11,000.00                  | \$ 11,000.00                  |
| -6125                                   | SEWER ANALYSIS FEES                          | \$ 30,000.00                  | \$ 30,000.00                  |
| -6126                                   | TRUCK EXPENSES                               | \$ 7,200.00                   | \$ 10,000.00                  |
| -6127                                   | TOOLS                                        | \$ 2,000.00                   | \$ 1,500.00                   |
| -6128                                   | TELEPHONE/CABLE EXPENSES                     | \$ 9,000.00                   | \$ 11,000.00                  |
| -6129                                   | EQUIPMENT EXPENSES                           | \$ 2,000.00                   | \$ 2,000.00                   |
| -6131                                   | TCEQ CONSOLIDATED W.Q. FEE                   | \$ 21,000.00                  | \$ 21,000.00                  |
| -6133                                   | LANDSCAPING                                  | \$ 600.00                     | \$ 600.00                     |
| -6134                                   | OFFICE FURNITURE & FURNISHINGS               | \$ 1,200.00                   | \$ 1,000.00                   |
| -6161                                   | PERMITS                                      | \$ -                          | \$ -                          |
| -6334                                   | SLUDGE DISPOSAL FEE                          | \$ 220,000.00                 | \$ 220,000.00                 |
| -6351                                   | OFFICE EQUIPMENT & SUPPLIES                  | \$ 6,000.00                   | \$ 4,000.00                   |
| -6352                                   | FREIGHT                                      | \$ 500.00                     | \$ 500.00                     |
| -6353                                   | MEDICAL EXPENSES                             | \$ 500.00                     | \$ 500.00                     |
| -6682                                   | WWTF & TRUNK LINE IMPROVEMENTS (CIP)         | \$ -                          | \$ 1,250,000.00               |
| -6684                                   | PURCHASE OF EQUIPMENT                        | \$ 25,000.00                  | \$ 215,000.00                 |
| -8442                                   | CONSULTANT FEES                              | \$ -                          | \$ -                          |
| -8458                                   | REPAIR & MAINT TO BUILDING AND GROUNDS       | \$ 16,000.00                  | \$ 35,000.00                  |
| -8460                                   | SOFTWARE & DATA EXPENSES                     | \$ 50,000.00                  | \$ 20,000.00                  |
| -8900                                   | MISCELLANEOUS                                | \$ 1,200.00                   | \$ 1,200.00                   |
| TOTAL SEWER PLANT & TRUNK LINE EXPENSES |                                              | \$ 1,292,100.00               | \$ 2,871,800.00               |

|            |   |                 |
|------------|---|-----------------|
| % INCREASE | = | 122.26%         |
|            |   | \$ 1,579,700.00 |

MEMORIAL VILLAGES WATER AUTHORITY  
BUDGET COMPARISON  
2021-2022 VS 2022-2023  
GENERAL FUND EXPENDITURES

| <u>01-04-00</u>                 | <u>-0000</u> | <u>SEWER COLLECTION/LIFT STATION EXPENSES</u> | <u>2021 - 2022</u><br><u>BUDGET</u> | <u>2022 - 2023</u><br><u>BUDGET</u> |
|---------------------------------|--------------|-----------------------------------------------|-------------------------------------|-------------------------------------|
| -5113                           |              | SALARY & WAGES                                | \$ 125,000.00                       | \$ 135,000.00                       |
| -5214                           |              | PAYROLL TAX EXPENSE                           | \$ 12,000.00                        | \$ 14,000.00                        |
| -5216                           |              | OUTSIDE LABOR                                 | \$ 2,000.00                         | \$ 2,000.00                         |
| -5217                           |              | ENGINEERING EXPENSES (CIP)                    | \$ 5,000.00                         | \$ 12,000.00                        |
| -6118                           |              | MAINTENANCE & REPAIR                          | \$ 30,000.00                        | \$ 30,000.00                        |
| -6120                           |              | CHEMICALS                                     | \$ 2,500.00                         | \$ 2,000.00                         |
| -6122                           |              | POWER & FUEL                                  | \$ 9,000.00                         | \$ 8,000.00                         |
| -6123                           |              | EQUIPMENT RENTAL                              | \$ 4,000.00                         | \$ 4,000.00                         |
| -6124                           |              | INSURANCE                                     | \$ 12,000.00                        | \$ 13,000.00                        |
| -6126                           |              | TRUCK EXPENSES                                | \$ 10,000.00                        | \$ 8,000.00                         |
| -6127                           |              | TOOLS                                         | \$ 500.00                           | \$ 500.00                           |
| -6128                           |              | TELEPHONE/CABLE EXPENSES                      | \$ 3,000.00                         | \$ 3,500.00                         |
| -6129                           |              | EQUIPMENT EXPENSES                            | \$ 50,000.00                        | \$ 10,000.00                        |
| -6133                           |              | LANDSCAPING                                   | \$ 200.00                           | \$ 200.00                           |
| -6135                           |              | VEHICLE EXPENSE & REIMBURSEMENT               | \$ -                                | \$ -                                |
| -6232                           |              | REGULATORY ASSESSMENT FEE                     | \$ 12,000.00                        | \$ 12,000.00                        |
| -6352                           |              | FREIGHT                                       | \$ 240.00                           | \$ 240.00                           |
| -6683                           |              | SEWER COLL IMPROVEMENTS (CIP)                 | \$ 90,000.00                        | \$ 80,000.00                        |
| -6684                           |              | PURCHASE OF EQUIPMENT                         | \$ 5,000.00                         | \$ 50,000.00                        |
| -8442                           |              | CONSULTANT FEES                               | \$ -                                | \$ -                                |
| -8458                           |              | REPAIRS TO BUILDING & GROUNDS                 | \$ 600.00                           | \$ 600.00                           |
| -8460                           |              | SOFTWARE & DATA EXPENSES                      | \$ 1,600.00                         | \$ 1,600.00                         |
| -8900                           |              | MISCELLANEOUS                                 | \$ 600.00                           | \$ 600.00                           |
| TOTAL SEWER COLLECTION EXPENSES |              |                                               | \$375,240.00                        | \$ 387,240.00                       |

|            |   |              |
|------------|---|--------------|
| % INCREASE | = | 3.20%        |
|            |   | \$ 12,000.00 |

MEMORIAL VILLAGES WATER AUTHORITY  
BUDGET COMPARISON  
2021-2022 VS 2022-2023  
GENERAL FUND EXPENDITURES

| <u>01-05-00</u> | <u>-0000</u> | <u>BILLING AND COLLECTING EXPENSES</u>         | <u>2021 - 2022</u><br><u>BUDGET</u> | <u>2022- 2023</u><br><u>BUDGET</u> |
|-----------------|--------------|------------------------------------------------|-------------------------------------|------------------------------------|
|                 | -5113        | SALARY & WAGES                                 | \$ 39,000.00                        | \$ 9,000.00                        |
|                 | -5216        | OUTSIDE LABOR                                  | \$ 1,200.00                         | \$ 1,000.00                        |
|                 | -6565        | COMPUTER BILLING EXPENSES                      | \$ 45,000.00                        | \$ 50,000.00                       |
|                 | -6566        | BAD DEBT EXPENSE                               | \$ -                                | \$ -                               |
|                 | -6684        | PURCHASE OF EQUIPMENT                          | \$ 2,000.00                         | \$ 4,000.00                        |
|                 | -8460        | SOFTWARE & DATA EXPENSES                       | \$ 4,000.00                         | \$ 3,000.00                        |
|                 |              | <b>TOTAL BILLING &amp; COLLECTING EXPENSES</b> | <b>\$ 91,200.00</b>                 | <b>\$ 67,000.00</b>                |

|                   |          |                       |
|-------------------|----------|-----------------------|
| <b>% DECREASE</b> | <b>=</b> | <b>-26.54%</b>        |
|                   |          | <b>\$ (24,200.00)</b> |

MEMORIAL VILLAGES WATER AUTHORITY  
BUDGET COMPARISON  
2021-2022 VS 2022-2023  
GENERAL FUND EXPENDITURES

| 01-07-00 | -0000 | <u>GENERAL &amp; ADMINISTRATIVE EXPENSES</u> | 2021 - 2022<br>BUDGET | 2022 - 2023<br>BUDGET |
|----------|-------|----------------------------------------------|-----------------------|-----------------------|
|          | -5110 | SALARY & WAGES - MANAGER                     | \$ 160,000.00         | \$ 150,000.00         |
|          | -5111 | SALARY & WAGES - OFFICE                      | \$ 200,000.00         | \$ 200,000.00         |
|          | -5117 | VACATIONS, HOLIDAYS, SICK PAY & COMP TIME    | \$ 20,000.00          | \$ 40,000.00          |
|          | -5214 | PAYROLL TAX EXPENSE                          | \$ 35,000.00          | \$ 40,000.00          |
|          | -5215 | SECURITY SYSTEM                              | \$ 3,000.00           | \$ 5,000.00           |
|          | -5216 | OUTSIDE LABOR                                | \$ 2,000.00           | \$ 2,000.00           |
|          | -5217 | ENGINEERING/ARCHITECTURAL EXPENSES           | \$ 18,300.00          | \$ 8,000.00           |
|          | -6118 | MAINTENANCE & REPAIR                         | \$ -                  | \$ -                  |
|          | -6122 | POWER & FUEL                                 | \$ 4,000.00           | \$ 4,000.00           |
|          | -6124 | INSURANCE                                    | \$ 4,000.00           | \$ 4,000.00           |
|          | -6126 | TRUCK EXPENSES                               | \$ -                  | \$ -                  |
|          | -6128 | TELEPHONE & CABLE EXPENSES                   | \$ 13,000.00          | \$ 16,000.00          |
|          | -6129 | OFFICE EQUIPMENT EXPENSES - REPAIRS & MAINT. | \$ 1,500.00           | \$ 1,500.00           |
|          | -6134 | OFFICE FURNITURE & FURNISHINGS               | \$ 2,000.00           | \$ 1,500.00           |
|          | -6135 | VEHICLE EXPENSE & REIMBURSEMENT              | \$ 9,300.00           | \$ 9,000.00           |
|          | -6351 | OFFICE SUPPLIES                              | \$ 8,000.00           | \$ 8,000.00           |
|          | -6352 | FREIGHT                                      | \$ 300.00             | \$ 300.00             |
|          | -6353 | MEDICAL EXPENSES                             | \$ 60.00              | \$ 60.00              |
|          | -6543 | POSTAGE                                      | \$ 3,000.00           | \$ 3,000.00           |
|          | 6544  | PUBLIC NOTICE EXPENCE                        | \$ 1,200.00           | \$ 1,200.00           |
|          | -6683 | IMPROVEMENTS/ADDITIONS TO OFFICE BUILDING    | \$ -                  | \$ -                  |
|          | -6684 | PURCHASE OF EQUIPMENT                        | \$ 500.00             | \$ 500.00             |
|          | -8007 | HARRIS COUNTY APPRAISAL DISTRICT             | \$ 12,000.00          | \$ 12,000.00          |
|          | -8008 | TAX COLLECTION-EXPENSE (SBISD)               | \$ 25,000.00          | \$ 24,000.00          |
|          | -8148 | ACCOUNTING & AUDITING                        | \$ 11,000.00          | \$ 11,000.00          |
|          | -8150 | LEGAL & CONTINGENCY FEES                     | \$ 65,000.00          | \$ 65,000.00          |
|          | -8246 | EMPLOYEE GROUP INSURANCE PREMIUMS            | \$ 380,000.00         | \$ 350,000.00         |
|          | -8247 | EMPLOYERS PENSION FUND CONTRIBUTIONS         | \$ 155,000.00         | \$ 125,000.00         |
|          | -8443 | BANKING FEES                                 | \$ 22,000.00          | \$ 16,000.00          |
|          | -8444 | DUES, SUBSCRIPTIONS AND SCHOOLS              | \$ 3,000.00           | \$ 3,000.00           |
|          | -8445 | SUPERVISORS COMPENSATION                     | \$ 20,400.00          | \$ 20,400.00          |
|          | -8449 | SUPERVISORS EXPENSES                         | \$ 3,000.00           | \$ 3,500.00           |
|          | -8456 | REPAIRS & MAINTENANCE - 435 PINEY POINT RD.  | \$ 16,000.00          | \$ 50,000.00          |
|          | -8457 | PENSION FUND CONTRACT EXPENSE                | \$ 360.00             | \$ -                  |
|          | -8458 | REPAIRS & MAINTENANCE - OFFICE               | \$ 2,000.00           | \$ 2,000.00           |
|          | -8459 | MESSENGER SERVICE                            | \$ 300.00             | \$ -                  |
|          | -8460 | SOFTWARE & DATA EXPENSES                     | \$ 25,000.00          | \$ 25,000.00          |
|          | -8900 | MISCELLANEOUS                                | \$ 4,200.00           | \$ 4,200.00           |
|          |       |                                              | \$ 1,229,420.00       | \$ 1,205,160.00       |

|            |   |                |
|------------|---|----------------|
| % DECREASE | = | -1.97%         |
|            |   | \$ (24,260.00) |

3

|           |
|-----------|
| 24,592.95 |
| 3,698.94  |
| 5,090.74  |
| 33,372.64 |

## ITEM 9

**CERTIFICATE FOR RESOLUTION AUTHORIZING DISBURSEMENTS BY  
FEDERAL RESERVE WIRE SYSTEM OR ELECTRONIC MEANS,  
DELEGATING TO THE GENERAL MANAGER THE POWER TO SIGN CERTAIN  
DISBURSEMENTS AND AUTHORIZE CERTAIN ELECTRONIC DISBURSEMENTS,  
AND OTHER MATTERS IN CONNECTION THEREWITH**

THE STATE OF TEXAS

COUNTY OF HARRIS

MEMORIAL VILLAGES WATER AUTHORITY

§  
§  
§

We, the undersigned officers of the Board of Supervisors (the "Board") of Memorial Villages Water Authority (the "Authority"), hereby certify as follows:

The Board convened in regular session, open to the public, on May 3, 2022, at 8955 Gaylord, Houston, Texas, and the roll was called of the members of the Board, to-wit:

Gary Schenk, President  
Will Wilson, Vice President  
Randolph Ewing, Secretary  
Veronica Roa, Assistant Secretary  
Cathy Stubbs, Assistant Secretary  
Unal Baysal, Assistant Secretary  
Locke Braly, Supervisor

All members of the Board were present, except for \_\_\_\_\_. Whereupon among other business, the following was transacted at such Meeting: A written

**RESOLUTION AUTHORIZING DISBURSEMENTS BY FEDERAL RESERVE WIRE  
SYSTEM OR ELECTRONIC MEANS,  
DELEGATING TO THE GENERAL MANAGER THE POWER TO SIGN CERTAIN  
DISBURSEMENTS AND AUTHORIZE CERTAIN ELECTRONIC DISBURSEMENTS,  
AND OTHER MATTERS IN CONNECTION THEREWITH**

was duly introduced for the consideration of the Board and read in full. It was then duly moved and seconded that such Resolution be adopted; and, after due discussion, such motion, carrying with it the adoption of such Resolution, prevailed and carried by the following votes:

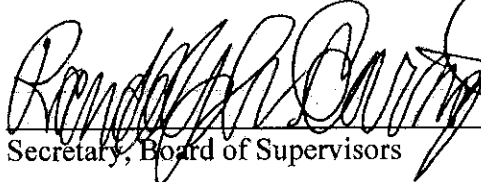
AYES:

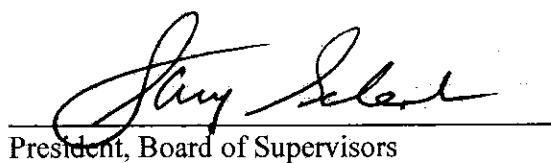
NOES:

A true, full, and correct copy of the aforesaid Resolution adopted at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; such Resolution has been duly recorded in the Board's minutes of such Meeting; the above and foregoing paragraph is a true, full, and correct excerpt from the Board's minutes of such Meeting pertaining to the adoption of such Resolution; the persons named in the above and foregoing paragraph are the duly chosen qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in

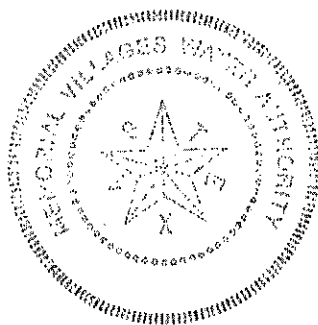
advance, of the time, place, and purpose of such Meeting, and that such Resolution would be introduced and considered for adoption at such Meeting and each of such officers and members consented, in advance, to the holding of such Meeting for such purpose; and such Meeting was open to the public, and public notice of the time, place, and purpose of such Meeting was given, all as required by Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code, both as amended.

SIGNED AND SEALED this 3rd day of May, 2022.

  
Secretary, Board of Supervisors

  
President, Board of Supervisors

(AUTHORITY SEAL)



RESOLUTION AUTHORIZING DISBURSEMENTS BY FEDERAL RESERVE WIRE  
SYSTEM OR ELECTRONIC MEANS,  
DELEGATING TO THE GENERAL MANAGER THE POWER TO SIGN CERTAIN  
DISBURSEMENTS AND AUTHORIZE CERTAIN ELECTRONIC DISBURSEMENTS,  
AND OTHER MATTERS IN CONNECTION THEREWITH

THE STATE OF TEXAS  
COUNTY OF HARRIS  
MEMORIAL VILLAGES WATER AUTHORITY

§  
§  
§

WHEREAS, Memorial Villages Water Authority (the "Authority") is a conservation and reclamation district organized and existing pursuant to Article XVI, Section 59 of the Texas Constitution and operating pursuant to Chapters 49 and 53 of the Texas Water Code; and

WHEREAS, the Authority is governed by a Board of Supervisors (the "Board"); and

WHEREAS, Section 49.151(a) of the Texas Water Code provides that a district's money may be disbursed by check, draft, order, or other instrument that shall be signed by at least a majority of the Board; and

WHEREAS, Section 49.151(b) of the Texas Water Code provides that the board may by resolution allow the general manager, treasurer, bookkeeper, or other employee of the district to sign disbursements; and

WHEREAS, Section 49.151(c) of the Texas Water Code that the board by resolution may allow disbursements of district money by federal reserve wire system or electronic means to accounts in the name of the district or accounts not in the name of the district; and

WHEREAS, the Board wishes to update its payment procedures and insure that the Authority does not incur late fees on its bills;

NOW, THEREFORE, BE IT RESOLVED:

1. The Board hereby authorizes the disbursement of Authority money by federal reserve wire or by electronic means to accounts in the name of the Authority or accounts not in the name of the Authority.

2. The Board hereby delegates to the General Manager the power to transfer Authority money between accounts in the name of the Authority.

3. The Board hereby delegates to the General Manager the power to sign disbursements or transfer Authority money to accounts not in the name of the Authority so long as each such disbursement or transfer (a) does not exceed \$ \_\_\_\_\_; (b) pays an expense of the Authority incurred in the normal conduct of the Authority's business; (c) is supported by documentation showing the payee and reason for the payment; and (d) is promptly entered into a check register presented at the next regular meeting of the Board.

4. The Board hereby delegates to the Treasurer or any Assistant Treasurer the power to sign disbursements or transfer Authority money by federal reserve wire system or electronic means to accounts in the name of the Authority or accounts not in the name of the Authority so long as each such disbursement or transfer authorization is signed by two (2) additional Supervisors.

5. The General Manager shall cause the ledger to be available for inspection by any Supervisor during normal business hours.

6. The Board may revoke its delegation of the power to sign disbursements and authorize electronic transfers to the General Manager, the Treasurer or any Assistant Treasurer at any time by a resolution of the Board; however, any such revocation shall not affect the validity of previously authorized payments made pursuant to the terms of this Resolution.

7. The Board hereby ratifies all actions previously taken by the Board in connection with disbursements.

\*

\*

\*

**CERTIFICATE FOR RESOLUTION AUTHORIZING DISBURSEMENTS BY  
FEDERAL RESERVE WIRE SYSTEM OR ELECTRONIC MEANS,  
DELEGATING TO THE GENERAL MANAGER THE POWER TO SIGN CERTAIN  
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AND OTHER MATTERS IN CONNECTION THEREWITH**

THE STATE OF TEXAS  
COUNTY OF HARRIS  
MEMORIAL VILLAGES WATER AUTHORITY

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We, the undersigned officers of the Board of Supervisors (the "Board") of Memorial Villages Water Authority (the "Authority"), hereby certify as follows:

The Board convened in regular session, open to the public, on April 5 May 3, 2022, at 8955 Gaylord, Houston, Texas, and the roll was called of the members of the Board, to-wit:

Gary Schenk, President  
Will Wilson, Vice President  
Randolph Ewing, Secretary  
Veronica Roa, Assistant Secretary  
Cathy Stubbs, Assistant Secretary  
Unal Baysal, Assistant Secretary  
Locke Braly, Supervisor

All members of the Board were present, except for \_\_\_\_\_. Whereupon among other business, the following was transacted at such Meeting: A written

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was duly introduced for the consideration of the Board and read in full. It was then duly moved and seconded that such Resolution be adopted; and, after due discussion, such motion, carrying with it the adoption of such Resolution, prevailed and carried by the following votes:

AYES:

NOES:

A true, full, and correct copy of the aforesaid Resolution adopted at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; such Resolution has been duly recorded in the Board's minutes of such Meeting; the above and foregoing paragraph is a true, full, and correct excerpt from the Board's minutes of such Meeting pertaining to the adoption of such Resolution; the persons named in the above and foregoing paragraph are the duly chosen qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently

notified officially and personally, in advance, of the time, place, and purpose of such Meeting, and that such Resolution would be introduced and considered for adoption at such Meeting and each of such officers and members consented, in advance, to the holding of such Meeting for such purpose; and such Meeting was open to the public, and public notice of the time, place, and purpose of such Meeting was given, all as required by Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code, both as amended.

SIGNED AND SEALED this 5<sup>th</sup>3rd day of ~~April~~May, 2022.

\_\_\_\_\_  
Secretary, Board of Supervisors

\_\_\_\_\_  
President, Board of Supervisors

(AUTHORITY SEAL)

RESOLUTION AUTHORIZING DISBURSEMENTS BY FEDERAL RESERVE WIRE  
SYSTEM OR ELECTRONIC MEANS,  
DELEGATING TO THE GENERAL MANAGER THE POWER TO SIGN CERTAIN  
DISBURSEMENTS AND AUTHORIZE CERTAIN ELECTRONIC DISBURSEMENTS,  
AND OTHER MATTERS IN CONNECTION THEREWITH

THE STATE OF TEXAS

COUNTY OF HARRIS

MEMORIAL VILLAGES WATER AUTHORITY

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WHEREAS, the Authority is governed by a Board of Supervisors (the "Board");  
and

WHEREAS, Section 49.151(a) of the Texas Water Code provides that a district's money may be disbursed by check, draft, order, or other instrument that shall be signed by at least a majority of the Board; and

WHEREAS, Section 49.151(b) of the Texas Water Code provides that the board may by resolution allow the general manager, treasurer, bookkeeper, or other employee of the district to sign disbursements; and

WHEREAS, Section 49.151(c) of the Texas Water Code that the board by resolution may allow disbursements of district money by federal reserve wire system or electronic means to accounts in the name of the district or accounts not in the name of the district; and

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2. The Board hereby delegates to the General Manager the power to ~~sign disbursements or transfer Authority money by federal reserve wire system or electronic means between~~ accounts in the name of the Authority.

3. The Board hereby delegates to the General Manager the power to sign disbursements or transfer Authority money to accounts not in the name of the Authority so long as each such disbursement or transfer (a) does not exceed \$4,000 ~~50,000~~ <sup>\$4,000</sup>; (b) pays an expense of the Authority incurred in the normal conduct of the Authority's business; (c) is

supported by documentation showing the payee and reason for the payment; and (d) is promptly entered into a check register presented at the next regular meeting of the Board.

3. ~~The General Manager shall cause the Authority to maintain a ledger of all expenditures made by the Authority showing the payee and reason for each payment.~~

4. The Board hereby delegates to the Treasurer or any Assistant Treasurer the power to sign disbursements or transfer Authority money by federal reserve wire system or electronic means to accounts in the name of the Authority or accounts not in the name of the Authority so long as each such disbursement or transfer authorization is signed by two (2) additional Supervisors.

5. ~~4.~~ The General Manager shall cause the ledger to be available for inspection by any Supervisor during normal business hours.

5. ~~Nothing herein shall be read to abrogate the power of the Board to disburse the Authority's money by check, draft, order or other instrument signed by at least a majority of the Supervisors or to make disbursements of Authority money by federal reserve wire or by electronic means.~~

6. The Board may revoke its delegation of the power to sign disbursements and authorize electronic transfers to the General Manager, the Treasurer or any Assistant Treasurer at any time by a resolution of the Board; however, any such revocation shall not affect the validity of previously authorized payments made pursuant to the terms of this Resolution.

7. The Board hereby ratifies all actions previously taken by the Board in connection with disbursements.

\*

\*

\*

Document comparison by Workshare Compare on Tuesday, April 26, 2022  
12:12:55 PM

| Input         |                                                                                                                                |
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| Document 2 ID | iManage://uswork.ad.adsinternal.com/us19xx/51285349/2                                                                          |
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| Deletions      | 10    |
| Moved from     | 1     |
| Moved to       | 1     |
| Style changes  | 0     |
| Format changes | 0     |

|               |    |
|---------------|----|
| Total changes | 28 |
|---------------|----|

## ITEM 10

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## **Mature Accounts Payable for the Small and Mid-Size Enterprise**

**Adopting Automation to Achieve Accounts Payable (AP)  
Maturity and Optimization**

### **2019 | Featuring Insights On...**

- » Trends Amongst Small and Mid-Size Enterprises
- » AP Maturity Efficiency Metrics
- » Strategies for Improving AP Maturity
- » How to Ensure ROI from AP Automation

**Underwritten in Part By**



## Contents

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| The Journey to the Mid-Market .....   | 4  |
| Achieving the Innovator State .....   | 12 |
| Ensuring ROI from AP Automation ..... | 14 |
| About the Sponsor .....               | 15 |
| About Levvel Research .....           | 16 |

## Introduction

Automating Accounts Payable (AP) is a simple yet effective way of driving down back-office costs. Historically the tools needed to optimize and automate AP have been designed for the challenges and goals of larger enterprises, leaving small to mid-sized enterprises (or SMEs, defined as organizations between \$1 million - \$100 million in annual revenue) with limited options—often reducing them to patching together a series of disparate tools to address their problems. Outcomes of these efforts vary, with most organizations settling for a tool that targets a specific pain point, such as reducing data entry labor. However, the true benefits of a fully optimized and automated AP system go far beyond more efficient data entry. AP automation solutions offer tighter controls, streamlined approvals, strategic payments, and real-time access to transactional data, all of which allow finance professionals to make better and smarter decisions for their organization's bottom line.

Today, automation technology has finally caught up to the specific needs of SMEs, so they no longer need to feel deprived of a more efficient and mature AP state. Robust AP applications and platforms are now available with cost-reducing and control-enhancing features designed for the requirements of a mid-sized company.

This whitepaper will weigh the effectiveness of various AP management strategies implemented by SMEs, drill into common pre-automation pain points, and analyze the cost, efficiency, and sophistication of AP automation processes. This paper's goal is to help the finance teams of SMEs identify their organization's "AP maturity" level and direct their attention to areas of the most impactful gains.

## The Journey to the Mid-Market

Level Research assesses AP management maturity using three key benchmark levels: Innovator, Mainstream, and Novice.

**Innovators** have a high percentage of digital invoice formats (i.e., structured formats such as EDI / electronic invoices) and overall low paper invoice volume. They use cloud-based AP automation tools, such as automated approval workflows, which results in low instances of late payments and grant high visibility into spend. With Innovators' advanced solutions, they have access to a strategy-enabling perspective, stronger financial reporting, reduced risk of fraud, and a high early payment discount capture rate.

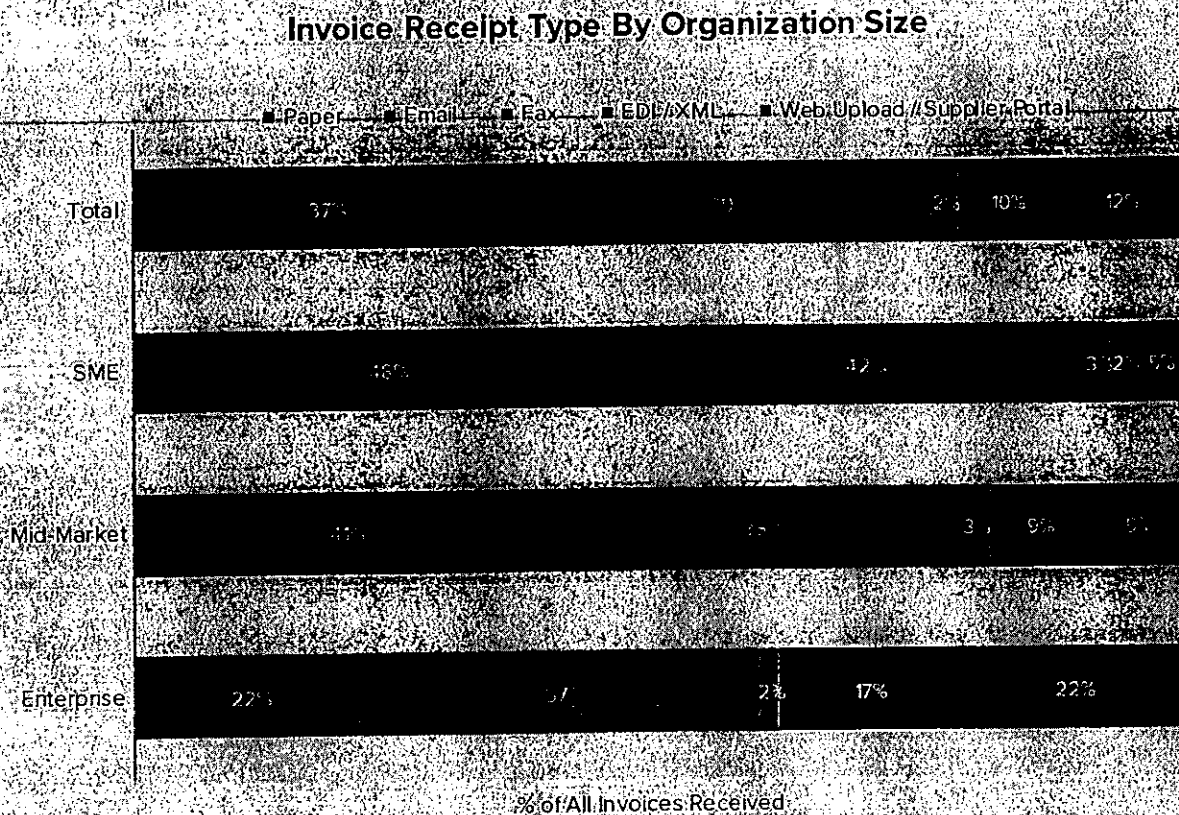
**Mainstream** organizations, by contrast, have a more even mix of digital and paper invoices. They have some AP automation in place that enables efficiency. This technology might include a data capture tool to eliminate manual rekeying of invoice data, an electronic payments tool to enable faster payments and lower payment risk, but rarely have automated invoice workflow to expedite approvals. Their lack of full adoption keeps organizations at the Mainstream level, limiting their access to the benefits experienced by Innovators using more comprehensive solutions.

**Novice** organizations are the most manual category. They experience high paper invoice volume while mostly using manual data entry, invoice coding, and manual routing processes. Novice organizations are unlikely to have cloud-based AP automation adoption. Because of their manual-based processes, they have poor visibility into invoice workflows, data, supplier queries, and risk, and suffer from late payments and low early payment discount capture rates. Ultimately, novice organizations have the most tactical issues, and the scope of their goals is restricted to resolving their largest pain points.

Using this scale of AP automation maturity, it is possible for SMEs to identify as a Novice, Mainstream, or Innovator organization. The following figures examine how typical North American SMEs measure up in terms of efficiency in different segments of the AP process.

Figure 1 shows invoice receipt type by organization revenue size. SMEs are the most likely to accept paper invoices—more than both larger organizations and the total average.

**FIGURE 1**



**SMEs Report the Highest Volume of Paper Invoices**

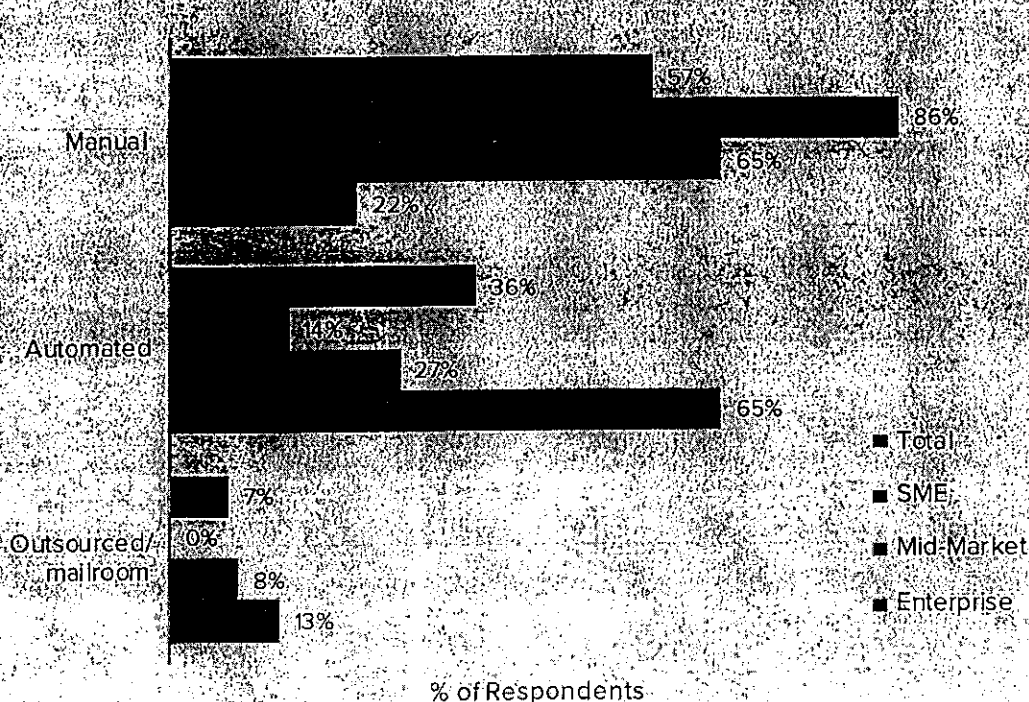
Please allocate 100 percentage points to indicate the methods in which your organization receives invoices.  
n = variable

\*For the purposes of this report, "SME" is characterized as organizations with annual revenue of \$1 million–\$100 million; "mid-market" is characterized as organizations with annual revenue of \$100 million–\$2.5 billion; and "enterprise" is characterized as organizations with annual revenue of over \$2.5 billion.

SMEs fall into a similar pattern with invoice data entry, mostly inputting data manually (see Figure 2). Manual rekeying of invoice information (entering it into accounting systems from paper or digital formats) by AP clerks is time consuming and tedious, and results in more errors. Few organizations employ outsourced labor; those with the budget (i.e., larger organizations) are able to afford such choices or have a high enough invoice volume to warrant this option, whereas SMEs limit their AP operations to in-house.

**FIGURE 2**

### Invoice Data Entry Method By Organization Size



#### SMEs Are Most Likely to Manually Enter Invoice Data

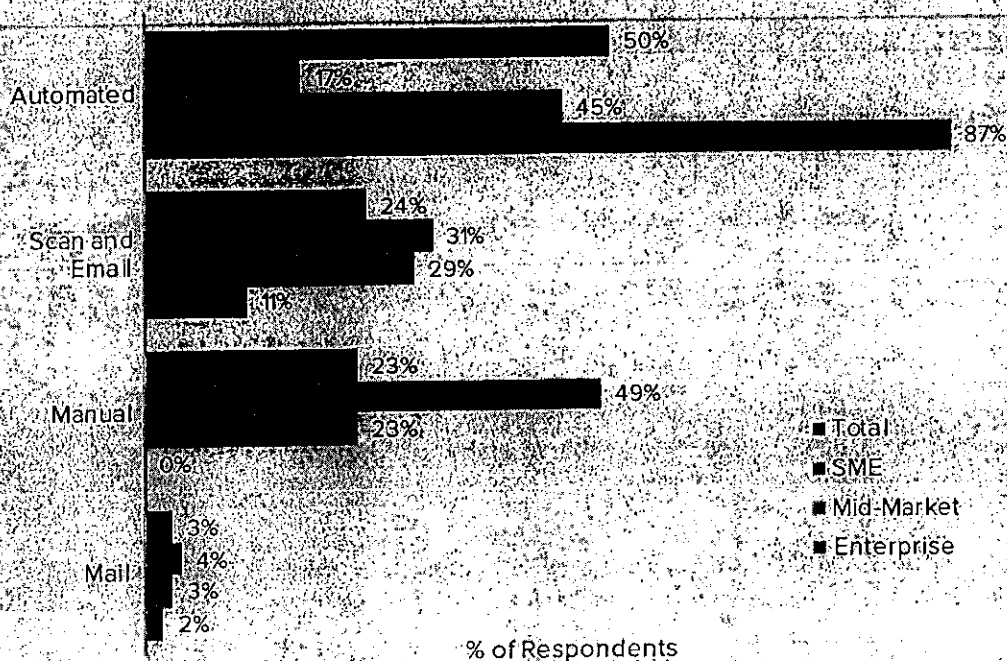
*How is invoice information entered into your ERP, accounting software, or accounts payable software?*

*n = 258*

Another factor that indicates AP automation maturity is invoice routing method. SMEs have mostly manual approval workflows, handing off paper to managers for approval or scanning and emailing individual invoices (see Figure 3).

**FIGURE 3**

### Invoice Routing Method By Organization Size

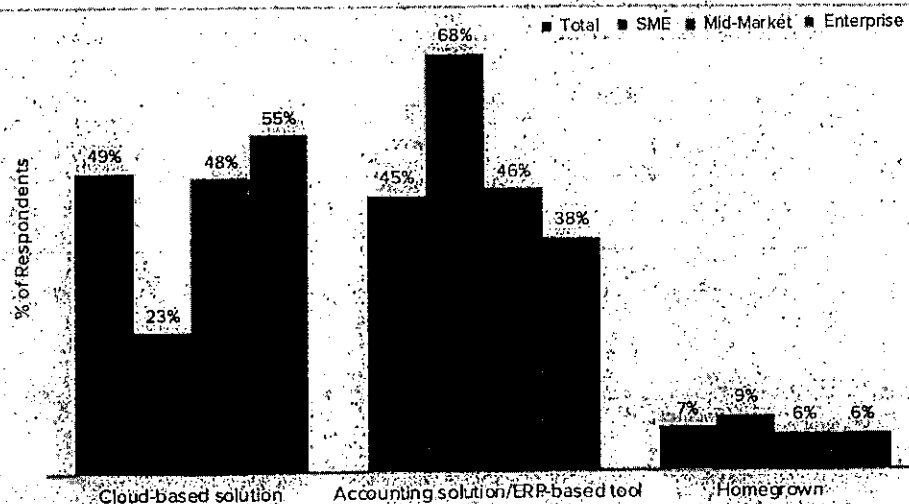


**SMEs Are Mostly Likely to Manually Route Invoices for Approval**  
*How do you typically route invoices for approval in your organization?*  
*n = 258*

Taking into account all of the data covering AP's various tasks, it is not surprising that SMEs have the lowest adoption of cloud-based AP automation solutions (see Figure 4). Among SMEs that are using technology, most SMEs use solutions that plug into their accounting tools or ERP.

**FIGURE 4**

**AP Tool Usage By Organizations Size**



**SMEs Are Mostly Likely to Manually Route Invoices for Approval**

*How do you typically route invoices for approval in your organization?*  
n = 258

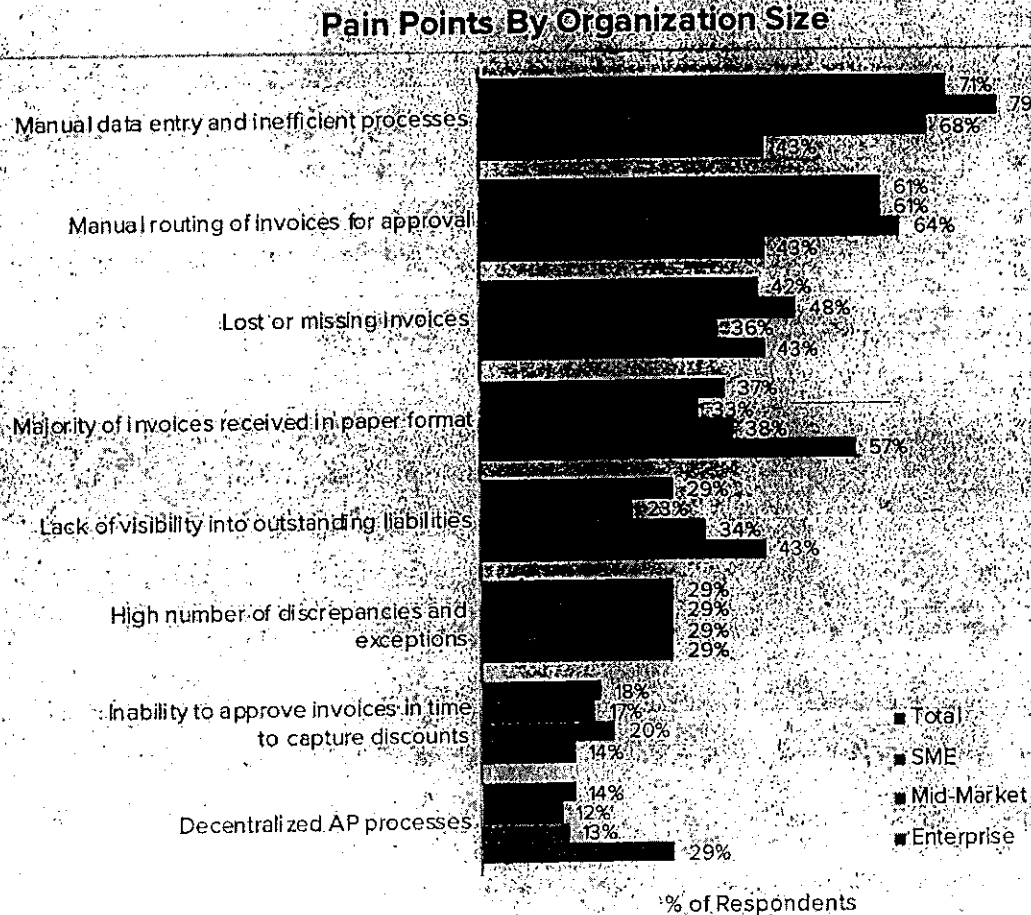
Based on Level Research's most recent market analysis, about 45%<sup>1</sup> of SMEs fall into the Novice category of AP efficiency, and fewer than 10% of SMEs fall into the Innovator category. The hard costs of AP processes—both average cost per invoice and percentage of discounts uncaptured—drastically decrease as automation maturity increases (see Table 1).

| Metrics                                                                   | Novice  | Mainstream | Innovator |
|---------------------------------------------------------------------------|---------|------------|-----------|
| Average processing time from invoice receipt to approval                  | 45 days | 23 days    | 5 days    |
| Percentage of invoices received electronically                            | 3%      | 9%         | 32%       |
| Average processing cost per invoice (combination of paper and electronic) | \$15.00 | \$6.70     | \$2.36    |
| Percentage of invoice terms discounts captured                            | 18%     | 40%        | 75%       |

<sup>1</sup> Level Research Accounts Payable Survey, 2019

The effects of the Novice state are also reflected in soft costs, such as staff productivity, process efficiency, and data accuracy. Figure 5 illustrates the top pain points of the manual state for organizations from different revenue segments. SMEs, who mostly identify as Novices, experience challenges around manual data entry and routing, as well as high rates of lost invoices.

**FIGURE 5**



### Manual Data Entry and Routing Are the Greatest AP Pain Points

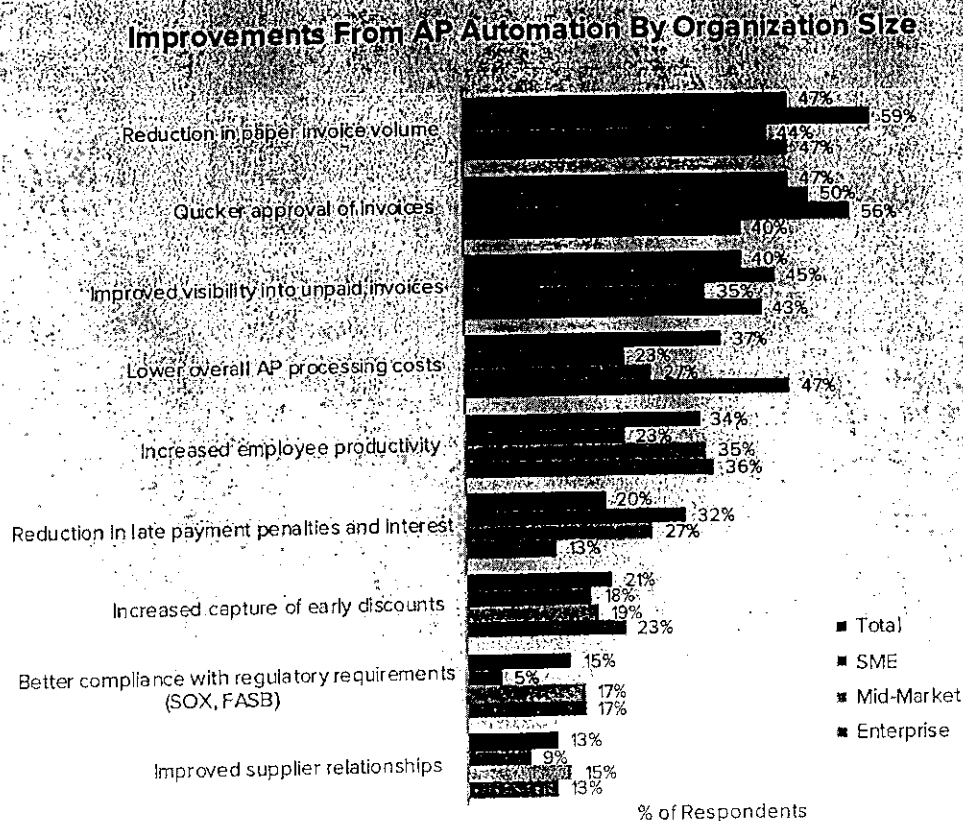
What are the top three biggest pain points you experience in your workflow process? (Select up to 3)  
n = 129

Lewvel Research has identified other challenges that Novices experience in their AP processes. One is high-cost processes that inhibit growth; Novices are entrenched in existing processes that are inefficient and costly (refer to Table 1). They are dependent on current systems that are not scalable to higher invoice volumes or the needs of a larger organization.

Another challenge is stretched teams and resources. Small organizations are often pushed to do more with less, sometimes motivated by a culture that pushes hard work for “the good of the company,” but also faced with the reality of having a small workforce to address a demanding invoice volume. This expectation frequently backfires, as placing a large burden on a small team can negatively affect morale, productivity, and quality of work.

In addition, supplier, financial, and payment risk are not exclusive to large companies. Small AP teams are just as vulnerable as their larger counterparts to issues such as duplicate payments, payment fraud, and noncompliance with reporting requirements. However, they feel the negative, often crippling impact of these issues much harder than a large organization. Once SMEs adopt AP automation technology and reach for the Innovator level, however, they experience significant improvements, especially in paper invoice volume reduction (see Figure 6).

**FIGURE 6**



**Reduction in Paper, Quicker Approval Times, and Increased Visibility Are the Top Benefits of Automation**  
*What are the greatest improvements you have seen since implementing an AP management solution? (Select 3)*  
*n = 134*

Ultimately, small organizations have stretched resources, so they can only address their largest and most pressing pain points. These major pain points are typically tactical in nature—for example, manual data entry and routing, and high lost invoice rates. Because of their limited resources and capabilities, as well

as minimal means with which to research solutions and a perceived narrower market of software options, SMEs remain at the Novice level of AP maturity. In doing so, they remain cut off from the implementation of tools that would address the root of the problem and enable more strategic growth. SMEs should be looking for tools that not only automate their manual state but go beyond tactical issues by offering visibility, cash management, and electronic invoicing methods. This will enable them to end the cycle of limited resources and break into the mainstream level of AP maturity.

## Achieving the Innovator State

Levvel Research has found that most North American organizations at the Innovator level are in the upper middle market and enterprise revenue segments. This is largely due to the fact that they have more resources with which to invest in technology, and they have more technology options catered to their needs and priced for their budgets. Larger organizations also tend to be older, having had the time to scale, and therefore having had longer to improve their state with both completed change management projects and technology solutions.

Often, SMEs carry on with their current state because they feel they cannot afford software; problems build up, and SMEs ultimately lose money on high processing costs. Many leverage their existing accounting solutions to attempt to integrate some automation into their AP process, but these tools do little to address their main pain points of high paper volume and manual approval workflows.

Well-executed AP efficiency is not reserved for the largest organizations; the Innovator state can also be achieved by small and mid-sized organizations, enabling a touchless invoice environment, cost savings, and more operational flexibility for the rest of the company. Levvel Research has identified a few steps for organizations aiming to achieve the operation status of an Innovator.

## Drive Down the Cost Per Invoice

The main variables that go into calculating the cost per invoice are the costs associated with processing invoices, the number of AP employees, and invoice volume. SMEs should recognize the opportunity that lies in reducing costs spent on invoice processing. AP automation encourages the use of digital invoice formats, which reduces manual data entry and routing. Eliminating manual labor enables AP employees to process a much higher number of invoices per person, expediting processing times and reducing resources spent. SMEs should begin their AP automation journey with a solution that allows them to immediately reduce paper invoice volume and automate data entry and invoice coding.

## **Automate Approval Workflows**

Manual routing can create bottlenecks for an already-stretched AP department, especially if the department does not have visibility into where or why the invoice is held up in an approval queue. While data capture tools and streamlined data entry is often the easiest entry point to AP automation for small companies, they do not have to stop there; they can leverage a tool that offers solutions for both invoice receipt and invoice workflow. An invoice workflow solution will not only provide that information on customizable dashboards, but can also remind approvers of invoices waiting in their inbox, reducing or eliminating bottlenecks. And more importantly, provide the accounting team with full visibility into the active spending across all their organizations.

## **Enable Automatic, Secure, and Strategic Payments**

High paper volume for SMEs is not just an issue with invoices; many SMEs are still making payments with paper checks to avoid electronic payment fees. However, the cost of checks is often larger than annual fees for ACH payments or other methods. Many SMEs are not aware of the opportunities for savings possible with electronic payment options such as commercial cards. With this ePayment option, organizations can earn rebates from virtual credit card payments, speed up invoice payment times to improve supplier satisfaction, and reduce data gaps within payments and reconciliation data. Virtual Credit Cards also reduce payment fraud risk via one-time payment card options and optimize working capital to extend DPO.

Because electronic payments offer a large effect at an affordable cost point, they are one of the most adopted AP automation tools among North American organizations; these tools are a great way for SMEs to improve their current state with little impact on resources. SMEs should identify an AP solution that has included robust payments options to complete the invoice-to-payment life cycle and maximize the ROI.

## Ensuring ROI from AP Automation

Reaching the level of an Innovator is a meaningful and decisive goal, but measurable ROI is an extremely important factor for any organization when choosing to purchase business software. For SMEs, ROI can be even more significant, as they have much fewer resources with which to invest in technology. The following best practices can help ensure ROI when adopting an AP solution.

» *Find a software solution with tight integration with ERP systems.*

SMEs are heavily dependent on their accounting tools and/or ERPs for much of their AP processes. SMEs do not have to abandon this strategy of using existing systems; instead, they can find a robust AP automation solution that integrates with and complements their existing ERP. This improves financial reporting and reduces risk, while also saving on implementation costs and increasing the ROI of the solution in the near future. SMEs should look for AP automation providers that have relationships with some of the ERPs that are often leveraged by smaller organizations.

» *Develop a strong business case for increased visibility, lower costs, and the impact of improvement on the rest of the business.*

Assessing the current AP state prior to technology adoption can go a long way toward determining and pitching the ROI to key decision-makers. Comprehensive appraisals and forecasts account for more details that may affect the results of adoption. Teams looking to adopt a solution will often find it easier to highlight the effects of high AP costs and the associated risk for a small company, as these often resonate farther and louder than at a large enterprise organization.

» *Find a solution provider that understands their customers' space.*

A few years ago, AP automation offerings were limited, but there are many SME-tailored options on the market today. SMEs should identify solution providers that understand the needs of their size, industry, and even existing technical environment (e.g., an ERP). Contrary to many commonly held assumptions, these solution providers are often well positioned to help their customers scale their AP department without losing efficiency or visibility.

## About the Sponsor

Beanworks automates accounting workflow to empower teams to succeed. From purchase to payment, Beanworks integrates with organizations' software to make AP simple and delightful. Thousands of users manage AP at a fraction of traditional processing costs while remaining focused on financial management and reporting. For more information on how to save time and focus on what matters most, please visit [www.beanworks.com](http://www.beanworks.com).

## About Levvel Research

Levvel Research, formerly PayStream Advisors, is a research and advisory firm that operates within the IT consulting company, Levvel. Levvel Research is focused on many areas of innovative technology, including business process automation, DevOps, emerging payment technologies, full-stack software development, mobile application development, cloud infrastructure, and content publishing automation. Levvel Research's team of experts provide targeted research content to address the changing technology and business process needs of competitive organizations across a range of verticals. In short, Levvel Research is dedicated to maximizing returns and minimizing risks associated with technology investment. Levvel Research's reports, white papers, webinars, and tools are available free of charge at [www.levvel.io](http://www.levvel.io).

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## AP Automation for Sage 50c Monthly Subscription Order

April 21, 2022

PARTNER: Bearworks

### Prepared for:

Memorial Villages Water Authority  
Eva Mireles

Account Number: 400

Accounting System: Sage 50c

Currency: US Dollars

AP Automation for Sage 50c  
Pro Package

Invoice Tier: (total per month) 101-150

Sage Business Care - Subscription Gold Plan

5,000.00

199.00

228.00

Included

Total Monthly: \$5,228.00

One-time Setup Fee: \$5,000.00

Amount Due on Initial Order\*: \$10,228.00

\* plus applicable sales tax

Prices shown are in US Dollars and are subject to change.

### Subscription Terms and Conditions

-12 month Initial subscription term.

- All orders are non-refundable and non-cancelable. You may only terminate your use of the service/product in accordance with the applicable Sage end user license agreement or subscription agreement, including any prior notice requirements.

- Requires electronic payments via credit card or ACH/EFT directly from bank account.

- Must maintain active Sage Business Care plan for integrated ERP system.

### ACCEPTED:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_



## Schedule A - Order Form and Payment Information

| Services                                            |                                                                                                                 |
|-----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| <b>Add-On Services</b>                              |                                                                                                                 |
| <b>Term:</b> One Year                               | <b>Billing Cycle:</b> Monthly                                                                                   |
| <b>Currency:</b> USD                                | <b>Add-On(s):</b> <ul style="list-style-type: none"> <li>Expense Module X</li> <li>Line Item Capture</li> </ul> |
| <u><b>Annual Option</b></u>                         | <u><b>Monthly Option</b></u>                                                                                    |
| \$ 2988.00<br>-\$ 249.00<br><b>Total \$ 2739.00</b> | \$ 249.00<br>-\$ 0.00<br><b>Total \$ 249.00</b><br>(Annualized Total \$ 2988.00 )                               |
| <b>Commencement Date:</b> Upon Integration          | <b>Billing Start Date:</b> Upon Integration                                                                     |

| Contact Information                                    |                         |
|--------------------------------------------------------|-------------------------|
| <b>Company Name:</b> Memorial Villages Water Authority |                         |
| <b>Primary Contact:</b>                                | <b>Billing Contact:</b> |
| <b>Email:</b>                                          | <b>Email:</b>           |
| <b>Phone:</b>                                          | <b>Phone:</b>           |
| <b>Billing Street Address:</b>                         |                         |
| <b>City:</b>                                           | <b>State/Province:</b>  |
| <b>Country:</b>                                        | <b>ZIP/Postal Code:</b> |



## PAYMENT INFORMATION

It is required that the Subscription Fee is paid via auto-payment through Credit Card, ACH or EFT. Please select which payment method you would like to use for your Subscription Fee on the following pages.

For assistance completing this form, call us at 1-877-959-2326 or email [accounting@beanworks.com](mailto:accounting@beanworks.com).



## Schedule B – Credit Card Information

I, Eva Mireles, authorize Beanworks Solutions Inc. to charge the credit card described below in accordance with the Terms and Conditions of the Beanworks Software as a Service Agreement. This authorization is to remain in force until the account is cancelled or until Beanworks Solutions Inc. is notified in writing at least (15) business days prior to the next due date of the pre-authorized charge.

☒ Check here to opt in for auto billing via credit card.

Authorized Signature:

Date:

Credit Card Information:

|                    |        |       |
|--------------------|--------|-------|
| Name on Card:      |        |       |
| Card Number:       |        |       |
| Expiration Date:   | Month: | Year: |
| CVV:               |        |       |
| Customer Signature |        |       |



## Schedule C – ACH Debit Authorization

I, \_\_\_\_\_, authorize Beanworks Solutions Inc. to debit funds from the checking account described below in accordance with the Terms and Conditions of the Beanworks Software as a Service Agreement. This authorization is to remain in force until the account is cancelled or until Beanworks Solutions Inc. is notified in writing at least (15) business days prior to the next due date of the pre-authorized debit.

☐

Check here to opt in for auto billing via ACH.

Authorized Signature:

Date:

Bank Account Information:

|                     |  |
|---------------------|--|
| Company Name:       |  |
| Bank Name:          |  |
| ABA Routing Number: |  |
| Account Number:     |  |
| Address on Account: |  |



## BEANWORKS SOFTWARE AS A SERVICE AGREEMENT

This Agreement is entered into on this day of April, 21, 2022 between Beanworks Solutions Inc. (Beanworks) with a place of business at 1159 Hamilton Street, Vancouver BC V6B 5P6 and the Customer. This Agreement includes and incorporates the Order Form herein, as well as the full *Terms of Service* (<https://www.beanworks.com/beanworks-services-agreement>) of this Agreement and contains, among other things, warranty disclaimers, liability limitations and use limitations. There shall be no force or effect to any different terms of any related purchase order or similar form even if signed by the parties after the date hereof.

**By signing below, the Customer agrees that it has read, understands and agrees with all of the terms and conditions referenced above**

**Name:** Eva Mireles

**Company:** Memorial Villages Water Authority

**Job Title:**

**Signature:**

**Date:**

## ITEM 12

**TEXAS WATER DEVELOPMENT BOARD**

P.O. BOX 13231, CAPITOL STATION

AUSTIN, TX 78711-3231

**2021 WATER AUDIT REPORT**

**A. Water Utility General Information**

|                                                           |                                          |                                                 |                  |
|-----------------------------------------------------------|------------------------------------------|-------------------------------------------------|------------------|
| 1. Water Utility Name                                     | <u>MEMORIAL VILLAGES WATER AUTHORITY</u> |                                                 |                  |
| 1a. Regional Water Planning Area                          | <u>H</u>                                 |                                                 |                  |
| 1b. Address                                               | <u>8955 GAYLORD ST</u>                   |                                                 |                  |
|                                                           | <u>HOUSTON, TX 77024-2903</u>            |                                                 |                  |
| 2. Contact Information                                    |                                          |                                                 |                  |
| 2a. Name                                                  | <u>Trey Cantu</u>                        | Have you completed Water Loss Auditor Training? |                  |
| 2b. Telephone Number                                      | <u>(956) 451-2480</u>                    | <input checked="" type="radio"/> Yes            |                  |
| 2c. Email Address                                         | <u>trey@mwwa.org</u>                     | <input checked="" type="radio"/> No             |                  |
| 3. Reporting Period                                       |                                          |                                                 |                  |
| 3a. Start Date                                            | <u>01/01/2021</u>                        |                                                 |                  |
| 3b. End Date                                              | <u>12/31/2021</u>                        |                                                 |                  |
| 4. Source Water Utilization                               |                                          |                                                 |                  |
| 4a. Surface Water                                         | <u>63.67</u>                             | %                                               |                  |
| 4b. Ground Water                                          | <u>36.33</u>                             | %                                               |                  |
| 5. Population Served                                      |                                          |                                                 |                  |
| 5a. Retail Population Served                              | <u>9,882</u>                             |                                                 | Assessment Scale |
| 5b. Wholesale Population Served                           | <u>0</u>                                 |                                                 |                  |
| 6. Utility's Length of Main Lines                         | <u>76.64</u>                             | miles                                           | <u>4.5</u>       |
| 7. Total Retail Metered Connections - Active and Inactive | <u>3,775</u>                             |                                                 |                  |
| 7b. Service Connections                                   | <u>3,775</u>                             |                                                 | <u>4.5</u>       |
| 8. Number of Wholesale Connections Served                 | <u>0</u>                                 |                                                 |                  |
| 9. Service Connection Density                             | <u>49.26</u>                             | connections per mile                            |                  |
| 10. Average Yearly System Operating Pressure              | <u>58.00</u>                             | psi                                             | <u>4</u>         |
| 11. Volume Units of Measure                               | <u>Gallons</u>                           |                                                 |                  |

**B. System Input Volume**

|                                             |                    |         |          |
|---------------------------------------------|--------------------|---------|----------|
| 12. Volume of Water Intake                  | <u>419,064,000</u> | gallons |          |
| 13. Produced Water                          | <u>419,064,000</u> | gallons | <u>4</u> |
| 13a. Production Meter Accuracy              | <u>99.00</u>       | %       | <u>4</u> |
| 13b. Corrected Input Volume                 | <u>423,296,970</u> | gallons |          |
| 14. Total Treated Purchased Water           | <u>734,419,000</u> | gallons | <u>4</u> |
| 14a. Treated Purchased Water Meter Accuracy | <u>101.00</u>      | %       | <u>4</u> |

**TEXAS WATER DEVELOPMENT BOARD**

P.O. BOX 13231, CAPITOL STATION

AUSTIN, TX 78711-3231

**2021 WATER AUDIT REPORT**

|                                                                        |                      |                                        |                             |
|------------------------------------------------------------------------|----------------------|----------------------------------------|-----------------------------|
| 14b. Corrected Treated Purchased Water Volume                          | 727,147,525          | gallons                                |                             |
| 15. Total Treated Wholesale Water Sales                                | 0                    | gallons                                | N/A                         |
| 15a. Treated Wholesale Water Meter Accuracy                            | 0.00                 | %                                      | N/A                         |
| 15b. Corrected Treated Wholesale Water Sales Volume                    | 0                    | gallons                                |                             |
| <b>16. Total System Input Volume</b><br>Line 13b + Line 14b - Line 15b | <b>1,150,444,495</b> | gallons                                |                             |
|                                                                        |                      |                                        | <b>Assessment<br/>Scale</b> |
| <b>C. Authorized Consumption</b>                                       |                      |                                        |                             |
| 17. Billed Metered                                                     | 1,003,305,000        | gallons                                | 4                           |
| 18. Billed Unmetered                                                   | 0                    | gallons                                | 1                           |
| 19. Unbilled Metered                                                   | 108,400              | gallons                                | 3                           |
| 20. Unbilled Unmetered                                                 | 2,508,262            | gallons                                | 3                           |
| <b>21. Total Authorized Consumption</b>                                | <b>1,005,921,662</b> | gallons                                |                             |
| <b>D. Water Losses</b>                                                 |                      |                                        |                             |
| <b>22. Water Losses</b><br>Line 16 - Line 21                           | <b>144,522,833</b>   | gallons                                |                             |
| <b>E. Apparent Losses</b>                                              |                      |                                        |                             |
| 23. Average Customer Meter Accuracy                                    | 97.00                | %                                      | 3                           |
| 24. Customer Meter Accuracy Loss                                       | 31,030,052           | gallons                                |                             |
| 25. Systematic Data Handling Discrepancy                               | 2,508,262            | gallons                                | 4                           |
| 26. Unauthorized Consumption                                           | 2,508,262            | gallons                                | 1                           |
| <b>27. Total Apparent Losses</b>                                       | <b>36,046,576</b>    | gallons                                |                             |
| <b>F. Real Losses</b>                                                  |                      |                                        |                             |
| 28. Reported Breaks and Leaks                                          | 20,500,000           | gallons                                | 4                           |
| 29. Unreported Loss                                                    | 87,976,257           | gallons                                | 2                           |
| <b>30. Total Real Losses</b><br>Line 28 + Line 29                      | <b>108,476,257</b>   | gallons                                |                             |
| <b>31. Total Water Losses</b><br>Line 27 + Line 30                     | <b>144,522,833</b>   | gallons                                |                             |
| 32. Non-Revenue Water<br>Line 31 + Line 19 + Line 20                   | 147,139,495          | gallons                                |                             |
| <b>G. Technical Performance Indicator for Apparent Loss</b>            |                      |                                        |                             |
| 33. Apparent Losses Normalized<br>Line 27 / Line 7b / 365              | 26.16                | gallons lost per<br>connection per day |                             |

**TEXAS WATER DEVELOPMENT BOARD**  
P.O. BOX 13231, CAPITOL STATION  
AUSTIN, TX 78711-3231  
**2021 WATER AUDIT REPORT**

**H. Technical Performance Indicators for Real Loss**

|                                                    |             |                                     |
|----------------------------------------------------|-------------|-------------------------------------|
| 34. Real Loss Volume                               | 108,476,257 | gallons                             |
| Line 30                                            |             |                                     |
| 35. Unavoidable Annual Real Losses Volume          | 20,765,069  | gallons                             |
| (5.41 * Line 6 + (Line 7b * 0.15)) * 365 * Line 10 |             |                                     |
| 36. Infrastructure Leakage Index                   | 5.22        | I.L.I                               |
| Line 34 / Line 35                                  |             |                                     |
| 37. Real Losses Normalized - Service Connections   | 78.73       | gallons lost per connection per day |
| Line 34 / Line 7b / 365                            |             |                                     |
| 38. Real Losses Normalized - Main Lines            | 0.00        | gallons lost per mile per day       |
| Line 34 / Line 6 / 365                             |             |                                     |

**I. Financial Performance Indicators**

|                                                   |             |            |   |
|---------------------------------------------------|-------------|------------|---|
| 39. Total Apparent Losses                         | 36,046,576  | gallons    |   |
| Line 27                                           |             |            |   |
| 40. Retail Price of Water                         | 0.00465     | \$/gallons | 4 |
| 41. Cost of Apparent Losses                       | \$167,617   |            |   |
| Line 39 x Line 40                                 |             |            |   |
| 42. Total Real Losses                             | 108,476,257 | gallons    |   |
| Line 30                                           |             |            |   |
| 43. Variable Production Cost of Water             | 0.002340    | \$/gallons | 4 |
| 44. Cost of Real Losses                           | \$253,834   |            |   |
| Line 42 x Line 43                                 |             |            |   |
| 45. Total Cost Impact of Apparent and Real Losses | \$421,451   |            |   |
| Line 41 + Line 44                                 |             |            |   |
| 46. Total Assessment Score                        | 72          |            |   |

**J. System Losses and Gallons Per Capita per Day (GPCD)**

|                                             |        |         |
|---------------------------------------------|--------|---------|
| 47. Total Water Loss per Connection per Day | 104.89 | gallons |
| Line 22 / Line 7b / 365                     | 319    |         |
| 48. GPCD Input                              |        |         |
| Line 16 / Line 5a / 365                     | 40     |         |
| 49. GPCD Loss                               |        |         |
| Line 31 / Line 5a / 365                     |        |         |

**K. Wholesale Factor Adjustments**

|                                                                                      |      |   |
|--------------------------------------------------------------------------------------|------|---|
| 50. Percent of Treated Wholesale Water Traveling through General Distribution System | 0.00 | % |
|--------------------------------------------------------------------------------------|------|---|

**TEXAS WATER DEVELOPMENT BOARD**

P.O. BOX 13231, CAPITOL STATION

AUSTIN, TX 78711-3231

**2021 WATER AUDIT REPORT**

|                                                                                                                                                          |             |                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------------------------------|
| 51. Volume of Treated Wholesale Water Traveling through<br>General Distribution System<br>(Line 50/100) * Line 15b                                       | 0           | gallons                                |
| 52. Wholesale Factor<br>Line 15b / (Line 13b + Line 14b)                                                                                                 | 0.00        |                                        |
| 53. Adjusted Real Loss Volume<br>((1 - Line 52) x (Line 30 * Line 50 / 100)) +<br>(Line 30 - (Line 30 * Line 50/100))                                    | 108,476,257 | gallons                                |
| 54. Adjusted Cost of Real Losses<br>((1 - Line 52) x (Line 44 * Line 50 / 100)) +<br>(Line 44 - (Line 44 * Line 50/100))                                 | \$253,834   |                                        |
| 55. Adjusted Total Water Loss Volume<br>((1 - Line 52) x (Line 31 * Line 50 / 100)) +<br>(Line 31 - (Line 31 * Line 50/100))                             | 144,522,833 | gallons                                |
| 56. Adjusted Total Cost Impact of Apparent and Real Losses<br>((1 - Line 52) x (Line 45 * Line 50 / 100)) +<br>(Line 45 - (Line 45 * Line 50/100))       | \$421,451   |                                        |
| 57. Adjusted Real Loss Per Connection<br>((1 - Line 52) x (Line 37 * Line 50 / 100)) +<br>(Line 37 - (Line 37 * Line 50/100))                            | 78.73       | gallons lost per<br>connection per day |
| 58. Adjusted Real Loss Per Mile<br>((1 - Line 52) x (Line 38 * Line 50 / 100)) +<br>(Line 38 - (Line 38 * Line 50/100))                                  | 0.00        | gallons lost per<br>mile per day       |
| 59. Adjusted Infrastructure Leakage Index<br>((1 - Line 52) x (Line 36 * Line 50 / 100)) +<br>(Line 36 - (Line 36 * Line 50/100))                        | 5.22        | I.L.I                                  |
| 60. Adjusted Total Water Loss Per Connection Per Day<br>(((1 - Line 52) x (Line 37 * Line 50 / 100)) +<br>(Line 37 - (Line 37 * Line 50/100))) + Line 33 | 104.89      | gallons                                |
| 61. Adjusted GPCD Loss<br>((1 - Line 52) x (Line 49 * Line 50 / 100)) +<br>(Line 49 - (Line 49 * Line 50/100))                                           | 40          |                                        |

**Comments**

## ITEM 13

PERMITTEE NAME / ADDRESS  
 NAME MEMORIAL VILLAGES WATER AUTHORITY  
 ADDRESS 8955 GAYLORD  
 HOUSTON TX, 77024  
 FACILITY WASTEWATER TREATMENT FACILITY  
 LOCATION 11 1/2 FARNHAM PARK  
 HOUSTON TX, 77024

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
 DISCHARGE MONITORING REPORT

TOTAL FACILITY DISCHARGE

TX-0047457  
 PERMIT NUMBER  
 011-A  
 DISCHARGE NUMBER

F- FINAL  
 MAJOR

MONITORING PERIOD  
 YEAR/MO/DAY  
 FROM 22/03/01 TO 22/03/31

\*\*\* NO DISCHARGE ☐ \*\*\*

Grover S. Grimes, President

| PARAMETER                                |                    | QUANTITY OR LOADING |           |         | QUALITY OR CONCENTRATION |           |           |       | NO. EX | FREQUENCY OF ANALYSIS | SAMPLE TYPE |
|------------------------------------------|--------------------|---------------------|-----------|---------|--------------------------|-----------|-----------|-------|--------|-----------------------|-------------|
|                                          |                    | AVERAGE             | MAXIMUM   | UNITS   | MINIMUM                  | AVERAGE   | MAXIMUM   | UNITS |        |                       |             |
| OXYGEN, DISSOLVED (DO)                   | SAMPLE MEASUREMENT | *****               | *****     |         | 6.90                     | *****     | *****     | (19)  | 0      | 2/ WEEK               | GRAB        |
| 00300 1 0 0                              | REQUIREMENT        | *****               | *****     | ****    | *****                    | *****     | *****     |       |        |                       |             |
| EFFLUENT GROSS VALUE                     |                    |                     |           |         |                          |           |           | MG/L  |        |                       |             |
| PH                                       | SAMPLE MEASUREMENT | *****               | *****     |         | 6.8                      | *****     | 7.5       | (12)  | 0      | 2/ WEEK               | GRAB        |
| 00400 1 0 0                              | REQUIREMENT        | *****               | *****     | ****    | *****                    | *****     | *****     |       |        |                       |             |
| EFFLUENT GROSS VALUE                     |                    |                     |           |         |                          |           |           | SU    |        |                       |             |
| SOLIDS, TOTAL SUSPENDED                  | SAMPLE MEASUREMENT | 90.06               | *****     | (26)    | *****                    | 8.36      | 22.00     | (19)  | 0      | 2/ WEEK               | COMP-6      |
| 00530 1 0 0                              | REQUIREMENT        | *****               | *****     |         | *****                    | *****     | *****     |       |        |                       |             |
| EFFLUENT GROSS VALUE                     |                    | DAILY AVE           |           | LBS/DAY |                          | DAILY AVE | DAILY MAX | MG/L  |        |                       |             |
| NITROGEN, AMMONIA TOTAL (AS N)           | SAMPLE MEASUREMENT | 7.20                | *****     | (26)    | *****                    | 0.61      | 1.60      | (19)  | 0      | 2/ WEEK               | COMP-6      |
| 00530 1 0 0                              | REQUIREMENT        | *****               | *****     |         | *****                    | *****     | *****     |       |        |                       |             |
| EFFLUENT GROSS VALUE                     |                    | DAILY AVE           |           | LBS/DAY |                          | DAILY AVE | DAILY MAX | MG/L  |        |                       |             |
| FLOW, IN CONDUIT OR THRU TREATMENT PLANT | SAMPLE MEASUREMENT | 2,388               | 2,664     | (03)    | *****                    | *****     | *****     |       | 0      | CONT                  | METER TOTAL |
| 50050 1 0 0                              | REQUIREMENT        | *****               | *****     |         | *****                    | *****     | *****     | ****  |        | CONTIN                | TOTAL       |
| EFFLUENT GROSS VALUE                     |                    | DAILY AVE           | DAILY MAX | MGD     |                          |           |           | ****  |        | DOUS                  |             |
| FLOW, IN CONDUIT OR THRU TREATMENT PLANT | SAMPLE MEASUREMENT | *****               | 3,952     | (78)    | *****                    | *****     | *****     |       | 0      | CONT                  | METER TOTAL |
| 50050 P 0 0                              | REQUIREMENT        | *****               | *****     |         | *****                    | *****     | *****     | ****  |        | CONTIN                | TOTAL       |
| See Comments Below                       |                    |                     | 2,700 GPM | GPM     |                          |           |           | ****  |        | DOUS                  |             |
| FLOW, IN CONDUIT OR THRU TREATMENT PLANT | SAMPLE MEASUREMENT | 1,515               | *****     | (03)    | *****                    | *****     | *****     |       | 0      | CONT                  | METER TOTAL |
| 50050 P 0 0                              | REQUIREMENT        | *****               | *****     |         | *****                    | *****     | *****     | ****  |        | CONTIN                | TOTAL       |
| EFFLUENT GROSS VALUE                     |                    | DAILY AVE           |           | MGD     |                          |           |           | ****  |        | DOUS                  |             |

TRC 0.5 MINIMUM TO BE REPORTED IF "JET DISINFECTION" APPLIES, OTHERWISE 1.0 MINIMUM WILL APPLY.

PERMITTEE NAME / ADDRESS  
 NAME MEMORIAL VILLAGES WATER AUTHORITY  
 ADDRESS 8955 GAYLORD  
 HOUSTON TX, 77024  
 FACILITY WASTEWATER TREATMENT FACILITY  
 LOCATION 11 1/2 EARNHAM PARK  
 HOUSTON TX, 77024  
 Grover S. Grimes, President

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
 DISCHARGE MONITORING REPORT

TOTAL FACILITY DISCHARGE

TX-0047457  
 PERMIT NUMBER  
 011 A  
 DISCHARGE NUMBER

F - FINAL  
 MAJOR

FROM YEAR/MO/DAY 22/03/01 TO YEAR/MO/DAY 22/03/31

\*\*\* NO DISCHARGE \*\*\*

| PARAMETER                |                    | QUANTITY OR LOADING |         |         | QUALITY OR CONCENTRATION |           |           |           | NO. EX | FREQUENCY OF ANALYSIS | SAMPLE TYPE |
|--------------------------|--------------------|---------------------|---------|---------|--------------------------|-----------|-----------|-----------|--------|-----------------------|-------------|
|                          |                    | AVERAGE             | MAXIMUM | UNITS   | MINIMUM                  | AVERAGE   | MAXIMUM   | UNITS     |        |                       |             |
| CHLORINE, TOTAL RESIDUAL | SAMPLE MEASUREMENT | *****               | *****   |         | *****                    | *****     | 0.09      | (19)      | 0      | 8/PER DAY             | GRAB        |
| 50060 B O O              | PERMIT REQUIREMENT |                     |         | ****    |                          |           | 0.088     |           |        |                       |             |
| PRIOR TO DISINFECT       | REQUIREMENT        |                     |         | ****    |                          |           | 0.088     | MG/L      |        |                       |             |
| CHLORINE, TOTAL RESIDUAL | SAMPLE MEASUREMENT | *****               | *****   |         | 1.11                     | *****     | *****     | (19)      | 0      | 8/PER DAY             | GRAB        |
| 50060 P O O              | PERMIT REQUIREMENT |                     |         | ****    |                          |           |           |           |        |                       |             |
| SEE COMMENTS BELOW       | REQUIREMENT        |                     |         | ****    |                          |           |           | MG/L      |        |                       |             |
| E. coli                  | SAMPLE MEASUREMENT |                     |         |         |                          | 9.99      | 35.00     | (32)      | 0      | 2/WEEK                | GRAB        |
| 51040 1 O O              | PERMIT REQUIREMENT |                     |         |         |                          |           | 20        |           |        | 2/WEEK                | GRAB        |
|                          | REQUIREMENT        |                     |         |         |                          | DAILY AVG | DAILY MAX | MPN/100ml |        |                       |             |
| BOD, CARBONACEOUS        | SAMPLE MEASUREMENT | 95.43               | *****   | (26)    | *****                    | 8.77      | 19.80     | (19)      | 0      | 2/WEEK                | COMP - 6    |
| 05 DAY, 20 C             | PERMIT REQUIREMENT | 25                  |         |         |                          |           | 25        |           |        | 2/WEEK                | COMP - 6    |
| 80082 1 O O              | REQUIREMENT        | DAILY AVG           |         | LBS/DAY |                          | DAILY AVG | DAILY MAX | MG/L      |        | WEEK                  |             |
| EFFLUENT GROSS VALUE     | SAMPLE MEASUREMENT |                     |         |         |                          |           |           |           |        |                       |             |
|                          | PERMIT REQUIREMENT |                     |         |         |                          |           |           |           |        |                       |             |
|                          | REQUIREMENT        |                     |         |         |                          |           |           |           |        |                       |             |
|                          | SAMPLE MEASUREMENT |                     |         |         |                          |           |           |           |        |                       |             |
|                          | PERMIT REQUIREMENT |                     |         |         |                          |           |           |           |        |                       |             |
|                          | REQUIREMENT        |                     |         |         |                          |           |           |           |        |                       |             |
|                          | SAMPLE MEASUREMENT |                     |         |         |                          |           |           |           |        |                       |             |
|                          | PERMIT REQUIREMENT |                     |         |         |                          |           |           |           |        |                       |             |
|                          | REQUIREMENT        |                     |         |         |                          |           |           |           |        |                       |             |

TRC 0.5 MINIMUM TO BE REPORTED IF "JET DISINFECTION" APPLIES, OTHERWISE 1.0 MINIMUM WILL APPLY.

MEMORIAL VILLAGES  
WATER AUTHORITY

WASTE WATER TREATMENT FACILITY  
MONTHLY OPERATING REPORT

FOR : March, 2022  
PERMIT # TX-0047457

| DATE    | TIME  | TREATMENT FACILITY QUANTITY & QUALITY RESULTS |              |             |               |             |            |            |             |               |                   | RAW INFLUENT |              |             |             | RAIN<br>TOTAL<br>INCHES |
|---------|-------|-----------------------------------------------|--------------|-------------|---------------|-------------|------------|------------|-------------|---------------|-------------------|--------------|--------------|-------------|-------------|-------------------------|
|         |       | TREATED<br>MGD                                | CBOD<br>mg/l | TSS<br>mg/l | NH3-N<br>mg/l | PH<br>units | CL2<br>mln | CL2<br>lbs | D.O.<br>mln | DE-CL2<br>max | e-coll<br>GeoMean | BOD<br>mg/l  | NH3N<br>mg/l | TSS<br>mg/l | VSS<br>mg/l |                         |
| 1       | 07:00 | 1.262                                         | 17.30        | 22.00       | 1.00          | 7.10        | 1.68       | 110        | 8.40        | 0.04          | 0.90              | 242.0        | 31.2         | 284.0       | 250.0       |                         |
| 2       | 07:00 | 1.150                                         |              |             |               |             | 1.42       | 90         |             | 0.03          |                   |              |              |             |             |                         |
| 3       | 07:00 | 1.140                                         | 11.10        | 6.50        | 0.90          | 7.40        | 1.30       | 80         | 8.40        | 0.04          | 0.90              | 125.0        | 32.2         | 90.0        | 90.0        |                         |
| 4       | 07:00 | 1.198                                         |              |             |               |             | 1.41       | 100        |             | 0.03          |                   |              |              |             |             |                         |
| 5       | 08:00 | 1.261                                         |              |             |               |             | 1.99       | 80         |             | 0.02          |                   |              |              |             |             |                         |
| 6       | 08:00 | 1.064                                         |              |             |               |             | 1.66       | 80         |             | 0.02          |                   |              |              |             |             |                         |
| 7       | 07:00 | 1.067                                         |              |             |               |             | 1.92       | 80         |             | 0.04          |                   |              |              |             |             |                         |
| 8       | 07:00 | 1.430                                         | 19.80        | 13.50       | 0.20          | 6.80        | 1.36       | 140        | 7.40        | 0.04          | 1.54              | 171.0        | 28.5         | 340.0       | 273.0       | 0.20                    |
| 9       | 07:00 | 1.485                                         |              |             |               |             | 1.46       | 160        |             | 0.05          |                   |              |              |             |             | 0.31                    |
| 10      | 07:00 | 1.272                                         | 10.40        | 18.80       | 0.60          | 7.20        | 1.38       | 160        | 8.30        | 0.05          | 0.60              | 115.0        | 22.4         | 66.0        | 66.0        |                         |
| 11      | 07:00 | 1.250                                         |              |             |               |             | 1.57       | 100        |             | 0.06          |                   |              |              |             |             |                         |
| 12      | 08:00 | 1.283                                         |              |             |               |             | 1.80       | 110        |             | 0.01          |                   |              |              |             |             |                         |
| 13      | 08:00 | 0.885                                         |              |             |               |             | 1.11       | 70         |             | 0.04          |                   |              |              |             |             |                         |
| 14      | 07:00 | 0.823                                         |              |             |               |             | 1.47       | 60         |             | 0.05          |                   |              |              |             |             |                         |
| 15      | 07:00 | 1.102                                         | 2.90         | 4.90        | 0.20          | 6.90        | 1.99       | 100        | 7.70        | 0.09          | 1.38              | 90.3         | 22.8         | 56.0        | 52.0        | 0.22                    |
| 16      | 07:00 | 1.078                                         |              |             |               |             | 1.71       | 120        |             | 0.06          |                   |              |              |             |             |                         |
| 17      | 07:00 | 0.984                                         | 7.00         | 4.90        | 0.20          | 7.30        | 1.90       | 120        | 8.10        | 0.06          | 1.34              | 123.0        | 27.0         | 62.0        | 56.0        |                         |
| 18      | 07:00 | 1.074                                         |              |             |               |             | 2.80       | 100        |             | 0.06          |                   |              |              |             |             | 0.08                    |
| 19      | 08:00 | 1.076                                         |              |             |               |             | 2.94       | 120        |             | 0.05          |                   |              |              |             |             |                         |
| 20      | 08:00 | 0.863                                         |              |             |               |             | 2.93       | 80         |             | 0.06          |                   |              |              |             |             |                         |
| 21      | 07:00 | 0.977                                         |              |             |               |             | 2.36       | 100        |             | 0.06          |                   |              |              |             |             |                         |
| 22      | 07:00 | 1.820                                         | 4.80         | 3.80        | 1.60          | 8.90        | 2.53       | 180        | 7.60        | 0.07          | 1.46              | 256.0        | 32           | 393.0       | 337.0       | 0.29                    |
| 23      | 07:00 | 2.684                                         |              |             |               |             | 1.28       | 250        |             | 0.05          |                   |              |              |             |             | 1.24                    |
| 24      | 07:00 | 1.376                                         | 4.30         | 2.20        | 0.20          | 7.30        | 2.05       | 270        | 8.80        | 0.05          | 0.30              | 134.0        | 20.5         | 146.0       | 120.0       |                         |
| 25      | 07:00 | 1.743                                         |              |             |               |             | 2.34       | 100        |             | 0.04          |                   |              |              |             |             |                         |
| 26      | 08:00 | 0.780                                         |              |             |               |             | 1.89       | 80         |             | 0.01          |                   |              |              |             |             |                         |
| 27      | 08:00 | 1.012                                         |              |             |               |             | 5.43       | 100        |             | 0.07          |                   |              |              |             |             |                         |
| 28      | 07:00 | 0.992                                         |              |             |               |             | 1.76       | 140        |             | 0.04          |                   |              |              |             |             |                         |
| 29      | 07:00 | 1.277                                         | 5.90         | 4.30        | 0.30          | 7.00        | 1.38       | 160        | 8.00        | 0.04          | 0.78              | 207.0        | 36.3         | 210.0       | 178.0       |                         |
| 30      | 07:00 | 1.344                                         |              |             |               |             | 1.46       | 140        |             | 0.04          |                   |              |              |             |             |                         |
| 31      | 07:00 | 1.459                                         | 4.20         | 2.70        | 0.90          | 7.50        | 1.68       | 180        | 6.90        | 0.03          | 0.78              | 165.0        | 27.8         | 244.0       | 194.0       | 0.22                    |
| TOTAL   |       | 38.211                                        | 87.70        | 83.60       | 6.10          | 71.40       | 59.96      | 3760       | 79.80       | 1.40          | 9.99              | 1628.3       | 280.7        | 1891.0      | 1616.0      | 2.58                    |
| AVERAGE |       | 1.233                                         | 8.77         | 8.36        | 0.61          | 7.14        | 1.93       | 121        | 7.96        | 0.05          | 1.00              | 162.8        | 28.1         | 189.1       | 161.6       | 0.37                    |
| MAXIMUM |       | 2.684                                         | 19.80        | 22.00       | 1.60          | 7.50        | 5.43       | 270        | 8.80        | 0.09          | 1.54              | 256.0        | 36.3         | 393.0       | 337.0       | 1.24                    |
| MINIMUM |       | 0.780                                         | 2.90         | 2.20        | 0.20          | 6.80        | 1.11       | 60.00      | 6.90        | 0.01          | 0.30              | 90.30        | 20.50        | 56.00       | 52.00       | 0.08                    |

EFFLUENT CHARACTERISTICS

DISCHARGE LIMITATIONS

Self Monitoring  
Sample

|                     | Daily Avg mg/l(lbs/day)               | 7-Day Avg mg/l | Daily Max mg/l                     | Single Grab mg/l | Frequency | Type  |
|---------------------|---------------------------------------|----------------|------------------------------------|------------------|-----------|-------|
| CBOD                | 10 (254)                              | 15             | 25                                 | 35               | 2/wk      | Comp. |
| TSS                 | 15 (382)                              | 25             | 40                                 | 60               | 2/wk      | Comp. |
| NH3N                |                                       |                |                                    |                  |           |       |
| April - October     | 2 (51)                                | 6              | 10                                 | 15               | 2/wk      | Comp. |
| November - March    | 3 (76)                                | 7              | 10                                 | 15               | 2/wk      | Comp. |
| E.coli bacteria     |                                       |                |                                    |                  |           |       |
| colonies per 100 ml | 63 (N/A)                              | N/A            | 197                                | NA               | 1/wk      | Grab  |
| Chlorine Residual   | Min. 1.0 mg/l before 20 min detention |                | Max. 0.1 mg/l after dechlorination |                  | 1/Day     | Grab  |
| Dissolved Oxygen    | Min. 6.0 mg/l April - October         |                | Min. 4.0 mg/l November - March     |                  | 2/wk      | Grab  |
| pH                  | Min. 6.0 mg/l                         |                | Max. 9.0 mg/l                      |                  | 1/wk      | Grab  |

CHIEF OPERATOR

Noe Martinez Jr.

GEN. MANAGER

*Trey Cantu*  
Trey Cantu

**Memorial Villages W A**  
**Monthly Tax Office Report**  
**March 31, 2022**

Prepared by: Christine A. Porter, Interim Tax Assessor/Collector

A. Current Taxable Value    \$ 5,831,161,100

B. Summary Status of Tax Levy and Current Receivable Balance:

|                        | Current<br>2021<br>Tax Year | Delinquent<br>2020 & Prior<br>Tax Years | Total           |
|------------------------|-----------------------------|-----------------------------------------|-----------------|
| Original Levy 0.026369 | \$ 1,479,051.54             | \$ -                                    | \$ 1,479,051.54 |
| Carryover Balance      | -                           | 89,931.28                               | 89,931.28       |
| Adjustments            | 58,567.72                   | (14,399.31)                             | 44,168.41       |
| Adjusted Levy          | 1,537,619.26                | 75,531.97                               | 1,613,151.23    |
| Less Collections Y-T-D | 1,485,966.76                | 37,633.46                               | 1,523,600.22    |
| Receivable Balance     | \$ 51,652.50                | \$ 37,898.51                            | \$ 89,551.01    |

C. COLLECTION RECAP:

| Current Month:     | Current<br>2021<br>Tax Year | Delinquent<br>2020 & Prior<br>Tax Years | Total        |
|--------------------|-----------------------------|-----------------------------------------|--------------|
| Base Tax           | \$ 27,847.37                | \$ (711.39)                             | \$ 27,135.98 |
| Penalty & Interest | 1,494.60                    | 7.64                                    | 1,502.24     |
| Attorney Fees      | -                           | 5.54                                    | 5.54         |
| Other Fees         | 79.64                       | 2.16                                    | 81.80        |
| Total Collections  | \$ 29,421.61                | \$ (696.05)                             | \$ 28,725.56 |

| Year-To-Date:      | Current<br>2021<br>Tax Year | Delinquent<br>2020 & Prior<br>Tax Years | Total           |
|--------------------|-----------------------------|-----------------------------------------|-----------------|
| Base Tax:          | \$ 1,485,966.76             | \$ 37,633.46                            | \$ 1,523,600.22 |
| Penalty & Interest | 382.67                      | 7,900.83                                | 8,283.50        |
| Attorney Fees      | -                           | 1,969.56                                | 1,969.56        |
| Other Fees         | 340.03                      | 1,207.15                                | 1,547.18        |
| Total Collections  | \$ 1,486,689.46             | \$ 48,711.00                            | \$ 1,535,400.46 |

|                          |        |        |
|--------------------------|--------|--------|
| Percent of Adjusted Levy | 96.69% | 99.86% |
|--------------------------|--------|--------|

# MONTHLY TAX OFFICE REPORT

Tax A/R Summary by Year

March 31, 2022

| YEAR | BEGINNING<br>BALANCE<br>AS OF 04/30/2021 | ADJUSTMENTS           | COLLECTIONS         | RECEIVABLE<br>BALANCE<br>AS OF 03/31/2022 |
|------|------------------------------------------|-----------------------|---------------------|-------------------------------------------|
| 20   | \$ 45,047.72                             | \$ (12,399.09)        | \$ 24,253.67        | \$ 8,394.96                               |
| 19   | 12,084.63                                | (2,013.84)            | 3,252.04            | 6,818.75                                  |
| 18   | 7,828.59                                 | (271.79)              | 3,401.01            | 4,155.79                                  |
| 17   | 5,023.60                                 | 258.82                | 2,120.63            | 3,161.79                                  |
| 16   | 3,419.46                                 | 273.63                | 712.31              | 2,980.78                                  |
| 15   | 2,936.32                                 | -                     | 573.20              | 2,363.12                                  |
| 14   | 3,750.75                                 | -                     | 828.37              | 2,922.38                                  |
| 13   | 1,777.64                                 | -                     | 486.81              | 1,290.83                                  |
| 12   | 1,974.19                                 | -                     | 501.60              | 1,472.59                                  |
| 11   | 1,559.80                                 | -                     | 95.83               | 1,463.97                                  |
| 10   | 773.71                                   | (229.84)              | 91.75               | 452.12                                    |
| 09   | 541.74                                   | -                     | 85.44               | 456.30                                    |
| 08   | 644.27                                   | -                     | 76.41               | 567.86                                    |
| 07   | 667.09                                   | -                     | 71.06               | 596.03                                    |
| 06   | 527.72                                   | -                     | 83.71               | 444.01                                    |
| 05   | 380.21                                   | -                     | 84.82               | 295.39                                    |
| 04   | 137.01                                   | -                     | 118.86              | 18.15                                     |
| 03   | 125.94                                   | -                     | 112.57              | 13.37                                     |
| 02   | 134.14                                   | -                     | 119.90              | 14.24                                     |
| 01   | 151.45                                   | -                     | 135.37              | 16.08                                     |
| 00   | 146.60                                   | (17.20)               | 129.40              | 0.00                                      |
| 1999 | 127.21                                   | -                     | 127.21              | 0.00                                      |
| 98   | 171.49                                   | -                     | 171.49              | 0.00                                      |
|      | <u>\$ 44,883.56</u>                      | <u>\$ (14,399.31)</u> | <u>\$ 37,633.46</u> | <u>\$ 37,898.51</u>                       |

MEMORIAL VILLAGES WATER AUTHORITY  
FUND BALANCES - INVESTMENT AND BANK ACCOUNTS

4/29/2022

**BANK ACCOUNTS**

| ACCT. NO.  | MVWA FUND NAME     | DEPOSITORY      | TYPE OF FUND     | ACCOUNT VALUE  |
|------------|--------------------|-----------------|------------------|----------------|
| 3542466374 | CHECKING - PF      | WELLS FARGO     | CHECKING         | \$57,474.82    |
| 3542466382 | CHECKING - PF PLUS | WELLS FARGO     | INT. CHECKING    | \$3,659,553.33 |
| 1004246383 | BUSINESS OPERATING | ALLEGIANCE BANK | DEPOSIT/CHECKING | \$142,053.71   |
| 1004246409 | BUSINESS CHECKING  | ALLEGIANCE BANK | CHECKING         |                |

TOTAL VALUE \$3,859,081.86

PLEGDED SECURITIES, PAR VALUE, ABOVE FDIC COVERAGE

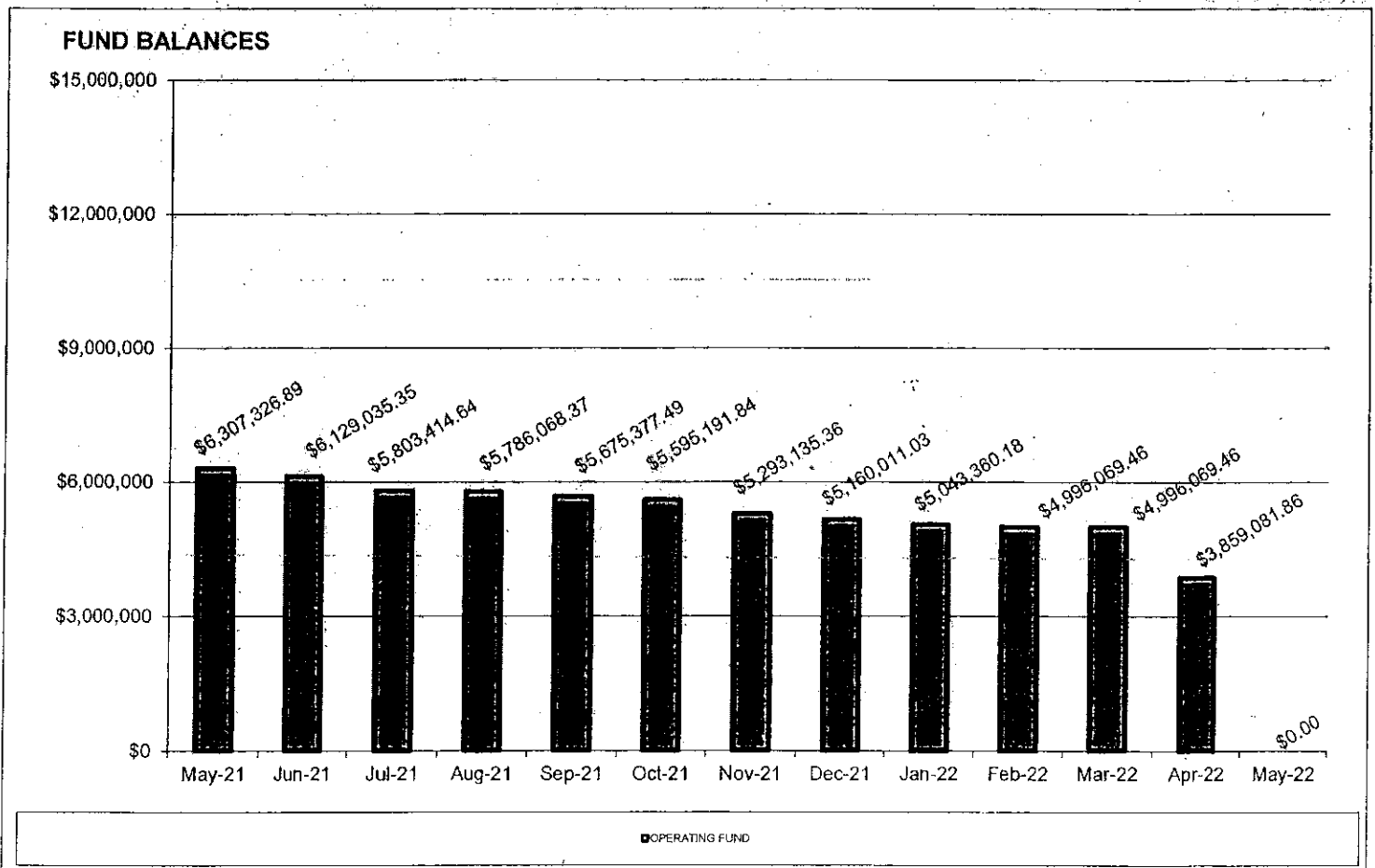
\$4,478,240.78

MVWA FUND NAME

TOTAL FUND VALUE

OPERATING FUND

TOTAL VALUE \$3,859,081.86



I, Trey Cantu, investment officer of Memorial Villages Water Authority (the "Authority"), confirm: I prepared the foregoing investment report. The investment portfolio of the Authority complies with the investment strategy of the Authority as stated in its Investment Policy and the Public Funds Investment Act.

*Trey Cantu*  
Trey Cantu, General Manager



Memorial Villages Water Authority

Budget Variance Report

As Of: 03/31/2022

|                                                               | Current<br>Month Actual | Current<br>Month Budget | Variance            | Year to<br>Date Actual | Year to<br>Date Budget | Variance            | % Budget   | Annual Budget       |
|---------------------------------------------------------------|-------------------------|-------------------------|---------------------|------------------------|------------------------|---------------------|------------|---------------------|
| <b>REVENUES</b>                                               |                         |                         |                     |                        |                        |                     |            |                     |
| WATER SALES                                                   | \$ 278,315.91           | \$ 367,666.66           | (89,350.75)         | \$ 3,463,862.82        | \$ 4,044,333.34        | (580,470.52)        | 21%        | 4,412,000.00        |
| SEWER SALES                                                   | 165,329.16              | 175,666.66              | (10,337.50)         | 1,751,750.59           | 1,932,333.34           | (180,582.75)        | 17%        | 2,108,000.00        |
| LATE PENALTIES                                                | 1,235.91                | 1,541.66                | (305.75)            | 15,323.33              | 16,958.34              | (1,635.01)          | 17%        | 18,500.00           |
| COMPLETED TAPS/TAP REVENUES                                   | 3,450.00                | 5,250.00                | (1,800.00)          | 62,975.00              | 57,750.00              | 5,225.00            | 0%         | 63,000.00           |
| MISCELLANEOUS REVENUE                                         | 650.00                  | 14,583.34               | (13,933.34)         | 10,856.30              | 160,416.66             | (149,560.36)        | 94%        | 175,000.00          |
| SEWER SERV-BUNKER HILL VILLAGE                                | 74,641.18               | 33,666.66               | 40,974.52           | 400,320.98             | 370,333.34             | 29,987.64           | 1%         | 404,000.00          |
| INTEREST EARNED-OPERATING FUND                                | 586.19                  | 858.34                  | (272.15)            | 8,092.46               | 9,441.66               | (1,349.20)          | 21%        | 10,300.00           |
| TAX REVENUE COLLECTED                                         | 27,135.98               | 128,833.34              | (101,697.36)        | 1,523,832.07           | 1,417,166.66           | 106,665.41          | 1%         | 1,546,000.00        |
| P & I REVENUE COLLECTED                                       | 1,502.24                | 0.00                    | 1,502.24            | 9,791.21               | 0.00                   | 9,791.21            | #DIV/0!    | -                   |
| TAXES OTHER FEES                                              | 81.80                   | 0.00                    | 81.80               | 1,639.81               | 0.00                   | 1,639.81            | #DIV/0!    | -                   |
| <b>Total Revenues, Gains &amp; Other Support Over/(Under)</b> | <b>552,928.37</b>       | <b>728,066.66</b>       | <b>(175,138.29)</b> | <b>7,248,444.57</b>    | <b>8,008,733.34</b>    | <b>(760,288.77)</b> | <b>17%</b> | <b>8,736,800.00</b> |
| <b>EXPENDITURES</b>                                           |                         |                         |                     |                        |                        |                     |            |                     |
| <b>01.01.00 WATER PLANT</b>                                   |                         |                         |                     |                        |                        |                     |            |                     |
| 5113 WATER PLANT-SALARY & WAGES                               | 11,423.41               | 13,083.34               | (1,659.93)          | 146,991.23             | 143,916.66             | 3,074.57            | 6%         | 157,000.00          |
| 5117 WATER PLANT-VAC. HOLIDAYS, ETC                           | 7,844.00                | 4,666.66                | 3,177.34            | 71,574.50              | 51,333.34              | 20,241.16           | -28%       | 56,000.00           |
| 5214 PAYROLL TAX EXP-WP                                       | 1,607.66                | 1,666.66                | (59.00)             | 18,504.52              | 18,333.34              | 171.18              | 7%         | 20,000.00           |
| 5216 OUTSIDE LABOR-WP                                         | 0.00                    | 166.66                  | (166.66)            | 22,057.94              | 1,833.34               | 20,224.60           | -1003%     | 2,000.00            |
| 5217 ENGINEERING EXP-WP                                       | 45,166.09               | 40,833.34               | 4,332.75            | 279,121.84             | 449,166.66             | (170,044.82)        | 43%        | 490,000.00          |
| 6118 MAINTENANCE & REPAIRS-WP                                 | 43,625.64               | 11,666.66               | 31,958.98           | 152,901.50             | 128,333.34             | 24,568.16           | -9%        | 140,000.00          |
| 6120 CHEMICALS-WP                                             | 3,152.59                | 3,666.66                | (514.07)            | 34,623.54              | 40,333.34              | (5,709.80)          | 21%        | 44,000.00           |
| 6121 UNIFORMS-WP                                              | 372.36                  | 450.00                  | (77.64)             | 5,744.23               | 4,950.00               | 794.23              | -6%        | 5,400.00            |
| 6122 POWER & FUEL-WP                                          | 14,275.35               | 17,833.34               | (3,557.99)          | 169,321.11             | 196,166.66             | (26,845.55)         | 21%        | 214,000.00          |
| 6123 EQUIPMENT RENTAL-WP                                      | 0.00                    | 200.00                  | (200.00)            | 566.26                 | 2,200.00               | (1,633.74)          | 76%        | 2,400.00            |
| 6124 INSURANCE-WP                                             | 800.55                  | 833.34                  | (32.79)             | 8,726.98               | 9,166.66               | (439.68)            | 13%        | 10,000.00           |
| 6125 WATER ANALYSIS FEE-WP                                    | 264.00                  | 1,400.00                | (1,136.00)          | 4,960.18               | 15,400.00              | (10,439.82)         | 70%        | 16,800.00           |
| 6126 TRUCK EXPENSE-WP                                         | 339.18                  | 416.66                  | (77.48)             | 2,653.02               | 4,583.34               | (1,930.32)          | 47%        | 5,000.00            |
| 6127 TOOLS-WP                                                 | 0.00                    | 83.34                   | (83.34)             | 394.51                 | 916.66                 | (522.15)            | 61%        | 1,000.00            |
| 6128 TELEPHONE EXP/CABLE-WP                                   | 1,708.94                | 1,500.00                | 208.94              | 17,052.89              | 16,500.00              | 552.89              | 5%         | 18,000.00           |
| 6129 EQUIPMENT EXPENSE-WP                                     | 0.00                    | 416.66                  | (416.66)            | 1,107.49               | 4,583.34               | (3,475.85)          | 78%        | 5,000.00            |
| 6130 GROUND WATER CREDITS PURCHASE                            | 78,280.00               | 24,000.00               | 54,280.00           | 212,203.00             | 264,000.00             | (51,797.00)         | 26%        | 288,000.00          |
| 6131 TCEQ INSPECTION FEES-WP                                  | 0.00                    | 1,000.00                | (1,000.00)          | 9,251.20               | 11,000.00              | (1,748.80)          | 23%        | 12,000.00           |
| 6132 PURCHASE SURFACE WATER-HOUSTON                           | 207,700.00              | 210,000.00              | (2,300.00)          | 2,304,971.57           | 2,310,000.00           | (5,028.43)          | 9%         | 2,520,000.00        |
| 6133 LANDSCAPING-WP                                           | 0.00                    | 833.34                  | (833.34)            | 1,376.00               | 9,166.66               | (7,790.66)          | 86%        | 10,000.00           |
| 6134 OFFICE FURNITURE & FURNISHING                            | 659.96                  | 41.66                   | 618.30              | 659.96                 | 458.34                 | 201.62              | -32%       | 500.00              |
| 6135 VEHICLE EXP. & REIMBURSEMENT                             | 350.00                  | 500.00                  | (150.00)            | 3,850.00               | 5,500.00               | (1,650.00)          | 36%        | 6,000.00            |
| 6161 PERMITS - GROUND WATER-WP                                | 0.00                    | 1,416.66                | (1,416.66)          | 16,284.00              | 15,583.34              | 700.66              | 4%         | 17,000.00           |
| 6352 FREIGHT CHARGES-WP                                       | 0.00                    | 41.66                   | (41.66)             | 392.45                 | 458.34                 | (65.89)             | 22%        | 500.00              |
| 6353 MEDICAL EXPENSES-W.P.                                    | 0.00                    | 15.00                   | (15.00)             | 0.00                   | 165.00                 | (165.00)            | 100%       | 180.00              |
| 6680 WATER PLANT IMPROVEMENTS                                 | 154,376.55              | 366,666.66              | (212,290.11)        | 3,284,653.61           | 4,033,333.34           | (748,679.73)        | 25%        | 4,400,000.00        |
| 6684 PURCHASE OF EQUIPMENT-WP                                 | 0.00                    | 416.66                  | (416.66)            | 29,440.97              | 4,583.34               | 24,857.63           | -489%      | 5,000.00            |
| 8458 REPAIR MAINT.BUILDING/GROUNDS                            | 0.00                    | 416.66                  | (416.66)            | 2,285.46               | 4,583.34               | (2,297.88)          | 54%        | 5,000.00            |
| 8460 SOFTWARE & DATA EXPENSES                                 | 4,675.91                | 2,083.34                | 2,592.57            | 6,913.16               | 22,916.66              | (16,003.50)         | 72%        | 25,000.00           |
| 8900 MISCELLANEOUS-WP                                         | 0.00                    | 250.00                  | (250.00)            | 1,072.72               | 2,750.00               | (1,677.28)          | 64%        | 3,000.00            |
| <b>TOTAL WATER PLANT EXPENSES OVER/(UNDER)</b>                | <b>576,622.19</b>       | <b>706,564.96</b>       | <b>(129,942.77)</b> | <b>6,809,655.84</b>    | <b>7,772,215.04</b>    | <b>(962,559.20)</b> | <b>20%</b> | <b>8,478,780.00</b> |

|                                         | Current<br>Month Actual | Current<br>Month Budget | Variance    | Year to<br>Date Actual | Year to<br>Date Budget | Variance    | % Budget | Annual Budget |
|-----------------------------------------|-------------------------|-------------------------|-------------|------------------------|------------------------|-------------|----------|---------------|
| 01.02.00 WATER DISTRIBUTION             |                         |                         |             |                        |                        |             |          |               |
| 5113 SALARY & WAGES-WD                  | 17,732.66               | 19,166.66               | (1,434.00)  | 226,357.61             | 210,833.34             | 15,524.27   | 2%       | 230,000.00    |
| 5214 PAYROLL TAX EXP-WD                 | 1,352.76                | 1,450.00                | (97.24)     | 17,488.40              | 15,950.00              | 1,538.40    | -1%      | 17,400.00     |
| 5216 OUTSIDE LABOR-WD                   | 0.00                    | 250.00                  | (250.00)    | 0.00                   | 2,750.00               | (2,750.00)  | 100%     | 3,000.00      |
| 5217 ENGINEERING EXPENSE-WD             | 0.00                    | 416.66                  | (416.66)    | 0.00                   | 4,583.34               | (4,583.34)  | 100%     | 5,000.00      |
| 6118 MAINTENANCE & REPAIRS-WD           | 46,259.71               | 5,000.00                | 41,259.71   | 96,414.37              | 55,000.00              | 41,414.37   | -61%     | 60,000.00     |
| 6120 CHEMICALS-WD                       | 0.00                    | 41.66                   | (41.66)     | 0.00                   | 458.34                 | (458.34)    | 100%     | 500.00        |
| 6123 EQUIPMENT RENTAL-WD                | 0.00                    | 66.66                   | (66.66)     | 67.95                  | 733.34                 | (665.39)    | 92%      | 800.00        |
| 6124 INSURANCE-WD                       | 880.60                  | 833.34                  | 47.26       | 9,599.63               | 9,166.66               | 432.97      | 4%       | 10,000.00     |
| 6126 TRUCK EXPENSE-WD                   | 1,017.53                | 500.00                  | 517.53      | 7,959.08               | 5,500.00               | 2,459.08    | -33%     | 6,000.00      |
| 6127 TOOLS-WD                           | 0.00                    | 83.34                   | (83.34)     | 197.25                 | 916.66                 | (719.41)    | 80%      | 1,000.00      |
| 6128 TELEPHONE EXP.-WD                  | 49.39                   | 20.84                   | 28.55       | 553.95                 | 229.16                 | 324.79      | -122%    | 250.00        |
| 6129 EQUIPMENT EXPENSE-WD               | 0.00                    | 333.34                  | (333.34)    | 0.00                   | 3,666.66               | (3,666.66)  | 100%     | 4,000.00      |
| 6135 VEHICLE EXP. & REIMBURSEMENT       | 150.00                  | 150.00                  | 0.00        | 1,650.00               | 1,650.00               | 0.00        | 8%       | 1,800.00      |
| 6232 REGULATORY ASSESSMENT FEE-WD       | 0.00                    | 1,000.00                | (1,000.00)  | 9,648.98               | 11,000.00              | (1,351.02)  | 20%      | 12,000.00     |
| 6352 FREIGHT CHARGES-WD                 | 0.00                    | 41.66                   | (41.66)     | 110.91                 | 458.34                 | (347.43)    | 78%      | 500.00        |
| 6681 WATER DISTRIBUTION IMPROVEMENT     | 0.00                    | 0.00                    | 0.00        | 5,876.88               | 0.00                   | 5,876.88    |          | -             |
| 6684 PURCHASE OF EQUIPMENT-WD           | 0.00                    | 2,916.66                | (2,916.66)  | 0.00                   | 32,083.34              | (32,083.34) | 100%     | 35,000.00     |
| 8454 TAP COSTS-WATER DIST.              | 0.00                    | 2,083.34                | (2,083.34)  | 0.00                   | 22,916.66              | (22,916.66) | 100%     | 25,000.00     |
| 8460 SOFTWARE & DATA EXPENSE            | 347.48                  | 41.66                   | 305.82      | 1,994.30               | 458.34                 | 1,535.96    | -299%    | 500.00        |
| 8900 MISCELLANEOUS-WD                   | 263.15                  | 166.66                  | 96.49       | 2,644.65               | 1,833.34               | 811.31      | -32%     | 2,000.00      |
| TOTAL WATER DIST. EXPENSES OVER/(UNDER) | 68,053.28               | 34,562.48               | 33,490.80   | 380,563.96             | 380,187.52             | 376.44      | 8%       | 414,750.00    |
| 01.03.00 WWTF/TRUCK LINES               |                         |                         |             |                        |                        |             |          |               |
| 5113 SALARY & WAGES-WWTF                | 23,775.68               | 28,333.34               | (4,557.66)  | 293,384.93             | 311,666.66             | (18,281.73) | 14%      | 340,000.00    |
| 5117 VACATIONS, HOLIDAYS, SICK PAY      | 3,709.25                | 5,416.66                | (1,707.41)  | 59,072.38              | 59,583.34              | (510.96)    | 18%      | 65,000.00     |
| 5214 PAYROLL TAX EXPENSE-WWTF           | 2,070.08                | 2,166.66                | (96.58)     | 26,703.37              | 23,833.34              | 2,870.03    | -3%      | 26,000.00     |
| 5215 SECURITY SYSTEM-WWTF               | 0.00                    | 200.00                  | (200.00)    | 2,380.27               | 2,200.00               | 180.27      | 1%       | 2,400.00      |
| 5216 OUTSIDE LABOR-WWTF                 | 0.00                    | 166.66                  | (166.66)    | 0.00                   | 1,833.34               | (1,833.34)  | 100%     | 2,000.00      |
| 5217 ENGINEERING EXPENSE-WWTF           | 0.00                    | 1,666.66                | (1,666.66)  | 5,213.01               | 18,333.34              | (13,120.33) | 74%      | 20,000.00     |
| 6118 MAINTANCE & REPAIRS-W.W.T.F.       | 2,583.54                | 15,000.00               | (12,416.46) | 92,772.71              | 165,000.00             | (72,227.29) | 48%      | 180,000.00    |
| 6120 CHEMICALS-WWTF                     | 10,141.06               | 7,333.34                | 2,807.72    | 127,104.15             | 80,666.66              | 46,437.49   | -44%     | 88,000.00     |
| 6121 UNIFORMS-WWTF                      | 274.88                  | 250.00                  | 24.88       | 3,465.32               | 2,750.00               | 715.32      | -16%     | 3,000.00      |
| 6122 POWER & FUEL-WWTF                  | 11,422.41               | 13,333.34               | (1,910.93)  | 124,266.92             | 146,666.66             | (22,399.74) | 22%      | 160,000.00    |
| 6123 EQUIP RENTAL-WWTF                  | 0.00                    | 208.34                  | (208.34)    | 14,520.60              | 2,291.66               | 12,228.94   | -481%    | 2,500.00      |
| 6124 INSURANCE-WWTF                     | 880.60                  | 916.66                  | (36.06)     | 9,599.64               | 10,083.34              | (483.70)    | 13%      | 11,000.00     |
| 6125 SEWER ANALYSIS FEE-WWTF            | 2,146.00                | 2,500.00                | (354.00)    | 29,654.00              | 27,500.00              | 2,154.00    | 1%       | 30,000.00     |
| 6126 TRUCK EXPENSE-WWTF                 | 685.19                  | 600.00                  | 85.19       | 10,929.68              | 6,600.00               | 4,329.68    | -52%     | 7,200.00      |
| 6127 TOOLS-WWTF                         | 19.98                   | 166.66                  | (146.68)    | 281.97                 | 1,833.34               | (1,551.37)  | 86%      | 2,000.00      |
| 6128 TELEPHONE/CABLE EXP.-WWTF          | 741.51                  | 750.00                  | (8.49)      | 7,922.06               | 8,250.00               | (327.94)    | 12%      | 9,000.00      |
| 6129 EQUIPMENT EXPENSE-WWTF             | 2,705.34                | 166.66                  | 2,538.68    | 5,321.41               | 1,833.34               | 3,488.07    | -166%    | 2,000.00      |
| 6131 TCEQ INSPECTION FEE-WWTF           | 0.00                    | 1,750.00                | (1,750.00)  | 19,821.06              | 19,250.00              | 571.06      | 6%       | 21,000.00     |
| 6133 LANDSCAPING-WWTF                   | 0.00                    | 50.00                   | (50.00)     | 0.00                   | 550.00                 | (550.00)    | 100%     | 600.00        |
| 6134 OFFICE FURNITURE/FURNISHING        | 0.00                    | 100.00                  | (100.00)    | 0.00                   | 1,100.00               | (1,100.00)  | 100%     | 1,200.00      |
| 6334 SLUDGE DISPOSAL FEE-WWTF           | 17,132.53               | 18,333.34               | (1,200.81)  | 219,639.02             | 201,666.66             | 17,972.36   | 0%       | 220,000.00    |
| 6351 OFFICE SUPPLIES-WWTF               | 475.12                  | 500.00                  | (24.88)     | 4,583.50               | 5,500.00               | (916.50)    | 24%      | 6,000.00      |
| 6352 FREIGHT CHARGES-WWTF               | 0.00                    | 41.66                   | (41.66)     | 163.63                 | 458.34                 | (294.71)    | 67%      | 500.00        |
| 6353 MEDICAL EXPENSE-WWTF               | 0.00                    | 41.66                   | (41.66)     | 0.00                   | 458.34                 | (458.34)    | 100%     | 500.00        |
| 6682 WWTF & TRUNK LINE IMPROVEMENTS     | 0.00                    | 0.00                    | 0.00        | 217,500.00             | 0.00                   | 217,500.00  | #DIV/0!  | -             |
| 6684 PURCHASE OF EQUIPMENT-WWTF         | 0.00                    | 2,083.34                | (2,083.34)  | 29,808.14              | 22,916.66              | 6,891.48    | -19%     | 25,000.00     |
| 8458 REPAIRS BUILDING/GROUNDS-WWTF      | 1,090.98                | 1,333.34                | (242.36)    | 15,733.38              | 14,666.66              | 1,066.72    | 2%       | 16,000.00     |
| 8460 SOFTWARE & DATA EXPENSE            | 1,790.30                | 4,166.66                | (2,376.36)  | 9,062.07               | 45,833.34              | (36,771.27) | 82%      | 50,000.00     |
| 8900 MISCELLANEOUS-WWTF                 | 0.00                    | 100.00                  | (100.00)    | 1,171.61               | 1,100.00               | 71.61       | 2%       | 1,200.00      |
| TOTAL WWTF EXPENSES OVER/(UNDER)        | 81,644.45               | 107,674.98              | (26,030.53) | 1,324,074.83           | 1,184,425.02           | 139,649.81  | -2%      | 1,292,100.00  |

|                                                | Current<br>Month Actual | Current<br>Month Budget | Variance           | Year to<br>Date Actual | Year to<br>Date Budget | Variance            | % Budget   | Annual Budget     |
|------------------------------------------------|-------------------------|-------------------------|--------------------|------------------------|------------------------|---------------------|------------|-------------------|
| <b>01.04.00 SEWER COLLECTION/LIFT STATIONS</b> |                         |                         |                    |                        |                        |                     |            |                   |
| 5113 SALARY & WAGES-SC                         | 10,175.91               | 10,416.66               | (240.75)           | 118,633.23             | 114,583.34             | 4,049.89            | 5%         | 125,000.00        |
| 5214 PAYROLL TAX EXPENSE-SC                    | 778.45                  | 1,000.00                | (221.55)           | 9,024.51               | 11,000.00              | (1,975.49)          | 25%        | 12,000.00         |
| 5216 OUTSIDE LABOR-SC                          | 0.00                    | 166.66                  | (166.66)           | 0.00                   | 1,833.34               | (1,833.34)          | 100%       | 2,000.00          |
| 5217 ENGINEERING EXPENSE-SC                    | 0.00                    | 416.66                  | (416.66)           | 0.00                   | 4,583.34               | (4,583.34)          | 100%       | 5,000.00          |
| 6118 MAINTENANCE & REPAIRS-SC                  | 0.00                    | 2,500.00                | (2,500.00)         | 58,562.42              | 27,500.00              | 31,062.42           | -95%       | 30,000.00         |
| 6120 CHEMICALS-WWTF                            | 0.00                    | 208.34                  | (208.34)           | 0.00                   | 2,291.66               | (2,291.66)          | 100%       | 2,500.00          |
| 6122 POWER & FUEL-SC                           | 674.96                  | 750.00                  | (75.04)            | 7,186.03               | 8,250.00               | (1,063.97)          | 20%        | 9,000.00          |
| 6123 EQUIPMENT RENTAL-SC                       | 0.00                    | 333.34                  | (333.34)           | 0.00                   | 3,666.66               | (3,666.66)          | 100%       | 4,000.00          |
| 6124 INSURANCE-SC                              | 1,120.77                | 1,000.00                | 120.77             | 12,217.73              | 11,000.00              | 1,217.73            | -2%        | 12,000.00         |
| 6126 TRUCK EXPENSE-SC                          | 904.47                  | 833.34                  | 71.13              | 7,088.52               | 9,166.66               | (2,078.14)          | 29%        | 10,000.00         |
| 6127 TOOLS-SC                                  | 0.00                    | 41.66                   | (41.66)            | 197.24                 | 458.34                 | (261.10)            | 61%        | 500.00            |
| 6128 TELEPHONE/CABLE EXP.-SC                   | 352.29                  | 250.00                  | 102.29             | 3,555.56               | 2,750.00               | 805.56              | -19%       | 3,000.00          |
| 6129 EQUIPMENT EXPENSE-SC                      | 0.00                    | 4,166.66                | (4,166.66)         | 0.00                   | 45,833.34              | (45,833.34)         | 100%       | 50,000.00         |
| 6133 LANDSCAPING-SC                            | 0.00                    | 16.66                   | (16.66)            | 0.00                   | 183.34                 | (183.34)            | 100%       | 200.00            |
| 6232 REGULATORY ASSESSMENT FEE-SC              | 0.00                    | 1,000.00                | (1,000.00)         | 9,648.98               | 11,000.00              | (1,351.02)          | 20%        | 12,000.00         |
| 6352 FREIGHT CHARGE-SC                         | 0.00                    | 20.00                   | (20.00)            | 0.00                   | 220.00                 | (220.00)            | 100%       | 240.00            |
| 6683 SEWER COLLECTION IMPROVEMENTS             | 0.00                    | 7,500.00                | (7,500.00)         | 5,876.87               | 82,500.00              | (76,623.13)         | 93%        | 90,000.00         |
| 6684 PURCHASE OF EQUIPMENTS-SC                 | 0.00                    | 416.66                  | (416.66)           | 0.00                   | 4,583.34               | (4,583.34)          | 100%       | 5,000.00          |
| 8458 REPAIRS TO BUILDING/GROUNDS               | 0.00                    | 50.00                   | (50.00)            | 0.00                   | 550.00                 | (550.00)            | 100%       | 600.00            |
| 8460 SOFTWARE & DATA EXPENSE                   | 347.48                  | 133.34                  | 214.14             | 1,994.28               | 1,466.66               | 527.62              | -25%       | 1,600.00          |
| 8900 MISCELLANEOUS EXP.-SC                     | 0.00                    | 50.00                   | (50.00)            | 2.88                   | 550.00                 | (547.12)            | 100%       | 600.00            |
| <b>TOTAL SEWR COLLECTION EXP. OVER/(UNDER)</b> | <b>14,354.33</b>        | <b>31,269.98</b>        | <b>(16,915.65)</b> | <b>233,988.25</b>      | <b>343,970.02</b>      | <b>(109,981.77)</b> | <b>38%</b> | <b>375,240.00</b> |
| <b>01.05.00 BILLING &amp; COLLECTION</b>       |                         |                         |                    |                        |                        |                     |            |                   |
| 5112 SALARIES & WAGES-METER READERS            | 1,545.50                | 3,250.00                | (1,704.50)         | 7,735.50               | 35,750.00              | (28,014.50)         | 80%        | 39,000.00         |
| 5216 OUTSIDE LABOR-BILLING/COLLECT.            | 0.00                    | 100.00                  | (100.00)           | 0.00                   | 1,100.00               | (1,100.00)          | 100%       | 1,200.00          |
| 6565 COMPUTER BILLING-U/B                      | 12,674.37               | 3,750.00                | 8,924.37           | 44,914.38              | 41,250.00              | 3,664.38            | 0%         | 45,000.00         |
| 6684 PURCHASE OF EQUIPMENT-U/B                 | 0.00                    | 166.66                  | (166.66)           | 300.00                 | 1,833.34               | (1,533.34)          | 85%        | 2,000.00          |
| 8460 SOFTWARE & DATA EXPENSE                   | 347.48                  | 333.34                  | 14.14              | 1,994.29               | 3,666.66               | (1,672.37)          | 50%        | 4,000.00          |
| <b>TOTAL BILLING/COLLECTION EXP.</b>           | <b>14,567.35</b>        | <b>7,600.00</b>         | <b>6,967.35</b>    | <b>54,944.17</b>       | <b>83,600.00</b>       | <b>(28,655.83)</b>  | <b>40%</b> | <b>91,200.00</b>  |

|                                     | Current<br>Month Actual | Current<br>Month Budget | Variance     | Year to<br>Date Actual | Year to<br>Date Budget | Variance       | % Budget | Annual Budget |
|-------------------------------------|-------------------------|-------------------------|--------------|------------------------|------------------------|----------------|----------|---------------|
| 01.07.00 G & A EXPENSES             |                         |                         |              |                        |                        |                |          |               |
| 5110 SALARIES & WAGES-MANAGER       | 11,307.20               | 13,333.34               | (2,026.14)   | 128,741.12             | 146,666.66             | (17,925.54)    | 20%      | 160,000.00    |
| 5111 SALARIES & WAGES-OFFICE STAFF  | 13,862.38               | 16,666.66               | (2,804.28)   | 154,249.02             | 183,333.34             | (29,084.32)    | 23%      | 200,000.00    |
| 5117 VAC., HOLIDAYS & ETC-G&A       | 1,048.50                | 1,666.66                | (618.16)     | 38,159.14              | 18,333.34              | 19,825.80      | -91%     | 20,000.00     |
| 5214 PAYROLL TAX EXPENSE-G&A        | 2,040.68                | 2,916.66                | (875.98)     | 26,581.67              | 32,083.34              | (5,501.67)     | 24%      | 35,000.00     |
| 5215 SECURITY SYSTEM-G&A-OFFICE     | 0.00                    | 250.00                  | (250.00)     | 3,500.66               | 2,750.00               | 750.66         | -17%     | 3,000.00      |
| 5216 OUTSIDE LABOR-G&A              | 0.00                    | 166.66                  | (166.66)     | 0.00                   | 1,833.34               | (1,833.34)     | 100%     | 2,000.00      |
| 5217 ENG./ARCHITECTS FEES-G&A       | 2,019.69                | 1,525.00                | 494.69       | 26,073.06              | 16,775.00              | 9,298.06       | -42%     | 18,300.00     |
| 6122 POWER & FUEL-G&A               | 300.00                  | 333.34                  | (33.34)      | 3,075.00               | 3,666.66               | (591.66)       | 23%      | 4,000.00      |
| 6124 INSURANCE-G&A                  | 320.22                  | 333.34                  | (13.12)      | 3,490.79               | 3,666.66               | (175.87)       | 13%      | 4,000.00      |
| 6128 TELEPHONE EXPENSE-G&A          | 1,358.02                | 1,083.34                | 274.68       | 13,019.71              | 11,916.66              | 1,103.05       | 0%       | 13,000.00     |
| 6129 OFFICE EQUIP. REPAIRS MAINT.   | 470.20                  | 125.00                  | 345.20       | 993.81                 | 1,375.00               | (381.19)       | 34%      | 1,500.00      |
| 6134 OFF. FURNITURE/FURNISHING-G&A  | 0.00                    | 166.66                  | (166.66)     | 139.64                 | 1,833.34               | (1,693.70)     | 93%      | 2,000.00      |
| 6135 VEHICLE EXP. & REIMBURSEMENT   | 734.23                  | 775.00                  | (40.77)      | 5,734.23               | 8,525.00               | (2,790.77)     | 38%      | 9,300.00      |
| 6351 OFFICE SUPPLIES-G&A            | 3,628.74                | 666.66                  | 2,962.08     | 9,926.63               | 6,833.34               | 3,093.29       | -24%     | 8,000.00      |
| 6352 FREIGHT-G&A                    | 0.00                    | 25.00                   | (25.00)      | 17.00                  | 275.00                 | (258.00)       | 94%      | 300.00        |
| 6353 MEDICAL EXP.-G&A               | 0.00                    | 5.00                    | (5.00)       | 0.00                   | 55.00                  | (55.00)        | 100%     | 60.00         |
| 6543 POSTAGE-G&A                    | 0.00                    | 250.00                  | (250.00)     | 2,499.37               | 2,750.00               | (250.63)       | 17%      | 3,000.00      |
| 6544 PUBLIC NOTICES EXP.            | 0.00                    | 100.00                  | (100.00)     | 845.90                 | 1,100.00               | (254.10)       | 30%      | 1,200.00      |
| 6684 PURCHASE OF EQUIPMENT-G&A      | 0.00                    | 41.66                   | (41.66)      | 0.00                   | 458.34                 | (458.34)       | 100%     | 500.00        |
| 8007 HARRIS CO. APPRAISAL DISTRICT  | 0.00                    | 1,000.00                | (1,000.00)   | 11,232.00              | 11,000.00              | 232.00         | 6%       | 12,000.00     |
| 8008 TAX COLLECTION EXP. (SBISD)    | 22,795.00               | 2,083.34                | 20,711.66    | 22,795.00              | 22,916.66              | (121.66)       | 9%       | 25,000.00     |
| 8148 ACCOUNTING & AUDITING          | 0.00                    | 916.66                  | (916.66)     | 10,775.00              | 10,083.34              | 691.66         | 2%       | 11,000.00     |
| 8150 LEGAL & CONTINGENCIES FEES-G&A | 9,737.07                | 5,416.66                | 4,320.41     | 71,550.10              | 59,583.34              | 11,966.76      | -10%     | 65,000.00     |
| 8246 EMPLOYEES GROUP INS. PREM. EXP | 28,459.40               | 31,666.66               | (3,207.26)   | 314,193.66             | 348,333.34             | (34,139.68)    | 17%      | 380,000.00    |
| 8247 EMPLOYERS CONTRIBUTION PENSION | 9,406.76                | 12,916.66               | (3,509.90)   | 114,736.25             | 142,083.34             | (27,347.09)    | 26%      | 155,000.00    |
| 8443 BANKING FEES                   | 1,180.77                | 1,833.34                | (652.57)     | 18,706.59              | 20,166.66              | (1,460.07)     | 15%      | 22,000.00     |
| 8444 DUES, SUBSCRIPTION,SCHOOL-G&A  | 0.00                    | 250.00                  | (250.00)     | 700.00                 | 2,750.00               | (2,050.00)     | 77%      | 3,000.00      |
| 8445 SUPERVISOR COMPENSATION-G&A    | 1,500.00                | 1,700.00                | (200.00)     | 21,000.00              | 18,700.00              | 2,300.00       | -3%      | 20,400.00     |
| 8449 SUPERVISORS EXPENSES-G&A       | 241.07                  | 250.00                  | (8.93)       | 6,293.73               | 2,750.00               | 3,543.73       | -110%    | 3,000.00      |
| 8456 REPAIRS/MAINT-435' PINEY PT.   | 140.00                  | 1,333.34                | (1,193.34)   | 948.26                 | 14,666.66              | (13,718.40)    | 94%      | 16,000.00     |
| 8457 ADMINISTRATIVE FEE/RETIREMENT  | 88.04                   | 30.00                   | 58.04        | 966.23                 | 330.00                 | 636.23         | -168%    | 360.00        |
| 8458 REPAIRS & MAINT-OFFICE BLDG.   | 79.00                   | 166.66                  | (87.66)      | 12,712.42              | 1,833.34               | 10,879.08      | -536%    | 2,000.00      |
| 8459 MESSENGER SERVICE-G&A          | 0.00                    | 25.00                   | (25.00)      | 0.00                   | 275.00                 | (275.00)       | 100%     | 300.00        |
| SOFTWARE & DATA EXPENSE             | 8,079.68                | 2,083.34                | 5,996.34     | 19,363.07              | 22,916.66              | (3,553.59)     | 23%      | 25,000.00     |
| 8900 MISCELLANEOUS-G&A              | 0.00                    | 350.00                  | (350.00)     | 3,005.87               | 3,850.00               | (844.13)       | 28%      | 4,200.00      |
| TOTAL G & A EXPENSES OVER/(UNDER)   | 118,796.65              | 102,451.64              | 16,345.01    | 1,046,024.93           | 1,126,468.36           | (80,443.43)    | 15%      | 1,229,420.00  |
| TOTAL EXPENSES OVER/(UNDER)         | 874,038.25              | 990,124.04              | (116,085.79) | 9,849,251.98           | 10,890,865.96          | (1,041,613.98) | 17%      | 11,881,490.00 |

**Memorial Villages Water Authority****Check Register****For the Period From Apr 26, 2022 to Apr 26, 2022**

Filter Criteria includes: 1) Check Numbers from 6097 to 6106. Report order is by Date.

| Check #      | Date    | Payee                         | Cash Accou | Amount            |
|--------------|---------|-------------------------------|------------|-------------------|
| 6097         | 4/26/22 | AVR INC                       | 01-00-1014 | 9,960.70          |
| 6098         | 4/26/22 | CAVALLO ENERGY TEXAS LLC      | 01-00-1014 | 26,450.90         |
| 6099         | 4/26/22 | CENTERPOINT ENERGY            | 01-00-1014 | 194.82            |
| 6100         | 4/26/22 | CITY OF HOUSTON               | 01-00-1014 | 207,700.00        |
| 6101         | 4/26/22 | DXI INDUSTRIES, INC.          | 01-00-1014 | 215.00            |
| 6102         | 4/26/22 | EUROFINS ENVIRONMENT TESTING  | 01-00-1014 | 402.50            |
| 6103         | 4/26/22 | EVA L. MIRELES                | 01-00-1014 | 468.00            |
| 6104         | 4/26/22 | IMAGE COMMUNICATION           | 01-00-1014 | 49.95             |
| 6105         | 4/26/22 | LONG POINT PEST CONTROL, INC. | 01-00-1014 | 140.00            |
| 6106         | 4/26/22 | TX CHILD SUPPORT SDU          | 01-00-1014 | 252.00            |
| <b>Total</b> |         |                               |            | <b>245,833.87</b> |

## Memorial Villages Water Authority

## Check Register

For Checks Dated April 26, 2022

| Check # | Date    | Payee                         | Cash Account | Amount     | Invoice Date | Invoice/CM #  | Description                                                          | Amount     |
|---------|---------|-------------------------------|--------------|------------|--------------|---------------|----------------------------------------------------------------------|------------|
| 6097    | 4/26/22 | AVR INC                       | 01-00-1014   | 9,960.70   | 3/31/22      | 035927        | UVISIONPLUS CLOUD BASED UTILITY BILLING SOFTWARE                     | 1,460.70   |
|         |         |                               |              |            | 3/31/22      | 035926        | TRAINING, APP SET UP & NEPTUNE 360 INTERFACE TRAINING NEW UB PROGRAM | 8,500.00   |
| 6098    | 4/26/22 | CAVALLO ENERGY TEXAS LLC      | 01-00-1014   | 26,450.90  | 3/31/22      | 310-4/8/2022  | ELECTRIC SERVICE (WP/WWTP/LIFT STATION/GAYLORD OFFICE)               | 26,450.90  |
| 6099    | 4/26/22 | CENTERPOINT ENERGY            | 01-00-1014   | 194.82     | 3/31/22      | MARCH         | 8955 GAYLORD DR. - 4018707-2                                         | 23.92      |
|         |         |                               |              |            | 3/31/22      | 3/10-4/7/22   | 739 W. CREEKSIDE DR. - 6401987711-3 GAS USAGE                        | 45.86      |
|         |         |                               |              |            | 3/31/22      | MARCH 2022    | 435 PINEY POINT RD. A - 4018497-0                                    | 81.43      |
|         |         |                               |              |            | 3/31/22      | 3/22          | 435 PINEY POINT RD. - 4018492-1                                      | 43.61      |
| 6100    | 4/26/22 | CITY OF HOUSTON               | 01-00-1014   | 207,700.00 | 3/31/22      | MARCH 2022    | WATER USAGE MARCH 2022 ACCT. #7099-3004-1013                         | 207,700.00 |
| 6101    | 4/26/22 | DXI INDUSTRIES, INC.          | 01-00-1014   | 215.00     | 3/31/22      | DE05002281-22 | DEMURRAGE CHARGE ON CHLORINE CYL WATER PLANTS/WWTP                   | 215.00     |
| 6102    | 4/26/22 | EUROFINS ENVIRONMENT TESTING  | 01-00-1014   | 402.50     | 4/13/22      | 8600015715    | WATER ANALYSIS 11511 DUNSIANE                                        | 402.50     |
| 6103    | 4/26/22 | EVA L. MIRELES                | 01-00-1014   | 468.00     | 4/25/22      | 4/11-21/22    | MILEAGE EXP 4/11-14 & 4/18-21/22                                     | 468.00     |
| 6104    | 4/26/22 | IMAGE COMMUNICATION           | 01-00-1014   | 49.95      | 3/31/22      | 081027        | SHARP COPIER SERVICE, SUPPLIES & MAINT. MARCH 2022                   | 49.95      |
| 6105    | 4/26/22 | LONG POINT PEST CONTROL, INC. | 01-00-1014   | 140.00     | 3/29/22      | 301495        | QUARTERLY PEST CONTROL                                               | 140.00     |
| 6106    | 4/26/22 | TX CHILD SUPPORT SDU          | 01-00-1014   | 252.00     | 4/24/22      | 04/24/22      | CHRISTOPHER MICHEAL SIMIEN-REMIT #0013881785201931665                | 252.00     |
| Total   |         |                               |              | 245,833.87 |              |               |                                                                      | 245,833.87 |

Memorial Villages Water Authority  
Check Register

For the Period From Apr 26, 2022 to Apr 26, 2022

Filter Criteria includes: 1) Check Numbers from 1212 to 1212. Report order is by Date.

| Check # | Date    | Payee                     | Cash Account | Amount     |
|---------|---------|---------------------------|--------------|------------|
| 1212    | 4/26/22 | MVWA-BUSINESS CHECKING PF | 01-00-1015   | 285,000.00 |
| Total   |         |                           |              | 285,000.00 |

WVWZ 4-27-22  
Step Schene 4-28-22  
Randall R. Dumas 4/29/2022

**Memorial Villages Water Authority  
Check Register****For the Period From Apr 12, 2022 to Apr 12, 2022**

Filter Criteria includes: 1) Check Numbers from to . Report order is by Date.

| Check #      | Date    | Payee                           | Amount                  |
|--------------|---------|---------------------------------|-------------------------|
| 6081         | 4/12/22 | CHLORINATOR MAINT. CO., INC.    | 643.10                  |
| 6082         | 4/12/22 | CINTAS                          | 647.24                  |
| 6083         | 4/12/22 | CITY OF HOUSTON HEALTH DEPT.    | 264.00                  |
| 6084         | 4/12/22 | EASTEX ENVIRONMENTAL LABORATORY | 2,146.00                |
| 6085         | 4/12/22 | EVA L. MIRELES                  | 468.92                  |
| 6086         | 4/12/22 | WEX BANK                        | 2,145.86                |
| 6087         | 4/12/22 | HEALTHINVEST HRA                | 70.04                   |
| 6088         | 4/12/22 | KRISTEN PARKS                   | 77.40                   |
| 6089         | 4/12/22 | KUN CHEE YOUN                   | 165.79                  |
| 6090         | 4/12/22 | LANGFORD ENGINEERING            | 47,185.78               |
| 6091         | 4/12/22 | TREY CANTU                      | 2,179.53                |
| 6092         | 4/12/22 | TX CHILD SUPPORT SDU            | 252.00                  |
| 6093         | 4/12/22 | TEXAS MUNICIPAL LEAGUE          | 11,839.00               |
| 6094         | 4/12/22 | USA BLUE BOOK                   | 804.09                  |
| 6095         | 4/12/22 | WM CORPORATE SERVICES, INC      | 5,594.61                |
| <b>Total</b> |         |                                 | <b><u>74,483.36</u></b> |

Memorial Villages Water Authority  
Check Register  
For Checks Dated April 12, 2022

| Check # | Date    | Payee                           | Cash Account | Invoice   |         | Description                                                          | Amount    |
|---------|---------|---------------------------------|--------------|-----------|---------|----------------------------------------------------------------------|-----------|
|         |         |                                 |              | Amount    | Date    |                                                                      |           |
| 6081    | 4/12/22 | CHLORINATOR MAINT. CO., INC.    | 01-00-1014   | 643.10    | 3/29/22 | 42101 CHLORINATOR REPAIRS @ CREEKSIDE WELL #4                        | 643.10    |
| 6082    | 4/12/22 | CINTAS                          | 01-00-1014   | 647.24    | 3/31/22 | MAR. 2022 UNIFORM WATER PLANT PAYER #20105314                        | 647.24    |
| 6083    | 4/12/22 | CITY OF HOUSTON HEALTH DEPT.    | 01-00-1014   | 264.00    | 3/28/22 | 90025269 WATER SAMPLES 3/7-28/22                                     | 264.00    |
| 6084    | 4/12/22 | EASTEX ENVIRONMENTAL LABORATORY | 01-00-1014   | 2,146.00  | 3/31/22 | C22D255 SEWER ANALYSIS FEES MARCH 2022                               | 2,146.00  |
| 6085    | 4/12/22 | EVA L. MIRELES                  | 01-00-1014   | 468.92    | 4/11/22 | 3/28-4/7/22 MILEAGE REIMBURSEMENT 3/28 & 3/31 4/4 & 4/7              | 468.92    |
| 6086    | 4/12/22 | WEX BANK                        | 01-00-1014   | 2,145.86  | 3/31/22 | 80080066 FUEL PURCHASES WATER PLANT                                  | 2,145.86  |
| 6087    | 4/12/22 | HEALTHINVEST HRA                | 01-00-1014   | 70.04     | 3/31/22 | MARCH 2022 FUEL PURCHASE WWTP                                        | 70.04     |
| 6088    | 4/12/22 | KRISTEN PARKS                   | 01-00-1014   | 77.40     | 3/31/22 | 1030206011 HEALTHINVEST HRA MONTHLY FEES MARCH 2022                  | 77.40     |
| 6089    | 4/12/22 | KUN CHEE YOUN                   | 01-00-1014   | 165.79    | 3/31/22 | 2010143007 CREDIT BAL. REFUND 11511 ECHO HOLLOW                      | 165.79    |
| 6090    | 4/12/22 | LANGFORD ENGINEERING            | 01-00-1014   | 47,185.78 | 3/31/22 | 25083 CREDIT BAL. REFUND 8323 HUNTERS CREEK                          | 2,019.69  |
|         | 4/12/22 |                                 | 01-00-1014   |           | 3/31/22 | 25080 GENERAL ENGINEERING SERVICES, BOARD MEETING, TXDOT, PR         | 295.10    |
|         | 4/12/22 |                                 | 01-00-1014   |           | 3/31/22 | 25081 GST IMP PINEY PT.-WARRANTY                                     | 487.50    |
|         | 4/12/22 |                                 | 01-00-1014   |           | 3/31/22 | 25084 WATER WELL #6 EMERGENCY REPAIRS 2021                           | 44,383.49 |
| 6091    | 4/12/22 | TREY CANTU                      | 01-00-1014   | 2,179.53  | 4/1/22  | 1148398 GAYLORD WATER PLANT IMPROVEMENTS                             | 1,921.04  |
|         | 4/12/22 |                                 | 01-00-1014   |           | 4/5/22  | 04/05/22 REIMBURSEMENT DICKSON PUMP LOGGERS WATER PLANTS             | 44.70     |
|         | 4/12/22 |                                 | 01-00-1014   |           | 4/5/22  | 04/05/22 REIMBURSEMENT KROGER DRINKS FOR BOARD MEETING 4/5/22        | 213.79    |
| 6092    | 4/12/22 | TX CHILD SUPPORT SDU            | 01-00-1014   | 252.00    | 4/10/22 | 04/10/22 REIMBURSEMENTS BOARD MEETING DINNER 4/7/22                  | 252.00    |
| 6093    | 4/12/22 | TEXAS MUNICIPAL LEAGUE          | 01-00-1014   | 11,839.00 | 4/1/22  | APRIL-JUNE 20 CHRISTOPHER MICHEAL SIMIEN REMIT # 0013881785201931665 | 11,839.00 |
| 6094    | 4/12/22 | USA BLUE BOOK                   | 01-00-1014   | 804.09    | 3/25/22 | 924255 QUARTERLY WC//PROPERTY & AUTO COVERAGE APRIL-JUNE 20          | 804.09    |
| 6095    | 4/12/22 | WM CORPORATE SERVICES, INC      | 01-00-1014   | 5,594.61  | 3/31/22 | 4407543-0011-7 SENSOR FOR SLUDGE & SOLID TESTING                     | 5,594.61  |
|         |         |                                 |              |           |         | SLUDGE DISPOSAL 3/16-31/22                                           |           |
| Total   |         |                                 |              | 74,483.36 |         |                                                                      | 74,483.36 |

## Memorial Villages Water Authority

## Check Register

For the Period From Apr 12, 2022 to Apr 12, 2022

Filter Criteria includes: 1) Check Numbers from 1211 to 1211. Report order is by Date.

| Check # | Date    | Payee                     | Cash Account | Amount            |
|---------|---------|---------------------------|--------------|-------------------|
| 1211    | 4/12/22 | MVWA-BUSINESS CHECKING PF | 01-00-1015   | 115,000.00        |
| Total   |         |                           |              | <u>115,000.00</u> |

W/H 4-12-22

Jay Scholt 4-12-22

Randy B. Burton 4/12/2022

**Memorial Villages Water Authority**  
**Check Register**  
**For the Period From Apr 5, 2022 to Apr 5, 2022**

Filter Criteria includes: 1) Check Numbers from 6050 to 6075. Report order is by Date.

| Check # | Date   | Payee                          | Amount            |
|---------|--------|--------------------------------|-------------------|
| 6050    | 4/5/22 | A-B GAS COMPANY                | 27.00             |
| 6051    | 4/5/22 | ADVANCED CRANE & HOIST SERVICE | 706.25            |
| 6052    | 4/5/22 | ARS RESCUE ROOTER              | 79.00             |
| 6053    | 4/5/22 | AVR INC                        | 2,713.67          |
| 6054    | 4/5/22 | BLUE IRON TECHNOLOGIES         | 8,178.00          |
| 6055    | 4/5/22 | DXI INDUSTRIES, INC.           | 3,466.00          |
| 6056    | 4/5/22 | EVA L. MIRELES                 | 301.89            |
| 6057    | 4/5/22 | HACH COMPANY                   | 336.84            |
| 6058    | 4/5/22 | H.G.S.D.                       | 61,256.00         |
| 6059    | 4/5/22 | HOME DEPOT CREDIT SERVICES     | 52.76             |
| 6060    | 4/5/22 | LEON W. LEVANDOWSKI, JR.       | 565.00            |
| 6061    | 4/5/22 | NOE MARTINEZ, JR.              | 50.00             |
| 6062    | 4/5/22 | NEIL TECHNICAL SERVICES, CORP. | 405.00            |
| 6063    | 4/5/22 | Norton Rose Fulbright LLP      | 9,737.07          |
| 6064    | 4/5/22 | PURIFY                         | 3,475.17          |
| 6065    | 4/5/22 | QUILL CORPORATION              | 1,096.45          |
| 6066    | 4/5/22 | RON PERRIN                     | 2,575.00          |
| 6067    | 4/5/22 | TEXAS EXCAVATION               | 263.15            |
| 6068    | 4/5/22 | TEXAS PRIDE DISPOSAL           | 78.22             |
| 6069    | 4/5/22 | TREY CANTU                     | 575.00            |
| 6070    | 4/5/22 | USA BLUE BOOK                  | 1,195.00          |
| 6071    | 4/5/22 | VERIZON WIRELESS               | 103.70            |
| 6072    | 4/5/22 | VILLAGES MUTUAL INS. COOPERATI | 32,484.92         |
| 6073    | 4/5/22 | WM CORPORATE SERVICES, INC     | 11,537.92         |
| 6074    | 4/5/22 | WHARTON-SMITH, INC.            | 154,376.55        |
| 6075    | 4/5/22 | WORLDWIDE POWER PRODUCTS       | 19,819.60         |
| Total   |        |                                | <u>315,455.16</u> |

# Memorial Villages Water Authority

## Check Register

For Checks Dated April 05, 2022

Filter Criteria Includes: Report order is by Date.

| Check # | Date   | Payee                          | Cash Account | Amount     | Invoice Date | Invoice/CM #     | Description                                                          | Amount     |
|---------|--------|--------------------------------|--------------|------------|--------------|------------------|----------------------------------------------------------------------|------------|
| 6050    | 4/5/22 | A-B GAS COMPANY                | 01-00-1014   | 27.00      | 3/24/22      | 2083306-C        | PROPANE-WWTP                                                         | 27.00      |
| 6051    | 4/5/22 | ADVANCED CRANE & HOIST SERVICE | 01-00-1014   | 706.25     | 3/31/22      | 45106            | REPAIRS TO CRANE AFTER INSPECTION IN JAN.                            | 706.25     |
| 6052    | 4/5/22 | ARS RESCUE ROOTER              | 01-00-1014   | 79.00      | 3/31/22      | 8650425          | GAYLORD AC UNIT RESET SERVICE CALL                                   | 79.00      |
| 6053    | 4/5/22 | AVR INC                        | 01-00-1014   | 2,713.67   | 3/21/22      | 34990            | MARCH 2022 UTILITY BILLING                                           | 2,713.67   |
| 6054    | 4/5/22 | BLUE IRON TECHNOLOGIES         | 01-00-1014   | 8,178.00   | 3/31/22      | 313780           | HARDWARE MAINT CONTRACT 202-2023                                     | 4,200.00   |
|         |        |                                |              |            | 3/31/22      | 313873           | REMOTE & ON-LINE SERVICE/MAPPED DRIVES FOR BILLING                   | 1,472.85   |
|         |        |                                |              |            | 3/31/22      | 313854           | MARCH 2022 BACKUP                                                    | 2,084.90   |
|         |        |                                |              |            | 3/31/22      | 313874           | DELL DOCKING STATION                                                 | 420.25     |
| 6055    | 4/5/22 | DXI INDUSTRIES, INC.           | 01-00-1014   | 3,466.00   | 3/1/22       | 055005254-22     | 2-1 TON CYL. CHLORINE-WWTP TO BE DEL 3/30/22                         | 3,466.00   |
| 6056    | 4/5/22 | EVA L. MIRELES                 | 01-00-1014   | 301.89     | 3/29/22      | 5262154-4765846  | REIMBURSEMENT 2-OFFICE CHAIRS FROM AMAZON FOR EVA & CORI             | 189.39     |
|         |        |                                |              |            | 4/1/22       | MARCH/APRIL      | REIMBURSEMENT CELL PHONE EXP. 2 WEEKS MARCH 2022                     | 37.50      |
|         |        |                                |              |            | 4/1/22       | APRIL 2022       | CELL PHONE REIMBURSEMENT APRIL 2022                                  | 75.00      |
| 6057    | 4/5/22 | HACH COMPANY                   | 01-00-1014   | 336.84     | 3/30/22      | 12958745         | FREE CHLORINE CHEMKEY REAGENTS                                       | 336.84     |
| 6058    | 4/5/22 | H.G.S.D.                       | 01-00-1014   | 61,256.00  | 4/1/22       | 322872           | 1612 STUDENT SPONSORSHIP                                             | 61,256.00  |
| 6059    | 4/5/22 | HOME DEPOT CREDIT SERVICES     | 01-00-1014   | 52.76      | 3/29/22      | 028719/0022381   | MAINT SUPPLIES/ RATCHET                                              | 52.76      |
| 6060    | 4/5/22 | LEON W. LEVANDOWSKI, JR.       | 01-00-1014   | 565.00     | 4/1/22       | APRIL 2022       | VEHICLE & CELLPHONE REIMBURSEMENT APRIL 2021                         | 565.00     |
| 6061    | 4/5/22 | NOE MARTINEZ, JR.              | 01-00-1014   | 50.00      | 4/1/22       | APRIL 2022       | REIMBURSEMENT APRIL 2022 CELL PHONE                                  | 50.00      |
| 6062    | 4/5/22 | NEIL TECHNICAL SERVICES, CORP. | 01-00-1014   | 405.00     | 3/24/22      | 109266           | CHECKED OUT & REPAIRED BLOWER #1 @ WWTP                              | 405.00     |
| 6063    | 4/5/22 | Norton Rose Fulbright LLP      | 01-00-1014   | 9,737.07   | 3/23/22      | 9495345882       | PROFESSIONAL SERVICE RENDERED TO 3/23/22                             | 9,737.07   |
| 6064    | 4/5/22 | PURIFY                         | 01-00-1014   | 3,475.17   | 3/16/22      | 141295727578     | 3-100# BUCKETS OF CAL HYPO (HTH)                                     | 1,004.67   |
|         |        |                                |              |            | 3/28/22      | 141295728040     | 1000 gals of dechlor                                                 | 2,470.50   |
| 6065    | 4/5/22 | QUILL CORPORATION              | 01-00-1014   | 1,096.45   | 3/28/22      | 24085105         | OFFICE SUPPLIES/ SHOP SUPPLIES                                       | 313.89     |
|         |        |                                |              |            | 3/28/22      | 24079980         | COPY PAPER                                                           | 122.60     |
|         |        |                                |              |            | 3/30/22      | 24152374         | 2-OFFICE CHAIRS FOR CONTROL ROOM                                     | 239.98     |
|         |        |                                |              |            | 3/30/22      | 24163592         | 2-DESK FOR THE CONTROL ROOM                                          | 419.98     |
| 6066    | 4/5/22 | RON PERRIN                     | 01-00-1014   | 2,575.00   | 3/31/22      | 25-073           | ROV INSPECTIONS                                                      | 2,575.00   |
| 6067    | 4/5/22 | TEXAS EXCAVATION               | 01-00-1014   | 263.15     | 3/31/22      | 22-05144         | MESSAGE FEES MAR. 2022                                               | 263.15     |
| 6068    | 4/5/22 | TEXAS PRIDE DISPOSAL           | 01-00-1014   | 78.22      | 3/31/22      | 000875378        | TRASH DISPOSAL GAYLORD                                               | 78.22      |
| 6069    | 4/5/22 | TREY CANTU                     | 01-00-1014   | 575.00     | 4/1/22       | APRIL 2022       | REIMBURSEMENT VEHICLE EXP. APRIL 2022                                | 500.00     |
|         |        |                                |              |            | 4/1/22       | 4/1/22           | REIMBURSEMENT CELL PHONE EXP. APRIL 2022                             | 75.00      |
| 6070    | 4/5/22 | USA BLUE BOOK                  | 01-00-1014   | 1,195.00   | 3/18/22      | 916156           | PARTECH SOLITECH & 178, IR SOLIDS SENSOR WITH 0-AO,000 MG/L RANGE    | 1,195.00   |
| 6071    | 4/5/22 | VERIZON WIRELESS               | 01-00-1014   | 103.70     | 3/25/22      | 9902685528       | WEEKEND CELL PHONE / TABLETS                                         | 103.70     |
| 6072    | 4/5/22 | VILLAGES MUTUAL INS. COOPERATI | 01-00-1014   | 32,484.92  | 4/1/22       | APRIL 2022       | EMPLOYEE MEDICAL, DENTAL, VISION, LIFE, & DISABILITY INS. APRIL 2022 | 32,484.92  |
| 6073    | 4/5/22 | WM CORPORATE SERVICES, INC     | 01-00-1014   | 11,537.92  | 3/16/22      | 4407165-0011-9   | SLUDGE DISPOSAL 3/1-15/22                                            | 11,537.92  |
| 6074    | 4/5/22 | WHARTON-SMITH, INC.            | 01-00-1014   | 154,376.55 | 3/25/22      | EST. #10 032-117 | EST. #10 GAYLORD WATER PLANT IMPROVEMENTS                            | 154,376.55 |
| 6075    | 4/5/22 | WORLDWIDE POWER PRODUCTS       | 01-00-1014   | 19,819.60  | 3/31/22      | Q-054788         | INSTALLED AN 800 AMP TEMPORARY GENERATOR BACKUP @ #5 WELL CALYMORE   | 19,075.00  |
|         |        |                                |              |            | 3/31/22      | 068688           | QUARTERLY MAINT. 435 PINEY PT. GENERATOR                             | 242.76     |
|         |        |                                |              |            | 3/31/22      | 068698           | GAYLORD QUARTERLY MAINT                                              | 259.08     |
|         |        |                                |              |            | 3/31/22      | 071022           | QUARTERLY MAINT. 739 W. CREEKSIDE DR. GENERATOR                      | 242.76     |
| Total   |        |                                |              | 315,455.16 |              |                  |                                                                      | 315,455.16 |

## ESTIMATED EFT PAYMENTS FOR MARCH 2022

|           |                                                   |                 |
|-----------|---------------------------------------------------|-----------------|
| 3/5/2022  | COMCAST EQUIP., WELLS, W.W.T.F. & LIFT STA.       | \$1,900.00      |
| 3/16/2022 | COMCAST BUSINESS CABLE, VOICE, & INTERNET-GAYLORD | \$ 800.00       |
| 3/18/2022 | COMCAST - 435 PINEY PT.                           | \$ 250.00       |
| 3/22/2022 | COMCAST - W.W.T.F.                                | <u>\$ 55.00</u> |
|           | TOTAL                                             | \$3,005.00      |

## ACTUAL ELECTRONIC PAYMENTS MADE IN MARCH 2022

|           |                                                  |              |
|-----------|--------------------------------------------------|--------------|
| 3/5/2022  | COMCAST EQUIP., WELLS, WWTF, & LIFT STA.         | \$1,895.22   |
| 3/16/2022 | COMCAST BUSINESS CABLE, VOICE & INTERNET-GAYLORD | 786.94       |
| 3/18/2022 | COMCAST-435 PINEY POINT                          | 234.47       |
| 3/22/2022 | COMCAST-W.W.T.F.                                 | <u>51.04</u> |
|           |                                                  | \$2,967.67   |

# Memorial Villages Water Authority

## General Journal

For the Period From Mar 1, 2022 to Apr 30, 2022

Filter Criteria includes: Report order is by Date. Report is printed with Accounts having Zero

| Date    | Account ID | Reference  | Trans Description                                                           | Debit Amt    | Credit Amt   |
|---------|------------|------------|-----------------------------------------------------------------------------|--------------|--------------|
| 3/31/22 | 01-01-6128 | MONTHLY JE | COMCAST XXX5089, EQUIP FEE, BUSINESS INTERNET, MOBILITY VOICE               | 1,172.52     |              |
| 3/31/22 | 01-03-6128 | MONTHLY JE | COMCAST XXX5089, EQUIP FEE, BUSINESS INTERNET, MOBILITY VOICE               | 385.41       |              |
| 3/31/22 | 01-04-6128 | MONTHLY JE | COMCAST XXX5089, EQUIP FEE, BUSINESS INTERNET, MOBILITY VOICE               | 337.29       |              |
| 3/31/22 | 01-00-1015 | MONTHLY JE | COMCAST XXX5089, EQUIP FEE, BUSINESS INTERNET, MOBILITY VOICE               |              | 1,895.22     |
| 3/31/22 | 01-07-6128 | MONTHLY JE | COMCAST XXX3886, EQUIP FEE, BUSINESS INTERNET, MOBILITY VOICE 8955GAYLORD   | 786.94       |              |
| 3/31/22 | 01-00-1015 | MONTHLY JE | COMCAST XXX3886, EQUIP FEE, BUSINESS INTERNET, MOBILITY VOICE 8955GAYLORD   |              | 786.94       |
| 3/31/22 | 01-01-6128 | MONTHLY JE | COMCAST XXX9607, EQUIP FEE, BUSINESS INTERNET, MOBILITY VOICE 435 PINEY PT. | 234.47       |              |
| 3/31/22 | 01-00-1015 | MONTHLY JE | COMCAST XXX9607, EQUIP FEE, BUSINESS INTERNET, MOBILITY VOICE 435 PINEY PT. |              | 234.47       |
| 3/31/22 | 01-03-6128 | MONTHLY JE | COMCAST XXX4104, EQUIP FEE, BUSINESS INTERNET, MOBILITY VOICE W.W.T.F.      | <u>51.04</u> |              |
| 3/31/22 | 01-00-1015 | MONTHLY JE | COMCAST XXX4104, EQUIP FEE, BUSINESS INTERNET, MOBILITY VOICE W.W.T.F.      |              | <u>51.04</u> |
| TOTALS  |            |            |                                                                             | 2,967.67     | 2,967.67     |

**ESTIMATED EFT PAYMENTS**  
**FOR APRIL 2022**

|           |                                                   |                 |
|-----------|---------------------------------------------------|-----------------|
| 3/5/2022  | COMCAST EQUIP., WELLS, W.W.T.F. & LIFT STA.       | \$1,900.00      |
| 3/16/2022 | COMCAST BUSINESS CABLE, VOICE, & INTERNET-GAYLORD | \$ 800.00       |
| 3/18/2022 | COMCAST - 435 PINEY PT.                           | \$ 250.00       |
| 3/22/2022 | COMCAST - W.W.T.F.                                | <u>\$ 55.00</u> |
|           | TOTAL                                             | \$ 3,005.00     |

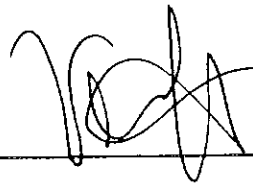
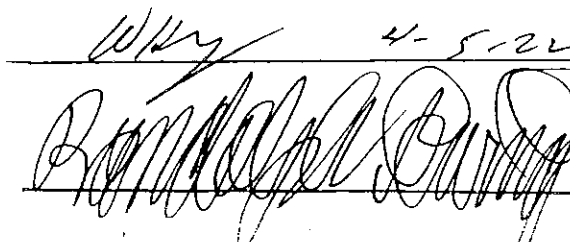
## Memorial Villages Water Authority

## Check Register

For the Period From Apr 5, 2022 to Apr 5, 2022

Filter Criteria includes: 1) Check Numbers from 1210 to 1210. Report order is by Date.

| Check # | Date   | Payee                     | Cash Account | Amount     |
|---------|--------|---------------------------|--------------|------------|
| 1210    | 4/5/22 | MVWA-BUSINESS CHECKING PF | 01-00-1015   | 315,000.00 |
| Total   |        |                           |              | 315,000.00 |

 4-5-2022 4-5-22  
4/5/2022