MINUTES OF MEETING OF BOARD OF SUPERVISORS
JANUARY 10, 2023

THE STATE OF TEXAS §
COUNTY OF HARRIS §
MEMORIAL VILLAGES WATER AUTHORITY §

The Board of Supervisors (the "Board") of Memorial Villages Water Authority (the "Authority") met in regular session, open to the public, on January 10, 2023, at the Authority's office at 8955 Gaylord, Houston, Harris County, Texas at 7:00 p.m., whereupon the roll was called of the members of the Board, to wit:

Gary Schenk, President
Will Wilson, Vice President
Randolph Ewing, Secretary
Veronica Roa, Assistant Secretary
Cathy Stubbs, Treasurer
Unal Baysal, Assistant Secretary
Locke Braly, Assistant Secretary

**Persons Attending.** All members of the Board were present, thus constituting a quorum. Also attending were Mr. Trey Cantu, General Manager of the Authority; Mr. John Davis of Langford Engineering, Inc. ("LEI"), Engineer for the Authority; Ms. Kathleen Ellison and Ms. Kaity Malek of Norton Rose Fulbright US LLP ("NRF"), Attorneys for the Authority; and Ms. Andrea Herman, a resident within the Authority.

**Call to Order.** The President called the meeting to order in accordance with notice posted pursuant to law, a Certificate of Posting of which is attached hereto as Exhibit "A," and the following business was transacted:

1. **Public Comments.** There were no public comments.

2. **Approve minutes of the December 6, 2022 regular meeting.** Proposed minutes of the December 6, 2022 meeting, previously distributed to the Board, were submitted for consideration and approval. Upon motion by Supervisor Wilson, seconded by Supervisor Stubbs, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the December 6, 2022 regular meeting, as presented.

3. **Status report on Access Easement for Erosion Control Project at 10 Farnham Park Road and take any necessary action.** Ms. Ellison stated that at the December meeting, Satterfield & Pontikes Construction, Inc., the construction company hired for the Erosion Control Project at 10 Farnham Park Road, came to the meeting to discuss requested changes to the contract to specify they would not be responsible for pre-existing conditions on the Authority's property. Ms. Ellison said she contacted the construction company to finalize the language in the contract but was told they would get back with Mr. Cantu later. Ms. Ellison said she was also contacted by the

attorney for Ms. Durdin and told her that she could come to the meeting to discuss her concerns with the provisions on indemnification with the Board. No action was taken on this matter.

4. **Status update regarding Well No. 3 Emergency Repairs and take any necessary action.** Mr. Davis stated that the pump should be here by the end of February. He further stated that LEI has sent photographs to the manufacturer. Discussion ensued.

5. **Status report on Clarifier Project at Wastewater Treatment Plant and take any necessary action.** Mr. Davis stated that there is no action to be taken at this time. He reported that LEI is trying to get additional bidders for the project.

6. **Approve Extreme Weather Emergency Notice as required by the Public Utility Commission and consider amendment to the Amended and Restated Rate Order concerning required language and take any necessary action.** Ms. Ellison stated the Public Utility Commission ("PUC") has promulgated new regulations concerning procedures to be followed during an extreme weather emergency. She presented to and reviewed with the Board a proposed change to the Rate Order to incorporate the PUC regulation, a copy of which is attached hereto as Exhibit "B." She stated that the regulation also requires water utilities to send a notice to customers by January 31, 2023. Extensive discussion ensued. Upon motion by Supervisor Wilson, seconded by Supervisor Ewing, after full discussion and the question being put to the Board, the Board voted unanimously to amend the Rate Order and authorize Mr. Cantu to send notice of the new regulations to all customers.

7. **Discuss participating in Texas County & District Retirement System (TCDRS) and take any necessary action.** Mr. Cantu stated that at the December meeting, Ms. Christina Fox, a TCDRS representative, came to discuss the retirement plan with the Board. He stated that overall this is a superior plan with the only caveat being it requires mandatory employee participation. Mr. Cantu stated that he met with all employees in small groups and after it was explained all the employees were in favor of the plan. He said he would recommend the 7% employee contribution level and a 2 to 1 contribution by the Authority. Mr. Cantu stated that he is not recommending taking action at this time and will bring this back in April for further discussion. Discussion ensued.

8. **Review employee personnel policy and take any necessary action.** Mr. Cantu presented to and reviewed with the Board the employee personnel policy. Extensive discussion ensued. Mr. Cantu said he would make the revisions to the policy suggested by the Board and bring it back to the Board for final approval next month. Supervisor Roa suggested that when the policy is rolled out, Mr. Cantu arrange sessions with the employees to explain the policy in depth

9. **Executive session pursuant to Section 551.074, Texas Gov't Code, to deliberate personnel matters.** Upon motion by Supervisor Roa, seconded by Supervisor Stubbs, after full discussion and the question being put to the Board, the Board voted unanimously at 8:08 p.m. to enter into executive session pursuant to Section 551.074, Texas Gov't Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. The following persons were in attendance: the Supervisors, Ms. Ellison, Ms. Malek, and Mr. Cantu. Upon motion by Supervisor Stubbs, seconded by Supervisor Ewing, after full discussion and the question being

put to the Board, the Board voted unanimously to reconvene in public session at 8:34 p.m.

**10. Manager's Report including: monthly water samples, Wastewater Treatment Facility's monthly discharge compliance, Tax Recap, Investment Report on the Authority's investments, monthly Identity Theft Compliance Report, and any other matters concerning business of the Authority.** Mr. Cantu presented to and reviewed with the Board the Manager's Report.

Mr. Cantu presented the Discharge Monitoring Report, a copy of which is attached hereto as Exhibit "C." Discussion ensued.

Mr. Cantu presented the Monthly Tax Office Report, a copy of which is hereto attached as Exhibit "D."

Mr. Cantu reported that there were no identity theft issues within the month.

Mr. Cantu presented the Funds Balance – Investment Report, a copy of which is attached hereto as Exhibit "E." Discussion ensued. Upon inquiry, Mr. Cantu said the account with TexPool should be finalized soon.

Mr. Cantu presented the Budgeted Statement of Revenue and Expenditures, a copy of which is attached hereto as Exhibit "F." Discussion ensued.

Upon inquiry from the Board, Mr. Cantu stated he is working on a new contract with Bunker Hill. Discussion ensued.

Upon motion by Supervisor Braly, seconded by Supervisor Roa, after full discussion and the question being put to the Board, the Board voted unanimously to approve the manager's report.

**12. Authorize payment of bills.** Upon motion by Supervisor Ewing, seconded by Supervisor Wilson, after full discussion and the question being put to the Board, the Board voted unanimously to approve payment of the bills, a list of which is attached hereto as Exhibit "G."

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

* * *

The above and foregoing minutes were passed and approved by the Board of Supervisors on February 14, 2023.

President, Board of Supervisors

ATTEST:

Secretary, Board of Supervisors

(AUTHORITY SEAL)

NORTON ROSE FULBRIGHT

# CERTIFICATE OF POSTING

THE STATE OF TEXAS §
COUNTY OF HARRIS §
MEMORIAL VILLAGES WATER AUTHORITY §

I hereby certify that on JANUARY 6, 2023 I posted the Notice of Meeting of the Board of Supervisors of Memorial Villages Water Authority, a true copy of which is attached hereto, on the Authority's website and at a place convenient to the public at 8955 Gaylord, Houston, Texas 77024, the administrative office of the Authority within its boundaries, as required by law.

EXECUTED this 6 day of JANUARY, 2023.

MEMORIAL VILLAGES WATER AUTHORITY
8955 GAYLORD
HOUSTON, TEXAS 77024

In accordance with Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code, both as amended, take notice that the Board of Supervisors of Memorial Villages Water Authority will meet in regular session, open to the public, at the Water Authority's Building, 8955 Gaylord, Houston, Texas 77024, a location within the Authority, at 7:00 p.m. on **Tuesday, January 10, 2023**. At such meeting, the Board will consider the following:

1. Public Comments;
2. Approve minutes of the December 6, 2022 regular meeting;
3. Status report on Access Easement for Erosion Control Project at 10 Farnham Park Road and take any necessary action;
4. Status update regarding Well No. 3 Emergency Repairs and take any necessary action;
5. Status report on Clarifier Project at Wastewater Treatment Plant and take any necessary action;
6. Approve Extreme Weather Emergency Notice as required by the Public Utility Commission and consider amendment to the Amended and Restated Rate Order concerning required language and take any necessary action;
7. Discuss participating in Texas County & District Retirement System (TCDRS) and take any necessary action;
8. Review employee personnel policy and take any necessary action;
9. Executive session pursuant to Section 551.074, Texas Gov't Code, to deliberate the appointment, employment, evaluation, reassignment, duties of an officer or employee (bookkeeper position);
10. Manager's Report including; monthly water samples, Wastewater Treatment Facility's monthly discharge compliance, Tax Recap, Investment Report on the Authority's investments, monthly Identity Theft Compliance Report, and any other matters concerning business of the Authority; and
11. Authorize payment of bills.

Norton Rose Fulbright US LLP, attorneys for Authority

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the Authority's office at (713) 465-8318 at least three business days prior to the meeting so that appropriate arrangements can be made.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071-551.084 of the Texas Government Code

Exhibit B

**AMENDED AND RESTATED ORDER SETTING WATER AND SEWER SERVICE RATES, ESTABLISHING TAP FEES, ADOPTING RULES AND REGULATIONS CONCERNING DISTRICT'S WATERWORKS AND SANITARY SEWER SYSTEM, AND ESTABLISHING POLICY WITH RESPECT TO FIRE HYDRANTS, MANHOLES, METER BOXES, AND CLEAN-OUTS**

THE STATE OF TEXAS
COUNTY OF HARRIS
MEMORIAL VILLAGES WATER AUTHORITY

WHEREAS, the Board of Supervisors (the "Board") of Memorial Villages Water Authority (the "Authority") desires to (1) set water and sewer rates sufficient to pay for operation and maintenance of the Authority's waterworks and sanitary sewer system; (2) provide for connections into its water distribution and sanitary sewer collection systems; (3) adopt rules to maintain a safe and adequate sanitary sewer system, protect the sanitary condition of the Authority's water supply, and prevent waste or unauthorized use of its water supply and unauthorized use of its sanitary sewer system; and (4) establish a policy for the adjustment of fire hydrants, manholes, meter boxes, and clean-outs;

WHEREAS, the Board is required by 31 Texas Administrative Code Section 293.111 to adopt certain rules concerning construction of commercial and/or household sewer service lines and connections to the Authority's sanitary sewer system; and

WHEREAS, the Board has been advised by the Authority's General Manager that the charges, rules, and policies described below are sufficient for such purposes;

WHEREAS, the Board now deems it necessary and advisable to amend such Consolidated Rate Order to increase water and sewer service rates and to restate such Order as amended;

IT IS, THEREFORE, ORDERED BY THE BOARD OF SUPERVISORS OF MEMORIAL VILLAGES WATER AUTHORITY THAT:

I. Service Agreements with Customer. Prior to receiving permanent water service (upon initial completion of an improvement within the Authority's service area, upon reinstatement of water service after a turn-off, or upon transfer of water service to a new customer), the customer shall execute and deliver to the Authority's General Manager a service agreement in the form attached as Exhibit "A".

II. Customer Service Inspections.

A. A customer service inspection certification in the form attached to these Rules as exhibit "B" must be completed and delivered to the Authority: (1) prior to the time the Authority provides sanitary sewer service or permanent water service to a new connection in the Authority's service area, (2) within 5 days after an existing customer receives notice from the Authority that it has reason to believe that a cross-connection or other unacceptable plumbing

practice exists at his establishment, or (3) within 30 days after any material improvement, correction or addition is made to the private plumbing facilities of any connection. Failure to provide such certification is a violation of these rules.

B. Individuals with the following credentials shall be recognized as capable of conducting a customer service inspection certification.

1. Plumbing Inspectors and Water Supply Protection Specialists holding license endorsement issued by the Texas State Board of Plumbing Examiners.

2. Certified Waterworks Operators and members of other water related professional groups who have completed a training course, passed an examination administered by the Commission or its designated agent, and hold an endorsement granted by the Commission or its designated agent.

C. It is the responsibility of the customer to obtain the certification and to deliver such to the Authority.

D. The existence of private plumbing facilities in violation of (1) local plumbing codes and/or, (2) Section III or IV of these rules is an unacceptable plumbing practice and a violation of these rules. Upon discovery of any such condition, the Authority may immediately terminate water service to the connection to protect the integrity of its public water supply system. Service will be restored only when the source of potential contamination no longer exists or when sufficient additional safeguards have been taken as determined by the Authority's General Manager.

III. Rules and Regulations Governing the Authority's Waterworks and Wastewater Systems.

A. Prohibition on Use of Lead: The use of pipes and pipe fittings that contain more

than 8.0 percent lead or solders and flux that contain more than 0.2 percent lead is prohibited for installation or repair of the Authority's water system and for installation or repair of any plumbing in a residential or non-residential facility providing water for human consumption and connected to the Authority's water system.

B. Prohibition on Direct or Cross Connections: No water connection from the Authority's water system shall be made to any establishment where an actual or potential contamination or system hazard exists without an air gap separation between the drinking water supply and the source of potential contamination. Where the containment air gap is impractical, reliance may be placed on individual "internal" air gaps or mechanical backflow prevention devices. Under these conditions, additional protection shall be required at the meter in the form of a backflow prevention device (in accordance with AWWA Standards C510 and C511, and AWWA Manual M14) on those establishments handling substances deleterious or hazardous to the public health.

C. Service Connections Requiring Booster Pumps: Service connections that require booster pumps must be equipped with automatic pressure cut-off devices so that the pumping units become inoperative at a suction pressure of less than 20 psi. Where these types of installations are necessary the connection shall consists of an air gapped connection with a storage tank and subsequent re-pressurization facilities.

D. Condensing, Cooling or Industrial Process: No water connection from the Authority's water supply system shall be made to any condensing, cooling or industrial process or any other system of non-potable usage over which the Authority does not have sanitary control, unless the connection is made in accordance with the requirements of this subsection. Water from such systems cannot be returned to the Authority's potable water supply system.

E. Overhead and Elevated Bulk Water Stations: No overhead or elevated bulk water dispensing station may be connected to the Authority's water supply system without an air gap between the filling outlet hose and the receiving tank to protect against back siphonage and cross-connection.

F. .Fire Sprinkler and Irrigation Systems: No residential or nonresidential fire sprinkler system or irrigation system may be connected to the Authority's water supply system without an approved backflow prevention device installed and maintained in accordance with AWWA Standards C510 and C511, AWWA Manual M14 and local fire and plumbing codes as applicable.

G. Inspection of Backflow Prevention Devices:

1. All backflow prevention assemblies shall be tested by a recognized backflow prevention assembly tester after installation and, in case of new establishments, prior to the time the Authority begins providing permanent water service to the system on which the devices has been installed. Backflow prevention assemblies which are installed to provide protection against high health hazards must also be tested at least annually. A high health hazard is defined as a cross-connection, potential cross-connection, or other situation involving any substance that could cause death, illness, spread of disease, or has a high probability of causing such effects if introduced into the potable drinking water supply.

2. Recognized testers shall have completed a Commission approved course on cross connection control and backflow prevention and shall have passed an examination administered by the Commission or its designated agent. Testers are required to renew their accreditation every 3 years. The accredited tester classification shall be broken down into two categories:

a) The "General Tester" is qualified to test backflow prevention assemblies on any domestic, commercial, industrial or irrigation service except fire lines.

b) The "Fire Line Tester" is qualified to test backflow prevention assemblies on fire lines only. The State Fire Marshall's office requires that a person performing maintenance on fire lines must be employed by an Approved Fire Line Contractor.

3. Individuals that can show proof of completion of a course and passage of an exam based on the ABPA or ASSE National exam, prior to September 1, 1995, may be recognized as accredited for the term of their current certification (not to exceed 3 years). Those individuals that have not renewed their accreditation are required to complete the Commission approved courses and pass the exam administered by the Commission or it designated agent.

4. Gauges used in the testing of backflow prevention assemblies shall be tested for accuracy annually in accordance with the University of Southern California's Foundation of Cross Connection Control and Hydraulic Research and/or the AWWA manual of

Cross Connection Control (Manual M-14). Testers shall include test gauge serial numbers on "Test and Maintenance" report forms.

5. A test report must be completed by the recognized backflow prevention assembly tester for each assembly tested. The signed and dated original must be submitted to the City having jurisdiction (City of Hedwig Village, Hunters Creek Village or Piney Point Village) and a copy of such provided to the Authority for record keeping purposes. Should the tester choose to use a report format which differs from that provided by the Authority and attached to these Rules as exhibit "C", it must minimally contain all information required by the Authority's report form.

6. Repairs to backflow prevention assemblies must be performed by authorized individuals as recognized by the Texas State Board of Plumbing Examiners, Texas Irrigators Advisory Council, or the Texas Commission on Fire Protection – State Fire Marshal's Office, depending upon application and use.

7. The use of a backflow prevention device at the service connection shall be considered as additional backflow prevention and shall not negate the use of backflow protection on internal hazards as outlined and enforced by local plumbing codes.

8. No permanent service will be provided or continued to any connection in the Authority's service area which requires a backflow prevention device, unless the customer provides the Authority with a backflow prevention assembly test and maintenance report properly completed and signed by an accredited tester.

9. A customer with a connection to the Authority's public water supply system which presents high health hazards must provide the Authority with a properly completed and signed test report annually. In the event any customer fails to provide such a report within 30 days after written notification by the Authority that such a report is required, the Authority may (1) terminate the connection to its water system or (2) engage a Certified Tester to inspect and test the backflow prevention device and the cost will automatically be charged to the customer's account.

H. Operation of Irrigation Systems: Notwithstanding the provisions of the Authority's Drought Contingency Plan or Water Conservation Plan, in normal conditions, the days that irrigation systems connected to the Authority's Public Water Supply System may be operated, shall be as follows:

Even ending addresses (0, 2, 4, 6, and 8) – Mondays, Wednesdays and Fridays

Odd ending addresses (1, 3, 5, 7, and 9) – Tuesdays, Thursdays and Saturdays

Hand–held hose watering, a hose connected to portable sprinkler device, a faucet filled bucket or water can and drip irrigation systems may be utilized at any time.

I. Discharge of Waste into the Sanitary Sewers:

1. All discharges into the sanitary sewers of the Authority are regulated by a BOARD ORDER "Regulating the Discharge of Waste into the Sanitary Sewers of the Memorial Villages Water Authority, Establishing a Permit System, Establishing a System of Charges For

Services Rendered, Regulating Un-sewered and Miscellaneous Discharges, and Providing for Enforcement", established July 5, 1983, as amended and attached as exhibits "D" and "E".

J. Encumbrance of Facilities Prohibited: No person shall encumber or cause to be encumbered any manhole, fire hydrant, valve, valve box, water meter, water meter box, clean-out, clean-out box, or any other water or sewer utility line or related fitting, equipment, facilities or appurtenances owned by the Authority. This shall include, but not be limited to, anything that creates a burden or impediment to the Authority's ability to properly maintaining the Authority's facilities, covering or hindering the access to or opening of manholes, clean-out boxes, water valve boxes or water meter boxes and shall include structures, driveways, parking pads, sidewalks and landscaping.

K. Adjustments of Manholes, Fire Hydrants, Meter Boxes, and Clean-Outs. No elevation or grade change to any manhole, fire hydrant, valve, valve box, water meter, water meter box, clean-out, clean-out box, or any other water or sewer utility line or related fitting, equipment, facilities or appurtenances owned by the Authority shall be made without written permission of the Authority. Where an adjustment in elevation or grade is needed, the Authority shall approve the method and materials used before such adjustment is made and all costs of said adjustment shall be the responsibility of the property owner requesting the adjustment. The General Manager shall prepare a cost accounting of the adjustment and payment shall be made to the Authority before any such adjustments are made. The Authority shall only make adjustments to facilities owned by the Authority.

IV. Connections to Authority's Waterworks and Sanitary Sewer System.

A. Connections Made, and Inspected by Authority, Plans Reviewed by Authority's General Manager. All water taps and sanitary sewer taps, except those for new subdivisions and/or re-plated property or property subdivided, and inspections shall be made by the Authority. All water taps and sanitary sewer taps for subdivisions and/or re-plated property or property subdivided shall be made by the developer or owner at their expense. All plans and specifications shall be submitted in duplicate, reviewed and approved by the Authority's General Manager prior to construction.

B. New Buildings. All new buildings constructed within the Authority service area shall have a finished floor elevation of any fixture in the building, that is connected to sanitary waste system, no less than 12 inches above the nearest manhole cover upstream of the tap that provides service to the building or, where no sewer is available, the finished floor shall be not less than four inches above the crown of the street. All Sanitary Sewer Service Lines shall be fitted with a two-way clean-out, at the property line.

C. Plans Submissions. Construction plans shall be submitted to the General Manager for construction of sewer connections to the Authority's sanitary sewer system and shall reflect the elevations of the finished floor of the building, the floor elevation of any sunken tub and/or sunken plumbing fixture and the elevation of the nearest manhole downstream of the proposed connection that provides service to the building. No connection of any private sewer system to the Authority's lines or system is allowed until such plans have been reviewed and verified that the plan meets the requirements of this Order. "

D. Damage Risks. All connections to the Authority's system are made on the condition that the owner shall take all risk of damage that may result from a backup of water and/or sewage into and or onto the premises from the sewer.

E. Existing Structures, Remodeling and Demolition: Existing structures and additions constructed during remodeling required to be connected to (1) the public sewers or (2) existing private sewers that have an existing connection to the public sewer (re-modeling), shall have the finished floor elevation of any fixture in the building, that is connected to the sanitary waste system, a minimum of 12 inches above the nearest manhole cover upstream of the tap that provides service to the structure or, where no sewer is available, the finished floor shall be not less than four inches above the crown of the street. Demolition of property, that has an existing connection to the Authority's sanitary sewer system, shall be preceded by a written approval from the Authority for such demolition.

F. Exceptions. Where the public or private sewer is not of sufficient depth or where structures required to be connected to the sewer cannot meet the minimum requirements of this Section and other ordinances, the General Manager of the Authority may authorize a connection to the Authority's system for an alternative method of construction or installation when this will not be detrimental to the health, welfare and safety of the public, provided, however, that the Director of Public Works or other official designated by the governing body of the City in which the construction or connection is proposed to be made has also certified that the proposed alternative method of construction or installation will not be detrimental to the health, welfare and safety of the public. The full cost of any such authorized alternative method of construction, connection or installation, including maintenance, shall be the responsibility of the owner.

G. Payment of Fees. Anyone desiring a connection to the Authority's waterworks and sanitary sewer system must pay the water tap fee, water system connection fee, sanitary sewer tap fee, sanitary sewer connection fee and inspection fees, as applicable, prior to receiving the connection. The Authority shall make no connection into or allow any connection into the Authority's system until the applicable fees are paid.

H. Tap Fees, Connection Fees and Inspection Fees.

1. The metered water tap fees and water system connection fees for ¾-inch to 2-inch taps shall be as follows and include the tap, service line, meter, meter box and initial inspection where the water tap is made by the Authority. For metered taps made by the owner, only the Connection Fee shall apply and will include the meter, strainer and initial inspection. The meter box to be provided and installed by owner as per the Authority's requirements. For un-metered connections, such as fire lines, taps to be made by the owner and are subject to Un-metered fee.

| TAP SIZE | TAP FEE | METERING FEE | Un-Metered Fee |
|---|---|---|---|
| ¾-inch tap | 600.00 | 400.00 | |
| 1-inch tap | 800.00 | 525.00 | |
| 1-1/2-inch tap | 1,000.00 | 700.00 | |

| | | | |
|---|---|---|---|
| 2-inch tap | 1,200.00 | 850.00 | |
| 3-inch tap | By Owner | 3,750.00 | 1,300.00 |
| 4-inch tap | By Owner | 5,250.00 | 1,500.00 |
| 6-inch tap | By Owner | 8,500.00 | 1,800.00 |
| 8-inch tap | By Owner | 10,600.00 | 2,100.00 |

Taps and meters larger than 2-inch, and fire line taps made by the Authority will be quoted on a cost plus 15 percent fee basis.

Re-inspection fees of private water facilities shall be $50.00.

2. Where the Authority makes the sanitary sewer tap, the sanitary sewer tap fee and connection fee shall be quoted on a cost plus 15% fee basis and will include the tap, service line to the property line, a 2-way clean out at the property line and an initial inspection fee. Where the Authority does not make the tap, only a connection fee of $ 1,200.00 is required. Re- inspection fees of private sanitary sewer facilities shall be $50.00.

I. Limitations. Residential customers shall be limited to one sanitary sewer connection per residence unless a waiver of such limitation is granted by the Authority's General Manager or Board of Supervisors. Where a waiver is granted, a sanitary sewer tap "Surcharge" fee of $500.00 shall be required in addition to the normal and customary sanitary sewer tap and connection fees stated in H.2. above, as applicable.

V. Requirements of Homebuilders.

A. Builder Deposit. Before any water taps, sanitary sewer taps, or inspections shall be made by the Authority or water or sanitary sewer service provided for a builder operating within the Authority, the builder shall deposit $100.00, per account, with the Authority. The deposit shall be refunded without interest to the builder at the completion of the builder's building program within the Authority.

B. Use of Deposit. The Authority shall bill repair costs caused by builder negligence, the builder's contractors, sub-contractors or any other person, to the builder responsible for the property, for damages to any part of the Authority's water or sanitary sewer system. If a builder (1) fails to pay such bills for 45 days or more or (2) is responsible for outstanding bills in an amount greater than $100.00, then the Authority may apply all or any part of the $100.00 deposit to pay for the system repairs. Subsequent to the application of a builder's deposit, the Authority shall provide no water or sewer service, make no additional water taps, sanitary sewer taps, or inspections for such builder until the deposit is re-established in the full amount of $100.00 or such greater amount as required by the General Manager.

VI. Deposits and Rates; Water and Sewer Service; Checks Returned Because of Insufficient Funds.

A. Deposit. For each residence in the Authority which is the subject of a lease or rental agreement, the Authority shall collect a security deposit of $70.00 from the lessee or renter upon each new connection or reconnection by the Authority to its waterworks system. The Authority shall collect a security deposit equal to the highest average of four billings, as estimated by General manager of the Authority, for each new commercial connection or reconnection by the Authority to its waterworks system; provided, however, that such deposit may be in the form of cash, a letter of credit from a local bank or savings and loan association insured by the Federal Deposit Insurance Corporation, a surety bond from a surety which is rated "A" or better by Best Key Rating Service, or any other instrument acceptable to the General Manager of the Authority. The Authority shall collect a $500.00 cash fire hydrant meter security deposit from persons requesting water from one of the Authority's fire hydrants.

All deposits, except for the cash meter security deposit, shall be placed in a separate, non-interest bearing account. The cash deposit shall be held by the Authority until the Authority's fire hydrant meter has been returned. All deposits shall be refunded or applied to any outstanding bill, as applicable, when the resident or commercial establishment discontinues Authority service or fire hydrant meter has been returned. If a resident or commercial establishment is delinquent in payment of amounts owed the Authority for 60 days or more, then the Authority may apply all or part of the deposit against the amount owed the Authority. The resident or commercial establishment shall then be required to re-establish a deposit with the Authority as provided in VI.A, above. The Authority shall discontinue water service if a resident or commercial establishment fails to establish a deposit within 15 days of receiving notification of such from the Authority.

B. Water and Sewer Service. The following charges for water distribution and sewage collection along with the regulatory assessment to be collected pursuant to Texas Water Code § 5.235, are hereinafter in effect:

## WATER SERVICE

**Monthly Charges:**

| | |
|---|---|
| Residential: | |
| First **2,000** gallons of water used (Minimum bill) | $ 17.50 |
| Each 1,000 gallons of water used from **2,001** to **5,000** gallons | $ 2.10 |
| Each 1,000 gallons of water used from **5,001** to **10,000** gallons | $ 2.40 |
| Each 1,000 gallons of water used from **10,001** to **15,000** gallons | $ 2.80 |
| Each 1,000 gallons of water used from **15,001** to **20,000** gallons | $ 3.90 |
| Each 1,000 gallons of water used from **20,001** to **25,000** gallons | $ 4.35 |
| Each 1,000 gallons of water used from **25,001 to 30,000** gallons | $ 4.65 |
| Each 1,000 gallons of water used from | $5.25 |

| | |
|---|---|
| **30,001 to 35,000** gallons<br>Each 1,000 gallons of water used from **35,001 to 40,000** gallons | $5.35 |
| Each 1,000 gallons of water used from **40,001 to 50,000** gallons | $5.65 |
| Each 1,000 gallons of water used from **50,001 to 60,000** gallons | $6.00 |
| Each 1,000 gallons of water used over 60,001 gallons | $6.65 |

| | |
|---|---|
| Schools, Churches, and Commercial Users: | |
| First **2,000** gallons of water used (Minimum bill) | $23.00 |
| Each 1,000 gallons of water used from **2,001** to **5,000** gallons | $ 2.25 |
| Each 1,000 gallons of water used from **5,001** to **10,000** gallons | $ 2.55 |
| Each 1,000 gallons of water used from **10,001** to **15,000** gallons | $ 3.20 |
| Each 1,000 gallons of water used from **15,001** to **20,000** gallons | $3.70 |
| Each 1,000 gallons of water used from **20,001** to **25,000** gallons | $ 4.10 |
| Each 1,000 gallons of water used from **25,001** to **30,000** gallons | $ 4.50 |
| Each 1,000 gallons of water used from **30,001 to 35,000** gallons | $ 5.30 |
| Each 1,000 gallons of water used from **35,001 to 40,000** gallons | $5.60 |
| Each 1,000 gallons of water used from **40,001 to 50,000** gallons | $6.00 |
| Each 1,000 gallons of water used from 50,001 to 60,000 gallons | $6.55 |
| Each 1,000 gallons of water used over 60,001 gallons | $7.25 |

| | |
|---|---|
| Water for Fire Protection | $ 10.00 |

| | |
|---|---|
| Water for Contractors Through Fire Hydrants: | (METER TO BE PROVIDED BY THE AUTHORITY) |
| First 1,000 gallons of water used (Minimum bill) | $ 25.00 |
| Each 1,000 gallons of water used from 2,000 to 4,000 gallons | $ 3.00 |
| Each 1,000 gallons of water used over 4,001 gallons | $ 4.00 |

## SEWER SERVICE*

**Monthly Charges:**

| | |
|---|---|
| Residential: | |
| First **2,000** gallons of water used (Minimum bill) | $17.50 |
| Each 1,000 gallons of water used from **2,001** to **5,000** gallons | $ 2.00 |
| Each 1,000 gallons of water used from **5,001** to **10,000** gallons | $ 2.10 |
| Each 1,000 gallons of water used from **10,001** to **15,000** gallons | $ 2.40 |
| Each 1,000 gallons of water used from **15,001** to **20,000** gallons | $ 2.70 |
| Each 1,000 gallons of water used from **20,001** to **25,000** gallons | $ 3.30 |
| Each 1,000 gallons of water used from 25,001 to 30,000 gallons | $ 4.00 |
| **(No sewer charge on water over 30,000 gallons)** | |
| Schools, Churches, and Commercial Users: | |
| First **2,000** gallons of water used (Minimum bill) | $ 23.00 |
| Each 1,000 gallons of water used from **2,001** to **5,000** gallons | $ 2.25 |
| Each 1,000 gallons of water used from **5,001** to **10,000** gallons | $ 2.45 |
| Each 1,000 gallons of water used from **10,001** to **15,000** gallons | $ 2.70 |
| Each 1,000 gallons of water used from **15,001** to **20,000** gallons | $ 3.15 |
| Each 1,000 gallons of water used from **20,001** to **25,000** gallons | $ 3.55 |
| Each 1,000 gallons of water used from **25,001** to **30,000** gallons | $ 3.95 |
| Each 1,000 gallons of water used from **30,001 to 35,000** gallons | $ 4.05 |
| Each 1,000 gallons of water used from **35,001 to 40,000** gallons | $4.25 |
| Each 1,000 gallons of water used from **40,001 to 50,000** gallons | $4.35 |
| Each 1,000 gallons of water used from 50,001 to 60,000 gallons | $4.45 |
| Each 1,000 gallons of water used over 60,001 gallons | $5.25 |

*Not applicable to separate sprinkler meters.

City of Bunker Hill Village:

| | |
|---|---|
| Each **1,000** gallons of sewer treated Minimum bill) | $ 10.85 |
| Each **1,000** gallons of sewer treated over **1,000** Gallons | $1.50 |

G & A Expense based on "Residential Equivalents"

"City of Bunker Hill Village" "*the City*" shall be billed on a monthly basis of the total gallons treated multiplied by the current sewer rate for the City plus G & A Expenses as calculated below.

The G & A Expenses shall be determined by dividing the number of "Residential Equivalents" for the fiscal year ending April 30th included in the City by the number of 'Residential Equivalents" for the fiscal year ending April 30th included in both the Authority and the City and multiplying the resulting quotient (a) times the total of Direct Costs Chargeable to the Wastewater Treatment Plant and the Trunk Line for the fiscal year ending April 30th.

Where the Authority provides sewer service only, no water service, the following rates shall apply:

Residential Sewer Service Only:

| | |
|---|---|
| FLAT RATE BASED ON 30,000 GALLONS | $84.10 |

Commercial Sewer Service Only – Inside or Outside Authority:

To be set by the General Manager of the Authority based on type of business, typical water usage, comparative usages and/or available usage historical information.

C. Returned Checks. Any check of any customer of the Authority returned because of insufficient funds shall result in a charge of $25.00 to such customer's account.

VII. Billing and Collection; Delinquent Accounts and Delinquent Ad Valorem Tax Accounts.

A. The Authority shall bill each customer on or about the 15th day of every month. All bills shall become delinquent if not paid by the 10th day of the following month. A penalty of 5% will be added to all bills outstanding by the end of the billing month. Upon a customer's request for a waiver of the penalty, the General Manager may waive such penalty if it is determined by past payment record that the Customer has paid all bills in a timely fashion for the last 12 consecutive months. If a bill is delinquent for 60 days (irrespective of the payment record of the customer), the Authority shall discontinue the delinquent customer's water service.

After the 10-day delinquency period, a delinquent customer shall be notified in the next billing of the delinquency and the date on which water service shall be terminated if the account is not paid. The termination date shall be not less than 5 days from the date the notice is sent. The notice shall additionally state the place and time at which the account may be paid and that any errors in the billing may be corrected by contacting the Authority at that telephone number given

in such notice. A similar notice shall be left by the Authority on the door at the address where service was provided.

Notwithstanding anything else in this section, the Authority shall not provide service to a customer whose service has been discontinued, due to delinquency, until the account has been paid in full or the security deposit provided for in VI.A. is re-established in the full amount described therein or such greater amount as required by the General Manager.

B. Delinquent Ad Valorem Tax Accounts. The Authority shall, in accordance with law, bill or cause the billing of all property owners in the Authority for ad valorem taxes due, including penalty and delinquency charges. All bills shall become delinquent if not paid by January 31 of the year following the year for which the tax bills have been rendered. If a bill remains unpaid for 6 months after any annual delinquency date, water service may be discontinued in accordance with this paragraph. The taxpayer shall be notified in the next billing after such 6-month period (or at any time thereafter that the Board of Supervisors of the Authority determines that discontinuance of service is an appropriate method for collecting delinquent taxes from any taxpayer), of the tax delinquency and that water service shall be terminated if the delinquent tax account is not paid by a date certain, which date shall be not less than 20 days from the date such notice is mailed. Such notice shall be mailed to the address appearing on the tax roll and shall state the place and time at which the account may be paid and that any errors in the tax statement may be corrected by contacting the tax assessor/collector, whose telephone number shall also be given in such notice. Such notice shall also be postmarked or sent at least 10 days before the next regular Board of Supervisors meeting, which shall be the meeting at which the question of the termination of service for the nonpayment of taxes for any such delinquent taxpayer is to be considered. Such notice shall specify the date, time and place of such Board of Supervisors meeting and shall indicate that the taxpayer shall have the opportunity to appear at such Board meeting to present evidence of why the taxpayer's water service should not be disconnected. Once the Board of Supervisors has authorized the Authority's General Manager to terminate water service for the nonpayment of taxes, a notice of intent to terminate shall be left by an Authority employee on the door at the address to which the service proposed to be disconnected was provided, which notice shall also state the time and place at which the account may be paid or that any errors in the tax bill may be corrected. The Authority's General Manager may have the water service disconnected on or after the date specified in the notice sent to the taxpayer, if the delinquent tax account is not resolved to the Authority's satisfaction by such date. After a notice of termination of water service has been sent to a taxpayer, payment of amount of taxes due must be in the form of cash, or by cashier's check or money order before service is again commenced to such taxpayer.

VIII. Discontinuation of Service.

A. Charges for Disconnection and Reconnection. If service is discontinued, whether because of a customer's delinquent water account, delinquent ad valorem tax account or, to enforce its rules regarding Authority facilities, the Authority shall charge $50.00 if the customer is a residential customer and $75.00 if the customer is a commercial customer.

B. Charges for Removal and Reinstallation of Water Meter. If the Authority is required to remove a water meter to enforce its rules regarding Authority facilities, the Authority shall charge $100.00 to remove ¾-inch and 1-inch meters and $100.00 to reinstall ¾-inch and 1-

inch meters and $150.00 to remove 11/2-inch and 2-inch meters and $150.00 to reinstall 11/2-inch and 2-inch meters.

## IX. PROCEDURES RELATED TO EXTREME WEATHER EMERGENCY

Notwithstanding any provisions of this Rate Order to the contrary, a customer may not be charged late fees nor have service disconnected for nonpayment of a bill that is due during an extreme weather emergency until after the emergency is over. An "extreme weather emergency" means a period when the previous day's highest temperature in the area of the Authority did not exceed 28 degrees Fahrenheit and the temperature is predicted to remain at or below that level for the next 24 hours according to the nearest National Weather Service reports for that area. An "extreme weather emergency" is over on the second business day the temperature exceeds 28 degrees Fahrenheit.

A customer may, within thirty (30) days from the date the extreme weather emergency is over, request from the Authority a payment schedule for any unpaid bill that was due during an extreme weather emergency. Upon receipt of a timely request, the Authority shall provide a written payment schedule and a deadline for accepting the payment schedule. The Authority may, at its discretion, determine the terms of the payment schedule described in this paragraph in accordance with applicable laws and regulations.

If a customer requests a payment schedule, the Authority shall not disconnect the customer from service for nonpayment of bills that were due during an extreme weather emergency unless the customer does not accept a payment schedule offered by the Authority in a timely manner or the customer violates the terms of the payment schedule. Any preexisting disconnection notices issued to a customer for nonpayment of bills due during an extreme weather emergency are suspended upon the timely request for a payment schedule; provided, however, a suspended disconnection may be reinstated if the customer does not accept a payment schedule offered by the Authority in a timely manner or violates the terms of the payment schedule. A customer who violates the terms of a payment schedule shall be subject to disconnection from service pursuant to the provisions of this Rate Order.

## X. Enforcement.

A. Abuse of System. The Board hereby deems the violation of any rule, regulation, or policy of the Authority set forth in this Order and Exhibits or otherwise an abuse of the Authority's system, and the Authority reserves the right to discontinue water and/or sanitary sewer service to prevent the continuation of such abuse.

B. Reimbursement of Costs. Whenever the Authority incurs any non-scheduled cost (including but not limited to wages, other personnel cost, and charges of third party contractors) arising out of (1) the failure of a customer to comply with the Authority's rules, regulations and policies, as stated in this Order or as otherwise announced, or (2) the request of a customer for an inspection or other service call which is the result of the customer's improper maintenance, or (3) efforts to collect amounts due and owing to the Authority and not paid to the Authority on a timely basis, or (4) any other negligent or improper action on the part of the customer, the Authority may add such cost to the customer's next bill and payment will be due at the same time as the remainder of the bill. Failure to pay the full amount of any bill may result in termination of water service, as set forth in Article VII.

XI. General Policies.

A. All Services Charged. The Authority shall not provide free water or sewer service to any person, firm, corporation, or organization, including water passing through the meter of a customer due to a broken or leaking pipe, fitting or fixture, irrespective of whether the broken or leaking pipe, fitting or fixture was a result of cold or freezing weather or any other act by or beyond the control of the customer. Unless otherwise approved by the General Manager, it shall be a violation of this Order for anyone to take water from any Authority pipe, line, tank, fire hydrant, sample tap, hose bib, or other Authority facility without first passing through an Authority water meter.

1. Sewer Credit for Water Leak: Upon a customer's written request, the General Manager may make an adjustment to a customer's sewer charge due to a customer's broken or leaking pipe, fitting or fixture provided (1) the customer can furnish either a paid invoice from the plumber that made the repairs or (2) a paid invoice of the plumbing supplies purchased by the customer to make the repairs and (3) the broken or leaking pipe, fitting or fixture did not leak into the sanitary sewer system of the Authority. The adjustment to the sewer charge shall be calculated as follows:

SEWER CREDIT DUE = WATER USAGE DURING BREAKAGE PERIOD LESS THE CUSTOMERS AVERAGE WATER USAGE DURING LIKE PERIODS OF TIME MULTIPLIED BY THE SEWER RATE IN EFFECT AT THE TIME OF THE LEAK.

B. Other Utilities. Prior to installing underground cables, lines, conduit or other facilities in the area of Authority water supply and sanitary sewer collection lines, representatives of companies installing such cables, lines, conduit, or other facilities shall contact the Authority to file such companies' construction plan and schedule and to review the engineering plans illustrating the location of Authority lines.

C. Implementation of Order. This Order shall become effective upon its adoption by the Board on January 10, 2023.

* * *

**MEMORIAL VILLAGES WATER AUTHORITY**

1955 GAYLORD DRIVE HOUSTON, TEXAS 77024 (713) 465-8318

## CUSTOMER APPLICATION AND SERVICE AGREEMENT

NAME:_____

MAILING ADDRESS:_____

SERVICE ADDRESS:_____

SERVICE FOR: [ ] OWNERS PROPERTY [ ] RENTED/LEASED PROPERTY [ ] BUSINESS PROPERTY

[ ] VACANT LOT/PROPERTY [ ] BUILDERS PROPERTY [ ] REALTORS PROPERTY [ ] GOVERNMENT

DATE SERVICE IS TO BEGIN:_____ TYPE OF SERVICE: [ ] WATER [ ] SEWER

The undersigned "Customer" hereby makes application for water and/or sanitary sewer service to be furnished by Memorial Villages Water Authority, the "District", to the premises described above in accordance with the operating practices of the District. The Customer agrees to take and use the same, and to pay for all water and/or sanitary sewer service supplied to said premises, at the rates now fixed, or which may be hereafter fixed, by the District, as bills are rendered therefor, is measured by the meter for water and as established for sanitary sewer service, until written notice is given by the Customer to the District at its office to discontinue service. The Customer hereby expressly agrees to, and this agreement is made subject to, all and singular the rules and regulations fixed and prescribed by the District, now in effect, or which may be hereafter fixed for the management, operation, maintenance and protection of the public water and sanitary sewer systems of the District. The Customer hereby acknowledges the following unacceptable practices are prohibited by state regulations and agrees to immediately correct any and all unacceptable practices on the premises described above.

A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.

B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.

C. No connection which allows water to be returned to the public drinking water supply is permitted.

D. No pipe or pipe fitting which contains more than 0.25% lead may be used for the installation or repair of plumbing at any connection which provides water for human use.

E. No solder or flux which contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection which provides water for human use.

In addition, the following are made a part of the application and service agreement between the District and the Customer:

A. The District will maintain a copy of this agreement as long as the Customer and/or the premises is connected to the District.

B. The Customer shall allow his property to be inspected for possible cross-connections and other potential contamination hazards. These inspections shall be conducted by the District or its designated agent prior to initiating new water service; when there is reason to believe that cross-connections or other potential contamination hazards exist; or after any major changes to the private water distribution facilities. The inspections shall be conducted during the District's normal business hours.

C. The District shall notify the Customer in writing of any cross- connection or other potential contamination hazard which has been identified during the initial inspection or the periodic re-inspection.

D. The Customer shall immediately remove or adequately isolate any potential cross-connections or other potential contamination hazards on his premises.

E. The Customer shall, at his expense, properly install, test, and maintain any backflow prevention device required by the District. Copies of all testing and maintenance records shall be provided to the District.

F. If the Customer fails to comply with the terms of this Application and Service Agreement, the District shall have the right to terminate service immediately.

| | |
|---|---|
| 1. WATER METER, TAP & MAINTENANCE FEE: ..... | $_____ |
| 2. SANITARY SEWER TAP & MAINTENANCE FEE: ... | $_____ |
| 3. METER DEPOSIT ..... | $_____ |
| 4. AMOUNT PAID ..... | $_____ |
| 5. BALANCE DUE ..... | $_____ |

Description:_____

This Application and Service Agreement is to become a CONTRACT only upon acceptance by the undersigned Customer and Memorial Villages Water Authority.

ACCEPTED THIS THE _____ DAY OF _____, _____.

_____ BY:_____

APPLICANTS SIGNATURE MEMORIAL VILLAGE WATER AUTHORITY

51138087.3/1000234208

**Exhibit "A"**

SAMPLE SERVICE INSPECTION CERTIFICATION

Name of PWS: _____

PWS I.D.#: _____

Location of Service: _____

I _____, upon insertion of the private plumbing facilities connected to the aforementioned public water supply do hereby certify that, to the best of my knowledge:

| | | Compliance | Non-Compliance | Certificate of Compliance on File |
|---|---|---|---|---|
| (1) | No direct connection between the public drinking water supply and a potential source of contamination exists. Potential sources of contamination are isolated from the public water system by an air gap or an appropriate backflow prevention assembly in accordance with state plumbing regulations. Additionally, all pressure relief valves and thermal expansion devices are in compliance with state plumbing codes. | ☐ | ☐ | ☐ |
| (2) | No cross-connection between the public drinking water supply and a private water system exists. Where an actual air gap is not maintained between the public water supply and a private water supply, an approval reduced pressure-zone backflow prevention assembly is properly installed and a service agreement exists for annual inspection and testing by a certified backflow prevention device tester. | ☐ | ☐ | ☐ |
| (3) | No connection exists which would allow the return of water used for condensing cooling or industrial processes back to the public water supply. | ☐ | ☐ | ☐ |
| (4) | No pipe or pipe fitting which contains more than 8.0% lead exists in private plumbing facilities installed on or after July 1, 1988 and prior to January 4, 2014. Plumbing installed after January 4, 2014 bears the expected labeling indication <.25% lead content. | ☐ | ☐ | ☐ |
| (5) | No solder or flux which contains more than 0.2% lead exists in private plumbing facilities installed on or after July 1, 1988. | ☐ | ☐ | ☐ |

Water services shall not be provided or restored to the private plumbing facilities until the above conditions are determined to be in compliance.

I further certify that the following materials were used in the installation of the plumbing facilities.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Service Lines | Lead | ☐ | Copper | ☐ | PVC | ☐ | Other | ☐ |
| Solder | Lead | ☐ | Lead Free | ☐ | Solvent Weld | ☐ | Other | ☐ |

I recognize that this document shall become a permanent record of the aforementioned Public Water System and that I am legally responsible for the validity of the information I have provided.

_____ _____

Signature of Inspector Registration Number

_____ _____

Title Type of Registration

_____

Date

MEMORIAL VILLAGES WATER AUTHORITY

1955 GAYLORD DRIVE HOUSTON, TEXAS 77024 (713) 465-8318

## BACKFLOW PREVENTION ASSEMBLY TEST AND MAINTENANCE REPORT

Effective January 1, 1996, the Texas Natural Resource Conservation Commission (TNRCC) requires all backflow prevention assemblies to be tested upon installation and at least annually thereafter by a Certified Backflow Prevention Device Tester. This form shall be completed by a Certified Tester and returned to the Water Authority before water service can be provided.

Name of Public Water System : Memorial Villages Water Authority
Public Water System I.D. No. : 1010148

Service Address of Backflow Device: _____

Customer Name : _____

### TYPE OF ASSEMBLY

[ ] Reduced Pressure Principle
[ ] Double Check Valve
[ ] Pressure Vacuum Breaker
[ ] Atmosphere Vacuum Breaker

Manufacturer _____ Size _____
Model Number _____ Located at _____
Serial Number _____ Located at _____

| | REDUCED PRESSURE PRINCIPAL ASSEMBLY | | | PRESSURE VACUUM BREAKER | |
|---|---|---|---|---|---|
| | Double Check Valve Assembly | | | | |
| | 1st Check | 2nd Check | Relief Valve | Air Inlet | Check Valve |
| Initial Test | DC-Closed [ ] Tight<br>RP- _____ psid<br>Leaked [ ] | Closed Tight [ ]<br>Leaked [ ] | Opened at:<br>_____ psid | Opened at:<br>_____ psid<br>Did Not Open [ ] | _____ psid<br>Leaked [ ] |
| Repairs and Materials Used | | | | | |
| Test After Repair Made | DC-Closed [ ] Tight<br>RP- _____ psid | Closed Tight [ ]<br>Leaked [ ] | Opened at:<br>_____ psid | Opened at:<br>_____ psid | _____ psid |

**THE ABOVE INFORMATION IS CERTIFIED TO BE TRUE TO THE BEST OF MY KNOWLEDGE.**

Firm Name: _____ Testers Name (Print): _____

Firm Address: _____ Testers Signature: _____

_____ Certificate No.: _____

Firm Phone No.: _____ Date: _____ Expiration Date: _____

**ORDER ADOPTING A SEWER USE ORDINANCE**
**A BOARD ORDER**

REGULATING THE DISCHARGE OF WASTES INTO THE SANITARY SEWERS OF THE MEMORIAL VILLAGES WATER AUTHORITY, ESTABLISHING A PERMIT SYSTEM, ESTABLISHING A SYSTEM OF CHARGES FOR SERVICES RENDERED, REGULATING UNSEWERED AND MISCELLANEOUS DISCHARGES, AND PROVIDING FOR ENFORCEMENT.

WHEREAS, the Memorial Villages Water Authority has provide facilities for the collection and treatment of wastewater to promote the health, safety, and convenience of its people and for the safeguarding of water resources common to all, and

WHEREAS, a provision has been made in the design, construction and operation of such facilities to accommodate certain types and quantities of industrial wastes in addition to normal wastewater, and

WHEREAS, it is the obligation of the producers of industrial waste to defray the costs of the wastewater treatment services rendered by the Memorial Village Water Authority in an equitable manner and, insofar as it is practicable, in proportion to benefits derived, and

WHEREAS, protection of the quality of the effluent and proper operation of the wastewater collection and treatment facilities may require either the exclusion, pretreatment, or controlled discharge at point of origin of certain types of quantities of industrial wastes, and

WHEREAS, the Memorial Villages Water Authority shall require future compliance with any rules and regulations promulgated under Section 307 of the Clean Water Act;

NOW, THEREFORE BE IT RESOLVED, BY THE BOARD OF SUPERVISORS OF THE MEMORIAL VILLAGES WATER AUTHORITY:

SANITARY SEWER USE ORDINANCE

SECTION 1. Definitions. As used in this board order

(1) "APPROVING AUTHORITY" means the Board of Supervisors of the Authority or its duly authorized representative;

(2) "AUTHORITY" means the Memorial Villages Water Authority, Harris County, Texas, or any authorized person acting in its behalf;

(3) "B.O.D." (Biochemical Oxygen Demand) means the quantity of oxygen by weight, expressed in mg/1, utilized in the biochemical oxidation of organic matter under standard laboratory conditions for five (5) days at a temperature of twenty (20) degrees centigrade;

(4) "BUILDING SEWER" means the extension from the building drain to the Public Sewer or other place of disposal (also called the house lateral and house connection);

(5) "C.O.D." (Chemical Oxygen Demand) means measure of the oxygen consuming capacity of inorganic and organic matter present in the water of Wastewater expressed in mg/1 as the amount of oxygen consumed from a chemical oxidant in a specific test, but not differentiating between stable and unstable organic matter and thus not necessarily correlating with biochemical oxygen demand;

(6) "CONTROL MANHOLE" means a manhole giving access to a building sewer at some point before the building sewer discharge mixes with other discharges in the Public Sewer;

(7) "CONTROL POINT" means point of access to a course of discharge before the discharge mixes with other discharges in the Public Sewer;

(8) "GARBAGE" means animal and vegetable Wastes and residue from preparation, cooking and dispensing of food; and from the handling, processing, storage and sale of food products and produce;

(9) "INDUSTRIAL WASTE" means Waste resulting from any process of industry, manufacturing, trade, or business from the development of any natural resource, or any mixture of the Waste with water or Normal Wastewater, or distinct from Normal Domestic Wastewater;

(10) "INDUSTRIAL WASTE CHARGE" means the charge made to those persons who discharge Industrial Wastes in the Authority's Sanitary Sewer system;

(11) "MANAGER" means the General Manager of the Memorial Villages Water Authority, Harris County, Texas or his duly authorized deputy, agent or representative;

(12) "MILLIGRAMS PER LITER" (mg/1) means the same as parts per million and is a weight-to-volume ratio; the milligram-per-liter value multiplied by the factor 8.34 shall be equivalent to pounds per million gallons of water;

(13) "NATURAL OUTLET" means any outlet into a watercourse, ditch, lake, or other body of surface water or groundwater;

(14) "NORMAL DOMESTIC WASTEWATER" means Wastewater excluding Industrial Waste discharged by a person into Sanitary Sewers and in which the average concentration of total suspended solids is not more than 250 mg/l and BOD is not more than 250 mg/l;

(15) "OVERLOAD" means the imposition of organic or hydraulic loading on a treatment facility in excess of its engineered design capacity;

(16) "PERSON" means any individual and includes any corporation, organization, government or governmental subdivision or agency, business trust, estate, trust, partnership association, or other legal entity;

(17) "pH" means the logarithm (Base 10) of the reciprocal of the hydrogen ion concentration;

(18) "PUBLIC SEWER" means pipe or conduit carrying Wastewater or unpolluted drainage in which owners of abutting properties shall have the use, subject to control by the Authority;

(19) "SANITARY SEWER" means a Public Sewer that conveys domestic Wastewater or Industrial Wastes or a combination of both, and into which storm water, surface water, groundwater, and other unpolluted Wastes are not intentionally passed;

(20) "SLUG" means any discharge of water, Wastewater or Industrial Waste which in concentration of any given constituent or in quantity of flow, exceeds for any period of duration longer than fifteen (15) minutes more than five (5) times the average twenty-four hour concentration or flows during normal operation;

(21) "STANDARD METHODS" means the examination and analytical procedures set forth in the latest edition, at the time of analysis, of "Standard Methods for the Examination of Water and Wastewater" as prepared, approved and published jointly by the American Public Health Association, the American Water Works Association, and the Water Pollution Control Federation;

(22) "STORM SEWER" means a Public Sewer which carries storm and surface waters and drainage and into which Normal Domestic Wastewater or Industrial Wastes are not intentionally passed;

(23) "STORM WATER" means rainfall or any other forms of precipitation;

(24) "SUSPENDED SOLIDS" (SS) means solids measured in mg/l that either float on the surface of, or are in suspension in, water, Wastewater, or other liquids, and which are largely, removable by a laboratory filtration device;;

(25) "TO DISCHARGE" includes to deposit; conduct, drain, emit, throw, run, allow to seep, or otherwise release or dispose of, or to allow, permit, or suffer any of these acts or omissions;

(26) "TRAP" means a device designed to skim, settle, or otherwise remove grease, oil, sand, flammable Wastes or other harmful substances;

(27) "UNPOLLUTED WASTEWATER" means water containing:

A. no free or emulsified grease or oil;

B. no acids or alkalis;

C. no phenols or other substances producing taste or odor in receiving water;

D. no toxic or poisonous substances in suspension, colloidal state, or solution;

E. no noxious or otherwise obnoxious or odorous gases;

F. not more than an insignificant amount in mg/l each of suspended solids and BOD, as determined by the Texas Commission on Environmental Quality; and

G. color not exceeding fifty (50) units as measured by the Platinum-Cobalt method of determination as specified in Standard Methods;

(28) "WASTE" means rejected, unutilized or superfluous substances in liquid, gaseous, or solid form resulting from domestic, agricultural, or industrial activities;

(29) "WASTEWATER" means a combination of the water-carried Waste from residences, business buildings, institutions and industrial establishments, together with any ground, surface, and storm water that may be present;

(30) "WASTEWATER FACILITIES" includes all facilities for collection, pumping, treating, and disposing of Wastewater, including Normal Domestic Wastewater and Industrial Wastes;

(31) "WASTEWATER TREATMENT PLANT" means any Authority-owned facilities, devices, and structures used for receiving processing and treating Wastewater, Industrial Waste, Normal Domestic Wastewater, and sludges from the Sanitary Sewers;

(32) "WASTEWATER SERVICE CHARGE" means the charge to all users of the Authority's Public Sewer system whose Wastes do not exceed in strength the concentration values established as representative of normal Wastewater; and

(33) "WATERCOURSE" means a natural or man-made channel in which a flow of water occurs, either continuously or intermittently.

SECTION 2. PROHIBITED DISCHARGES.

(1) No person may discharge to Public Sewers any Waste which by itself or by interaction with other Wastes may;

A. Injure or interference with the Wastewater Treatment Plant or Wastewater Facilities;

B. Constitute a hazard to humans or animals; or

C. Create a hazard in receiving waters of the Wastewater Treatment Plant effluent.

D. All discharges shall conform to requirements of this Order.

SECTION 3. CHEMICAL DISCHARGES.

(1) No discharge to Public Sewers may contain:

A. cyanide greater than 1.0 mg/1;

B. fluoride other than that contained in the public water supply;

C. chlorides in concentrations greater than 250 mg/1;

D. gasoline, benzene, naphtha, fuel oil, or other flammable or explosive liquid, solid or gas; or

E. substances causing an excessive Chemical Oxygen Demand (C.O.D.).

(2) No Waste or Wastewater discharged to Public Sewers may contain:

A. strong acid, iron pickling wastes, or concentrated plating solutions whether neutralized or not;

B. fats, wax, grease, or oils, whether emulsified or not, in excess of one hundred (100) mg/1 or containing substances which may solidify or become viscous at temperature between thirty-two (320 and one hundred fifty (150) degrees Fahrenheit (0 and 65 degrees centigrade);

C. objectionable or toxic substances, exerting an excessive chlorine requirement, to such degree that any such material received in the composite Wastewater Treatment Plant and Wastewater Facilities exceeds the limits established by the Approving Authority for such materials; or

D. obnoxious, toxic or poisonous solids, liquids, or gases in quantities sufficient to violate the provisions of Section 2 (1);

(3) No Waste, Wastewater, or other substance may be discharged into Public Sewers which has a pH lower than 5.5 or higher than 9.5, or any other corrosive property capable of causing damage or hazard to structures, equipment, and/or personnel at the Wastewater Facilities;

(4) All Waste, Wastewater, or other substance containing phenols, hydrogen sulfide, or other taste-and-odor producing substances, shall conform to concentration limits established by the Approving Authority. After treatment of the composite Wastewater, concentration limits may not exceed the requirements established by state, federal, or other agencies with jurisdiction over discharges to receiving waters.

SECTION 4. HAZARDOUS METALS AND TOXIC MATERIALS.

(1) No discharges may contain concentrations of hazardous metals other than amounts specified in subsection (2) of this section;

(2) The allowable concentrations of hazardous metals, in terms of milligrams per liter (mg/1), for discharge to inland waters, (as defined by the Texas Commission on Environmental Quality General Regulations incorporated into permits, Rule 156.19.15.001-.009, or any successor provision) and determined on the basis of individual sampling in accordance with "Standard Methods" are:

| | Not to Exceed | | |
|---|---|---|---|
| **Metal** | **Average** | **Daily Composite** | **Grab Sample** |
| Arsenic | 0.1 | 0.2 | 0.3 |
| Barium | 1.0 | 2.0 | 4.0 |
| Cadmium | 0.05 | 0.1 | 0.2 |
| Chromium | 0.5 | 1.0 | 5.0 |
| Copper | 0.5 | 1.0 | 2.0 |
| Lead | 0.5 | 1.0 | 1.5 |
| Manganese | 1.0 | 2.0 | 3.0 |
| Mercury | 0.005 | 0.005 | 0.01 |
| Nickel | 1.0 | 2.0 | 3.0 |
| Selenium | 0.05 | 0.1 | 0.2 |
| Silver | 0.05 | 0.1 | 0.2 |
| Zinc | 1.0 | 2.0 | 6.0 |

Note: These concentration parameters and rules governing same are promulgated under authority of Sections 5.131 and 5.132, Texas Water Code – HAZARDOUS METALS and in accordance with Texas Commission on Environmental Quality Rule 156.19.

(3) No other hazardous metals or toxic materials may be discharged into Public Sewers without a written permit from the approving Authority specifying conditions of pretreatment, concentrations, volumes, and other applicable provisions;

(4) Prohibited hazardous materials include but are not limited to:

(5) Antimony, Beryllium, Bismuth, Molybdenum, Uranyl ion, Rhenium, Strontium, Tellurium, Fungicide Pesticides; and Herbicides

SECTION 5. PARTICULATE SIZE.

(1) No person may discharge Garbage or other solids into Public Sewers unless it is shredded to a degree that all particles can be carried freely under the flow conditions normally prevailing in Public Sewers. Particles greater than one-half (1/2) inch in any dimensions are prohibited;

(2) The Approving Authority is entitled to review and approve the installation and operation of any Garbage grinder equipped with a motor of three-fourths (3/4) horsepower (0.76 hp metric) or greater.

SECTION 6. STORM WATER AND OTHER UNPOLLUTED DRAINAGE.

(1) No Person may discharge to Sanitary Sewers

A. unpolluted storm water, surface water, groundwater, roof runoff or subsurface drainage;

B. unpolluted cooling water;

C. unpolluted industrial process waters;

D. other unpolluted drainage; or make any new connections from inflow sources.

(2) In compliance with the Texas Water Quality Act and other statutes, the Cities served by the Approving Authority will designate storm sewers and other watercourses into which unpolluted drainage described in subsection (1) of this section may be discharged. The Authority has no jurisdiction over or responsibility for storm water and other unpolluted water drainage.

SECTION 7. TEMPERATURE.

No person may discharge liquid or vapor having a temperature higher than one hundred fifty (150) degrees Fahrenheit (65 degrees centigrade), or any substance which causes the temperature of the total Wastewater Treatment Plant influent to increase at a rate of ten (10) degrees Fahrenheit or more per hour, or a combined total increase of plant influent to one hundred ten (110) degrees Fahrenheit.

SECTION 8. RADIOACTIVE WASTES.

(1) No person may discharge radioactive wastes or isotopes into public sewers without the written permission of the Approving Authority.

(2) The Approving Authority may establish, in compliance with applicable state and federal regulations, regulations for discharge of radioactive wastes into Public Sewers.

SECTION 9. IMPAIRMENT OF FACILITIES.

(1) No Person may discharge into Public Sewers any substance capable of causing:

A. Obstruction to the flow in sewers;

B. Interference with the operation of the Wastewater Facilities or processes used thereby; or

C. Excessive loading of Wastewater Facilities.

(2) Discharges prohibited by Section 9 (1) include, but are not limited to, materials which exert or cause concentrations of:

A. Inert suspended solids greater than 250 mg/1 including but not limited to:

1) Fuller's earth

2) lime slurries; and

3) lime residues;

B. Dissolved solids greater than 1,000 mg/1 including but not limited to:

1) sodium chloride; and

2) sodium sulfate;

C. Excessive discoloration including but not limited to:

1) dye wastes; and

2) vegetable tanning solutions; or

D. BOD, COD, or chlorine demand in excess of normal Wastewater Treatment Plant capacity.

(3) No Person may discharge into Public Sewers any substance that may:

A. deposit grease or oil in the sewer lines in such a manner as to clog the sewers;

B. overload skimming and grease handling equipment;

C. pass to the receiving waters without being effectively treated by normal Wastewater treatment processes due to the non-amenability of the substance to bacterial action; or

D. deleteriously affect the treatment process due to excessive quantities.

(4) No Person may discharge any substance into Public Sewers which:

A. is not amenable to treatment or reduction by the processes and facilities employed; or

B. is amenable to treatment only to such a degree that the Wastewater Treatment Plant effluent cannot meet the requirements of other agencies having jurisdiction over discharge to the receiving waters.

(5) The Approving Authority shall regulate the flow and concentration of slugs when they may:

A. impair the treatment process;

B. cause damage to Wastewater Facilities;

C. incur treatment costs exceeding those for normal Wastewater; or

D. render the effluent unfit for stream disposal or industrial use.

(6) No Person may discharge into Public Sewers solid or viscous substances which may violate subsection (1) of this section if present in sufficient quantity or size including but not limited to:

ashes;
cinders;
sand;
mud;
straw;
shavings;
metal;
glass;
rags;
feathers;
tar;
plastics;
wood;
underground Garbage;
whole blood;
paunch manure;
hair and fleshings;
entrails;
paper products, either whole or ground by Garbage grinders;
slops;
chemical residues;
paint residues; or
bulk solids.

SECTION 10. COMPLIANCE WITH EXISTING AUTHORITY.

(1) Unless exception is granted by the Approving Authority, the Public Sewer system shall be used by all Persons discharging;

A. Wastewater;

B. Industrial Waste;

C. polluted liquids.

(2) Unless authorized by the Texas Commission on Environmental Quality, no Person may deposit or discharge any Waste included in subsection (1) of this section on public or private property or into or adjacent to any:

A. Natural Outlet;

B. Watercourse;

C. Storm Sewer;

D. Other area within the jurisdiction of the Authority.

(3) The Approving Authority shall verify prior to discharge that Wastes authorized to be discharged will receive suitable treatment within the provisions of laws, regulations, board orders, rules and orders of federal, state and local governments.

SECTION 11. APPROVING AUTHORITY REQUIREMENTS.

(1) If discharges or proposed discharges to Public Sewers may:

A. deleteriously affect Wastewater Facilities, processes, equipment, or receiving waters;

B. create a hazard to life or health; or

C. create a public nuisance;

the Approving Authority shall require:

1) pretreatment to an acceptable condition for discharge to the Public Sewers;

2) control over the quantities and rates of discharge; and

3) payment to cover the cost of handling and treating the Wastes.

(2) The Approving Authority is entitled to determine whether a discharge or proposed discharge is included under subsection (1) of this section.

(3) The Approving Authority shall reject Wastes when it determines that a discharge or proposed discharge does not meet the requirements of subsection f(1) of this section.

SECTION 12. APPROVING AUTHORITY REVIEW AND APPROVAL.

(1) If pretreatment or control is required, the Approving Authority shall review and approve design and installation of equipment and processes.

(2) The design and installation of equipment and processes must conform to all applicable statutes, codes, ordinances and other laws.

(3) Any Person responsible for discharges requiring pretreatment, flow equalizing, or other facilities shall provide and maintain the facilities in effective operating condition at his own expense.

SECTION 13. REQUIREMENTS FOR TRAPS.

(1) Discharges requiring a trap include:

A. Grease or Waste containing grease in amounts that will impede or stop the flow in the Public Sewers;

B. oil;

C. sand;

D. flammable Wastes; and

E. other harmful ingredients.

Any Person responsible for discharges requiring a trap shall at his own expense and as required by the Approving Authority:

1) provide equipment and facilities of a type and capacity approved by the Approving Authority;

2) locate the trap in a manner that provides ready and easy accessibility for cleaning and inspection; and

3) maintain the trap in effective operating condition.

SECTION 14. REQUIREMENTS FOR BUILDING SEWERS.

(1) Any Person responsible for discharges through a Building Sewer carrying industrial Wastes shall, at his own expense and as required by the Approving Authority:

A. install an accessible control Manhole;

B. install meters and other appurtenances to facilitate observation sampling and measurement of the Waste;

C. install safety equipment and facilities (ventilation, steps. . .) where needed; and

D. maintain the equipment and facilities.

SECTION 15. SAMPLING AND TESTING.

(1) Sampling shall be conducted according to customarily accepted methods, reflecting the effect of constituents upon the sewage works and determining the existence of hazards to health, life, limb, and property.

Note: The particular analysis involved will determine whether a twenty-four (24) hour composite sample from all outfalls of a premise is appropriate or whether a grab sample or samples should be taken. Normally, but not always, BOD and suspended solids analyses are obtained from 24-hour composites of all outfalls. Where applicable, 16-hour, 8-hour or some other period may be required. Periodic grab samples are used to determine pH and oil and grease.

(2) Examination and analyses of the characteristics of waters and Wastes required by this Order shall be;

A. conducted in accordance with the latest edition of Standard Methods; and

B. determined from suitable samples taken at the Control Manhole provided or other control point authorized by the Approving Authority.

(3) BOD and Suspended Solids shall be determined from composite sampling, except to detect unauthorized discharges.

(4) The Approving Authority shall determine which users or classes of users may contribute Wastewater which is of greater strength than Normal Domestic Wastewater. All users or classes of users so identified shall be sampled for flow, BOD, TSS and pH at least annually.

(5) The Authority may select an independent firm or laboratory to determine flow, BOD, and suspended solids, if necessary. Flow may alternately be determined by water meter measurements if no other flow device is available and no other source of raw water is used.

SECTION 16. USER CHARGE SYSTEM.

(1) Persons making discharges of Industrial Waste into the Authority's Sanitary Sewer system shall pay a charge to cover all costs of collection and treatment.

(2) When discharges of any Waste into the Authority's Sanitary Sewer system are approved by the Approving Authority, the Authority or its authorized representative shall enter into a written agreement or arrangement providing:

A. terms of acceptance by the Authority's;

B. payment by the Person making the discharge, in accordance with the User Charge System as established in Subpart (5) of this Section;

C. sewer connection procedures and requirements shall be in accordance with the Ordinances of the Cities served by the Authority;

D. Payment of the sewer connection fee as set forth in the Authority's rate order; and

E. Construction of sewer connections shall be approved by the Authority's manager prior to sewer use.

(3) Each User of the Wastewater Facilities will be notified, at least annually, in conjunction with a regular sewer bill, of the rate and that portion of user charges or ad valorem taxes which are attributable to the Operation and Maintenance of the Wastewater Facilities.

(4) The Authority will apply excess revenues collected from a class of users to the cost of operation and maintenance attributable to this class for the next year and adjust the rates accordingly.

(5) The User Charge System shall be computed based on the following formula:

**BUNKER HILL VILLAGE**

$$C(BH) = [(Ct - Ca) )Vt] \times V(BH)$$

**MEMORIAL VILLAGES WATER AUTHORITY CUSTOMERS**

$$C(MV) = [(Ct - C(BH)] )V(MV)$$

The symbols above are defined as follows:

| | | |
|---|---|---|
| C(MV) | = | User charge to MVWA customers for O, M & R/yr./MG |
| C(BH) | = | User charge to Bunker Hill for O, M, & R/yr./MG |
| Ct | = | Total O, M, & R cost for W.W.T.F. & Collection System |
| Ca | = | Total cost of Collection System O, M, & R |
| Vt | = | Total volume of Wastewater contributed by all users |
| V(BH) | = | Total volume of Wastewater contributed by Bunker Hill |
| V(MV) | = | Total volume of Wastewater contributed by MVWA |

The rate established by the hereinbefore stated formulas will become effective on the date set forth in the Amended and Restated Order Setting Water and Sewer Service Rates, Establishing Tap Fees, Adopting Rules and Regulations Concerning District's Waterworks and Sanitary Sewer System, and Establishing Policy with Respect to Fire Hydrants, Manholes, Meter Boxes and Clean-Outs.

SECTION 17. SAVINGS CLAUSE.

(1) A Person discharging Wastes into Public Sewers prior to the effective date of this board order may continue without penalty so long as he:

A. does not increase the quantity or decrease the quality of discharge without permission of the Approving Authority;

B. has discharged the Waste at least twelve months prior to the effective date of this Order; and

C. applies for and is granted a permit no later than ninety days after the effective date of this Order.

SECTION 18. CONDITIONS OR PERMITS.

(1) The Authority may grant a permit to discharge to Persons meeting all requirements of the savings clause provided that the person:

A. Submits an application within ninety days after the effective date of this Order on forms supplied by the Approving Authority;

B. secures approval by the Approving Authority of plans and specifications for the facilities when required; and

C. has complied with all requirements for agreements or arrangements including but not limited to, provisions for:

1) payment of charges;

2) installation and operation of the facilities and of pretreatment facilities, if required; and,

3) sampling and analysis to determine quantity and strength when directed by the Authority; and,

4) provides a sampling point, when requested by the Authority, subject to the provisions of this Order and approval of the Approving Authority.

(2) A Person applying for a new discharge shall:

A. meet all conditions of subsection (1) of this section; and

B. secure a permit prior to discharging any Waste.

SECTION 19. POWER TO ENTER PROPERTY.

(1) The Manager and other duly authorized employees of the Authority bearing proper credentials and identification are entitled to enter any public or private property at any reasonable time for the purpose of enforcing this Order.

(2) Anyone acting under this authority shall observe the establishment's rules and regulations concerning safety, internal security, and fire protection.

(3) Except when caused by negligence or failure of Person(s) to maintain safe conditions, the Authority shall indemnify the Person(s) whose property its Manager or other duly

authorized employees have entered against loss or damage to their property by Authority's employees and against liability claims and demands for personal injury or property damage asserted against the Person(s) and growing out of the sampling operation.

(4) The Manager and other duly authorized employees of the Authority bearing proper credentials and identification are entitled to enter all private properties through which the Authority holds a valid and duly dedicated easement for the purposes of:

A. inspection, observation, measurement, sampling or repair;

B. maintenance of any portion of the Authority's system lying within the easements; and,

C. conducting any other authorized activity. All activities shall be conducted in full accordance with the terms of the negotiated easement pertaining to the private property involved.

(5) No person acting under authority of this provision may inquire into any processes including metallurgical, chemical, oil refining, ceramic, paper or other industries beyond that point having a direct bearing on the kind and source of discharge to the Public Sewers.

SECTION 20. AUTHORITY TO DISCONNECT SERVICE.

(1) The Authority may terminate water and Wastewater disposal service and disconnect a customer from the system when:

A. acids or chemicals which may damage the sewer lines or treatment process are released to the Public Sewer potentially causing accelerated deterioration of these structures of interfering with proper conveyance and treatment of Wastewater;

B. a governmental agency informs the Authority that the effluent from the Wastewater Treatment Plan is no longer of a quality permitted for discharge to a watercourse, and it is found that the customer is delivering Wastewater to the Authority's system that cannot be sufficiently treated or requires treatment that is not provided by the Authority as Normal Domestic Treatment; or

C. the customer;

1) discharges Waste or Wastewater that is in violation of the permit issued by the Approving Authority;

2) discharges Wastewater at an uncontrolled, variable rate in sufficient quantity to cause an imbalance in the Wastewater Facilities;

3) fails to pay monthly bills for water and sanitary sewer services when due; or

4) repeats a discharge of prohibited Wastes to Public Sewers in violation of Sections 2 through 9 as stated above.

(2) If service is discontinued pursuant to subsection (1)B of this section, the Authority shall:

A. disconnect the customer;

B. supply the customer with the governmental agency's report and provide the customer with all pertinent information; and

C. continue disconnection until such time as the customer provides pretreatment/additional pretreatment or other facilities designed to remove the objectionable characteristics from his Wastes;

D. exercise any other rights, impose any other charges or penalties, and enforce any other relevant provisions of its rate Order as referred to in Section 16 hereof.

SECTION 21. NOTICE.

The Authority shall serve Persons discharging in violation of this Order with written notice stating the nature of the violation and providing a reasonable time limit for satisfactory compliance.

SECTION 22. CONTINUING PROHIBITED DISCHARGES.

No Person may continue discharging in violation of this Order beyond the time limit provided in the notice.

SECTION 23. PENALTY.

(1) A Person who continues prohibited discharges is guilty of a misdemeanor and upon conviction is punishable by a fine of not more than $200 for each act of violation and for each day of violation.

(2) In addition to proceeding under authority of subsection (1) of this section, the Authority is entitled to pursue all other remedies to which it is entitled under authority of statutes or other board orders against a person continuing prohibited discharges.

SECTION 24. FAILURE TO PAY.

In addition to sanctions provided for by this Order, the Authority is entitled to exercise sanctions provided for by any other board orders of the Authority for failure to pay bills for water and sanitary sewer service when due.

SECTION 25. PENALTY FOR CRIMINAL MISCHIEF.

The Authority may pursue all criminal and civil remedies to which it is entitled under authority of statutes and board orders against a Person negligently, willfully or maliciously causing loss by tampering with or destroying Public Sewers or Wastewater Facility.

SECTION 26. REPEALING CLAUSE.

All Orders or parts of Orders adopted by the Authority inconsistent with the terms of this Order are hereby repealed, provided that such repeal shall be only to the extent of such inconsistency and in all other respects this Order shall be cumulative of other Orders regulating and governing the subject matter covered by this Order.

SECTION 27. SEPARABILITY CLAUSE.

Nothing in this Order shall be construed to violate any provisions of the Constitution of the United States of America or the Constitution of the State of Texas and all acts hereunder shall be done in such a manner as may conform thereto. If any word, phrase, clause, paragraph, sentence, part, portion or provision of this Order or the application thereof to any person or circumstance is held to be invalid or unconstitutional, the remainder of these shall nevertheless be valid and the Authority hereby declares this Order would have been enacted without such invalid word, phrase, clause, paragraph, sentence, part, portion or provision. All of the terms and provisions of this Order are to be liberally construed to effectuate the purposes, power, rights, functions and authorities herein contained.

SECTION 28. EFFECTIVE DATE.

The revision to this Order shall be effective October 1, 2021.

CERTIFICATE FOR
ORDER ADOPTING AMENDED RATE ORDER

THE STATE OF TEXAS §
COUNTY OF HARRIS §
MEMORIAL VILLAGES WATER AUTHORITY §

We, the undersigned officers of the Board of Supervisors (the "Board") of Memorial Villages Water Authority (the "Authority"), hereby certify as follows:

1. The Board convened in regular session, open to the public, on January 10, 2023 at 8995 Gaylord, Houston, Texas, and the roll was called of the members of the Board, to-wit:

Gary Schenk, President
Will Wilson, Vice President
Randolph Ewing, Secretary
Veronica Roa, Assistant Secretary
Cathy Stubbs, Assistant Secretary
Unal Baysal, Assistant Secretary
Locke Braly, Supervisor

All members of the Board were present, thus constituting a quorum. Whereupon among other business, the following was transacted at such Meeting: A written

ORDER ADOPTING AMENDED RATE ORDER

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Order be adopted; and, after due discussion, such motion, carrying with it the adoption of such Order, prevailed and carried by the following votes:

AYES: NOES:

2. A true, full, and correct copy of the aforesaid Order adopted at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; such Order has been duly recorded in the Board's minutes of such Meeting; the above and foregoing paragraph is a true, full, and correct excerpt from the Board's minutes of such Meeting pertaining to the adoption of such Order; the persons named in the above and foregoing paragraph are the duly chosen qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of such Meeting, and that such Order would be introduced and considered for adoption at such Meeting and each of such officers and members consented, in advance, to the holding of such Meeting for such purpose; and such Meeting was open to the public, and public notice of the time, place, and purpose of such Meeting was given, all as required by Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code, both as amended.

SIGNED AND SEALED this January 10, 2023

Secretary, Board of Supervisors

President, Board of Supervisors

51564213 1

NOTICE TO CUSTOMER REGARDING EXTREME WEATHER EMERGENCY

The Public Utility Commission's rule in Title 16, Chapter 24 Texas Admin. Code § 24.173(d) prohibits your water and sewer provider from imposing a late fee or from disconnecting your retail water or sewer service for nonpayment of bills that are due during an extreme weather emergency until after the emergency is over.

An extreme weather emergency is defined as a period beginning when the previous day's highest temperature in your area did not exceed 28 degrees Fahrenheit, and the temperature is predicted to remain at or below that level for the next 24 hours according to the nearest National Weather Service reports for your area. For purposes of these requirements, an extreme weather emergency is over on the second business day the temperature exceeds 28 degrees Fahrenheit.

Your water and sewer provider is required to offer a payment schedule if you timely request a payment schedule. If you are affected by an extreme weather emergency, you may request a payment schedule from your water and sewer provider for unpaid bills that are due during the extreme weather emergency.

If you timely request a payment schedule, your water and sewer provider is prohibited from disconnecting service for nonpayment of bills that are due during an extreme weather emergency. However, once a payment schedule is offered, disconnections may resume if you (1) decline to accept the payment schedule in a timely manner, or (2) violate the terms of the payment schedule.

If you have a bill from your water and sewer provider due during an extreme weather emergency, then you qualify to request a payment schedule by contacting our office at: 713-465-8318 or email us at info@mvwa.org

# AVISO AL CLIENTE SOBRE EMERGENCIA POR CONDICIONES DEL TIEMPO EXTREMAS

La regla de la Comisión de Servicios Públicos en el Título 16, Capítulo 24, del Código Administrativo de Texas § 24.173(d) prohíbe a su proveedor de agua y alcantarillado imponer un cargo por mora o desconectar su servicio minorista de agua o alcantarillado por falta de pago de las facturas adeudadas durante una emergencia por condiciones del tiempo extremas hasta después de que la emergencia haya terminado.

Una emergencia por condiciones del tiempo extremas se define como un periodo que comienza cuando la temperatura más alta del día previo en su área no superó los 28 grados Fahrenheit y se prevé que la temperatura permanecerá en ese nivel o debajo de él durante las siguientes 24 horas según los informes más cercanos del Servicio Meteorológico Nacional para su área. A efectos de estos requisitos, una emergencia por condiciones del tiempo extremas finaliza el segundo día laborable en que la temperatura supera los 28 grados Fahrenheit.

Su proveedor de agua y alcantarillado debe ofrecer un programa de pago si usted lo solicita oportunamente. Si se ve afectado por una emergencia por condiciones del tiempo extremas, puede solicitar un programa de pago a su proveedor de agua y alcantarillado para las facturas impagas adeudadas durante la emergencia por condiciones del tiempo extremas.

Si solicita oportunamente un programa de pago, su proveedor de agua y alcantarillado tiene prohibido desconectar el servicio por falta de pago de las facturas impagas adeudadas durante una emergencia por condiciones del tiempo extremas. Sin embargo, una vez que se ofrece un programa de pago, las desconexiones pueden reanudarse si usted (1) se niega a aceptar oportunamente el programa de pago, o (2) viola los términos del programa de pago.

Si tiene una factura de su proveedor de agua y alcantarillado impaga adeudada durante una emergencia por condiciones del tiempo extremas, entonces tiene derecho a solicitar un programa de pago comunicándose con nuestra oficina en:
713-465-8318 o nuestro correo electronico a info@mvwa.org

# Exhibit C

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

## DISCHARGE MONITORING REPORT

TOTAL FACILITY DISCHARGE

PERMITTEE NAME / ADDRESS

NAME MEMORIAL VILLAGES WATER AUTHORITY

ADDRESS 8955 GAYLORD

HOUSTON TX, 77024

FACILITY WASTEWATER TREATMENT FACILITY

LOCATION 11 1/2 FARNHAM PARK

HOUSTON TX, 77024

| TX 0047457 | 011 A |
|---|---|
| PERMIT NUMBER | DISCHARGE NUMBER |

F - FINAL
MAJOR

| MONITORING PERIOD | YEAR/MO/DAY | | YEAR/MO/DAY |
|---|---|---|---|
| FROM | 22/11/1 | TO | 22/11/30 |

*** NO DISCHARGE ☐ ***

| PARAMETER | | QUANTITY OR LOADING | | | QUALITY OR CONCENTRATION | | | | NO. | FREQUENCY | SAMPLE |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | AVERAGE | MAXIMUM | UNITS | MINIMUM | AVERAGE | MAXIMUM | UNITS | EX | OF ANALYSIS | TYPE |
| OXYGEN, DISSOLVED (DO) | SAMPLE MEASUREMENT | ****** | ****** | | 7.00 | ****** | ****** | ( 19 ) | 0 | 2 / WEEK | GRAB |
| 00300 1 0 0 EFFLUENT GROSS VALUE | PERMIT REQUIREMENT | ****** | ****** | **** **** | 4.0 MO MIN | ****** | ****** | MG/L | | TWICE/ WEEK | GRAB |
| PH | SAMPLE MEASUREMENT | ****** | ****** | | 7.1 | ****** | 7.7 | ( 12 ) | 0 | 2 / WEEK | GRAB |
| 00400 1 0 0 EFFLUENT GROSS VALUE | PERMIT REQUIREMENT | ****** | ****** | **** **** | 6.0 MINIMUM | ****** | 9.0 MAXIMUM | SU | | TWICE / WEEK | GRAB |
| SOLIDS, TOTAL SUSPENDED | SAMPLE MEASUREMENT | 24.32 | ****** | ( 26 ) | ****** | 2.71 | 5.40 | ( 19 ) | 0 | 2 / WEEK | COMP-6 |
| 00530 1 0 0 EFFLUENT GROSS VALUE | PERMIT REQUIREMENT | 382 30 DA AVG | ****** | LBS/DAY | ****** | 15 DAILY AVG | 40 DAILY MAX | MG/L | | TWICE / WEEK | COMP-6 |
| NITROGEN, AMMONIA TOTAL (AS N) | SAMPLE MEASUREMENT | 9.24 | ****** | ( 26 ) | ****** | 1.02 | 3.50 | ( 19 ) | 0 | 2 / WEEK | COMP-6 |
| EFFLUENT GROSS VALUE | PERMIT REQUIREMENT | 76 30 DA AVG | ****** | LBS/DAY | ****** | 2 DAILY AVG | 10 DAILY MAX | MG/L | | TWICE / WEEK | COMP-6 |
| FLOW, IN CONDUIT OR THRU TREATMENT PLANT | SAMPLE MEASUREMENT | 0.945 | 2.418 | ( 03 ) | ****** | ****** | ****** | | 0 | CONT | METER TOTAL |
| 50050 1 0 0 EFFLUENT GROSS VALUE | PERMIT REQUIREMENT | REPORT DAILY AVG | REPORT DAILY MAX | MGD | ****** | ****** | ****** | **** **** | | CONTIN UOUS | TOTALZ |
| FLOW, IN CONDUIT OR THRU TREATMENT PLANT | SAMPLE MEASUREMENT | ****** | 4.566 | (78) | ****** | ****** | ****** | | 0 | CONT | METER TOTAL |
| 50050 P 0 0 See Comments Below | PERMIT REQUIREMENT | ****** | 6422 2HR PEAK | GPM | ****** | ****** | ****** | **** **** | | CONTIN UOUS | TOTALZ |
| FLOW, IN CONDUIT OR THRU TREATMENT PLANT | SAMPLE MEASUREMENT | 1.281 | ****** | ( 03 ) | ****** | ****** | ****** | | 0 | CONT | METER TOTAL |
| 50050 P 0 0 EFFLUENT GROSS VALUE | PERMIT REQUIREMENT | 3.05 ANNL AVG | ****** | MGD | ****** | ****** | ****** | **** **** | | CONTIN UOUS | TOTALZ |

TRC 0.5 MINIMUM TO BE REPORTED IF " JET DISINFECTION " APPLIES, OTHERWISE 1.0 MINIMUM WILL APPLY.

PERMITTEE NAME / ADDRESS

NAME MEMORIAL VILLAGES WATER AUTHORITY

ADDRESS 8955 GAYLORD
HOUSTON TX, 77024

FACILITY WASTEWATER TREATMENT FACILITY

LOCATION 11 1/2 FARNHAM PARK
HOUSTON TX. 77024

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

# DISCHARGE MONITORING REPORT

TOTAL FACILITY DISCHARGE

| TX 0047457 | 011 A |
|---|---|
| PERMIT NUMBER | DISCHARGE NUMBER |

F - FINAL
MAJOR

| | YEAR/MO/DAY | | YEAR/MO/DAY |
|---|---|---|---|
| FROM | 22/11/1 | TO | 22/11/30 |

*** NO DISCHARGE ***

| PARAMETER | | QUANTITY OR LOADING | | | QUALITY OR CONCENTRATION | | | | NO. EX | FREQUENCY OF ANALYSIS | SAMPLE TYPE |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | AVERAGE | MAXIMUM | UNITS | MINIMUM | AVERAGE | MAXIMUM | UNITS | | | |
| CHLORINE, TOTAL RESIDUAL | SAMPLE MEASUREMENT | ****** | ****** | | ****** | ****** | 0.07 | ( 19 ) | 0 | 8/PER DAY | GRAB |
| 50060 B 0 0 PRIOR TO DISINFECT | PERMIT REQUIREMENT | ****** | ****** | **** **** | ****** | ****** | 0.099 INST MAX | MG/L | | DAILY | GRAB |
| CHLORINE, TOTAL RESIDUAL | SAMPLE MEASUREMENT | ****** | ****** | | 1.10 | ****** | ****** | ( 19 ) | 0 | 8/PER DAY | GRAB |
| 50060 P 0 0 SEE COMMENTS BELOW | PERMIT REQUIREMENT | ****** | ****** | **** **** | 1.0 MO MIN | ****** | ****** | MG/L | | DAILY | GRAB |
| E.coli | SAMPLE MEASUREMENT | | | | | 4.33 | 13.00 | (3Z) | 0 | 2 / WEEK | GRAB |
| 51040 1 0 0 | PERMIT REQUIREMENT | | | | | 63 DAILY AVG. | 200 DAILY MAX | MPN/100ml | | 01/07 WEEKLY | GRAB |
| BOD, CARBONACEOUS 05 DAY, 20 C | SAMPLE MEASUREMENT | 26.48 | ****** | ( 26 ) | ****** | 2.91 | 4.60 | ( 19 ) | 0 | 2 / WEEK | COMP - 6 |
| 80082 1 0 0 EFFLUENT GROSS VALUE | PERMIT REQUIREMENT | 254 30 DA AVG | ****** | LBS/DAY | ****** | 10 DAILY AVG | 25 DAILY MAX | MG/L | | TWICE / WEEK | COMP - 6 |
| | SAMPLE MEASUREMENT | | | | | | | | | | |
| | PERMIT REQUIREMENT | | | | | | | | | | |
| | SAMPLE MEASUREMENT | | | | | | | | | | |
| | PERMIT REQUIREMENT | | | | | | | | | | |
| | SAMPLE MEASUREMENT | | | | | | | | | | |
| | PERMIT REQUIREMENT | | | | | | | | | | |

TRC 0.5 MINIMUM TO BE REPORTED IF " JET DISINFECTION " APPLIES, OTHERWISE 1.0 MINIMUM WILL APPLY.

Exhibit D

**Memorial Villages W A**
**Monthly Tax Office Report**
**December 31, 2022**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

A. Current Taxable Value $ 6,220,158,405

B. Summary Status of Tax Levy and Current Receivable Balance:

| | Current 2022 Tax Year | Delinquent 2021 & Prior Tax Years | Total |
|---|---|---|---|
| Original Levy 0.025468 | $ 1,508,129.96 | $ - | $ 1,508,129.96 |
| Carryover Balance | - | 74,247.21 | 74,247.21 |
| Adjustments | 75,634.46 | (5,052.53) | 70,581.93 |
| Adjusted Levy | 1,583,764.42 | 69,194.68 | 1,652,959.10 |
| Less Collections Y-T-D | 630,155.39 | 38,520.22 | 668,675.61 |
| Receivable Balance | $ 953,609.03 | $ 30,674.46 | $ 984,283.49 |

C. COLLECTION RECAP:

| Current Month: | Current 2022 Tax Year | Delinquent 2021 & Prior Tax Years | Total |
|---|---|---|---|
| Base Tax | $ 499,682.43 | $ 146.77 | $ 499,829.20 |
| Penalty & Interest | - | 33.55 | 33.55 |
| Attorney Fees | - | 22.49 | 22.49 |
| Other Fees | 7.45 | 0.71 | 8.16 |
| Total Collections | $ 499,689.88 | $ 203.52 | $ 499,893.40 |

| Year-To-Date: | Current 2022 Tax Year | Delinquent 2021 & Prior Tax Years | Total |
|---|---|---|---|
| Base Tax: | $ 630,155.39 | $ 38,520.22 | $ 668,675.61 |
| Penalty & Interest | - | 7,371.50 | 7,371.50 |
| Attorney Fees | - | 1,797.97 | 1,797.97 |
| Other Fees | 14.78 | 65.44 | 80.22 |
| Total Collections | $ 630,170.17 | $ 47,755.13 | $ 677,925.30 |
| Percent of Adjusted Levy | 39.79% | | 42.80% |

**MONTHLY TAX OFFICE REPORT**
**Tax A/R Summary by Year**
**December 31, 2022**

| YEAR | BEGINNING BALANCE AS OF 04/30/2022 | ADJUSTMENTS | COLLECTIONS | RECEIVABLE BALANCE AS OF 12/31/2022 |
|---|---|---|---|---|
| 21 | $ 39,586.41 | $ (5,976.67) | $ 26,120.87 | $ 7,488.87 |
| 20 | 7,195.87 | 260.21 | 2,612.19 | 4,843.89 |
| 19 | 5,943.71 | 299.35 | 2,355.71 | 3,887.35 |
| 18 | 3,839.05 | 364.58 | 1,098.58 | 3,105.05 |
| 17 | 2,844.31 | - | 659.49 | 2,184.82 |
| 16 | 2,660.26 | - | 605.78 | 2,054.48 |
| 15 | 2,363.12 | - | 622.54 | 1,740.58 |
| 14 | 2,922.38 | - | 640.67 | 2,281.71 |
| 13 | 1,290.83 | - | 629.90 | 660.93 |
| 12 | 1,472.59 | - | 485.78 | 986.81 |
| 11 | 1,271.21 | - | 457.15 | 814.06 |
| 10 | 452.12 | - | 437.70 | 14.42 |
| 09 | 456.30 | - | 450.74 | 5.56 |
| 08 | 567.86 | - | 447.50 | 120.36 |
| 07 | 596.03 | - | 462.43 | 133.60 |
| 06 | 444.01 | - | 433.19 | 10.82 |
| 05 | 295.39 | - | - | 295.39 |
| 04 | 18.15 | - | - | 18.15 |
| 03 | 13.37 | - | - | 13.37 |
| 02 | 14.24 | - | - | 14.24 |
| | $ 44,883.56 | $ (5,052.53) | $ 38,520.22 | $ 30,674.46 |

MEMORIAL VILLAGES WATER AUTHORITY
FUND BALANCES - INVESTMENT AND BANK ACCOUNTS

Exhibit E

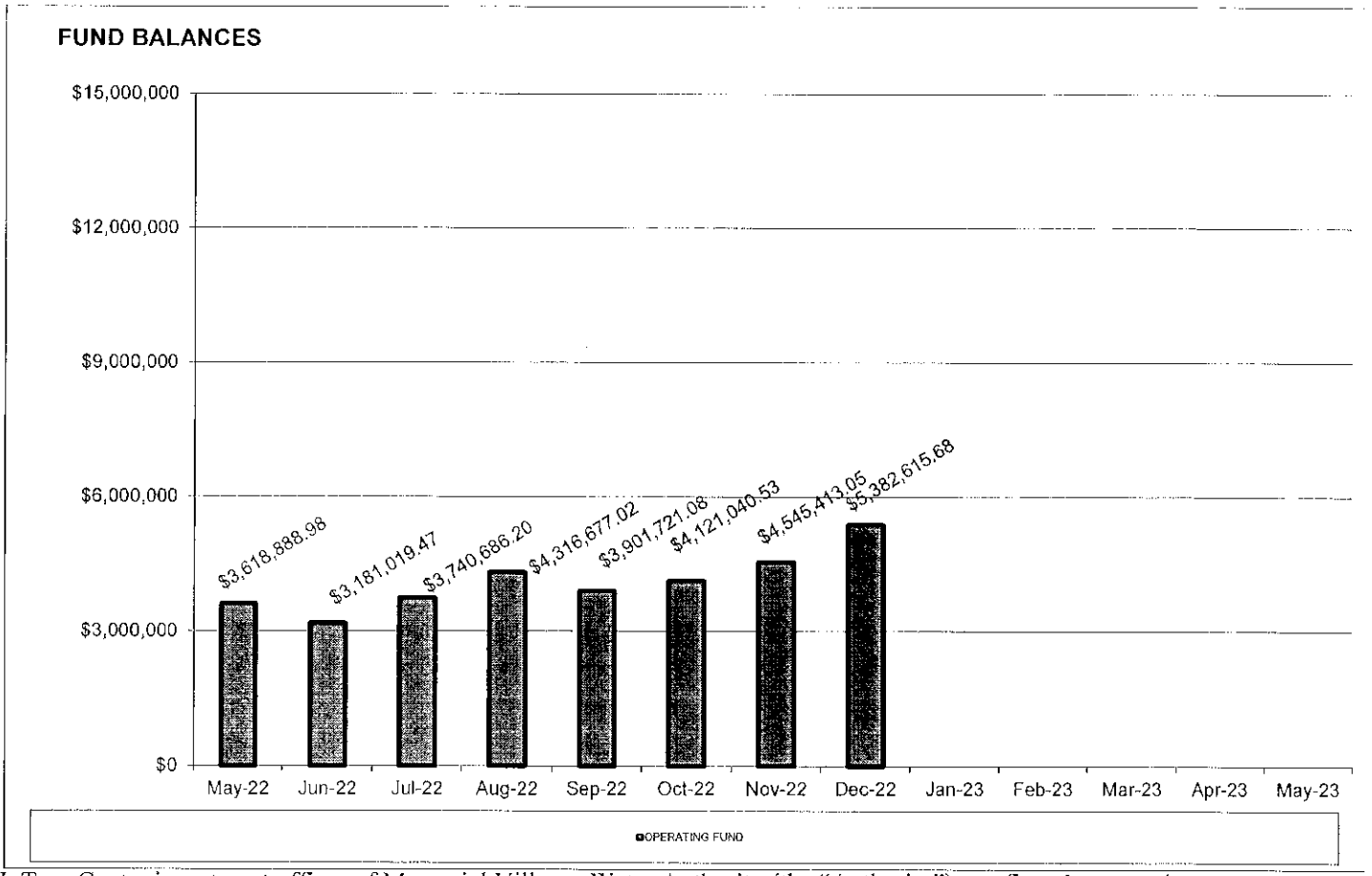
**12/31/2022**

**BANK ACCOUNTS**

| ACCT. NO. | MVWA FUND NAME | DEPOSITORY | TYPE OF FUND | ACCOUNT VALUE |
|---|---|---|---|---|
| 3542466374 | CHECKING - PF | WELLS FARGO | CHECKING | $75,186.56 |
| 3542466382 | CHECKING - PF PLUS | WELLS FARGO | INT. CHECKING | $319,784.23 |
| 1004246383 | BUSINESS OPERATING | ALLEGIANCE BANK | DEPOSIT/CHECKING | $4,920,855.73 |
| 1004246409 | BUSINESS CHECKING | ALLEGIANCE BANK | CHECKING | $66,789.16 |
| | | | TOTAL VALUE | **$5,382,615.68** |

PLEDGED SECURITIES, PAR VALUE, ABOVE FDIC COVERAGE **$5,802,914.99**

| MVWA FUND NAME | | TOTAL FUND VALUE |
|---|---|---|
| OPERATING FUND | TOTAL VALUE | **$5,382,615.68** |




I, Trey Cantu, investment officer of Memorial Villages Water Authority (the "Authority"), confirm: I prepared the foregoing investment report. The investment portfolio of the Authority complies with the investment strategy of th Authority as stated in its Investment Policy and the Public Funds Investment Act.

Trey Cantu

Trey Cantu, General Manager

MEMORIAL VILLAGES WATER AUTHORITY
BUDGETED STATEMENT OF REVENUE AND EXPENDITURES
FOR MONTH ENDING NOVEMBER 30, 2022

Exhibit F

| | MONTH ACTUAL | MONTH BUDGET | MONTH VARIANCE | YTD ACTUAL | YTD BUDGET | YTD VARIANCE | % | ANNUAL BUDGET 2022-2023 TOTAL | REMAINING | % |
|---|---|---|---|---|---|---|---|---|---|---|
| REVENUE SUMMARY | | | | | | | | | | |
| WATER SALES | 650,392 | 408,333 | (242,059) | 3,892,313 | 2,449,998 | (1,442,315) | 79% | 4,899,996 | 1,007,683 | 21% |
| SEWER SALES | 222,759 | 196,250 | (26,509) | 1,289,663 | 1,177,500 | (112,163) | 55% | 2,355,000 | 1,065,337 | 45% |
| LATE PENALTIES | 1,575 | 1,333 | (242) | 16,942 | 7,998 | (8,944) | 106% | 15,996 | (946) | -6% |
| COMPLETED TAPS/TAP REVENUES | 5,050 | 5,750 | 700 | 25,975 | 34,500 | 8,525 | 38% | 69,000 | 43,025 | 62% |
| MISCELLANEOUS REVENUE | (61) | 1,250 | 1,311 | 17,745 | 7,500 | (10,245) | 118% | 15,000 | (2,745) | -18% |
| SEWER SERV-BUNKER HILL VILLAGE | 39,196 | 36,250 | (2,946) | 226,856 | 217,500 | (9,356) | 52% | 435,000 | 208,144 | 48% |
| INTEREST EARNED-OPERATING FUND | 5,027 | 792 | (4,235) | 13,612 | 4,752 | (8,860) | 143% | 9,504 | (4,108) | -43% |
| TAX REVENUE COLLECTED | 22,603 | 129,167 | 106,564 | 66,808 | 775,002 | 708,194 | 4% | 1,550,004 | 1,483,196 | 96% |
| TOTAL REVENUE | 946,540 | 779,125 | (167,415) | 5,549,914 | 4,674,750 | (875,164) | 59% | 9,349,500 | 3,799,586 | 41% |
| EXPENSE SUMMARY | | | | | | | | | | |
| WATER PLANT EXPENSES | 319,970 | 415,114 | 95,144 | 2,906,800 | 2,490,684 | (416,116) | 58% | 4,981,368 | 2,074,568 | 42% |
| WATER DISTRIBUTION EXPENSES | 78,873 | 36,871 | (42,002) | 291,363 | 221,226 | (70,137) | 66% | 442,452 | 151,089 | 34% |
| WWTF EXPENSES | 207,525 | 239,320 | 31,795 | 840,046 | 1,435,920 | 595,874 | 29% | 2,871,840 | 2,031,794 | 71% |
| SEWER COLL/LIFT STATONS EXPENSES | 16,850 | 32,272 | 15,422 | 110,536 | 193,632 | 83,096 | 29% | 387,264 | 276,728 | 71% |
| BILLING & COLLECTION EXPENSES | 1,645 | 5,583 | 3,938 | 31,167 | 33,498 | 2,331 | 47% | 66,996 | 35,829 | 53% |
| G & A EXPENSES | 96,992 | 100,432 | 3,440 | 722,323 | 602,592 | (119,731) | 60% | 1,205,184 | 482,861 | 40% |
| TOTAL EXPENSES | 721,855 | 829,592 | 107,737 | 4,902,234 | 4,977,552 | 75,318 | 49% | 9,955,104 | 5,052,870 | 51% |
| REVENUE OVER/(UNDER) EXPENDITURES * | 224,686 | (50,467) | (275,153) | 647,681 | (302,802) | (950,483) | -107% | (605,604) | (1,253,285) | 207% |

*Revenue Over "+"/(Under) "-" expenditures differ from Budget*

*Budget Note: a "+" positive variance means we are under our budget, a "-" negative variance means we are over our budget.*

# MEMORIAL VILLAGES WATER AUTHORITY
## BUDGETED STATEMENT OF REVENUE AND EXPENDITURES
## FOR MONTH ENDING NOVEMBER 30, 2022

| | | MONTH ACTUAL | MONTH BUDGET | YTD VARIANCE | YTD ACTUAL | YTD BUDGET | YTD VARIANCE | % | ANNUAL BUDGET 2022-2023 TOTAL | REMAINING | % |
|---|---|---|---|---|---|---|---|---|---|---|---|
| REVENUE | | | | | | | | | | | |
| 01-00-4010 | WATER SALES | 650,392.22 | 408,333.00 | (49,649) | 3,892,313 | 2,449,998 | (1,442,315) | 79% | 4,899,996 | 1,007,683 | 21% |
| 01-00-4020 | SEWER SALES | 222,759 | 196,250 | 5,389 | 1,289,663 | 1,177,500 | (112,163) | 55% | 2,355,000 | 1,065,337 | 45% |
| 01-00-4030 | LATE PENALTIES | 1,575 | 1,333 | (1,717) | 16,942 | 7,998 | (8,944) | 106% | 15,996 | (946) | -6% |
| 01-00-4040 | COMPLETED TAPS/TAP REVENUES | 5,050 | 5,750 | 5,750 | 25,975 | 34,500 | 8,525 | 38% | 69,000 | 43,025 | 62% |
| 01-00-4050 | MISCELLANEOUS REVENUE | (75) | 1,250 | 1,575 | 10,362 | 7,500 | (2,862) | 69% | 15,000 | 4,638 | 31% |
| 01-00-4170 | SEWER SERV-BUNKER HILL VILLAGE | 39,196 | 36,250 | (9,209) | 226,856 | 217,500 | (9,356) | 52% | 435,000 | 208,144 | 48% |
| 01-00-4200 | INTEREST EARNED-OPERATING FUND | 5,027 | 792 | (4,236) | 13,612 | 4,752 | (8,860) | 143% | 9,504 | (4,108) | -43% |
| 01-00-4310 | TAX REVENUE COLLECTED | 22,603 | 129,167 | 120,142 | 66,808 | 775,002 | 708,194 | 4% | 1,550,004 | 1,483,196 | 96% |
| 01-00-4320 | P & I REVENUE COLLECTED | 9 | 0 | (492) | 7,320 | 0 | (7,320) | 0% | 0 | (7,320) | 0% |
| 01-00-4365 | TAXES OTHER FEES | 5 | 0 | (1) | 64 | 0 | (64) | 0% | 0 | (64) | 0% |
| TOTAL REVENUE | | **946,540** | **779,125** | **67,552** | **5,549,914** | **4,674,750** | **(875,164)** | **59%** | **9,349,500** | **3,799,586** | **41%** |
| WATER PLANT EXPENSES | | | | | | | | | | | |
| 01-01-5113 | WATER PLANT-SALARY & WAGES | 9,600 | 12,667 | (791) | 81,623 | 76,002 | (5,621) | 54% | 152,004 | 70,381 | 46% |
| 01-01-5114 | WATER PLANT- OVERTIME | 652 | 1,500 | 899 | 9,911 | 9,000 | (911) | 55% | 18,000 | 8,089 | 45% |
| 01-01-5117 | WATER PLANT-VAC. HOLIDAYS ,ETC | 1,921 | 5,000 | 1,442 | 42,019 | 30,000 | (12,019) | 70% | 60,000 | 17,981 | 30% |
| 01-01-5214 | PAYROLL TAX EXP-WP | 1,932 | 2,083 | 824 | 12,289 | 12,498 | 209 | 49% | 24,996 | 12,707 | 51% |
| 01-01-5216 | OUTSIDE LABOR-WP | 0 | 167 | 167 | 0 | 1,002 | 1,002 | 0% | 2,004 | 2,004 | 100% |
| 01-01-5217 | ENGINEERING EXP-WP | 2,897 | 4,167 | (734) | 102,330 | 25,002 | (77,328) | 205% | 50,004 | (52,326) | -105% |
| 01-01-6118 | MAINTENANCE & REPAIRS-WP | 7,180 | 11,667 | 3,502 | 78,908 | 70,002 | (8,906) | 56% | 140,004 | 61,096 | 44% |
| 01-01-6120 | CHEMICALS-WP | 7,951 | 3,750 | (7,601) | 68,042 | 22,500 | (45,542) | 151% | 45,000 | (23,042) | -51% |
| 01-01-6121 | UNIFORMS-WP | 677 | 525 | (63) | 3,384 | 3,150 | (234) | 54% | 6,300 | 2,916 | 46% |
| 01-01-6122 | POWER & FUEL-WP | 18,832 | 16,667 | (7,653) | 171,118 | 100,002 | (71,116) | 86% | 200,004 | 28,886 | 14% |
| 01-01-6123 | EQUIPMENT RENTAL-WP | 9,937 | 167 | (4,802) | 19,875 | 1,002 | (18,873) | 992% | 2,004 | (17,871) | -892% |
| 01-01-6124 | INSURANCE-WP | 1,058 | 792 | (266) | 6,119 | 4,752 | (1,367) | 64% | 9,504 | 3,385 | 36% |
| 01-01-6125 | WATER ANALYSIS FEE-WP | 215 | 1,250 | 326 | 3,463 | 7,500 | 4,037 | 23% | 15,000 | 11,537 | 77% |
| 01-01-6126 | TRUCK EXPENSE-WP | 75 | 375 | 62 | 855 | 2,250 | 1,395 | 19% | 4,500 | 3,645 | 81% |
| 01-01-6127 | TOOLS-WP | 295 | 67 | (100) | 475 | 402 | (73) | 59% | 804 | 329 | 41% |
| 01-01-6128 | TELEPHONE EXP/CABLE-WP | 2,334 | 1,667 | 53 | 18,787 | 10,002 | (8,785) | 94% | 20,004 | 1,217 | 6% |
| 01-01-6129 | EQUIPMENT EXPENSE-WP | 310 | 417 | 107 | 1,564 | 2,502 | 938 | 31% | 5,004 | 3,440 | 69% |
| 01-01-6130 | GROUND WATER CREDITS PURCHASE | 16,264 | 19,167 | 19,167 | 43,130 | 115,002 | 71,872 | 19% | 230,004 | 186,874 | 81% |
| 01-01-6131 | TCEQ INSPECTION FEES-WP | 0 | 1,000 | 1,000 | 0 | 6,000 | 6,000 | 0% | 12,000 | 12,000 | 100% |
| 01-01-6132 | PURCHASE SURFACE WATER-HOUSTON | 234,600 | 220,833 | (36,512) | 1,736,218 | 1,324,998 | (411,220) | 66% | 2,649,996 | 913,778 | 34% |
| 01-01-6133 | LANDSCAPING-WP | 0 | 667 | 667 | 101 | 4,002 | 3,901 | 1% | 8,004 | 7,903 | 99% |
| 01-01-6134 | OFFICE FURNITURE & FURNISHING | 0 | 42 | 42 | 0 | 252 | 252 | 0% | 504 | 504 | 100% |
| 01-01-6135 | VEHICLE EXP. & REIMBURSEMENT | 350 | 750 | 750 | 2,600 | 4,500 | 1,900 | 29% | 9,000 | 6,400 | 71% |
| 01-01-6161 | PERMITS - GROUND WATER-WP | 0 | 1,417 | 1,417 | 15,600 | 8,502 | (7,098) | 92% | 17,004 | 1,404 | 8% |
| 01-01-6680 | FREIGHT CHARGES-WP | 0 | 42 | 42 | 0 | 252 | 252 | 0% | 504 | 504 | 100% |
| 01-01-6353 | MEDICAL EXPENSES-W.P. | 0 | 17 | 17 | 0 | 102 | 102 | 0% | 204 | 204 | 100% |
| 01-01-6680 | WATER PLANT IMPROVEMENTS | 0 | 104,167 | 79,242 | 469,557 | 625,002 | 155,445 | 38% | 1,250,004 | 780,447 | 62% |
| 01-01-6684 | PURCHASE OF EQUIPMENT-WP | 0 | 2,167 | 2,167 | 0 | 13,002 | 13,002 | 0% | 26,004 | 26,004 | 100% |
| 01-01-8458 | REPAIR MAINT.BUILDING/GROUNDS | 0 | 417 | 417 | 0 | 2,502 | 2,502 | 0% | 5,004 | 5,004 | 100% |
| 01-01-8460 | SOFTWARE & DATA EXPENSES | 2,889 | 1,250 | 1,250 | 16,749 | 7,500 | (9,249) | 112% | 15,000 | (1,749) | -12% |
| 01-01-8900 | MISCELLANEOUS-WP | 0 | 250 | 41 | 2,085 | 1,500 | (585) | 69% | 3,000 | 915 | 31% |
| TOTAL WATER PLANT EXPENSES | | **319,970** | **415,114** | **55,080** | **2,906,800** | **2,490,684** | **(416,116)** | **58%** | **4,981,368** | **2,074,568** | **42%** |

## MEMORIAL VILLAGES WATER AUTHORITY
## BUDGETED STATEMENT OF REVENUE AND EXPENDITURES
## FOR MONTH ENDING NOVEMBER 30, 2022

| | MONTH ACTUAL | MONTH BUDGET | YTD VARIANCE | YTD ACTUAL | YTD BUDGET | YTD VARIANCE | % | ANNUAL BUDGET 2022-2023 TOTAL | REMAINING | % |
|---|---|---|---|---|---|---|---|---|---|---|
| **WATER DISTRIBUTION EXPENSES** | | | | | | | | | | |
| 01-02-5113 SALARY & WAGES-WD | 21,507 | 19,250 | 3,000 | 128,907 | 115,500 | (13,407) | 56% | 231,000 | 102,093 | 44% |
| 01-02-5114 OVERTIME-WD | 775 | 2,000 | 1,428 | 13,205 | 12,000 | (1,205) | 55% | 24,000 | 10,795 | 45% |
| 01-02-5214 PAYROLL TAX EXP-WD | 1,705 | 1,583 | 296 | 9,372 | 9,498 | 126 | 49% | 18,996 | 9,624 | 51% |
| 01-02-5216 OUTSIDE LABOR-WD | 0 | 167 | 167 | 0 | 1,002 | 1,002 | 0% | 2,004 | 2,004 | 100% |
| 01-02-5217 ENGINEERING EXPENSE-WD | 0 | 333 | 333 | 552 | 1,998 | 1,446 | 14% | 3,996 | 3,444 | 86% |
| 01-02-6118 MAINTENANCE & REPAIRS-WD | 52,209 | 6,250 | 6,198 | 122,188 | 37,500 | (84,688) | 163% | 75,000 | (47,188) | -63% |
| 01-02-6120 CHEMICALS-WD | 0 | 42 | 42 | 0 | 252 | 252 | 0% | 504 | 504 | 100% |
| 01-02-6123 EQUIPMENT RENTAL-WD | 0 | 67 | 67 | 0 | 402 | 402 | 0% | 804 | 804 | 100% |
| 01-02-6124 INSURANCE-WD | 1,164 | 875 | (289) | 6,731 | 5,250 | (1,481) | 64% | 10,500 | 3,769 | 36% |
| 01-02-6126 TRUCK EXPENSE-WD | 928 | 583 | (338) | 6,423 | 3,498 | (2,925) | 92% | 6,996 | 574 | 8% |
| 01-02-6127 TOOLS-WD | 147 | 83 | (0) | 237 | 498 | 261 | 24% | 996 | 759 | 76% |
| 01-02-6128 TELEPHONE EXP.-WD | 25 | 21 | 21 | 126 | 126 | 0 | 50% | 252 | 126 | 50% |
| 01-02-6129 EQUIPMENT EXPENSE-WD | 0 | 333 | 333 | 869 | 1,998 | 1,129 | 22% | 3,996 | 3,127 | 78% |
| 01-02-6135 VEHICLE EXP. & REIMBURSEMENT | 150 | 158 | 158 | 900 | 948 | 48 | 47% | 1,896 | 996 | 53% |
| 01-02-6232 REGULATORY ASSESSMENT FEE-WD | 0 | 1,000 | 1,000 | 0 | 6,000 | 6,000 | 0% | 12,000 | 12,000 | 100% |
| 01-02-6352 FREIGHT CHARGES-WD | 0 | 42 | 42 | 0 | 252 | 252 | 0% | 504 | 504 | 100% |
| 01-02-6684 PURCHASE OF EQUIPMENT-WD | 0 | 3,750 | 3,750 | 0 | 22,500 | 22,500 | 0% | 45,000 | 45,000 | 100% |
| 01-02-8454 TAP COSTS-WATER DIST. | 0 | 125 | 125 | 0 | 750 | 750 | 0% | 1,500 | 1,500 | 100% |
| 01-02-8460 SOFTWARE & DATA EXPENSE | 0 | 42 | 42 | 0 | 252 | 252 | 0% | 504 | 504 | 100% |
| 01-02-8900 MISCELLANEOUS-WD | 263 | 167 | (71) | 1,854 | 1,002 | (852) | 93% | 2,004 | 150 | 7% |
| **TOTAL WATER DISTRIBUTION EXPENSES** | **78,873** | **36,871** | **16,304** | **291,363** | **221,226** | **(70,137)** | **66%** | **442,452** | **151,089** | **34%** |
| **WWTF EXPENSES** | | | | | | | | | | |
| 01-03-5113 SALARY & WAGES-WWTF | 18,424 | 26,833 | 7,243 | 169,149 | 160,998 | (8,151) | 53% | 321,996 | 152,847 | 47% |
| 01-03-5114 OVERTIME-WWTF | 979 | 1,500 | 712 | 12,937 | 9,000 | (3,937) | 0% | 18,000 | 5,063 | 28% |
| 01-03-5117 VACATIONS, HOLIDAYS, SICK PAY | 1,659 | 5,417 | (1,056) | 32,504 | 32,502 | (2) | 50% | 65,004 | 32,500 | 50% |
| 01-03-5214 PAYROLL TAX EXPENSE-WWTF | 1,788 | 2,500 | 205 | 16,773 | 15,000 | (1,773) | 56% | 30,000 | 13,227 | 44% |
| 01-03-5215 SECURITY SYSTEM-WWTF | 0 | 333 | (318) | 2,018 | 1,998 | (20) | 51% | 3,996 | 1,978 | 49% |
| 01-03-5216 OUTSIDE LABOR-WWTF | 1,271 | 167 | (3,942) | 7,904 | 1,002 | (6,902) | 394% | 2,004 | (5,900) | -294% |
| 01-03-5217 ENGINEERING EXPENSE-WWTF | 2,370 | 16,667 | 14,809 | 6,471 | 100,002 | 93,531 | 3% | 200,004 | 193,533 | 97% |
| 01-03-6118 MAINTANCE & REPAIRS-W.W.T.F. | 126,168 | 11,667 | (42,680) | 228,018 | 70,002 | (158,016) | 163% | 140,004 | (88,014) | -63% |
| 01-03-6120 CHEMICALS-WWTF | 4,983 | 7,917 | 526 | 60,222 | 47,502 | (12,720) | 63% | 95,004 | 34,782 | 37% |
| 01-03-6121 UNIFORMS-WWTF | 340 | 292 | (222) | 2,783 | 1,752 | (1,031) | 79% | 3,504 | 721 | 21% |
| 01-03-6122 POWER & FUEL-WWTF | 11,561 | 12,917 | 3,354 | 73,787 | 77,502 | 3,715 | 48% | 155,004 | 81,217 | 52% |
| 01-03-6123 EQUIP RENTAL-WWTF | 0 | 250 | 250 | 0 | 1,500 | 1,500 | 0% | 3,000 | 3,000 | 100% |
| 01-03-6124 INSURANCE-WWTF | 1,164 | 917 | (247) | 6,731 | 5,502 | (1,229) | 61% | 11,004 | 4,273 | 39% |
| 01-03-6125 SEWER ANALYSIS FEE-WWTF | 2,582 | 2,500 | (4,968) | 22,680 | 15,000 | (7,680) | 76% | 30,000 | 7,320 | 24% |
| 01-03-6126 TRUCK EXPENSE-WWTF | 234 | 833 | (1,329) | 8,810 | 4,998 | (3,812) | 88% | 9,996 | 1,186 | 12% |
| 01-03-6127 TOOLS-WWTF | 276 | 125 | 22 | 867 | 750 | (117) | 58% | 1,500 | 633 | 42% |
| 01-03-6128 TELEPHONE/CABLE EXP.-WWTF | 733 | 917 | 295 | 6,304 | 5,502 | (802) | 57% | 11,004 | 4,700 | 43% |
| 01-03-6129 EQUIPMENT EXPENSE-WWTF | 0 | 167 | 167 | 0 | 1,002 | 1,002 | 0% | 2,004 | 2,004 | 100% |
| 01-03-6131 TCEQ INSPECTION FEE-WWTF | 9,251 | 1,750 | (18,071) | 29,072 | 10,500 | (18,572) | 138% | 21,000 | (8,072) | -38% |
| 01-03-6133 LANDSCAPING-WWTF | 0 | 50 | 50 | 0 | 300 | 300 | 0% | 600 | 600 | 100% |
| 01-03-6134 OFFICE FURNITURE/FURNISHING | 0 | 83 | 83 | 0 | 498 | 498 | 0% | 996 | 996 | 100% |

## MEMORIAL VILLAGES WATER AUTHORITY
## BUDGETED STATEMENT OF REVENUE AND EXPENDITURES
## FOR MONTH ENDING NOVEMBER 30, 2022

| | MONTH ACTUAL | MONTH BUDGET | YTD VARIANCE | YTD ACTUAL | YTD BUDGET | YTD VARIANCE | % | ANNUAL BUDGET 2022-2023 TOTAL | REMAINING | % |
|---|---|---|---|---|---|---|---|---|---|---|
| 01-03-6334 SLUDGE DISPOSAL FEE-WWTF | 23,297 | 18,333 | 1,325 | 143,880 | 109,998 | (33,882) | 65% | 219,996 | 76,116 | 35% |
| 01-03-6351 OFFICE SUPPLIES-WWTF | 446 | 333 | 88 | 1,911 | 1,998 | 87 | 48% | 3,996 | 2,085 | 52% |
| 01-03-6352 FREIGHT CHARGES-WWTF | 0 | 42 | 42 | 0 | 252 | 252 | 0% | 504 | 504 | 100% |
| 01-03-6353 MEDICAL EXPENSE-WWTF | 0 | 42 | 42 | 0 | 252 | 252 | 0% | 504 | 504 | 100% |
| 01-03-6682 WWTF & TRUNK LINE IMPROVEMENTS | 0 | 104,167 | 104,167 | 0 | 625,002 | 625,002 | 0% | 1,250,004 | 1,250,004 | 100% |
| 01-03-6684 PURCHASE OF EQUIPMENT-WWTF | 0 | 17,917 | 17,917 | 0 | 107,502 | 107,502 | 0% | 215,004 | 215,004 | 100% |
| 01-03-8458 REPAIRS BUILDING/GROUNDS-WWTF | 0 | 2,917 | 2,917 | 1,239 | 17,502 | 16,263 | 4% | 35,004 | 33,765 | 96% |
| 01-03-8460 SOFTWARE & DATA EXPENSE | 0 | 1,667 | 1,667 | 5,765 | 10,002 | 4,237 | 29% | 20,004 | 14,239 | 71% |
| 01-03-8900 MISCELLANEOUS-WWTF | 0 | 100 | (121) | 221 | 600 | 379 | 18% | 1,200 | 979 | 82% |
| **TOTAL WWTF EXPENSES** | **207,525** | **239,320** | **82,930** | **840,046** | **1,435,920** | **595,874** | **29%** | **2,871,840** | **2,031,794** | **71%** |
| | | | | | | | | | | |
| **SEWER COLLECTIONS/LIFT STATONS EXPENSES** | | | | | | | | | | |
| 01-04-5113 SALARY & WAGES-SC | 11,547 | 9,750 | (852) | 70,276 | 58,500 | (11,776) | 60% | 117,000 | 46,724 | 40% |
| 01-04-5114 OVERTIME-SC | 652 | 1,500 | 928 | 9,538 | 9,000 | (538) | 53% | 18,000 | 8,462 | 47% |
| 01-04-5214 PAYROLL TAX EXPENSE-SC | 933 | 1,167 | 312 | 5,846 | 7,002 | 1,156 | 42% | 14,004 | 8,158 | 58% |
| 01-04-5216 OUTSIDE LABOR-SC | 0 | 167 | 167 | 0 | 1,002 | 1,002 | 0% | 2,004 | 2,004 | 100% |
| 01-04-5217 ENGINEERING EXPENSE-SC | 0 | 1,000 | 1,000 | 0 | 6,000 | 6,000 | 0% | 12,000 | 12,000 | 100% |
| 01-04-6118 MAINTENANCE & REPAIRS-SC | 0 | 2,500 | 2,500 | 112 | 15,000 | 14,888 | 0% | 30,000 | 29,888 | 100% |
| 01-04-6120 CHEMICALS-SC | 0 | 167 | 167 | 2,282 | 1,002 | (1,280) | 114% | 2,004 | (278) | -14% |
| 01-04-6122 POWER & FUEL-SC | 851 | 667 | 73 | 4,205 | 4,002 | (203) | 53% | 8,004 | 3,799 | 47% |
| 01-04-6123 EQUIPMENT RENTAL-SC | 0 | 333 | 333 | 0 | 1,998 | 1,998 | 0% | 3,996 | 3,996 | 100% |
| 01-04-6124 INSURANCE-SC | 1,481 | 1,083 | (398) | 8,566 | 6,498 | (2,068) | 66% | 12,996 | 4,430 | 34% |
| 01-04-6126 TRUCK EXPENSE-SC | 825 | 667 | (145) | 5,814 | 4,002 | (1,812) | 73% | 8,004 | 2,190 | 27% |
| 01-04-6127 TOOLS-SC | 147 | 42 | (42) | 237 | 252 | 15 | 47% | 504 | 267 | 53% |
| 01-04-6128 TELEPHONE/CABLE EXP.-SC | 413 | 292 | (144) | 3,659 | 1,752 | (1,907) | 104% | 3,504 | (155) | -4% |
| 01-04-6129 EQUIPMENT EXPENSE-SC | 0 | 833 | 833 | 0 | 4,998 | 4,998 | 0% | 9,996 | 9,996 | 100% |
| 01-04-6133 LANDSCAPING-SC | 0 | 17 | 17 | 0 | 102 | 102 | 0% | 204 | 204 | 100% |
| 01-04-6232 REGULATORY ASSESSMENT FEE-SC | 0 | 1,000 | 1,000 | 0 | 6,000 | 6,000 | 0% | 12,000 | 12,000 | 100% |
| 01-04-6352 FREIGHT CHARGE-SC | 0 | 20 | 20 | 0 | 120 | 120 | 0% | 240 | 240 | 100% |
| 01-04-6683 SEWER COLLECTION IMPROVEMENTS | 0 | 6,667 | 6,667 | 0 | 40,002 | 40,002 | 0% | 80,004 | 80,004 | 100% |
| 01-04-6684 PURCHASE OF EQUIPMENTS-SC | 0 | 4,167 | 4,167 | 0 | 25,002 | 25,002 | 0% | 50,004 | 50,004 | 100% |
| 01-04-8458 REPAIRS TO BUILDING/GROUNDS | 0 | 50 | 50 | 0 | 300 | 300 | 0% | 600 | 600 | 100% |
| 01-04-8460 SOFTWARE & DATA EXPENSE | 0 | 133 | 133 | 0 | 798 | 798 | 0% | 1,596 | 1,596 | 100% |
| 01-04-8900 MISCELLANEOUS EXP.-SC | 0 | 50 | 50 | 0 | 300 | 300 | 0% | 600 | 600 | 100% |
| **TOTAL SEWER COLLECTIONS/LIFT STATONS EXPENSES** | **16,850** | **32,272** | **16,837** | **110,536** | **193,632** | **83,096** | **29%** | **387,264** | **276,728** | **71%** |
| | | | | | | | | | | |
| **BILLING & COLLECTION EXPENSES** | | | | | | | | | | |
| 01-05-5112 SALARIES & WAGES-METER READERS/BILLING | 0 | 750 | 750 | 0 | 4,500 | 4,500 | 0% | 9,000 | 9,000 | 100% |
| 01-05-5114 OVERTIME-METER READERS | 0 | 0 | 0 | 0 | 0 | 0 | 0% | 0 | 0 | 0% |
| 01-05-5216 OUTSIDE LABOR-BILLING/COLLECT. | 0 | 83 | 83 | 0 | 498 | 498 | 0% | 996 | 996 | 100% |
| 01-05-6565 COMPUTER BILLING-U/B | 1,645 | 4,167 | (186) | 30,371 | 25,002 | (5,369) | 61% | 50,004 | 19,633 | 39% |
| 01-05-6684 PURCHASE OF EQUIPMENT-U/B | 0 | 333 | (274) | 607 | 1,998 | 1,391 | 15% | 3,996 | 3,389 | 85% |
| 01-05-8460 SOFTWARE & DATA EXPENSE | 0 | 250 | 61 | 189 | 1,500 | 1,311 | 6% | 3,000 | 2,811 | 94% |
| **TOTAL BILLING & COLLECTION EXPENSES** | **1,645** | **5,583** | **434** | **31,167** | **33,498** | **2,331** | **47%** | **66,996** | **35,829** | **53%** |
| | | | | | | | | | | |
| **G & A EXPENSES** | | | | | | | | | | |

## MEMORIAL VILLAGES WATER AUTHORITY
## BUDGETED STATEMENT OF REVENUE AND EXPENDITURES
## FOR MONTH ENDING NOVEMBER 30, 2022

| | | MONTH ACTUAL | MONTH BUDGET | YTD VARIANCE | YTD ACTUAL | YTD BUDGET | YTD VARIANCE | % | ANNUAL BUDGET 2022-2023 TOTAL | REMAINING | % |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 01-07-5110 | SALARIES & WAGES-MANAGER | 11,923 | 12,500 | 577 | 84,347 | 75,000 | (9,347) | 56% | 150,000 | 65,653 | 44% |
| 01-07-5111 | SALARIES & WAGES-OFFICE STAFF | 19,031 | 16,667 | (2,331) | 135,425 | 100,002 | (35,423) | 68% | 200,004 | 64,579 | 32% |
| 01-07-5117 | VAC., HOLIDAYS & ETC-G&A | 1,422 | 3,333 | 1,750 | 21,356 | 19,998 | (1,358) | 53% | 39,996 | 18,640 | 47% |
| 01-07-5214 | PAYROLL TAX EXPENSE-G&A | 2,478 | 3,333 | 872 | 19,150 | 19,998 | 848 | 48% | 39,996 | 20,846 | 52% |
| 01-07-5215 | SECURITY SYSTEM-G&A-OFFICE | 0 | 417 | (519) | 2,809 | 2,502 | (307) | 56% | 5,004 | 2,195 | 44% |
| 01-07-5216 | OUTSIDE LABOR-G&A | 0 | 167 | 167 | 0 | 1,002 | 1,002 | 0% | 2,004 | 2,004 | 100% |
| 01-07-5217 | ENG./ARCHITECTS FEES-G&A | 0 | 667 | 667 | 7,863 | 4,002 | (3,861) | 98% | 8,004 | 141 | 2% |
| 01-07-6122 | POWER & FUEL-G&A | 358 | 333 | 8 | 2,324 | 1,998 | (326) | 58% | 3,996 | 1,672 | 42% |
| 01-07-6124 | INSURANCE-G&A | 423 | 333 | (90) | 2,447 | 1,998 | (449) | 61% | 3,996 | 1,549 | 39% |
| 01-07-6128 | TELEPHONE EXPENSE-G&A | 594 | 1,333 | (82) | 9,143 | 7,998 | (1,145) | 57% | 15,996 | 6,853 | 43% |
| 01-07-6129 | OFFICE EQUIP. REPAIRS MAINT. | 117 | 125 | (4) | 607 | 750 | 143 | 40% | 1,500 | 893 | 60% |
| 01-07-6134 | OFF. FURNITURE/FURNISHING-G&A | 0 | 125 | 125 | 933 | 750 | (183) | 62% | 1,500 | 567 | 38% |
| 01-07-6135 | VEHICLE EXP. & REIMBURSEMENT | 500 | 750 | 250 | 7,260 | 4,500 | (2,760) | 81% | 9,000 | 1,740 | 19% |
| 01-07-6351 | OFFICE SUPPLIES-G&A | 555 | 667 | 378 | 6,040 | 4,002 | (2,038) | 75% | 8,004 | 1,964 | 25% |
| 01-07-6352 | FREIGHT-G&A | 0 | 25 | 25 | 0 | 150 | 150 | 0% | 300 | 300 | 100% |
| 01-07-6353 | MEDICAL EXP.-G&A | 0 | 5 | 5 | 0 | 30 | 30 | 0% | 60 | 60 | 100% |
| 01-07-6543 | POSTAGE-G&A | 473 | 250 | 250 | 1,532 | 1,500 | (32) | 51% | 3,000 | 1,468 | 49% |
| 01-07-6544 | PUBLIC NOTICES EXP. | 0 | 100 | 100 | 846 | 600 | (246) | 70% | 1,200 | 354 | 30% |
| 01-07-6684 | PURCHASE OF EQUIPMENT-G&A | 0 | 42 | 42 | 0 | 252 | 252 | 0% | 504 | 504 | 100% |
| 01-07-8007 | HARRIS CO. APPRAISAL DISTRICT | 2,782 | 1,000 | 1,000 | 8,333 | 6,000 | (2,333) | 69% | 12,000 | 3,667 | 31% |
| 01-07-8008 | TAX COLLECTION EXP. (SBISD) | 0 | 2,000 | 2,000 | 0 | 12,000 | 12,000 | 0% | 24,000 | 24,000 | 100% |
| 01-07-8148 | ACCOUNTING & AUDITING | 0 | 917 | 917 | 10,775 | 5,502 | (5,273) | 98% | 11,004 | 229 | 2% |
| 01-07-8150 | LEGAL & CONTINGENCIES FEES-G&A | 8,525 | 5,417 | (4,753) | 79,406 | 32,502 | (46,904) | 122% | 65,004 | (14,402) | -22% |
| 01-07-8246 | EMPLOYEES GROUP INS. PREM. EXP | 26,801 | 29,167 | 455 | 196,406 | 175,002 | (21,404) | 56% | 350,004 | 153,598 | 44% |
| 01-07-8247 | EMPLOYERS CONTRIBUTION PENSION | 9,316 | 10,417 | 1,035 | 72,548 | 62,502 | (10,046) | 58% | 125,004 | 52,456 | 42% |
| 01-07-8443 | BANKING FEES | 17 | 1,333 | 1,147 | 2,635 | 7,998 | 5,363 | 16% | 15,996 | 13,361 | 84% |
| 01-07-8444 | DUES, SUBSCRIPTION,SCHOOL-G&A | 750 | 250 | (282) | 1,722 | 1,500 | (222) | 57% | 3,000 | 1,278 | 43% |
| 01-07-8445 | SUPERVISOR COMPENSATION-G&A | 2,700 | 1,700 | 50 | 15,150 | 10,200 | (4,950) | 74% | 20,400 | 5,250 | 26% |
| 01-07-8449 | SUPERVISORS EXPENSES-G&A | 276 | 292 | 15 | 2,069 | 1,752 | (317) | 59% | 3,504 | 1,435 | 41% |
| 01-07-8456 | REPAIRS/MAINT-435 PINEY PT. | 0 | 4,167 | 4,167 | 620 | 25,002 | 24,382 | 1% | 50,004 | 49,384 | 99% |
| 01-07-8458 | REPAIRS & MAINT-OFFICE BLDG. | 189 | 167 | 167 | 216 | 1,002 | 786 | 11% | 2,004 | 1,788 | 89% |
| 01-07-8460 | SOFTWARE & DATA EXPENSE | 6,871 | 2,083 | 928 | 28,493 | 12,498 | (15,995) | 114% | 24,996 | (3,497) | -14% |
| 01-07-8900 | MISCELLANEOUS-G&A | 891 | 350 | 285 | 1,869 | 2,100 | 231 | 44% | 4,200 | 2,331 | 56% |
| **TOTAL G & A EXPENSES** | | **96,992** | **100,432** | **9,322** | **722,323** | **602,592** | **(119,731)** | **60%** | **1,205,184** | **482,861** | **40%** |
| **TOTAL EXPENSES** | | **721,855** | **829,592** | **180,908** | **4,902,234** | **4,977,552** | **75,318** | **49%** | **9,955,104** | **5,052,870** | **51%** |
| **REVENUE OVER/(UNDER) EXPENDITURES** | | **224,686** | **(50,467)** | **(113,355)** | **647,681** | **(302,802)** | **(950,483)** | **-107%** | **(605,604)** | **(1,253,285)** | **207%** |

**Memorial Villages Water Authority**
**Check Register**
**For Checks Dated November 22, 2022 - December 08, 2022**

| Check # | Date | Payee | Amount | Invoice Date | Invoice/CM # | Description | Amnt Paid |
|---|---|---|---|---|---|---|---|
| ACH | 11/27/22 | MUTUAL OF AMERICA | 9,315.88 | 11/30/22 | 401(a)NOV22 | 401 (a) ER CONTRIBUTION FOR THE MONTH OF November 2022 | 9,315.88 |
| ACH | 12/7/22 | COMCAST | 1,956.65 | 11/20/22 | COMC 5089 - NOV22 | EQUIPMENT BILLED FROM 11/20/22-12/19/22 | 1,956.65 |
| ACH | 12/7/22 | COMCAST | 816.94 | 12/1/22 | COMC3886 - DEC22 | PHONE AND TV ADAPTER | 816.94 |
| ACH | 12/7/22 | COMCAST | 233.09 | 12/1/22 | COMC 9607 - DEC22 | INTERNET AND VOICE SERVICE FOR THE MONTH OF DECEMBER | 233.09 |
| ACH | 12/7/22 | UNITED STATES TREASURY | 13,640.44 | 12/4/22 | 12.04.22P1 | PAYROLL TAX LIABILITIES FOR PERIOD ENDING 12/04/2022 | 13,640.44 |
| 1089 | 12/8/22 | ANN HARRIS BENNETT | 8.25 | 10/21/22 | NOV238593 | UNIT#3 2000/DODG/PK LIC 1248593 | 8.25 |
| 1090 | 12/8/22 | AVR INC | 2,889.04 | 11/22/22 | 044864 | MONTHLY UTILITY BILLING, BILSTOCK, PAPERLESS BILLS AND POSTAGE | 2,889.04 |
| 1091 | 12/8/22 | ASSOCIATION OF WATER | 750.00 | 11/10/22 | 205487 | ANNUAL MEMBERSHIP DUES FOR THE PERIOD 01/01/23-12/31/23 | 750.00 |
| 1092 | 12/8/22 | AZTEC RENTAL SERVICES | 4,968.72 | 11/30/22 | B-539460 | RENTAL PERIOD 11/14-12/12 | 4,968.72 |
| 1093 | 12/8/22 | BIO-AQUATIC TESTING, INC. | 695.00 | 11/22/22 | 61293 | CHRONIC CERIODAPHNIA DUBIA - WWTF | 695.00 |
| 1094 | 12/8/22 | BLUE IRON TECHNOLOGIES | 2,190.00 | 12/1/22 | 314976 | MONTHLY SERVICE - DECEMBER 2022 | 1,515.00 |
| | | | | 11/30/22 | 315025 | NOVEMBER 2022 SUPPORT | 675.00 |
| 1095 | 12/8/22 | CHLORINATOR MAINT. CO., INC. | 1,150.82 | 10/20/22 | 43237 | TO INSTALL INJECTORS FOR SURFACE WATER AT PINEY AND GAYLOR | 1,150.82 |
| 1096 | 12/8/22 | CINTAS | 954.42 | 11/2/22 | 4136195652 | UNIFORMS-WP | 114.74 |
| | | | | 11/3/22 | 4136354781 | UNIFORMS-WTTF | 80.14 |
| | | | | 11/9/22 | 4136882978 | UNIFORMS-WP | 144.54 |
| | | | | 11/10/22 | 4137041996 | UNIFORMS-WTTF | 80.14 |
| | | | | 11/16/22 | 4137673748 | UNIFORMS-WP | 114.16 |
| | | | | 11/17/22 | 4137854201 | UNIFORMS-WTTF | 80.14 |
| | | | | 11/22/22 | 4138254974 | UNIFORMS-WP | 141.26 |
| | | | | 11/23/22 | 4138452241 | UNIFORMS-WTTF | 80.14 |
| | | | | 11/30/22 | 4138932648 | UNIFORMS-WP | 119.16 |
| 1097 | 12/8/22 | CORE & MAIN LP | 52,636.90 | 10/10/22 | R902546 | 4 STARGRIP PVC | 52.00 |
| | | | | 11/10/22 | R892925 | EPXY 304SS B&N 4.46-5.60 OD AND 4 MJ CAP C153 IMP | 479.00 |
| | | | | | | 3-1 1/2 METER ENHANCED GAL W/EXTERNAL ANTENA NO LEAD | |
| | | | | 11/21/22 | R968814 | 2-2 METER ENHANCED GAL W/EXTERNAL ANTENNA NO LEAD | 4,639.00 |
| | | | | 11/22/22 | R968869 | MATERIALS-WP | 382.00 |
| | | | | 11/22/22 | R935518 | MATERIALS FOR WATER TAPS & REPAIRS | 27,307.50 |
| | | | | 11/22/22 | R166724 | MATERIAL & REPAIRS -WP | 19,203.40 |
| | | | | 11/23/22 | R934854 | 1 BALL CURB - WP | 774.00 |
| | | | | | | METER DEPOSIT $100 - SPRINKLER 17.50 - WATER 17.0 = $65 REFUND | |
| 1099 | 12/8/22 | DAVID WEEKLY HOMES | 65.00 | 11/21/22 | METER DEPOSIT #8089 | ACCT 1-02-01910-03 SVC ADDRESS 11751 DUART | 65.00 |
| 1100 | 12/8/22 | THE REINALT-THOMAS CORP. | 440.80 | 11/21/22 | 7276556 | UNIT #2 2007 GMC 4500 TIRE INSTALLATION | 440.80 |
| 1101 | 12/8/22 | DXI INDUSTRIES, INC. | 3,595.70 | 11/18/22 | 055022432-22 | 10-CHLORINE, 150# CYL | 1,797.85 |
| | | | | 11/18/22 | 055022431-22 | 10-CHLORINE 150# CYL | 1,797.85 |
| 1102 | 12/8/22 | EVA L. MIRELES | 26.49 | 11/29/22 | READYFRESH0095 | OZARKA WATER FOR THE OFFICE | 26.49 |
| 1103 | 12/8/22 | GRAINGER | 1,239.31 | 10/12/22 | 9475866456 | FILTER, HARDWARE, ETC | 176.85 |
| | | | | 11/10/22 | 9509014347 | DISPOSABLE GLOVES AND V-BELT | 258.10 |
| | | | | 11/11/22 | 9510602494 | BRASS BALL, HAND DRUM PUMP, ETC/MEN RUBBER BOOTS/GARDEN TOOLS & BATTERIES | 804.36 |
| 1104 | 12/8/22 | HARRIS COUNTY APPRAISAL DISTRI | 2,782.00 | 11/17/22 | PSI22003363 | 1ST QTRLY ASSESSMENT | 2,782.00 |
| 1105 | 12/8/22 | HACH COMPANY | 1,461.60 | 11/16/22 | 13343179 | CLARK CARTRIDGES | 487.20 |
| | | | | 11/18/22 | 13348230 | CLARK CARTRIDGES | 974.40 |
| 1106 | 12/8/22 | HARRIS-GALVESTON SUBSIDENCE DISTRICT | 16,264.00 | 11/22/22 | GW82022-17002 | 428 STUDENTS | 16,264.00 |
| 1107 | 12/8/22 | THE HARTFORD | 659.00 | 12/1/22 | 8497-2023 | ANNUAL INSURANCE SURETY POLICY RENEWAL 12/01/22-12/01/23 | 350.00 |
| | | | | 12/1/22 | 4969-2023 | ANNUAL INSURANCE RENEWAL POLICY FOR FIDELITY 12/01/22-12/01/23 | 309.00 |
| 1108 | 12/8/22 | HOME DEPOT CREDIT SERVICES | 1,028.10 | 10/28/22 | 6640829 | FITTING, CLEANOUT ADAPTER AND SEWER | 30.14 |
| | | | | 10/31/22 | 2630833 | CABLES & WIRING NUTS | 102.71 |
| | | | | 11/1/22 | 7510587 | CABLE, WIRING AND OTHER TOOLS | 350.00 |
| | | | | 11/1/22 | 2514381 | HEATERS & PORTABLE AIR COMPRESSOR & MISC PLUGS | 276.16 |
| | | | | 11/1/22 | 7612757 | S-CYCLE OIL WEED EATER STRING FOR CECIL/SPRINKLER HEAD FOR CECIL | 149.21 |
| | | | | 11/1/22 | 5627243 | DELUXE M. LKHOUSE UTILITY HEATER-WP | 119.83 |
| 1109 | 12/8/22 | IMAGE COMMUNICATION | 116.73 | 11/20/22 | 084387 | SHARP COPIERSERVICE, SUPPLIES & MAINT. | 116.73 |
| 1110 | 12/8/22 | LEON W. LEVANDOWSKI, JR. | 500.00 | 12/1/22 | DEC22 | VEHICLE REIMBURSEMENT DECEMBER 2022 | 500.00 |
| 1111 | 12/8/22 | MURRAY RESOURCES, LTD | 1,122.00 | 10/14/22 | 123392 | TEMP - GREENE IV, JOHN PAY PERIOD 10/02-10/08 | 792.00 |
| | | | | 11/25/22 | 123790 | TEMP - GREENE IV, JOHN PAY PERIOD 11/13-11/19 | 330.00 |
| | | | | | | 2 RTD SENSOR 3-WIRE 100 OHM/4 ELECTRICIAN - 10/27/22: AFTER INSTALLING REPAIRED BLOWER. | |
| 1112 | 12/8/22 | NTS PUMPS, MOTORS & CONTROLS | 1,211.30 | 12/5/22 | 114088 | 11/09/22: REMOVED PLUGS FROM BLOWER UNIT AND INSTALLED THERMAL RTDS WIRED IN THERMALS. | 1,211.30 |
| 1113 | 12/8/22 | PURIFY | 1,339.56 | 11/22/22 | 1429957508621 | CAL HYPO - 100# BUCKET | 1,339.56 |
| 1114 | 12/8/22 | MY FLEET CENTER | 77.63 | 11/18/22 | 93139 | MAINTENANCE FOR UNIT #4 2017 RAM 1500 LIC 130119 - WP | 55.96 |
| | | | | 11/21/22 | 93289 | UNIT #3 OIL CHANGE AND STATE INSPECTION | 21.67 |
| 1115 | 12/8/22 | TCEQ-FINANCIAL ADMIN. DIV. | 9,251.20 | 11/30/22 | PHS0208514 | WATER SYSTEM FEE FY23 | 9,251.20 |

Memorial Villages Water Authority

Check Register

For Checks Dated November 22, 2022 - December 08, 2022

| Check # | Date | Payee | Amount | Invoice Date | Invoice/CM # | Description | Amnt Paid |
|---|---|---|---|---|---|---|---|
| 1116 | 12/8/22 | TEXAS EXCAVATION | 263.15 | 11/30/22 | 22.21929 | MESSAGE FEES FOR NOVEMBER 2022 | 263.15 |
| 1117 | 12/8/22 | TEXAS PRIDE DISPOSAL | 78.22 | 11/28/22 | 001101085 | 2YD FEL DUMPSTER | 78.22 |
| 1118 | 12/8/22 | TEXAS WATER UTILITIES ASSOC | 360.00 | 12/6/22 | R2023 | FY23 TWUA MEMBERSHIP RENEWAL - C. MARTINEZ | 90.00 |
| | | | | | | FY23 TWUA MEMBERSHIP RENEWAL - A. MARAVILLA | 90.00 |
| | | | | | | FY23 TWUA MEMBERSHIP RENEWAL - P. TORRES | 90.00 |
| | | | | | | FY23 TWUA MEMBERSHIP RENEWAL - B. SALAZAR | 90.00 |
| 1119 | 12/8/22 | TREY CANTU | 575.00 | 12/1/22 | DEC22 | CELL PHONE REIMBURSEMENT-DECEMBER 2022/VEHICLE REIMBURSEMENT-DECEMBER 2022 | 575.00 |
| | | | | | | REMIT #0013881785201931665 | |
| | | | | | | CASE #0013881785 ORDER | |
| 1120 | 12/8/22 | TX CHILD SUPPORT SDU | 252.00 | 12/4/22 | 12.04.22CS | #201931665 | 252.00 |
| 1121 | 12/8/22 | VILLAGES MUTUAL INS. COOPERATI | 29,560.50 | 12/1/22 | DEC22 | EMPLOYEE MEDICAL, DENTAL, VISION & LIFE INSURANCE | 29,560.50 |
| 1122 | 12/8/22 | WM CORPORATE SERVICES, INC | 11,579.97 | 11/16/22 | 4427381-0011-8 | SLUDGE DISPOSAL 11/01/22-11/15/22 | 11,579.97 |
| 1123 | 12/8/22 | WATER UTILITY SERVICES, INC. | 2,449.00 | 11/16/22 | 75456 | LAS WP | 2,449.00 |
| | | | 178,504.41 | | | | 178,504.41 |

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|---|---|
| ACH | 25,963.00 |
| CHECKS | 152,541.41 |
| | 178,504.41 |

**Memorial Villages Water Authority**

**Check Register**

**For Checks Dated December 9, 2022 - December 20, 2022**

| Check # | Date | Payee | Amount | Invoice Date | Invoice/CM # | Description | Amnt Paid |
|---|---|---|---|---|---|---|---|
| ACH | 12/19/22 | UNITED STATES TREASURY | 12,964.59 | 12/19/22 | PD 12.18.22 | EFTPS PAYROLL LIABILITIES FOR PERIOD ENDING 12.18.22 | 12,964.59 |
| ACH | 12/19/22 | COMCAST | 51.05 | 12/15/22 | COMC4104 DEC22 | CABLE, INTERNET, AND VOICE 12/02/22-01/01/23 | 51.05 |
| ACH | 12/19/22 | COMCAST | 979.01 | 12/15/22 | 1619000071 | CABLE, INTERNET, AND VOICE 12/02/22-01/01/23 | 979.01 |
| 1124 | 12/20/22 | ANN HARRIS BENNETT | 16.50 | 12/13/22 | DEC233908 | UNIT#7 2015 TOYOTA TACOMA VIN#3908 REGISTRATION RENEWAL | 8.25 |
| | | | | 12/13/22 | DEC233906 | UNIT#10 2015 TOYOTA TACOMA VIN#3906 REGISTRATION RENEWAL | 8.25 |
| 1125 | 12/20/22 | AVR INC | 1,645.10 | 11/30/22 | 045039 | CLOUD BASED UTILITY BILLING SOFTWARE-NOVEMBER 2022 | 1,458.60 |
| | | | | 11/30/22 | 045055 | URECEIVABLES - NOV 2022 | 186.50 |
| 1126 | 12/20/22 | CAVALLO ENERGY TEXAS LLC | 29,793.88 | 11/30/22 | 11.04-12.07.22 | POWER USAGE FOR BILLING SVC PERIOD 11/04-12/07/22 | 26,644.49 |
| | | | | 12/14/22 | 223500018843928 | ELECTRICITY CHARGES 11/14-12/14/22 | 3,149.39 |
| 1127 | 12/20/22 | CFI SERVICES, INC. | 507.10 | 12/16/22 | 80388 | CHLORINATOR, INJECTOR & TUBING REPAIRS TO WWTF | 507.10 |
| 1128 | 12/20/22 | CHLORINATOR MAINT. CO., INC. | 6,268.84 | 10/21/22 | 43240 | MATERIALS AND LABOR FOR THE INJECTION INSTALLATION FOR SURGAC | 802.10 |
| | | | | 11/4/22 | 43318 | MATERIALS AND LABOR FOR THE INJECTION INSTALLATION FOR SURGAC | 2,370.02 |
| | | | | 12/7/22 | 43452 | MATERIALS AND LABOR FOR THE INJECTION INSTALLATION FOR SURGAC | 3,091.72 |
| 1129 | 12/20/22 | CHRISTOPHER SIMIEN | 350.00 | 12/10/22 | CHRIS REIMB 12.10.22 | TEXAS RURAL WATER ASSOCIATION UTILITY SAFETY COURSE FOR CHRIS | 350.00 |
| 1130 | 12/20/22 | CINTAS FIRE 636525 | 149.70 | 11/15/22 | 4078586386 | ANNUAL FIRE MAINTENANCE FOR PINEY PT | 149.70 |
| 1131 | 12/20/22 | CITY OF HOUSTON HEALTH DEPT. | 214.50 | 11/28/22 | 90026915 | LAB FEES | 214.50 |
| 1132 | | VOIDED CHECK | | | | | |
| 1133 | 12/20/22 | COWBOY TRUCKING, INC. | 96.25 | 12/2/22 | 22-334173 | HALF PALLET OF GRASS | 96.25 |
| 1134 | 12/20/22 | DXI INDUSTRIES, INC. | 310.00 | 11/30/22 | DEC5011480.22 | DEMURRAGE RENTAL | 310.00 |
| 1135 | 12/20/22 | EASTEX ENVIRONMENTAL LABORATORY | 1,887.00 | 11/1/22 | C22L256 | SEWER ANALYSIS FEES - NOVEMBER 2022 | 1,887.00 |
| 1136 | 12/20/22 | EVA L. MIRELES | 253.24 | 12/16/22 | EVAS REIMB 12.16.22 | GIFT CARDS FOR X-MAS STAFF LUNCH-IN | 253.24 |
| 1137 | 12/20/22 | WEX BANK | 1,425.41 | 12/6/22 | 85613893 | FUEL EXPENSE -WP & WWTF | 1,425.41 |
| 1139 | 12/20/22 | JOHNSON CONTROLS SECURITY SYSTEM | 1,678.35 | 12/9/22 | 38187229 | PRORATED SECURITY SERVICE AT GAYLORD | 363.71 |
| | | | | 12/9/22 | 38136336 | UPGRADE OFFICE BUILDING INTO COMPLIANCE | 529.07 |
| | | | | 12/9/22 | 38136337 | UPGRADE GAYLORD OFFICE BUILDING INTO COMPLIANCE | 785.57 |
| 1140 | 12/20/22 | LANGFORD ENGINEERING | 5,267.63 | 11/30/22 | 25893 | 032-131 EMERGENCY PREPAREDNESS PLAN (EPP) UPDATE | 187.70 |
| | | | | 11/30/22 | 25891 | 032-115-01W WARRANTY - REPL OF GRIT CLASSIFIER AT WWTP | 75.76 |
| | | | | 11/30/22 | 25890 | 032-139 WWTP CLARIFIER IMPROVEMENTS | 908.39 |
| | | | | 11/30/22 | 25887 | 032-117 GAYLORD WATER PLANT IMPROVEMENTS | 1,090.61 |
| | | | | 11/30/22 | 25888 | 032-140 WATER WELL #3 - REPAIRS 2022 | 1,023.75 |
| | | | | 11/30/22 | 25892 | 101-2022 MISCELLANEOUS ASSIGNMENT | 595.29 |
| | | | | 11/30/22 | 25889 | 102-2022 GENERAL WASTEWATER FACILITIES | 654.94 |
| | | | | 11/30/22 | 25894 | 101 - GABION SLOPE PROTECTION VIA MVWA-WWTP | 731.25 |
| 1142 | 12/20/22 | LONG POINT PEST CONTROL, INC. | 140.00 | 12/15/22 | 337505 | QUARTERLY PEST CONTROL | 140.00 |
| 1143 | 12/20/22 | MURRAY RESOURCES, LTD | 1,320.00 | 12/16/22 | 124026 | TEMP-EDUARDO PINEDA 12/05/22-12/09/22 = 40 HRS | 1,320.00 |
| 1144 | 12/20/22 | NORTON ROSE FULBRIGHT US LLP | 8,525.21 | 11/29/22 | 9495403452 | PROFESSIONAL SERVICES RENDERED TO NOVEMBER 22, 2022 | 8,525.21 |
| 1145 | 12/20/22 | NTS PUMPS, MOTORS & CONTROLS | 1,033.25 | 12/12/22 | 114551 | TIMBERWILDE LIFT STATION FOR CONTROL REPAIRS | 1,033.25 |
| 1146 | 12/20/22 | O'REILLY AUTOMOTIVE, INC. | 204.99 | 12/6/22 | 1174-266322 | NEW BATTERY FOR UNIT #7 | 204.99 |
| 1147 | 12/20/22 | PURIFY | 3,074.40 | 11/30/22 | 141295751590 | SBS | 3,074.40 |
| 1148 | 12/20/22 | QUILL CORPORATION | 37.99 | 11/14/22 | 28986063 | COFFEE DONUT SHOP | 37.99 |
| 1149 | 12/20/22 | RED BUD SUPPLY, INC. | 3,249.75 | 11/30/22 | 178078 | WP MATERIAL FOR REPAIR | 3,249.75 |
| 1150 | 12/20/22 | SOURCE POINT SOLUTIONS, LLC. | 118,618.50 | 11/21/22 | 72796 | CLEANING OF AERATION BASIN 1 & 2 AT WWTP | 118,618.50 |
| 1151 | 12/20/22 | MY FLEET CENTER | 232.00 | 12/6/22 | 85770 | UNIT #16 2015 TOYOTA TACOMA OIL CHANGE | 116.42 |
| | | | | 12/6/22 | 94135 | UNIT #10 2015 TOYOTA TAXOMA VIN#3906 OIL CHANGE | 92.63 |
| | | | | 12/13/22 | 86234 | UNIT#7 INSPECTION 2015 TOYOTA TACOME VIN#3908 LIC#K2L2309 | 22.95 |
| 1152 | 12/20/22 | TREY CANTU | 268.11 | 12/7/22 | TREY REIM 12.18.22 | DECEMBER 2022 BOARD MEETING MEALS AND DRINKS | 268.11 |
| 1153 | 12/20/22 | TRINITY PAVING LLC | 6,200.00 | 12/5/22 | 12345 | ASPHALT REPAIRS, CONCRETE REPAIR, AND SIDWALK REPAIRS | 6,200.00 |
| 1154 | 12/20/22 | TX CHILD SUPPORT SDU | 252.00 | 12/18/22 | 12.18.22CS | REMIT #00138817852019316665 CASE #0013881785 -CMS-ORDER #201931665 | 252.00 |
| 1155 | 12/20/22 | TEXAS UNDERGROUND, INC. | 19,882.00 | 12/7/22 | 0114084-IN | 220 GAL INDUSTRIAL SKID UNIT W/ DECK TRAILER & DRAWBAR | 19,882.00 |
| | | | **226,891.35** | | | | **226,891.35** |

| | |
|---|---|
| **ACH** | 13,994.65 |
| **CHECKS** | 212,896.70 |
| **CHECK PENDING TO PRINT** | 111.00 |
| | **227,002.35** |

**Memorial Villages Water Authority**

**Check Register**

**For Checks Dated December 21, 2022 - January 05, 2023**

| Check # | Date | Payee | Amount | Invoice Date | Invoice/CM # | Description | Amnt Paid |
|---|---|---|---|---|---|---|---|
| ACH | 1/4/23 | UNITED STATES TREASURY | 13,487.45 | 1/1/23 | 01.01.23P1 | PAYROLL TAX LIABILITIES FOR THE PERIOD ENDING 01/01/2023 | 13,487.45 |
| ACH | 1/5/23 | COMCAST | 1,983.82 | 12/15/22 | COMC#5089 DEC22 | BILLED FROM 12/20/22-01/19/23 | 1,983.82 |
| ACH | 1/5/23 | COMCAST | 816.04 | 1/1/23 | COMC3986 JAN23 | WATERPLANT BUSINESS CABLE, VOICE AND INTERNET FOR THE MONTH OF JANUARY 23 | 816.04 |
| 1156 - 1178 | | 22 VOIDED CHECKS | | | | PRINTING ISSUES - 22 CHECKS | |
| 1179 | 1/5/23 | O'REILLY AUTOMOTIVE, INC. | 182.99 | 2/19/22 | 1174-270511 | UNIT#3 2YR BATTERY REPLACEMENT | 182.99 |
| 1180 | 1/5/23 | PETE TORRES | 34.89 | 12/9/22 | PETE REIMB 12.09.22 | UPS POSTAGE FEE REIMB FOR SENDING PANEL FROM #1 CENTERIFIZE FOR REPAIR | 34.89 |
| 1181 | 1/5/23 | PYE ODESSA | 2,769.01 | 1/23/22 | 206 MILLBROOK | METER INSTALLED INCORRECTLY. IRRIGATION METER BILLED SEWER AND DOMESTIC BILLED FOR IRRIFATION. METERS SWAPPED CREDIT WAS ISSUED FOR THE BALANCE 206 MILLBROOK AC | 2,769.01 |
| 1182 | 1/5/23 | RICHARD M., CULVER | 111.00 | 12/1/22 | RICH REIMB 10.01.22 | TCEQ RENEWAL LICENSE<br>FOR RICHARD CULVER | 111.00 |
| 1183 | 1/5/23 | RON PERRIN | 1,450.00 | 12/12/22 | 25-264 | CLEANOUT 2 GST'S AT PINEY POINT- MOBILIZATION FEE | 1,450.00 |
| 1184 | 1/5/23 | SAGE SOFTWARE, INC. | 2,859.90 | 11/12/22 | 2002545166 | SAGE 50 ANNUAL PREMIUM SUBSCRIPTION 02/08/23-02/07/24 | 2,859.90 |
| 1185 | 1/5/23 | MY FLEET CENTER | 20.00 | 12/31/22 | 9676737 | LATE FEE | 20.00 |
| 1186 | 1/5/23 | TEXAS COMMISSION ON | 200.00 | 12/13/22 | GPS0253632 | STORMWATER PERMIT FY 23 ANNUAL FEE | 200.00 |
| 1187 | 1/5/23 | THOMPSON CUSTOM HOMES | 1,525.00 | 12/28/22 | 11214 LACEWOOD | 11214 LACEWOOD 1" WM&T C/R # 32115 2/2 - REFUND FOR NO INSTALLATION | 1,525.00 |
| 1188 | 1/5/23 | TREY CANTU | 1,886.35 | 12/16/22 | DEC22 STAFF LUNCH | CHRISTMAS LUCH FOR STAFF | 1,206.35 |
| | | | | 12/31/22 | 1038 | PRE-EMPLOYMENT SCREENING 12.30.22 REIMBURSEMENT TO TREY | 105.00 |
| | | | | 1/1/23 | TREY REIMB JAN23 | CELLPHONE & VEHICLE REIMBURSEMENT FOR MO OF JANUARY 2023 | 575.00 |
| 1189 | 1/5/23 | TX CHILD SUPPORT SDU | 252.00 | 1/1/23 | 01.01.23CS | REMIT #0013881785201931665 CASE #0013881785-CMS ORDER #201931665 | 252.00 |
| 1190 | 1/5/23 | VILLAGES MUTUAL INS. COOPERATI | 34,472.03 | 1/1/23 | JAN23 | EMPLOYEE MEDICAL, DENTAL, VISION & LIFE INSURANCE | 34,472.03 |
| 1191 | 1/5/23 | WM CORPORATE SERVICES, INC | 22,906.08 | 11/30/22 | 44276474-0011-9 | SLUDGE DISPOSAL 11/16/22-11/30/22 | 11,716.75 |
| | | | | 12/15/22 | 4429414-0011-5 | SLUDGE DISPOSAL 12/01/22-12/15/22 | 11,189.33 |
| 1192 | 1/5/23 | WORLDWIDE POWER PRODUCTS | 3,651.53 | 12/12/22 | Q-065459 | 11/04/22-12/12/22 SERVICE FOR 11 FARNHAM GENERATOR | 3,651.53 |
| --- | | GAP | | | | GAP | |
| 1203 | 1/5/23 | A-B GAS COMPANY | 27.00 | 12/22/22 | 2093570-C | 33 LBS PROPANE REFILL | 27.00 |
| 1204 | 1/5/23 | ALLEGIANCE CONSTRUCTION | 58.70 | 11/16/22 | METER DEPOSIT #7941 | ACCT#2-06-00680-02 SVC: 10426 MEMORIAL DEPOSIT $100.00 LESS $23.80 SPRINKLER $17.50<br>WATER=REFUND $58.70 | 58.70 |
| 1205 | 1/5/23 | BLUE IRON TECHNOLOGIES | 2,763.00 | 12/20/22 | 315056 | MICROSOFT ONLINE SERVICE RENEWAL 12/20/22-12/19/2023 | 1,248.00 |
| | | | | 1/1/23 | 315114 | MONTHLY SERVICE JANUARY 2023 | 1,515.00 |
| 1206 | 1/5/23 | BRITTON RING LORETTA | 87.40 | 12/20/22 | 11665 ARROWOOD | OVERPAYMENT REFUND 11665 ARROWOOD CIRCLE ACCT 1-08-00740-00 | 87.40 |
| 1207 | 1/5/23 | CANTRELL HOLDINGS LTD | 28.25 | 12/20/22 | METER DEPOSIT #8422 | 11211 TYNE COURT ACCT 95001-1070172005 DEPOSIT 100 LESS 71.75= 28.25 REFUND | 28.25 |
| 1208 | 1/5/23 | CENTERPOINT ENERGY | 473.97 | 11/30/22 | CP#4921-NOV22 | PINEY POINT WP-GAS USAGE ACCT#4018492-1 11/03/22-12/06/22 | 60.30 |
| | | | | 11/30/22 | CP#7072-NOV22 | GAYLORD-GAS USAGE ACCT #40187072 11/03/22-12/08/22 | 25.04 |
| | | | | 11/30/22 | CP#7113-NOV22 | CREEKSIDE WP-GAS USAGE ACCT#6401987711 3 11/03/22-12/08/22 | 51.51 |
| | | | | 11/30/22 | CP#4970-NOV22 | PINEY POINT WP-GAS USAGE ACCT # 4018497-0 11/03/22-12/08/22 | 337.12 |
| 1209 | 1/5/23 | CINTAS | 695.66 | 12/1/22 | 4139137865 | UNIFORMS - WWTF | 80.14 |
| | | | | 12/7/22 | 4139700718 | UNIFORMS-WP | 119.16 |
| | | | | 12/8/22 | 4139819912 | UNIFORMS-WWTF | 80.14 |
| | | | | 12/14/22 | 4140356918 | UNIFORMS-WP | 106.61 |
| | | | | 12/15/22 | 4140503031 | UNIFORMS-WWTF | 80.14 |
| | | | | 12/21/22 | 4141058361 | UNIFORMS-WP | 129.38 |
| | | | | 12/22/22 | 414208286 | UNIFORMS-WWTF | 80.14 |
| | | | | 12/22/22 | 1903597065 | FREIGHT CHARGE FOR JACKETS | 19.95 |
| 1210 | 1/5/23 | DENNY'S ELECTRICAL SERVICE, IN | 189.23 | 11/27/22 | 22-0323 | MATERIAL AND LABOR FOR 20 AMP CIRCUIT FOR ALARM SYSTEM-GAYLORD | 189.23 |
| 1211 | 1/5/23 | GRAINGER | 653.45 | 12/13/22 | 9543503545 | BOOTS & SUPPLIES | 535.77 |
| | | | | 12/13/22 | 9543503529 | 304 SILVER STAINLESS STEEL PLATE - WWTF | 117.68 |
| 1212 | 1/5/23 | HACH COMPANY | 1,039.36 | 12/13/22 | 13383223 | 2-REPLACEMENT CARTRIDGE FOR MODEL 5500-SERIES OXYGEN SENSOR | 1,039.36 |
| 1213 | 1/5/23 | HEALTHINVEST HRA | 64.74 | 11/30/22 | NOV 2022 | MONTHLY FEES NOVEMBER 2022 EMPLOYER ID YO20389 | 64.74 |
| 1214 | 1/5/23 | HOME DEPOT CREDIT SERVICES | 679.39 | 11/16/22 | 7510587-2 | HEATERS & PORTABLE AIR COMPRESSOR & MISC PLUGS | 370.92 |
| | | | | 12/1/22 | 2514454 | MAINTENANCE SUPPLIES FOR GAYLORD | 85.90 |
| | | | | 12/15/22 | 85414553 | THREADER AND SUPPLIES TO REPAIR A PUMP | 75.74 |
| | | | | 12/19/22 | 4051370 | FOR PIPE INSULATION, TAPE AND CLEANING PRODUCTS FOR THE WP OFFICE | 116.69 |
| | | | | 12/20/22 | 3614078 | FOAM PIPE INSULATION | 30.14 |
| 1215 | 1/5/23 | IMAGE COMMUNICATION | 114.86 | 12/20/22 | 084868 | SHARP COPIERSERVICE, SUPPLIES & MAINT | 114.86 |
| 1216 | 1/5/23 | JORDENS AC & HEATING | 1,261.17 | 12/27/22 | I-10459833-1 | HVAC LABOR AND DIGANOSE FEE FOR THE HEATER ON 2 SYSTEMS NOT WORKING | 377.17 |
| | | | | 1/3/23 | I-10459841-1 | CARRIER CONTROL BOARD-HVAC LABOR 1 TECH | 884.00 |
| 1217 | 1/5/23 | KONTROL AUTOMATION, INC. | 1,622.16 | 12/13/22 | 68045 | PANEL FOR CENTRIDGE #1 | 1,622.16 |
| 1218 | 1/5/23 | LEON W. LEVANDOWSKI JR | 1,761.95 | 12/20/22 | LEON REIMB 12.20.22 | REIMURSEMENT FOR HAMS FOR STAFF | 1,261.95 |

**Memorial Villages Water Authority**

**Check Register**

**For Checks Dated December 21, 2022 - January 05, 2023**

| Check # | Date | Payee | Amount | Invoice Date | Invoice/CM # | Description | Amnt Paid |
|---|---|---|---|---|---|---|---|
| | | | | 1/1/23 | LEON REIMB 01.01.23 | VEHICLE REIMB FOR JANUARY 2023 | 500.00 |
| 1219 | 1/5/23 | MURRAY RESOURCES, LTD | 2,376.00 | 12/23/22 | 124100 | TEMP-EDUARDO PINEDA 40 HRS FOR PAY PERIOD 12/11/22-12/17/22 | 1,320.00 |
| | | | | 12/30/22 | 124165 | TEMP- EDUARDO PINEDA FOR PAY PERIOD 12/18/22-12/24/22 | 1,056.00 |
| 1220 | 1/5/23 | Norton Rose Fulbright LLP | 7,400.21 | 12/31/22 | 9495411583 | PROFESSIONAL SERVICES RENDERED DECEMBER 31, 2022 | 7,400.21 |
| 1221 | 1/5/23 | NTS PUMPS, MOTORS & CONTROLS | 3,894.10 | 12/22/22 | 114510 | VOSS RD LIFT STATION FOR TROUBLE SHOOTING AND NEW VFD | 3,894.10 |
| | | | 113,799.61 | | | | |
| | | ACH | 16,288.21 | | | | |
| | | CHECKS | 97,511.40 | | | | |
| | | | 113,799.61 | | | | |