

MINUTES OF MEETING OF BOARD OF SUPERVISORS
July 18, 2023

THE STATE OF TEXAS	§
COUNTY OF HARRIS	§
MEMORIAL VILLAGES WATER AUTHORITY	§

The Board of Supervisors (the "Board") of Memorial Villages Water Authority (the "Authority") met in regular session, open to the public, on July 18, 2023, at the Authority's office at 8955 Gaylord, Houston, Harris County, Texas at 7:00 p.m., whereupon the roll was called of the members of the Board, to wit:

Gary Schenk, President
Will Wilson, Vice President
Randolph Ewing, Secretary
Veronica Roa, Assistant Secretary
Cathy Stubbs, Treasurer
Unal Baysal, Assistant Secretary
Locke Braly, Assistant Secretary

Persons Attending. All members of the Board were present, except Supervisor Wilson, thus constituting a quorum. Also attending were Mr. Trey Cantu, General Manager of the Authority; Mr. John Davis and Mr. Norman Gutierrez of Langford Engineering, Inc. ("LEI"), Engineer for the Authority; Ms. Leslie Bacon, attorney, and Ms. Madeline Lopez, paralegal, of Norton Rose Fulbright US LLP ("NRF"), Attorneys for the Authority; and Ms. Andrea Herman, resident within the Authority.

Call to Order. The President called the meeting to order in accordance with notice posted pursuant to law, a Certificate of Posting of which is attached hereto as Exhibit "A," and the following business was transacted:

1. **Public Comments.** There were no public comments.
2. **Approve minutes of the June 13, 2023 regular meeting.** Proposed minutes of the June 13, 2023 meeting, previously distributed to the Board, were submitted for consideration and approval. Supervisor Braly noted there was a missing word in the last sentence of the first paragraph, under Public Comments. Ms. Bacon stated the minutes would be amended and the word "contact" would be added before, "... Hedwig Village regarding a schedule." Upon motion by Supervisor Ewing, seconded by Supervisor Roa, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the June 13, 2023 regular meeting, as revised.
3. **Status report on Gaylord GST Settlement Agreement with Wharton-Smith and take any necessary actions.** Mr. Davis discussed with the Board the One Year Warranty Inspection of Gaylord Water Plant Improvements. He further discussed Wharton-Smith repairing

the perimeter of the tanks in Fall 2023. Upon inquiry by Supervisor Schenk, Mr. Cantu estimated the completion time for the repairs would be about two months.

4. **Status report on Clarifier Project at Wastewater Treatment Plant and take any necessary action.** Mr. Davis stated that LEI is working on the plans for this project.

5. **Status report on emergency repairs of sanitary sewer collection system on Memorial Drive and take any necessary action.** Mr. Davis stated the project is about 95% complete. He presented to and reviewed with the Board Change Order No. 1 for the additional work on Wickwood in the amount of \$80,974. A copy of Change Order No. 1 is attached hereto as Exhibit B. Mr. Davis reviewed Monthly Estimate No. 1, a copy of which is attached hereto as Exhibit C. He stated the amount of the estimate is \$176,467.50. Upon motion by Supervisor Stubbs, seconded by Supervisor Roa, after full discussion and the question being put to the Board, the Board voted unanimously to approve Change Order No. 1 in the amount of \$80,974, and Monthly Estimate No. 1 in the amount of \$176,467.50. Discussion ensued.

6. **Status report on Windermere Lift Station Project and take any necessary action.** Mr. Cantu stated that he expects the work to be done in the next 4-6 weeks. He presented to and reviewed with the Board the NRF memorandum, a copy of which is attached hereto as Exhibit D, regarding why the project was not subject to competitive bidding. Mr. Cantu updated the Board regarding new legislation which provides that competitive bidding of projects is required only if the project is estimated to cost \$150,000 or more. Ms. Roa requested Mr. Cantu send the NRF memorandum to the Board. Discussion ensued.

7. **Status report on GST repairs at Piney Point and take any necessary action.** Mr. Davis stated that the GST repairs are complete. He presented to and reviewed with the Board the Monthly Estimate No. 1 and Final, a copy of which is attached hereto as Exhibit E, in the amount of \$72,000. Discussion ensued. Upon motion by Supervisor Baysal, seconded by Supervisor Stubbs, after full discussion and the question being put to the Board, the Board voted unanimously to approve Monthly Estimate No. 1 and Final in the amount of \$72,000.

8. **Status report on City of Bunker Hill Wastewater Service Contract and take any necessary action.** Mr. Cantu stated that he has been working on the flow study. He stated that a contractor has been hired to install flow monitoring equipment. Discussion ensued. Mr. Cantu stated he anticipates presenting a proposal to the Board by the September meeting.

9. **Consider and approve Interlocal Agreement with Harris-Galveston Subsidence District (HGSD) regarding Water Wise Conservation Program for the 2023-2024 school term.** Mr. Cantu presented to and reviewed with the Board the Interlocal Agreement with the Subsidence District, a copy of which is attached hereto as Exhibit F. He reminded the Board that under this annual agreement the Authority funds water conservation kits for school children and the Subsidence District grants the Authority groundwater credits. Mr. Cantu reviewed the Authority's current groundwater credits with the Board. Upon inquiry by Supervisor Roa, Mr. Cantu discussed the amount of credits purchased in 2015 and 2017. Mr. Cantu stated he would like to do more analyses and have in-depth projections of the credits the Authority should buy and the credits it can utilize. He noted in 2031, the Authority will begin to lose credits if not used. Mr. Cantu recommended the Authority not participate in the Interlocal

Agreement with HGSD this year and revisit the subject in 2024. Discussion ensued. Upon inquiry by Supervisor Roa, Mr. Cantu discussed the option of selling credits toward the end of their life and partnering with HGSD to sell credits. Further discussion ensued. Mr. Cantu stated he will do more research and analysis. Upon motion by Supervisor Braly, seconded by Supervisor Roa, after full discussion and the question being put to the Board, the Board voted unanimously not to enter into the Interlocal Agreement with Harris-Galveston Subsidence District regarding the Water Wise Conservation Program for the 2023-2024 school term.

10. **Consideration to approve purchase of one (1) commercial fleet truck and take any necessary action.** Mr. Cantu asked the Board to consider a take home vehicle for him in lieu of the \$500 monthly stipend. He presented to and reviewed Planet Ford and Mac Haik Ford quotes for a half-ton pick-up truck, copies of which are attached hereto as Exhibit G. Upon inquiry by Supervisor Stubbs, Mr. Cantu stated the vehicle would be owned by the Authority and he would operate the vehicle while at the Authority. The Board requested Mr. Cantu to step out of the meeting so it could discuss his request. Extensive discussion ensued. Mr. Cantu returned to the meeting. Supervisor Schenk offered Mr. Cantu the following options: (1) the Authority will buy a vehicle, which will stay at the Authority for Mr. Cantu's use for business; or (2) an increase in Mr. Cantu's monthly stipend from \$500 to \$1,000. Mr. Cantu discussed the current practices of the Authority regarding take home vehicles. Further discussion ensued regarding fringe benefits. Mr. Cantu accepted the Board's offer to increase his monthly stipend from \$500 to \$1,000. Upon inquiry by Supervisor Ewing, Mr. Cantu stated the monthly stipend increase would be effective August 1, 2023. Upon motion by Supervisor Baysal, seconded by Supervisor Roa, after full discussion and the question being put to the Board, the Board voted unanimously to increase Mr. Cantu's monthly stipend to \$1,000.

Upon inquiry by Supervisor Braly, Mr. Cantu stated that he will review the Authority's current practice regarding take home vehicles and propose any necessary policy changes, for consideration by the Board at the August Board meeting.

11. **Resolution Reviewing an Amended and Restated Code of Ethics, Fees and Expense Policy, Investment Policy, Policies and Procedures for Selection and Review of Consultants, Policies Concerning the Use of Management Information Including the Formation of an Audit Committee, Appointing Investment Officer, and Making Desirable Changes Thereto.** Ms. Bacon presented to and reviewed with the Board the Amended Fees and Expense Policy of the Code of Ethics, a copy of which is attached hereto as Exhibit H. She noted that new legislation allows the Authority to increase the per diem fees of office for a Supervisor to \$221, which is the rate set by the Texas Ethics Commission for state legislators. Ms. Bacon stated the maximum annual amount of per diems a Supervisor can receive has also increased, and the new limit is \$13,260. Discussion ensued. The Board agreed to leave its current Fees and Expense Policy in place, so that a Supervisor's per diem will remain \$150 and the maximum annual per diems a Supervisor can receive may not exceed \$7,200.

12. **Authorize General Manager to act on behalf of the Authority regarding certain financial matters and take any necessary action.** Mr. Cantu requested the Board's approval to prepare a letter of authorization, which will allow him to close the Authority's Wells Fargo account and transfer funds to the existing Stellar Bank account. He noted the Wells Fargo account balance must be at zero before the account can be terminated. He reviewed the Wells Fargo account balance of \$345,491.54. Upon motion by Supervisor Baysal, seconded by

Supervisor Stubbs, after full discussion and the question being put to the Board, the Board voted unanimously to authorize Mr. Cantu to transfer the Wells Fargo account balance of \$345,491.54 to the Stellar Bank account and close the Wells Fargo account.

13. **Manager's Report including; monthly water samples, Wastewater Treatment Facility's monthly discharge compliance, Tax Recap, Investment Report on the Authority's investments, monthly Identity Theft Compliance Report, and any other matters concerning business of the Authority.** Mr. Cantu presented to and reviewed with the Board the Manager's Report.

Mr. Cantu presented the Drinking Water Coliform Report, a copy of which is attached hereto as Exhibit I.

Mr. Cantu presented the Discharge Monitoring Report, a copy of which is attached hereto as Exhibit J.

Mr. Cantu presented the Operations Report, a copy of which is attached hereto as Exhibit K.

Mr. Cantu presented the Monthly Tax Office Report, a copy of which is hereto attached as Exhibit L. Discussion ensued.

Mr. Cantu reported that there were no identity theft issues within the month.

Mr. Cantu presented the Funds Balance – Investment Report, a copy of which is attached hereto as Exhibit M.

Mr. Cantu presented the Budgeted Statement of Revenue and Expenditures, a copy of which is attached hereto as Exhibit N. Upon inquiry by Supervisor Ewing, Mr. Cantu stated that he anticipates having a new auditor approved by the September meeting. He discussed forming a committee to discuss criteria, evaluate proposals, and interview auditing firms.

Upon inquiry by Supervisor Braly, Mr. Cantu clarified the electrical contract expired on June 30, 2023. He stated the Authority is now in an agreement with Champion Energy. He noted the Champion Energy agreement is for a 36-month term.

14. **Authorize payment of bills.** Upon motion by Supervisor Ewing, seconded by Supervisor Roa, after full discussion and the question being put to the Board, the Board voted unanimously to approve payment of the bills, a list of which is attached hereto as Exhibit O.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

* * *

The above and foregoing minutes were passed and approved by the Board of Supervisors on August 8, 2023.

ATTEST:


Secretary, Board of Supervisors


President, Board of Supervisors

(AUTHORITY SEAL)

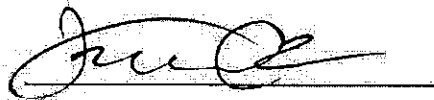
CERTIFICATE OF POSTING

THE STATE OF TEXAS
COUNTY OF HARRIS
MEMORIAL VILLAGES WATER AUTHORITY

§
§
§

I hereby certify that on July 14, 2023 I posted the Notice of Meeting of the Board of Supervisors of Memorial Villages Water Authority, a true copy of which is attached hereto, on the Authority's website and at a place convenient to the public at 8955 Gaylord, Houston, Texas 77024, the administrative office of the Authority within its boundaries, as required by law.

EXECUTED this 14 day of July, 2023.

A handwritten signature in black ink, appearing to be "J. M. C.", is written over a horizontal line.

MEMORIAL VILLAGES WATER AUTHORITY
8955 GAYLORD
HOUSTON, TEXAS 77024

In accordance with Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code, both as amended, take notice that the Board of Supervisors of Memorial Villages Water Authority will meet in regular session, open to the public, at the Water Authority's Building, 8955 Gaylord, Houston, Texas 77024, a location within the Authority, at 7:00 p.m. on **Tuesday, July 18, 2023**. At such meeting, the Board will consider the following:

1. Public Comments;
2. Approve minutes of the June 13, 2023 regular meeting;
3. Status report on Gaylord GST Settlement Agreement with Wharton-Smith and take any necessary action;
4. Status report on Clarifier Project at Wastewater Treatment Plant and take any necessary action;
5. Status report on emergency repairs of sanitary sewer collection system on Memorial Drive and take any necessary action;
6. Status report Windermere Lift Station Project and take any necessary action;
7. Status report on GST repairs at Piney Point and take any necessary action;
8. Status report on City of Bunker Hill Wastewater Service Contract and take any necessary action;
9. Consider and approve Interlocal Agreement with Harris-Galveston Subsidence District HGSD Water Wise Conservation Program for the 2023-2024 school term;
10. Consideration to approve purchase of one (1) commercial fleet truck and take any necessary action;
11. Resolution Reviewing an Amended and Restated Code of Ethics, Fees and Expense Policy, Investment Policy, Policies and Procedures for Selection and Review of Consultants, Policies Concerning the Use of Management Information Including the Formation of an Audit Committee, Appointing Investment Officer, and Making Desirable Changes Thereto;
12. Authorize General Manager to act on behalf of the Authority regarding certain financial matters and take any necessary action;
13. Manager's Report including; monthly water samples, Wastewater Treatment Facility's monthly discharge compliance, Tax Recap, Investment Report on the Authority's investments, monthly Identity Theft Compliance Report, and any other matters concerning business of the Authority; and
14. Authorize payment of bills.

Norton Rose Fulbright US LLP, attorneys for Authority

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the Authority's office at (713) 465-8318 at least three business days prior to the meeting so that appropriate arrangements can be made.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to, Section 551.071 - for the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Exhibit B

CHANGE ORDER NO. 1

July 18, 2023

Gary Schenk, President
and Board of Supervisors
Memorial Villages Water Authority
8955 Gaylord
Houston, Texas 77024

Subject: Request for approval of rates on labor and/or materials and/or equipment.

Contractor: T Construction, LLC

Project: Emergency Repairs to Sanitary Sewer (Ames Circle – Wickwood)
LEI Job No. 032-141-101

Original Contract Amount As Executed: \$133,931.00

Dear Mr. Schenk and Board of Supervisors:

Your approval is requested on the following items for the above referenced project.

<u>Description</u>	<u>Qty.</u>	<u>Unit</u>	<u>Each</u>	<u>Cost</u>
17. All Work, Materials, and Labor for the Installation of 10-Inch HDPE (SDR 19) Sanitary Sewer Pipe via Pipe Bursting Construc- tion Along Wickwood Drive (MH J43 - J50), Including Excavation, Bedding, and Backfill for Access Pits, Post, Cleaning and Televis- ing, Site Clean-Up and Restora- tion, as Approved by the Engineer, as per Plans and Specification, Complete in Place	908	L.F.	\$68.00	\$ 61,744.00

Change Order No. 1
032-141-101

July 18, 2023
Page 2

<u>Description</u>	<u>Qty.</u>	<u>Unit</u>	<u>Each</u>	<u>Cost</u>
18. Sanitary Sewer Manhole Rehabilitation with Cementitious Liner for Non-Fiberglass Material, Including Manhole Bottom and Wall Clean-Up, Complete in Place	54	V.F.	\$145.00	\$ 7,830.00
19. Single Short Side Shallow Service Connection, Depths 8' or Less, Including Service Pit Excavation and Backfill, Site Clean-Up and Restoration, Complete in Place	4	Ea.	\$1,300.00	\$ 5,200.00
20. Installation, Maintenance, and Removal of By-Pass Pumping for Subject Line Segments, Complete in Place	1	L.S.	\$5,000.00	\$ 5,000.00
21. Furnish and Installation of Minor Traffic Control Plan, as Necessary, Including all Needed Equipment, Signs and Flagman, as Directed and Approved by Engineer, as per Plans and Specification, Complete in Place	1	L.S.	\$1,200.00	\$ 1,200.00

Total Change Order No. 1 \$ 80,974.00

Original Contract Amount \$133,931.00

Adjusted Contract Amount \$214,905.00

Original Contract Time 90 Calendar Days

Extension of Time This Change Order No. 1 0 Calendar Days

Total Time With Extensions for This Change Order No. 1 90 Calendar Days

Change Order No. 1
032-141-101

July 18, 2023
Page 3

Change Order No. 1 represents a 60.46% increase in the Original Contract Amount.

Except as set forth hereinbefore, no conditions or covenants of the Contract are changed and/or waived hereby.

SUBMITTED FOR APPROVAL:

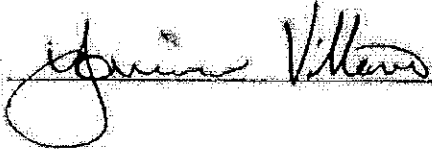
ACCEPTED:

LANGFORD ENGINEERING, INC.

T CONSTRUCTION, LLC

By: 

John K. Davis, P.E.
President

By: 

Date 7/18/23

Date 7/18/2023

APPROVED:

MEMORIAL VILLAGES WATER AUTHORITY

By: 

Gary Schenk
Board President

(seal)

Date 7-18-23

Langford Engineering, Inc.
1080 West Sam Houston Parkway North, Suite 200
Houston, Texas 77043

MONTHLY ESTIMATE NO. 1
LEI Job No. 032-141-101

Memorial Villages Water Authority

Emergency Repairs to Sanitary Sewer (Ames Circle - Wickwood)

20-Apr-23

Thru

30-Jun-23

Owner: Memorial Villages Water Authority
8955 Gaylord
Houston, Texas 77024

Contractor: T Construction, LLC
12601 McNair
Houston, Texas 77015

Contract Time:	90 Calendar Days	Extensions:	0 Calendar Days
Total Time:	90 Calendar Days	Time Used	71 Calendar Days
Contract Dated:	20-Apr-2023		
Work Order Dated:	20-Apr-2023		
Completion Date:	18-Jul-2023	(Scheduled) (Actual)	
Percent Time Used:	78.89%		
Percent Complete:	91.24%		
Current Contract	\$214,905.00		

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Period	Work This Period	Qty To Date	Unit Price	Total Amount
Base Bid								
1.	All Work, Materials and Labor Associated with the Removal and Proper Disposal (in Compliance with all Applicable State and Local Laws) of Approx. 75 L.F. of the Existing 10-Inch Sanitary Sewer Aerial Crossing, As Per Plans and Specifications, Complete in Place	1	L.S.	0	1	1	\$ 9,900.00	\$9,900.00
2.	All Work, Materials and Labor Associated with the Cutting, Plugging, and Grouting (Approx. 855 L.F.) of the Existing 8-Inch and 10-Inch Public Sanitary Sewer Lines, Including Excavation and Backfill, As Per Plans and Specifications, As Approved By The Engineer, Complete in Place.	1	L.S.	0	1	1	\$ 10,500.00	\$10,500.00
3.	All Work, Materials, and Labor Associated with the Installation of Private Single Long Side Shallow Service Connection (No Greater than 45 L.F.), Depths 8' or Less, Including Service Pit Excavation, Bedding and Backfill, Site Clean-up and Restoration, As Per Plans and Specifications, As Approved By The Engineer, Complete in Place.	2	Ea.	0	2	2	\$ 8,200.00	\$16,400.00
4.	All Work, Materials, and Labor Associated with the Installation of Additional Linear Feet of Private Single Long Side Shallow Service Connection (Greater than 45 L.F.), Depths 8' or Less, Including Service Pit Excavation, Bedding and Backfill, Site Clean-up and Restoration, As Per Plans and Specifications, As Approved By The Engineer, Complete in Place.	50	L.F.	0	50	50	\$ 62.00	\$3,100.00
5.	All Work, Materials, and Labor Associated with the Installation of Additional Private Cleanout at Single Long Side Shallow Service Bends, or at Lengths of 45 L.F. along Private Service Lines, Depths 8' or Less, Including Cleanout Pit Excavation, Bedding and Backfill, Site Clean-up and Restoration, As Per Plans and Specifications, As Approved By The Engineer, Complete in Place.	2	Ea.	0	2	2	\$ 975.00	\$1,950.00
6.	All Work, Materials, and Labor Associated with the Installation of Private 2" Force Main (Approx. 87 L.F.), Including Excavation, Bedding and Backfill, Connection to Existing Service Stack, Site Clean-Up and Restoration, As Per Plans and Specifications, As Approved By The Engineer, Complete in Place	1	L.S.	0	1	1	\$ 6,250.00	\$6,250.00

7.	All Work, Materials, and Labor for the Installation of a New Concrete Manhole, Depths Greater than 8' and Less Than 12', Including Excavation and Backfill, Subgrade Support Preparation, Reinforced Concrete Base, As Approved By The Engineer, As Per Plans and Specifications, Complete in Place	2 Ea.	0	2	2 \$	7,800.00	\$15,600.00
8.	All Work, Materials, and Labor for Additional Vertical Depth for New Concrete Manhole Greater Than 12 Feet, As Approved By The Engineer, As Per Plans and Specifications, Complete in Place	4 V.F.	0	4	4 \$	420.00	\$1,680.00
9.	All Work, Materials, and Labor for the Installation of 8-Inch HDPE (SDR 19) Sanitary Sewer Pipe via Open-Cut or Auger Bore Construction, Including Excavation, Bedding and Backfill for Access Pits, Post Cleaning and Televising, Site Clean-Up and Restoration, As Approved By The Engineer, As Per Plans and Specifications, Complete in Place.	60 L.F.	0	60	60 \$	190.00	\$11,400.00
10.	All Work, Materials, and Labor for the Installation of 10-Inch HDPE (SDR 19) Sanitary Sewer Pipe via Open-Cut or Auger Bore Construction, Including Excavation, Bedding and Backfill for Access Pits, Post Cleaning and Televising, Site Clean-Up and Restoration, As Approved By The Engineer, As Per Plans and Specifications, Complete in Place	12 L.F.	0	12	12 \$	398.00	\$4,776.00
11.	All Work, Materials, and Labor to Abandon Existing Manholes in Place, Including Removal of Top 2', and Backfill, As Per Plans and Specifications, As Directed By The Engineer, Complete in Place.	7 Ea.	0	6	6 \$	950.00	\$5,700.00
12.	All Work, Materials, and Labor to Furnish and Install Appropriately Sized Concrete Culvert Within Roadside Ditch to Provide Temporary Drainage, Including Installation of Temporary Wooden Platform to Assist During Construction For Equipment and Material Staging, Including Removal Upon Project Completion, Clean-Up and Restoration, As Per Plans and Specifications, Complete in Place	1 L.S.	0	1	1 \$	13,500.00	\$13,500.00
13.	All Work, Materials, and Labor to Remove and Relocate Existing Metro Bus Sign and Trash to Location Approved By Engineer, Including Return to Original Location Upon Project Location, Complete in Place.	1 L.S.	0	1	1 \$	1,650.00	\$1,650.00
14.	All Work, Materials, and Labor for the Installation of Trench Safety System, All Pipe Sizes, All Depths And All Soil Types, Complete in Place	300 L.F.	0	300	300 \$	2.00	\$600.00

15.	All Work, Materials, and Labor for the Installation, Maintenance, and Removal of Erosion Control Structures, as per Plans and Specifications, Complete in Place	1 L.S.	0	1	1 \$	3,200.00	\$3,200.00
16.	Furnish and Installation of Traffic Control Plan, As Necessary, Including All Needed Equipment, Signs and Flagman, As Directed and Approved By Engineer, As Per Plans and Specifications, Complete in Place	1 L.S.	0	1	1 \$	8,000.00	\$8,000.00
Supplemental Items							
a.	Extra Bank-Sand Bedding or Backfill, As Approved By Engineer, Complete in Place	25 C.Y.	0	0	0 \$	13.00	\$0.00
b.	Extra Class "A" Aggregate Bedding, As Approved By Engineer, Complete in Place	25 C.Y.	0	25	25 \$	75.00	\$1,875.00
c.	Extra Cement-Stabilized Sand Bedding and Backfill, As Approved by Engineer, Complete in Place	25 C.Y.	0	25	25 \$	22.00	\$550.00
d.	All Materials, Labor and Equipment for the Service Lead Extension of All Sizes to Service Connection, as described in Spec. L306, All Sizes and Depths, As Directed by Engineer, Complete in Place	50 L.F.	0	50	50 \$	40.00	\$2,000.00
e.	All Materials, Labor and Equipment for the Replacement of Manhole Frame & Cover, In Paved or Unpaved Areas, As Directed by Engineer, Complete in Place	1 L.S.	0	1	1 \$	400.00	\$400.00
f.	All Materials, Labor and Equipment for the Adjustment of Existing Manhole Ring Height in Paved or Unpaved Areas, As Directed by Engineer, Complete in Place	1 L.S.	0	0	0 \$	350.00	\$0.00
g.	All Materials, Labor, and Equipment for the Replacement of Manhole Concrete Invert, As Directed by Engineer, Complete in Place	10 Ea.	0	0	0 \$	395.00	\$0.00
h.	All Materials, Labor and Equipment for the Replacement of Exterior Standard Drop Connection, Depths 8' or Less, Including Excavation and Backfill, As Directed by Engineer, Complete in Place	25 V.F.	0	13	13 \$	50.00	\$650.00
i.	All Materials, Labor and Equipment for the Relocation of Existing Private Service Line (PVC Sch. 40), Related to Obstruction, As Directed By Engineer, Complete in Place	5 Ea.	0	5	5 \$	650.00	\$3,250.00
j.	All Materials, Labor and Equipment for the Installation of Additional Asphaltic or Concrete Pavement, Including Preparation of Subgrade Base, Associated With Point Repair, As Directed By Engineer, Complete in Place	25 S.Y.	0	0	0 \$	95.00	\$0.00

k.	All Materials, Labor and Equipment for the Installation of Additional Asphaltic or Concrete Pavement, Including Preparation of Subgrade Base, Associated With Insertion Pit, Side Walk Replacement, or Other Approved Areas, As Directed By Engineer, Complete in Place	25 S.Y.	0	0	0 \$	98.00	\$0.00
Change Order No. 1							
17.	All Work, Materials, and Labor for the Installation of 10-Inch HDPE (SDR 19) Sanitary Sewer Pipe via Pipe Bursting Construction Along Wickwood Drive (MH J43 - J50), Including Excavation, Bedding, and Backfill for Access Pits, Post, Cleaning and Televising, Site Clean-Up and Restoration, as Approved by the Engineer, as per Plans and Specification, Complete in Place	908 L.F.	0	908	908 \$	68.00	\$61,744.00
18.	Sanitary Sewer Manhole Rehabilitation with Cementitious Liner for Non-Fiberglass Material, Including Manhole Bottom and Wall Clean-Up, Complete in Place	54 V.F.	0	0	0 \$	145.00	\$0.00
19.	Single Short Side Shallow Service Connection, Depths 8' or Less, Including Service Pit Excavation and Backfill, Site Clean-Up and Restoration, Complete in Place	4 Ea.	0	4	4 \$	1,300.00	\$5,200.00
20.	Installation, Maintenance, and Removal of By-Pass Pumping for Subject Line Segments (Lump Sum Item)	1 L.S.	0	1	1 \$	5,000.00	\$5,000.00
21.	Furnish and Installation of Minor Traffic Control Plan, as Necessary, Including all Needed Equipment, Signs and Flagman, as Directed and Approved by Engineer, as per Plans and Specification, Complete in Place	1 L.S.	0	1	1 \$	1,200.00	\$1,200.00

Summary of Work to Date

Work Performed to Date	\$196,075.00
Less 10% Retainage	\$19,607.50
Net Amount Earned to Date	\$176,467.50
Add: Materials Stored at Close of Period	\$0.00
Less 10% Retained on Hand	\$0.00
Subtotal Work Completed and Materials Stored	\$176,467.50
Less Previous Payments	\$0.00
AMOUNT DUE THIS ESTIMATE	\$176,467.50

Summary of Adjusted Contract

Original Contract Amount	\$133,931.00
Change Order No. 1	\$80,974.00
CURRENT CONTRACT AMOUNT	\$214,905.00

Note: There are no known disputes between the Contractor and Owner/Engineer concerning the quantities shown hereon.

Recommended for Payment:

By: John K. Davis Date: 7/18/23
 Langford Engineering, Inc.
 Print Name: John K. Davis

Accepted:

By: Yanin Villares Date: 7/18/2023
 T-Construction, LLC
 Print Name: Yanin Villares

Approved:

By: Gary Schenk Date: 7-18-23
 Memorial Villages Water Authority
 Print Name: GARY SCHENK

Distribution: Memorial Villages Water Authority (1)
 Norton Rose Fulbright US, LLP (1)
 T-Construction, LLC (1)
 Langford Engineering, Inc. (2)



Norton Rose Fulbright US LLP
1301 McKinney, Suite 5100
Houston, Texas 77010-3095

Tel (713) 651-5151
Fax (713) 651-5246
nortonrosefulbright.com

Memorandum

To	Memorial Villages Water Authority		
From	Kathleen R. Ellison	Date	July 10, 2023
Direct line	+1 713 651 3612		
Email	kathleen.ellison@nortonrosefulbright.com		
Re	Windermere Lift Station Repair-Exemption from Competitive Bidding		

At its meeting on June 13, 2023, the Board of Supervisors approved repair work with Industrial Services Solutions in the amount of \$113,000 to move the electrical equipment and pumps at the Windermere Lift Station out of the flood way. Since the contract amount was greater than \$75,000, Supervisor Braly asked why competitive bidding was not utilized. Mr. Cantu explained that, due to the age of the Windermere lift station, the nature of the project, and the lack of original plans showing piping, electrical and schematics, it was not possible to develop an accurate scope of work. The Board then asked Ms. Ellison, along with Mr. Cantu and Mr. Davis, to document for the Authority's files why competitive bidding was not used.

Section 49.273(j) of the Texas Water Code states that competitive bidding is not required for the repair of district facilities "if the scope or extent of the repair work cannot be readily ascertained or if the nature of the repair work does not readily lend itself to competitive bidding." In this case, the scope of the repair work could not be readily ascertained, so the project was exempt from competitive bidding.

Exhibit E

Langford Engineering, Inc.
1080 West Sam Houston Parkway North, Suite 200
Houston, Texas 77043

MONTHLY ESTIMATE NO. 1 & FINAL
LEI Job No. 032-083-101

Memorial Villages Water Authority

Piney Point Water Plant Welded Steel GST Tank Roof Improvements

15-May-23

Thru

14-Jul-23

Owner: Memorial Villages Water Authority
8955 Gaylord
Houston, Texas 77024

Contractor: CFG Industries, LLC
8118 Fry Road, Suite 403
Cypress, Texas 77433

Contract Time: 60 Calendar Days Extensions: 0 Calendar Days

Total Time: 60 Calendar Days Time Used: 60 Calendar Days

Contract Dated:

Work Order Dated: 15-May-2023

Completion Date: 14-Jul-2023 (Scheduled)
14-Jul-2023 (Actual)

Percent Time Used: 100%

Percent Complete: 100%

Current Contract: \$72,000.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Period	Work This Period	Qty To Date	Unit Price	Total Amount
1.	All Work, Materials, and Labor to Perform Improvements to the Two (2) Existing Welded Steel Ground Storage Tank Roofs, including but not Limited to Roof Surface Power Washing, Power Tool Cleaning (SSPC-SP3), Application of Fiber Glass Patches and Carboline 501 to all Existing Roof Holes, and Application of CIM Bonding Agent, CIM 800 (Min. 60 Mils) and Carboline 133 HB (Min. 3-5 Mils) to Entire Roof Exterior, Including Site Restoration, as Approved by Engineer, Complete in Place	2	Ea.	0.00	2.00	2.00	\$ 36,000.00	\$72,000.00

Summary of Work to Date

Work Performed to Date	\$72,000.00
Less 0% Retainage	\$0.00
Net Amount Earned to Date	\$72,000.00
Add: Materials Stored at Close of Period	\$0.00
Less 10% Retained on Hand	\$0.00
Subtotal Work Completed and Materials Stored	\$72,000.00
Less Previous Payments	\$0.00
AMOUNT DUE THIS ESTIMATE	\$72,000.00

Summary of Adjusted Contract

Original Contract Amount	\$72,000.00
Change Orders	\$0.00
CURRENT CONTRACT AMOUNT	\$72,000.00

Note: There are no known disputes between the Contractor and Owner/Engineer Concerning the Quantities shown hereon

Recommended for Payment:

By: John K. Davis
Langford Engineering, Inc.

Date: 7-18-2023

Print Name: John K. Davis

Accepted:

By: [Signature]
CFG Industries, LLC

Date: 7/18/23

Print Name: Joshua Howen, CFO

Approved:

By: [Signature]
Memorial Villages Water Authority

Date: 7-18-23

Print Name: GARY SCHENK

Distribution: Memorial Villages Water Authority (1)
Norton Rose Fulbright US, LLP (1)
CFG Industries, LLC (1)
Langford Engineering, Inc. (1)



Exhibit F

Memorial Villages Water Authority
ATTN: Trey Cantu
8955 Gaylord St.
Houston, TX 77024
trey@mvwa.org

June 14, 2023

Dear Trey,

Thank you for supporting the Harris-Galveston Subsidence District's ("District") Water Conservation School Program for the 2022-2023 school year. Your sponsorship and delivered our award-winning school program to over 20,000 elementary students in Harris and Galveston counties! In addition, your sponsorship helps support the District's Grant program and the WaterMyYard program. These programs help our region prevent land subsidence through direct water conservation efforts. For more information, please visit www.hgsubsidence.org.

Enclosed is the 2023-2024 interlocal agreement. Please sign the interlocal agreement, and return via email by August 4, 2023.

A typical elementary class in our program includes 100 students. To ensure the entire class can participate in the full program, the interlocal agreement requires sponsorship of a minimum of 50 students. If a sponsor requires a specific school or co-sponsors with another entity for a specific school, a minimum commitment of 100 students is required.

In addition to the School Program, the District maintains the SmarterAboutWater.org website as a water conservation resource for our region. Please share this resource with your community to help our region be smarter about water.

Sincerely,

A handwritten signature in black ink, appearing to read 'Denise Ma', written over a light blue circular stamp.

Denise Ma
Water Conservation Program Coordinator
dma@subsidence.org

STATE OF TEXAS §
 §
COUNTY OF Harris §

INTERLOCAL AGREEMENT

This Interlocal Agreement ("Agreement") entered into by and between the Harris-Galveston Subsidence District, a body corporate and politic under the laws of the State of Texas ("Subsidence District") and Memorial Villages Water Authority, also a body corporate and politic under the laws of the State of Texas ("Sponsor").

WITNESSETH:

WHEREAS, the Subsidence District is the regulatory agency responsible for preventing subsidence through reduction of groundwater withdrawals governed by Chapter 8801, Special District Local Laws Code, which specifically provides that the Subsidence District may cooperate with "any local government to establish water conservation goals, guidelines, and plans to be used within the district"; and

WHEREAS, the Subsidence District cannot achieve water conservation goals without the cooperation and assistance of the public water supply systems; and

WHEREAS, the Subsidence District has designed a Water Conservation Education Program to increase water conservation awareness and activity primarily through education of elementary and intermediate students along with other water conservation program objectives and initiatives; and

WHEREAS, education in water conservation methods and technology has been demonstrated as an effective means of reducing water demand in households and businesses; and

WHEREAS, the education of elementary and intermediate students in the District's Water Conservation Education Program has been tested in area schools; and

WHEREAS, the plumbing retrofit devices used as part of the elementary and intermediate school education program have been tested in the Harris County Municipal Utility District No. 55,

jointly sponsored by that district, the Texas Water Development Board, and the Subsidence District, and have demonstrated an average savings of 1,400 gallons of water per month per kit utilized and properly installed; and

WHEREAS, the Sponsor is also dedicated to conserving water supplies and providing outstanding service to their customers and taxpayers; and

WHEREAS, the governing bodies of the Subsidence District and the Sponsor have duly authorized this Agreement; and

WHEREAS, this Agreement is made pursuant to Chapter 791, Tex. Gov. Code, the Interlocal Cooperation Act.

NOW THEREFORE, for and in consideration of the mutual promises and representations herein contained, the parties hereby agree as follows:

I.

PROGRAM ADMINISTRATION

1.01 The Subsidence District will coordinate the Program by establishing and maintaining programs designed to achieve reductions in water demand in municipal, industrial, commercial, educational, agricultural, recreational, and household use. In-school water conservation education programs may include:

- (A) providing school curriculum and home retrofit kits, including the teacher's guide, teaching aids, internet supporting materials, and web-based applications, to area schools.
- (B) providing training to teachers and all support functions such as slide presentations, video presentations, publications, and program outlines;
- (C) conducting an evaluation of the program, collecting and analyzing voluntarily provided evaluation forms from teachers, students, administrators, and parents, and provide the evaluation results to the Sponsor; and
- (D) providing information related to other water conservation program objectives and initiatives.

1.02 The Subsidence District shall provide water conservation credits as follows:

- (A) The Sponsor shall receive a Certificate of Deposit water conservation credit equal to 84,000 gallons of groundwater for each Program sponsorship.
- (B) The Sponsor may hold, transfer, sell, or redeem the Certificates of Deposit at any time, provided, however, that the Certificates of Deposit will be honored by the Subsidence District for no longer than 20 years after the date the Certificate of Deposit is issued.
- (C) Redemption of the Certificate of Deposit requires the Subsidence District to increase the redeemer's permitted groundwater allocation by the amount of the water conservation credit by a maximum of 30% of the permittee's total water demand. This absolute right to increase the groundwater allocation by up to 30% of the permittee's total water demand does not in any way affect the other terms and conditions of the groundwater permit and all groundwater withdrawals will be subject to the permit fees and other rules of the Subsidence District in effect at the time of the permit.

1.03 The Subsidence District shall perform all coordination activities without additional charge to the Sponsor.

II.

PAYMENT

2.01 The Sponsor agrees to 4000 sponsorships for the Program for one year from the date of the execution of this Agreement.

The Subsidence District agrees to pursue sponsorships at any school.

2.02 The Sponsor hereby agrees to pay to the Subsidence District, promptly upon receipt of an invoice from the Subsidence District, the total amount due, which is equal to \$38.00 per sponsorship. The above payment shall provide sponsorship for one year.

2.03 Upon renewal of this Agreement, the Sponsor may seek to adjust the number of sponsorships by providing a written request to the Subsidence District.

2.04 The Sponsor warrants that funds to support this program have been budgeted for the current fiscal year and will continue to be budgeted each year this Agreement is renewed.

2.05 This cost represents the sole monetary obligation of the Sponsor in exchange for and in consideration of the Subsidence District's obligations hereunder.

III.

TERM AND TERMINATION

3.01 The term of this Agreement shall be from the effective date hereof for the 2023-2024 academic year until termination by non-renewal by the Sponsor or termination of the program by the Subsidence District. This Agreement may be renewed annually with written authorization of the Sponsor and approval of that authorization by the General Manager of the Subsidence District.

3.02 The Certificates of Deposit in the Groundwater Bank shall be transferred to the custody of the Sponsor upon receipt of payment from Sponsor, and shall be honored by the Subsidence District for no longer than 20 years after the date the Certificate of Deposit is issued.

IV.

MISCELLANEOUS

4.01 Subsidence District is engaged as an independent contractor, and all of the services provided for herein shall be accomplished by Subsidence District in such capacity. The Sponsor will have no control or supervisory powers as to the detailed manner or method of the Subsidence District's performance of the subject matter of this Agreement. All personnel supplied or used by the Subsidence District shall be deemed employees or subcontractors of the Subsidence District and will not be considered employees, agents or subcontractors of the Sponsor for any purpose whatsoever.

4.02 Each party to the contract is paying for the performance of the contract from current revenues and will pay for each subsequent year this Agreement continues from the revenues budget for that year. The parties agree that each party is paying fair compensation for the services or products rendered.

4.03 This Agreement merges the prior negotiations and understandings of the parties hereto and embodies the entire agreement of the parties, and there are no other agreements, assurances, conditions, covenants (expressed or implied) or other terms with respect to the Project, whether written or verbal, antecedent or contemporaneous with the execution hereof.

4.04 The Subsidence District may not assign or delegate any portion of its performance under this Agreement without the written consent of the Sponsor.

4.05 The Subsidence District shall remain obligated under all clauses of this Agreement that expressly or by their nature extend beyond the expiration or termination of this Agreement, including the obligation to honor Certificates of Deposit in the Groundwater Bank as provided in Section 1.02.

IN WITNESS WHEREOF, the parties put their hands to this Agreement on the dates indicated below. This Agreement shall be effective on the date of the last signature hereto.

SPONSOR

By: _____ (Title)

ATTEST:

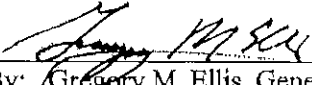
By: _____
(Title)

Date: _____

HARRIS-GALVESTON SUBSIDENCE DISTRICT


By: Michael J. Turco, General Manager

ATTEST:


By: Gregory M. Ellis, General Counsel

Planet Ford

(281) 719-3780 ext

DEALER 52A 032

VIN 1FTFW1E85PFC00246

Exhibit G

F15M 4X4 SUPERCREW -- 145	Suggested Retail Price	50220 00	48955 00
2023 MODEL YEAR			
YZ OXFORD WHITE			
US DARK SLATE CLOTH 40CONSOLE40			
INCLUDED ON THIS VEHICLE			
EQUIPMENT GROUP 302A	5955 00	5419 00	
XLT SERIES			
ELECTRONIC AUTO TEMP CONTROL			
SYNC 4 W/ENHANCED VOICE RECOGN			
LED SIDE-MIRROR SPOTLIGHTS			
REMOTE START SYSTEM			
OPTIONAL EQUIPMENT/OTHER			
.XLT CHROME APPEARANCE PACKAGE			
.18" CHROME-LIKE FWD WHEELS			
998 3.5L V6 ECOBOOST	2735 00	2489 00	
44C ELEC TEN-SPEED AUTO W/TOW MODE			
275/65R18 BSW ALL-TERRAIN TIRE			
XL3 3.31 ELECTRONIC LOCK RR AXLE	NC	NC	
7050# GVWR PACKAGE			
JOB #2 ORDER			
153 FRONT LICENSE PLATE BRACKET	NC	NC	
BRIGHT POLISHED STEEL BARS			
425 50 STATE EMISSIONS	NC	NC	
47R LINER-TRAY STYLE-W/CARPET MAT	40 00	37 00	
ONBOARD 400W OUTLET			
53A TRAILER TOW PACKAGE	1325 00	1206 00	
INTEGRATED TRAILER BRAKE CONT			
MIRROR MAN FOLD W/POWER GLASS			
55A FX4 OFF-ROAD PACKAGE	1095 00	997 00	
SKID PLATES			
SIRIUS XM W/ 360L			
65S EXTENDED RANGE 36GAL FUEL TANK	445 00	405 00	
U CLOTH 40/CONSOLE/40	295 00	269 00	
TX BADGE			
TOTAL OPTIONS/OTHER	11890 00	10822 00	
TOTAL VEHICLE & OPTIONS/OTHER	62110 00	57777 00	
DESTINATION & DELIVERY	1895 00	1895 00	
TOTAL BEFORE DISCOUNTS	64005 00	59672 00	
##SPECIAL ADDED DISCOUNTS#			
XLT HIGH CHRM OR SPRT	2000 00-	1820 00-	
TOTAL SAVINGS	2000 00-	1820 00-	
TOTAL FOR VEHICLE 62005 00			
FUEL CHARGE 126 36			
CV LOT MANAGEMENT 10 00			
ADVERTISING ASSESSMENT 60 00			
SHIPPING WEIGHT 4786 LBS			
TOTAL 62005 00 58048 36			

2023 F150 CREW CAB, 4X4, XLT, FX4, 3.5L V6 ECOBOOST
 MSRP = \$62,005.00
 YOUR COST = \$58,548.36
 REBATES = None
 SUB-TOTAL = \$58,548.36 PLUS TT&I
 DRIVE OUT = \$62,554.63

This invoice may not reflect the final cost of the vehicle in view of the possibility of future rebates, allowances, discounts and incentive awards from Ford Motor Company to the dealer.

Sold to Planet Ford 20403 I-45 North Spring		52A032 TX 77388		Order Type 2				Ramp Code RA7L		Batch ID PE231		Price Level 355	
Ship to (if other than above)				Date Inv. Prepared 05 23 23		Item Number 52-5097		Transit Days 19					
				Ship Through									
Invoice & Unit Identification NO. 1FTFW1E85PFC00246				Final Assembly Point DEARBORN				Finance Company and/or Bank Ford Motor Credit 000001					
HB		Invoice Total		A & Z Plan		D Plan		X Plan		FPA		AA	
1203		58048.36		55708.36		55808.36		58091.17				962.00	

This invoice to be used for the billing of vehicles only

Dealer's copy



Order Fulfillment Vehicle Visibility

Help

Welcome Michael Hight
of March 15, 2023

Home: Vehicle Visibility

Track a Vehicle > Search by Dealer/FIN, Order Number > Search Results > Tracking details

Tracking Details

Dealer Code:
F52031

Status History

Vehicle Details

Trace History

Order Change History

2023 F-150 - VIN 1FTFW1E50PKE76637

[Printer-friendly version](#)

Status History

(Show Current Status Only)

[View Status Glossary](#)

Full History

Show Full Table

Status		Vehicle Location	Status Date / Time	ETA		ETA Disposition
Primary	Secondary			Start Date	End Date	
In Transit	Shipped Rail - Railcar # TTGX965431 (Burlington-Northern & Santa Fe Railway Co.)		Jun-23-2023, 18:20 ET	Jul-10-2023	Jul-16-2023	
In Transit	Received	Ramp 6M, Argentine, KS	Jun-23-2023, 06:29 CT	Jul-10-2023	Jul-16-2023	
In Transit	Shipped Convoy - Convoy # 1367746321 (Jack Cooper Transport)		Jun-22-2023, 20:49 ET	Jul-10-2023	Jul-16-2023	
Awaiting Shipment	Released	Ford Kansas City Assembly Plant, MO	Jun-22-2023, 00:00 EDT	Jul-10-2023	Jul-16-2023	

[Back to search results](#)

Ford Confidential: This website and the information contained within is Ford Motor Company Confidential.

Mac Baik Ford (713) 932-4204

DEALER 52C 031

VIN 1FTFW1E50PKE76637

#15M 4X4 SUPERCREW - 145	Suggested Retail Price	50220.00	46355.00
2023 MODEL YEAR			
YZ OXFORD WHITE			
FB BLACK SPORT 40/CONSOLE/40			
INCLUDED ON THIS VEHICLE			
EQUIPMENT GROUP 302A	5955.00	5419.00	
XLT SERIES			
ELECTRONIC AUTO TEMP CONTROL			
SYNC 4 W/ENHANCED VOICE RECOGN			
LED SIDE-MIRROR SPOTLIGHTS			
REMOTE START SYSTEM			
OPTIONAL EQUIPMENT/OTHER			
995 5.0L V8 ENGINE	2335.00	2125.00	
44G ELEC TEN-SPEED AUTO W/TOW MODE			
T2P 275/60R20 BSW ALL-TERRAIN	NC	NC	
XL3 3.31 ELECTRONIC LOCK RR AXLE	NC	NC	
7050# GVWR PACKAGE			
GOB #2 ORDER			
153 FRONT LICENSE PLATE BRACKET	NC	NC	
425 50 STATE EMISSIONS	NC	NC	
435 POWER-SLIDING REAR WINDOW	350.00	319.00	
47R LINER-TRAY STYLE-W/CARPET MAT	40.00	27.00	
ONBOARD 400W OUTLET			
CLASS IV TRAILER HITCH			
MIRROR MAN FOLD W/POWER GLASS			
35A FX4 OFF-ROAD PACKAGE	1095.00	997.00	
SKID PLATES			
SIRIUS XM W/ 360L			
64S 20" SIX-SPOKE DARK ALLOY WHLS	1495.00	1361.00	
862 XLT SPORT APPEARANCE PACKAGE	465.00	423.00	
FLEX FUEL VEHICLE			
TX BADGE			
TOTAL OPTIONS/OTHER	11735.00	10681.00	
TOTAL VEHICLE & OPTIONS/OTHER	61955.00	57636.00	
DESTINATION & DELIVERY	1895.00	1895.00	
TOTAL BEFORE DISCOUNTS	63850.00	59531.00	
##SPECIAL ADDED DISCOUNTS##			
XLT HIGH CHRM OR SPRT	2000.00	1820.00	
TOTAL SAVINGS	2000.00	1820.00	
TOTAL FOR VEHICLE			
	61950.00		
FUEL CHARGE			
CV LOT MANAGEMENT		91.26	
ADVERTISING ASSESSMENT		10.00	
SHIPPING WEIGHT 4750 LBS.		60.00	

This invoice may not reflect the final cost of the vehicle in view of the possibility of future rebates, allowances, discounts and incentive awards from Ford Motor Company to the dealer.

Sold to		Order Type				Ramp Code		Batch ID		Price Level	
Ship to (if other than above)		Date Inv. Prepared		Item Number		Transit Days					
		Ship Through									
Invoice & Unit Identification NO.				Final Assembly Point				Finance Company and/or Bank			
HB	Invoice Total	A & Z Plan	D Plan	X Plan	FPA	AA					
This invoice to be used for the billing of vehicles only Dealer's copy											

DEALER 52C 031

VIN 1FTFW1E50PKE76637

TOTAL

Suggested Retail Price

Invoice Amount

61850.00 57872.26

* Tint & Wheel Locks
will be installed
upon arrival
(\$175.00)

This invoice may not reflect the final cost of the vehicle in view of the possibility of future rebates, allowances, discounts and incentive awards from Ford Motor Company to the dealer.

Sold to Mac Haik Ford P. O. BOX 19505 Houston		52C031 TX 77224		Order Type 2	Ramp Code CA7L	Batch ID PF132	Price Level 355
Ship to (if other than above)				Date Inv. Prepared 06 13 23	Item Number 52-4536	Transit Days 23	
				Ship Through			
Invoice & Unit Identification NO. 1FTFW1E50PKE76637		Final Assembly Point KANSAS CITY		Finance Company and/or Bank JPMORGAN CHASE BAN 910003			
HB	Invoice Total	A & Z Plan	D Plan	X Plan	FPA	AA	
1199	57872.26	55539.26	55639.26	57915.77		960.00	

This invoice to be used for the billing of vehicles only

Dealer's copy

MAC HAIK FORD
10333 KATY FREEWAY
HOUSTON, TEXAS 77024
(713) 932-5000

**MAC HAIK FORD HOUSTON
FLEET SALES**

MAC HAIK FORD
MICHAEL D. HARRIS
DIRECT (832) 721-8918
OFFICE (713) 932-4713

AUTOMOBILE AGREEMENT (Fleet Sales) **INVOICE #** PKE76637 **DATE:** 06/28/23
PURCHASER: MEMORIAL VILLAGE WATER AUTHORITY **ADDRESS:** 8955 GAYLORD STREET
CITY: HOUSTON **STATE:** TEXAS **ZIP CODE:** 77024 **TELEPHONE:** 713-465-8318

I HEREBY AGREE TO PURCHASE FROM YOU, UNDER THE TERMS AND CONDITIONS SPECIFIED, THE FOLLOWING:

STOCK NO	NEW/USED	YEAR	MAKE	MODEL	MOTOR NO.	COLOR	LICENSE
PKE76637	NEW	2023	FORD	F150 CREW 4X4 XLT 302A	1FTFW1E50PKE76637	WHITE	TEMP

It is understood that this order and agreement is not binding on Dealer until accepted by Dealer in writing.

this order and agreement is executed in duplicate and Purchaser acknowledges that he has received a true copy.

P. O. #: MVWA **FIN Code:** _____ **User FIN:** RETAIL
MILEAGE: _____

Dealer Adds:	TINT & WHEEL LOCKS	COST:	\$175.00
Dealer Adds:		COST:	
Dealer Adds:		COST:	
Dealer Adds:		COST:	
Total Adds:			\$175.00

A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT
REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS
AND PERFORMING SERVICE RELATING TO THE CLOSING OF A SALE. A
DOCUMENTARY FEE MAY NOT EXCEED \$150.00. THIS NOTICE IS REQUIRED BY LAW.

Yes
Yes

Used Car Allowance: _____ **20 DAY PAYOFF**

V.I.N. #: _____
Year: _____ **Model:** _____
Make: _____ **License #:** _____
Mileage: _____

LEINHOLDER: _____
Address: _____
City/State/Zip: _____
Date: _____

TITLE TO: MEMORIAL VILLAGE WATER AUTHORITY
Address: 8955 GAYLORD STREET
City: HOUSTON **ST:** TEXAS **ZIP:** 77024

REGISTER TO: MEMORIAL VILLAGE WATER AUTHORITY
Address: 8955 GAYLORD STREET
City: HOUSTON **ST:** TEXAS **ZIP:** 77024

PURCHASING AGENT: _____
FIN CODE: 0
TAX ID #: 87-4169428
USER FIN: RETAIL

COST @ INVOICE:	\$57,872.26
LESS RETAIL INCENTIVE:	\$750.00
LESS FLEET INCENTIVE:	\$0.00
LESS FORD CREDIT INCENTIVE:	\$0.00
LESS FLEET DEPT:	\$350.00
PLUS DEALER MARK-UP:	\$0.00
PLUS DEALER ADDS:	\$175.00
SELLING PRICE	\$56,947.26
Convenience Fee:	\$10.00
AUTO TAX EXEMPT:	\$0.00
Vehicle Inventory Tax:	\$0.00
TX STATE INSPECTION:	\$7.00
TX License Fees:	\$159.50
TX Title Fee:	\$33.00
Documentary Fee:	\$50.00
TOTAL CASH PRICE	\$57,206.76
Cash Deposit:	\$0.00
Net Equity:	\$0.00
Rebate:	\$0.00
Cash on Delivery:	\$0.00
TOTAL DOWN PAYMENT	\$0.00
NET BALANCE DUE	\$57,206.76

GARAGE: _____
Address: _____
City: _____
State: _____
Zip: _____
Driver: _____
Phone: _____
EMAIL: _____

THIS VEHICLE IS ON ASSIGNMENT OF PROCEEDS: **YES:** _____ **NO:** _____

PURCHASER'S SIGNATURE: _____ **Accepted:** _____
Sales Manager

DELIVERY DATE: _____ **SALE TYPE:** _____

Exhibit H

RESOLUTION REVIEWING AN AMENDED AND RESTATED
CODE OF ETHICS, FEES AND EXPENSE POLICY,
INVESTMENT POLICY, POLICIES AND PROCEDURES
FOR SELECTION AND REVIEW OF CONSULTANTS,
POLICIES CONCERNING THE USE OF MANAGEMENT
INFORMATION INCLUDING THE FORMATION OF AN AUDIT
COMMITTEE, APPOINTING INVESTMENT OFFICER,
AND MAKING DESIRABLE CHANGES THERETO

WHEREAS, Memorial Villages Water Authority (the "*Authority*") is a fresh water supply district operating pursuant to chapters 49 and 53 of the Texas Water Code; and

WHEREAS, Tex. Water Code Ann. §49.199 requires that the Board of Supervisors of the Authority adopt certain policies and procedures in writing, including a code of ethics, an expense policy, an investment policy, policies and procedures for selection and review of consultants, and policies concerning the use of management information and the formation of an audit committee; and

WHEREAS, the Texas Public Funds Investment Act, Chapter 2256, Texas Gov't Code, requires the Board to review its investment policy annually and reflect such review in a written resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MEMORIAL VILLAGES WATER AUTHORITY THAT:

I.

The Board of Supervisors hereby finds it has reviewed its investment policy and investment strategies.

II.

The Board hereby adopts Attachments A through E hereof as its written policies and procedures required by Tex. Water Code Ann. §49.199 and the Public Funds Investment Act.

III.

The President and the Secretary of the Board of Supervisors are authorized to evidence adoption of this Resolution on behalf of the Board of Supervisors and to do all other things proper and necessary to carry out the intent hereof. This resolution supersedes all previous Resolutions adopting any of the following: a Code of Ethics, a Travel Expense Policy, an Investment Policy, Policies and Procedures for Selection and Review of Consultants, or Policies Concerning the Use of Management Information Including the Formation of an Audit Committee.

DATED THIS 6¹⁸th day of ~~September~~ July, 20222023.

MEMORIAL VILLAGES WATER AUTHORITY

By: _____
Name: Gary Schenk
Title: President

ATTEST:

By: _____
Name: _____
Title: _____

ATTACHMENT A

CODE OF ETHICS

SECTION 1. *Purpose.* The following is the Code of Ethics for Memorial Villages Water Authority. The purpose of the Code of Ethics is to set forth the standards of conduct and behavior for the following: Authority supervisors, officers and employees (the "Authority Officials"), agents of the Authority who exercise discretion in connection with Authority vendors, and persons handling investments for the Authority.

SECTION 2. *Conflicts of Interest.* The Authority adopts Chapter 171, Texas Local Government Code, as its Conflict of Interest Policy, the principal provisions of which are as follows: Except where a majority of the Board of Supervisors is required to abstain from participation in a vote because of conflict of interest, a Supervisor will abstain from participating in a decision of the Board of Supervisors which either (1) confers an economic benefit on a business in which the Supervisor or a close relative has a substantial interest, or (2) affects the value of property in which the Supervisor or a close relative has a substantial interest differently than it affects other real property in the Authority. For these purposes, a person is considered to have a "substantial interest" in a business if (1) he owns 10% or more of the voting stock or shares of the business entity or owns either 10 percent or more or \$5,000 or more of the fair market value of the business entity; or (2) funds received from the business exceed 10% of his gross income for the previous year. A Person has a substantial interest in real property if the interest is an equitable or legal interest with a market value of \$2,500 or more. A "close relative" of a Supervisor for these purposes is a person related to the Supervisor within the first degree of affinity or consanguinity.

SECTION 3. *Conduct of Authority Business.* Each Authority Official will conduct all business of the Authority in a manner consistent with the requirements of applicable law.

SECTION 4. *Acceptance of Gifts.* No Authority Official shall accept any benefit as consideration for any decision, opinion, recommendation, vote, or other exercise of discretion in carrying out his official acts for the Authority. No Authority Official shall solicit, accept, or agree to accept any benefit from a person known to be interested in or likely to become interested in any contract, purchase, payment, claim, or transaction involving the exercise of the Authority Official's discretion. As used herein, "benefit" shall not include:

- (1) A fee prescribed by law to be received by a public servant or any other benefit to which the Authority Official is lawfully entitled or for which he gives legitimate consideration in a capacity other than as an Authority Official;

- (2) A gift or other benefit conferred on account of kinship or a personal, professional, or business relationship independent of the status of the recipient as an Authority Official;
- (3) A political contribution, as defined by the Election Code;
- (4) A benefit consisting of food, lodging, transportation, or entertainment accepted as a guest; or
- (5) A benefit to an Authority Official required to file a financial statement under the Texas Election Code that is derived from a function in honor or appreciation of the recipient if
 - (A) The benefit and the source of any benefit in excess of \$50.00 is reported in the required financial statement;
 - (B) The benefit is used solely to defray the expenses that accrue in the performance of duties or activities in connection with its official duties for the Authority which are non-reimbursable by the Authority; or
- (6) An item with a value of less than \$50, excluding cash or a negotiable instrument; or
- (7) An item issued by a governmental entity that allows the use of property or facilities owned, leased, or operated by the governmental entity.
- (8) A benefit of transportation, lodging, and meals in connection with a conference, seminar, or similar event in which the Authority Official renders services, such as addressing an audience or engaging in a seminar, to the extent that those services are more than merely perfunctory; or
- (9) Complimentary legal advice or legal services relating to a will, power of attorney, advance directive, or other estate planning document rendered: (a) to a public servant who is a first responder; and (b) through a program or clinic that is: (i) operated by a local bar association or the State Bar of Texas; and (ii) approved by the head agency employing the public servant, if the public servant is employed by an agency.

SECTION 5. *Disclosure Requirements.* The Authority adopts Chapter 176, Texas Local Government Code, as its Disclosure Policy, the principal provisions of which are as follows: An Authority Representative shall file a conflicts disclosure statement with the Board not later than 5:00 p.m. on the seventh business day after the Authority Representative becomes aware of facts that require filing with respect to a vendor, to-wit: (a) the vendor has an employment or other business relationship with an Authority Representative or a family member of an Authority Representative that results in the Authority Representative or family member receiving taxable

income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date the Authority Representative becomes aware that a contract with the vendor has been executed or that the Board is considering such a contract; (b) the vendor has given to an Authority Representative or a family member of an Authority Representative one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the Authority Representative becomes aware that a contract with the vendor has been executed or that the Board is considering such a contract; or (c) the vendor has a family relationship with an Authority Representative. Notwithstanding the foregoing, an Authority Representative is not required to file a conflicts disclosure statement if the gift is a political contribution, as allowed under the Texas Election Code, or food accepted by the Authority Representative or an Authority Representative's family member as a guest.

For the purpose of this Section, Authority Representative is defined as a supervisor of the Authority, a person designated as the executive officer of the Authority, or an agent of the Authority who exercises discretion in the planning, recommending, selecting, or contracting with a vendor; family member is defined as a person related to another person within the first degree by consanguinity or affinity, e.g., parent, child, and spouse; and a family relationship is defined as a relationship between a person and another person within the third degree by consanguinity or the second degree by affinity, e.g., siblings, grandparent, grandchild, and spouse of all the above, aunts, uncles, nieces, and nephews.

SECTION 6. *Investment Officer.* An investment officer of the Authority who has a personal business relationship with an entity seeking to sell an investment to the Authority shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the Authority shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Board and Texas Ethics Commission.

ATTACHMENT B

FEES AND EXPENSE POLICY

SECTION 1. *Purpose.* The purpose of this Expense Policy is to set forth the policies of Memorial Villages Water Authority (the "Authority") concerning per diem and travel expenses for members of the Board of Supervisors of the Authority.

SECTION 2. *Per Diem for Supervisors.* ~~The Supervisors are~~ Each Supervisor is entitled to receive as fees of office ~~\$150 a day for each day of service necessary to discharge their duties; provided the fees shall not exceed a sum of \$7,200 per annum~~ the Supervisor actually spends performing the duties of a Supervisor an amount equal to the per diem set by the Texas Ethics Commission for members of the legislature under Section 24a, Article III, Texas Constitution. In this section, "performing the duties of a Supervisor" means substantive performance of the management or business of the Authority, including participation in board and committee meetings and other activities involving the substantive deliberation of Authority business and in pertinent educational programs. The phrase does not include routine or ministerial activities such as the execution of documents, self-preparation for meetings, or other activities requiring a minimal amount of time. The fees of office a Supervisor may receive in a year is limited to \$13,260.

SECTION 3. *Attendance at Meetings and Conduct of Other Authority Business.* Board members may attend conferences and meetings of the Association of Water Board Directors, at the Authority's expense, whether within or outside the City of Houston. Attendance at other conferences, hearings, or other meetings outside the Houston metropolitan area by the members of the Board of Supervisors must be sanctioned by the Board of Supervisors; attendance at local meetings or conduct of other local Authority business will be at each Supervisor's discretion. Supervisors attending any meeting or conducting any Authority business shall report to the Board concerning the meeting or activity.

SECTION 4. *Expenses Outside of Metropolitan Houston.* The Authority will pay a reasonable room rate for a Supervisor's hotel room, if Authority business requires that the Supervisor be out of Metropolitan Houston, reasonable tips incurred in making the trip, roundtrip mileage at the current IRS mileage rate and parking, if any, for travel by car or roundtrip airfare at current commercial rates for standard (not first class) airfare and reasonable rental car or taxi charges. The Authority will pay for meals actually eaten and paid for by the Supervisor on a sanctioned trip outside of Metropolitan Houston; provided, however, reimbursement for meals will be limited to \$50 per day.

SECTION 5. *Expenses for Local Meetings and Activities.* The Authority will pay for roundtrip mileage at the current IRS rate for travel by car, parking, and will pay meals directly related to the meeting or activity. Reimbursement for meals will be limited to \$100 per day.

SECTION 6. *Reimbursement.* Supervisors attending meetings or other activities and wishing to receive a per diem and/or expenses must submit a verified statement showing the number of days actually spent in service to the Authority and a general description of the duties performed for each day of service. To receive reimbursement for expenses, a Supervisor must also submit an itemized expense report to the General Manager before reimbursement is approved by vote of the Board. Items on the expense report shall include lodging, meals, tips, parking and transportation. Supervisors sharing expense items may split reported expenses in any matter they deem equitable, but the Board will pay no more than 100% of the actual total cost of reimbursable items.

SECTION 7. *Extraordinary Expenses.* Any extraordinary expenses for a Supervisor attending a sanctioned activity of the Authority must be approved by the Board prior to incurring the expense.

ATTACHMENT C

INVESTMENT POLICY

MEMORIAL VILLAGES WATER AUTHORITY

SECTION 1. *Purpose.* The purpose of this Investment Policy is to adopt rules and regulations which clearly set forth the Authority's investment strategy for each of the accounts under its control, emphasize safety of principal and liquidity, address investment diversification, investment limitations, and the quality and capability of investment management, to specify the scope of authority of those officers or employees of the Authority designated to invest Authority Funds (defined herein as those funds in the custody of the Authority that the Authority has the legal authority to invest), to designate one or more officers or employees of the Authority to be responsible for the investment of such Authority Funds, and to provide for periodic review of the investment of Authority Funds.

SECTION 2. *Investment Rules.* The Board of Supervisors of the Authority adopts the rules attached to this Attachment C as Exhibits 1 through 6 to govern the investment of Authority Funds and to specify the scope of authority of those officers and employees of the Authority designated to invest Authority Funds, which rules shall supersede any investment rules previously adopted by the Authority. The Board of Supervisors directs that its Investment Officer, who is the General Manager for the Authority, to maintain the investments of the Authority in a manner consistent with those rules and regulations, and with the Public Funds Investment Act, Chapter 2256, Government Code and the orders of the Board of Supervisors.

SECTION 3. *Review of Authority Investments.* The General Manager for the Authority will report to the Board of Supervisors of the Authority at each of their regular meetings concerning the status of Authority investments.

SECTION 4. *Review of Policy.* The Board shall review this Investment Policy and its investment strategies at least on an annual basis. In conjunction with its annual financial audit, the Board shall cause to be performed a compliance audit of management controls on investments and adherence to the Authority's established investment policies.

EXHIBIT 1

General.

The following rules shall apply to those funds in the custody of the Authority that the Authority has the legal authority to invest ("Authority Funds").

A. General Principles.

The investment policy of the Authority is to invest Authority Funds only in instruments which maintain the principal and liquidity of Authority Funds, to the extent necessary for Authority activities. Yield earned on Authority Funds is a secondary consideration compared to safety of principal and liquidity; however, if safety of principal and liquidity needs are met, the Authority will invest in instruments which give it the highest yield.

B. Diversification.

The Authority will continuously attempt to diversify its portfolio to reduce risk. The portion of its investment portfolio invested in direct obligations of the U.S. Government or certificates of deposit insured by the Federal Deposit Insurance Corporation will be diversified in terms of maturity. If the portion of the Authority's portfolio invested in obligations of federal agencies and instrumentalities exceeds \$500,000, the Authority will attempt to invest in instruments issued by more than one agency or instrumentality and in instruments of various maturities. The Authority will also attempt to limit a certificate of deposit or deposits issued by the same financial institution to \$500,000 per institution unless the Investment Officer determines it necessary or in the best interest of the Authority to exceed such amount. The Authority recognizes that by investing Authority Funds in investment pools, it can diversify its portfolio because each participant in the pool has a pro rata share of a number of instruments, such as repurchase agreements with various providers.

C. Maturity.

The Authority will not invest in an obligation which matures more than two years from the date of purchase.

D. Quality and Capability of Investment Management.

The Authority will employ an Investment Officer who is experienced in investing public funds.

E. Depositories.

All uninvested Authority Funds shall be deposited in the Authority's depository bank or banks unless otherwise required by orders or resolutions authorizing the issuance of the Authority's bonds. To the extent such Authority Funds in the depository bank or banks are not insured by the Federal Deposit Insurance Corporation, they shall be secured in the manner provided by law for the security of Authority funds and each depository shall report the market value of such collateral on its reports to the Authority. The Authority shall enter into a depository pledge agreement meeting the standards of the Financial Institutions Reform and Recovery Act with each of its depositories in which it invests more than the Federal Deposit Insurance Corporation insured amount.

Tax collections of the Authority shall be held by the Authority's Tax Assessor-Collector pending transfer to the Authority in the Tax-Assessor Collector's depository bank and secured in accordance with applicable law, in compliance with the terms of the agreement between the Tax Assessor-Collector and the Authority

F. Disbursements.

Any transfer of Authority Funds for the benefit of a third person shall, after approval by the Board, be made by a draft executed by at least three Supervisors or by wire transfer pursuant to the Authority's Wire Transfer Agreement with its depository bank.

G. Amendment.

In the event State law changes and the Authority cannot invest in the investments described in this policy, this policy shall automatically be conformed to existing law.

EXHIBIT 2

Authorized Investments.

Authority Funds may be invested in any category of investments authorized under the Public Funds Investment Act, which has been approved by the Board. The following categories are approved:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;

2. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States if the obligation is not:

a. an obligation whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;

b. an obligation whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;

c. a collateralized mortgage obligation that has a stated final maturity date of greater than 10 years; and

d. a collateralized mortgage obligation the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

3. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States;

4. Certificates of deposit issued by a depository institution that has its main office or a branch office in this state which are (1) guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor, or (2) secured by (a) obligations described in subcaption 1, 2, or 3 above, or (b) obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent, or (c) secured in accordance with the Public Funds Collateral Act or any other manner and amount provided by law for deposits of the Authority; provided such obligations are marked to market at least monthly, have a market value at least equal to the deposit and are pledged to the Authority only and held by a third-party custodian;

5. An investment pool that meets the requirements of the Public Funds Investment Act, including the maintenance of an AAA, AAA-m or an equivalent rating by at least one nationally recognized rating service;

6. Other investments authorized by law and approved by the Board by resolution or minute entry.

7. Interest-bearing banking deposits that are guaranteed or insured by (1) the Federal Deposit Insurance Corporation or its successor; or (2) the National Credit Union Share Insurance Fund or its successors; and

8. Interest-bearing banking deposits other than those described by subcaption 7 above if:

a. the funds invested in the banking deposits are invested through: (i) a broker with a main office or branch office in this state that the Board selects from the list required by the Public Funds Investment Act; or (ii) a depository institution with a main office or branch office in this state that the Board selects;

b. the broker or depository institution selected as described above arranges for the deposit of the funds in the banking deposits in one or more federally insured depository institutions, regardless of where located, for the Authority's account;

c. the full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality of the United States; and

d. the Board appoints as the Authority's custodian of the banking deposits issued for the Authority's account: (i) the depository institution selected as described in sub-caption a above; (ii) an entity qualified to serve as a custodian under the Public Funds Collateral Act; or (iii) a clearing broker dealer registered with the Securities and Exchange Commission and operating under SEC Rule 15c3-3 (the Customer Protection Rule).

All transactions, except investments in investment pools shall be settled on a delivery versus payment basis.

EXHIBIT 3

Investment Strategies.

The Authority's investment strategy for each of its accounts follows:

1. Operating Account. The Operating Account is used for all operations and maintenance needs of the Authority. The highest priority for this account is safety of principal and liquidity; when these objectives are met, yield is considered. An amount equal to two months of normal operational costs must be kept extremely liquid for normal uses; the amount in excess of two months of normal operational costs should be kept in investments that may be liquidated easily if the need arises. The Authority's general guidelines for diversification and maturity apply to this account.

2. Debt Service Account. The Debt Service Account is used to pay the Authority's debt service. The highest priority for this account is safety of principal. Since the Authority knows the amount of its debt service and when it becomes due, investments for this account should be structured so that they match debt service needs. When safety of principal and liquidity to match debt service are assured, yield is considered. Since Authority Funds in this account may not be needed for a year or more, longer term instruments should be considered, within the general guideline for maturity set forth in this investment policy, to increase yield. Since the amount of Authority Funds in this account will probably be quite large, diversification of investments may be necessary and the Authority's general policy on diversification should be used.

3. Capital Projects Account. The Capital Projects Account is used to pay for capital projects of the Authority. The highest priority for this account is safety of principal. The Authority believes that it will know ahead of time when disbursements need to be made from this account. Therefore, investments in this account should be structured so they mature or can be liquidated on the dates disbursements must be made. When safety of principal and liquidity to match disbursement dates are assured, yield is considered. Since Authority Funds in this account may not be needed for a year or more, longer term instruments should be considered, within the general guideline for maturity set forth in the investment policy, to increase yield. Alternatively, bond proceeds which will be expended immediately may only be in the account for a day or two; in this case, an investment pool should be utilized. Investment diversification for the large amount of Authority Funds that may be deposited to this account for a day or two can be achieved through use of an investment pool. In cases where the Authority has a large amount of Authority Funds in this account for longer periods, the Authority's general policy on diversification should be used.

EXHIBIT 4

Authority and Duties of Persons Investing Authority Funds.

The following rules shall apply to those persons designated by the Authority to invest Authority Funds.

1. No person may deposit, withdraw, invest, transfer, or otherwise manage Authority Funds without express written authority of the Board of Supervisors of the Authority (the "Board").
2. The General Manager for the Authority shall invest and reinvest Authority Funds only in those investments authorized under this investment policy or by the Board.
3. The General Manager for the Authority shall prepare a written report concerning the Authority's investment transactions no less frequently than quarterly which describes in detail the investment position of the Authority as of the date of the report. The report shall also state (a) the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested, (b) the maturity date of each separately invested asset that has a maturity date, (c) the account for which each individual investment was acquired, and (d) whether the investment portfolio complies with the investment strategy expressed in these investment policies and the Public Funds Investment Act.
4. In the event Authority Funds are invested in certificates of deposit, the General Manager shall solicit bids from at least two bidders. Bids may be obtained orally, in writing, electronically, or in any combination of those methods.
5. The General Manager for the Authority shall secure an executed copy of the form attached as Exhibit 5 from any business organization offering to engage in an investment transaction with the Authority. For purposes of this paragraph, a business organization is defined as an investment pool or investment management firm under contract with the Authority to invest or manage the Authority's investment portfolio that has accepted authority granted by the Board under the contract to exercise investment discretion in regard to the Authority's funds.

EXHIBIT 5

ACKNOWLEDGMENT OF RECEIPT OF INVESTMENT POLICY

1. I am a qualified representative of _____ (the "Pool"), or
2. I am a qualified representative of _____ (the "Advisor") and perform investment services for Memorial Villages Water Authority (the "Authority").
3. I acknowledge that I have received and thoroughly reviewed the Authority's investment policy.
4. I acknowledge that the Pool/Advisor has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Authority and the Pool/Advisor that are not authorized by the Authority's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the Authority's entire portfolio or requires an interpretation of subjective investment standards, or relates to investment transactions of the Authority that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

Dated this _____ day of _____, _____.

Title: _____

Business: _____

EXHIBIT 6

MONITORING MARKET PRICE OF INVESTMENTS

The investment officer will monitor the market price of the Authority's investments at least quarterly and such information shall be included on each investment report. The following methods of monitoring investments shall be utilized:

1. Certificates of deposit may be valued at their face value plus any accrued but unpaid interest.
2. Shares in money market funds and investment pools may be valued at the current share price.
3. Other investment securities may be valued in any of the following ways, at the discretion of the bookkeeper:
 - a. the lower of two bids for such investment securities from securities dealers;
 - b. the average of the bid and asked prices for such investment securities as published in The Wall Street Journal or The New York Times;
 - c. the bid price published by a nationally recognized pricing service; or
 - d. such other method as may be approved by the Board.

The investment officer will monitor credit ratings of the Authority's investments and will take all prudent measures consistent with this Investment Policy to liquidate any of the Authority's investments that fail to meet the minimum required rating for such investment as set forth in the Public Funds Investment Act or Exhibit 2 hereof.

ATTACHMENT D

POLICY CONCERNING SELECTION, MONITORING, REVIEW, AND EVALUATION OF PROFESSIONAL CONSULTANTS

SECTION 1. *Purpose.* The purpose of this Policy Concerning Selection, Monitoring, Review, and Evaluation of Professional Consultants is to set guidelines for the Board of Supervisors for Memorial Villages Water Authority (the "*Authority*") concerning its Professional Consultants.

SECTION 2. *Definition of Professional Consultant.* "Professional Consultant" shall include the Authority's attorney, auditor, engineer, financial advisor, and tax assessor and collector and such other consultants other than employees that the Authority may hereafter engage.

SECTION 3. *Selection of Consultants.* Whenever the Board of Supervisors of the Authority decides to solicit the services of one or more of its Professional Consultants, the Board shall request one or more proposals as required by the Professional Services Procurement Act, Section 2254.001 *et seq.*, Government Code, and except where selection of professional consultants is to be conducted by the Board in an open meeting, shall appoint a committee of one or two Supervisors to review any proposals received by the Board, to interview applicants, and to make a recommendation to the entire Board of Supervisors concerning the selection.

SECTION 4. *Monitoring of Professional Consultants.* For those Professional Consultants with annual contracts, the Board of Supervisors of the Authority will review the performance of the Professional Consultants for the prior year at the time the contract is renewed. The Board of Supervisors shall review the performance of its other Professional Consultants, upon the request of one or more Supervisors.

ATTACHMENT E

POLICIES RELATING TO USE OF MANAGEMENT INFORMATION AND FORMATION OF AN AUDIT COMMITTEE

SECTION 1. *Purpose.* The purpose of this Policy Relating to Use of Management Information and Formation of an Audit Committee for Memorial Villages Water Authority (the "Authority") is to provide written policies concerning use of management information.

SECTION 2. *Annual Budget.* Prior to each fiscal year, the Board of Supervisors of the Authority shall adopt an annual budget for the next fiscal year for use in planning and controlling of costs.

SECTION 3. *Audit Committee.* The Authority hereby appoints its Board of Supervisors as an audit committee to review the annual audit prepared by the Authority Auditor.

SECTION 4. *Accounting Standards.* The Authority hereby directs its auditor to adopt uniform auditing reporting requirements that use "Audits of State and Local Governmental Units" as a guide on audit working papers and that uses "Governmental Accounting and Financial Reporting Standards" for final audit reports (subject to the standards for audits prescribed by applicable Texas Natural Resource Conservation Commission Rules).

Document comparison by Workshare Compare on Thursday, July 13, 2023
9:32:44 AM

Input:	
Document 1 ID	iManage://uswork.ad.adsinternal.com/us19xx/51544169/1
Description	#51544169v1<uswork.ad.adsinternal.com> - MVWA 2022 Res Review and Approve Amended Investment/Code of Ethics
Document 2 ID	iManage://uswork.ad.adsinternal.com/us19xx/51544169/3
Description	#51544169v3<uswork.ad.adsinternal.com> - MVWA Res Review and Approve Amended Investment/Code of Ethics
Rendering set	standard

Legend:	
Insertion	
Deletion	
Moved from	
Moved to	
Style change	
Format change	
Moved deletion	
Inserted cell	
Deleted cell	
Moved cell	
Split/Merged cell	
Padding cell	

Statistics:	
	Count
Insertions	5
Deletions	20
Moved from	0
Moved to	0
Style changes	0
Format changes	0
Total changes	25

RESOLUTION REVIEWING AN AMENDED AND RESTATED
CODE OF ETHICS, FEES AND EXPENSE POLICY,
INVESTMENT POLICY, POLICIES AND PROCEDURES
FOR SELECTION AND REVIEW OF CONSULTANTS,
POLICIES CONCERNING THE USE OF MANAGEMENT
INFORMATION INCLUDING THE FORMATION OF AN AUDIT
COMMITTEE, APPOINTING INVESTMENT OFFICER,
AND MAKING DESIRABLE CHANGES THERETO

WHEREAS, Memorial Villages Water Authority (the "*Authority*") is a fresh water supply district operating pursuant to chapters 49 and 53 of the Texas Water Code; and

WHEREAS, Tex. Water Code Ann. §49.199 requires that the Board of Supervisors of the Authority adopt certain policies and procedures in writing, including a code of ethics, an expense policy, an investment policy, policies and procedures for selection and review of consultants, and policies concerning the use of management information and the formation of an audit committee; and

~~WHEREAS, the Texas Public Funds Investment Act, Chapter 2256, Texas Gov't Code,~~
requires the Board to review its investment policy annually and reflect such review in a written resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF
MEMORIAL VILLAGES WATER AUTHORITY THAT:

I.

The Board of Supervisors hereby finds it has reviewed its investment policy and investment strategies.

II.

The Board hereby adopts Attachments A through E hereof as its written policies and procedures required by Tex. Water Code Ann. §49.199 and the Public Funds Investment Act.

III.

The President and the Secretary of the Board of Supervisors are authorized to evidence adoption of this Resolution on behalf of the Board of Supervisors and to do all other things proper and necessary to carry out the intent hereof. This resolution supersedes all previous Resolutions adopting any of the following: a Code of Ethics, a Travel Expense Policy, an Investment Policy, Policies and Procedures for Selection and Review of Consultants, or Policies Concerning the Use of Management Information Including the Formation of an Audit Committee.

DATED THIS 11th day of July, 2023.

MEMORIAL VILLAGES WATER AUTHORITY

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

ATTACHMENT A

CODE OF ETHICS

SECTION 1. *Purpose.* The following is the Code of Ethics for Memorial Villages Water Authority. The purpose of the Code of Ethics is to set forth the standards of conduct and behavior for the following: Authority supervisors, officers and employees (the "Authority Officials"), agents of the Authority who exercise discretion in connection with Authority vendors, and persons handling investments for the Authority.

SECTION 2. *Conflicts of Interest.* The Authority adopts Chapter 171, Texas Local Government Code, as its Conflict of Interest Policy, the principal provisions of which are as follows: Except where a majority of the Board of Supervisors is required to abstain from participation in a vote because of conflict of interest, a Supervisor will abstain from participating in a decision of the Board of Supervisors which either (1) confers an economic benefit on a business in which the Supervisor or a close relative has a substantial interest, or (2) affects the value of property in which the Supervisor or a close relative has a substantial interest differently than it affects other real property in the Authority. For these purposes, a person is considered to have a "substantial interest" in a business if (1) he owns 10% or more of the voting stock or shares of the business entity or owns either 10 percent or more or \$5,000 or more of the fair market value of the business entity; or (2) funds received from the business exceed 10% of his gross income for the previous year. A Person has a substantial interest in real property if the interest is an equitable or legal interest with a market value of \$2,500 or more. A "close relative" of a Supervisor for these purposes is a person related to the Supervisor within the first degree of affinity or consanguinity.

SECTION 3. *Conduct of Authority Business.* Each Authority Official will conduct all business of the Authority in a manner consistent with the requirements of applicable law.

SECTION 4. *Acceptance of Gifts.* No Authority Official shall accept any benefit as consideration for any decision, opinion, recommendation, vote, or other exercise of discretion in carrying out his official acts for the Authority. No Authority Official shall solicit, accept, or agree to accept any benefit from a person known to be interested in or likely to become interested in any contract, purchase, payment, claim, or transaction involving the exercise of the Authority Official's discretion. As used herein, "benefit" shall not include:

- (1) A fee prescribed by law to be received by a public servant or any other benefit to which the Authority Official is lawfully entitled or for which he gives legitimate consideration in a capacity other than as an Authority Official;

(2) A gift or other benefit conferred on account of kinship or a personal, professional, or business relationship independent of the status of the recipient as an Authority Official;

(3) A political contribution, as defined by the Election Code;

(4) A benefit consisting of food, lodging, transportation, or entertainment accepted as a guest; or

(5) A benefit to an Authority Official required to file a financial statement under the Texas Election Code that is derived from a function in honor or appreciation of the recipient if

(A) The benefit and the source of any benefit in excess of \$50.00 is reported in the required financial statement;

(B) The benefit is used solely to defray the expenses that accrue in the performance of duties or activities in connection with its official duties for the Authority which are non-reimbursable by the Authority; or

(6) An item with a value of less than \$50, excluding cash or a negotiable instrument; or

(7) An item issued by a governmental entity that allows the use of property or facilities owned, leased, or operated by the governmental entity.

(8) A benefit of transportation, lodging, and meals in connection with a conference, seminar, or similar event in which the Authority Official renders services, such as addressing an audience or engaging in a seminar, to the extent that those services are more than merely perfunctory; or

(9) Complimentary legal advice or legal services relating to a will, power of attorney, advance directive, or other estate planning document rendered: (a) to a public servant who is a first responder; and (b) through a program or clinic that is: (i) operated by a local bar association or the State Bar of Texas; and (ii) approved by the head agency employing the public servant, if the public servant is employed by an agency.

SECTION 5. *Disclosure Requirements.* The Authority adopts Chapter 176, Texas Local Government Code, as its Disclosure Policy, the principal provisions of which are as follows: An Authority Representative shall file a conflicts disclosure statement with the Board not later than 5:00 p.m. on the seventh business day after the Authority Representative becomes aware of facts that require filing with respect to a vendor, to-wit: (a) the vendor has an employment or other business relationship with an Authority Representative or a family member of an Authority Representative that results in the Authority Representative or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period

preceding the date the Authority Representative becomes aware that a contract with the vendor has been executed or that the Board is considering such a contract; (b) the vendor has given to an Authority Representative or a family member of an Authority Representative one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the Authority Representative becomes aware that a contract with the vendor has been executed or that the Board is considering such a contract; or (c) the vendor has a family relationship with an Authority Representative. Notwithstanding the foregoing, an Authority Representative is not required to file a conflicts disclosure statement if the gift is a political contribution, as allowed under the Texas Election Code, or food accepted by the Authority Representative or an Authority Representative's family member as a guest.

For the purpose of this Section, Authority Representative is defined as a supervisor of the Authority, a person designated as the executive officer of the Authority, or an agent of the Authority who exercises discretion in the planning, recommending, selecting, or contracting with a vendor; family member is defined as a person related to another person within the first degree by consanguinity or affinity, e.g., parent, child, and spouse; and a family relationship is defined as a relationship between a person and another person within the third degree by consanguinity or the second degree by affinity, e.g., siblings, grandparent, grandchild, and spouse of all the above, aunts, uncles, nieces, and nephews.

~~SECTION 6: Investment Officer: --An investment officer of the Authority who has a~~ personal business relationship with an entity seeking to sell an investment to the Authority shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the Authority shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Board and Texas Ethics Commission.

ATTACHMENT B

FEES AND EXPENSE POLICY

SECTION 1. *Purpose.* The purpose of this Expense Policy is to set forth the policies of Memorial Villages Water Authority (the "*Authority*") concerning per diem and travel expenses for members of the Board of Supervisors of the Authority.

SECTION 2. *Per Diem for Supervisors.* Each Supervisor is entitled to receive as fees of office for each day the Supervisor actually spends performing the duties of a Supervisor an amount equal to the per diem set by the Texas Ethics Commission for members of the legislature under Section 24a, Article III, Texas Constitution. In this section, "performing the duties of a Supervisor" means substantive performance of the management or business of the Authority, including participation in board and committee meetings and other activities involving the substantive deliberation of Authority business and in pertinent educational programs. The phrase does not include routine or ministerial activities such as the execution of documents, self-preparation for meetings, or other activities requiring a minimal amount of time. The fees of office a Supervisor may receive in a year is limited to \$13,260.

SECTION 3. *Attendance at Meetings and Conduct of Other Authority Business.* Board members may attend conferences and meetings of the Association of Water Board Directors, at the Authority's expense, whether within or outside the City of Houston. Attendance at other conferences, hearings, or other meetings outside the Houston metropolitan area by the members of the Board of Supervisors must be sanctioned by the Board of Supervisors; attendance at local meetings or conduct of other local Authority business will be at each Supervisor's discretion. Supervisors attending any meeting or conducting any Authority business shall report to the Board concerning the meeting or activity.

SECTION 4. *Expenses Outside of Metropolitan Houston.* The Authority will pay a reasonable room rate for a Supervisor's hotel room, if Authority business requires that the Supervisor be out of Metropolitan Houston, reasonable tips incurred in making the trip, roundtrip mileage at the current IRS mileage rate and parking, if any, for travel by car or roundtrip airfare at current commercial rates for standard (not first class) airfare and reasonable rental car or taxi charges. The Authority will pay for meals actually eaten and paid for by the Supervisor on a sanctioned trip outside of Metropolitan Houston; provided, however, reimbursement for meals will be limited to \$50 per day.

SECTION 5. *Expenses for Local Meetings and Activities.* The Authority will pay for roundtrip mileage at the current IRS rate for travel by car, parking, and will pay meals directly related to the meeting or activity. Reimbursement for meals will be limited to \$100 per day.

SECTION 6. *Reimbursement.* Supervisors attending meetings or other activities and wishing to receive a per diem and/or expenses must submit a verified statement showing the number of days actually spent in service to the Authority and a general description of the duties performed for each day of service. To receive reimbursement for expenses, a Supervisor must also submit an itemized expense report to the General Manager before reimbursement is approved by vote of the Board. Items on the expense report shall include lodging, meals, tips, parking and transportation. Supervisors sharing expense items may split reported expenses in any matter they deem equitable, but the Board will pay no more than 100% of the actual total cost of reimbursable items.

SECTION 7. *Extraordinary Expenses.* Any extraordinary expenses for a Supervisor attending a sanctioned activity of the Authority must be approved by the Board prior to incurring the expense.

ATTACHMENT C

INVESTMENT POLICY

MEMORIAL VILLAGES WATER AUTHORITY

SECTION 1. *Purpose.* The purpose of this Investment Policy is to adopt rules and regulations which clearly set forth the Authority's investment strategy for each of the accounts under its control, emphasize safety of principal and liquidity, address investment diversification, investment limitations, and the quality and capability of investment management, to specify the scope of authority of those officers or employees of the Authority designated to invest Authority Funds (defined herein as those funds in the custody of the Authority that the Authority has the legal authority to invest), to designate one or more officers or employees of the Authority to be responsible for the investment of such Authority Funds, and to provide for periodic review of the investment of Authority Funds.

SECTION 2. *Investment Rules.* The Board of Supervisors of the Authority adopts the rules attached to this Attachment C as Exhibits 1 through 6 to govern the investment of Authority Funds and to specify the scope of authority of those officers and employees of the Authority designated to invest Authority Funds, which rules shall supersede any investment rules previously adopted by the Authority. The Board of Supervisors directs that its Investment Officer, who is the General Manager for the Authority, to maintain the investments of the Authority in a manner consistent with those rules and regulations, and with the Public Funds Investment Act, Chapter 2256, Government Code and the orders of the Board of Supervisors.

SECTION 3. *Review of Authority Investments.* The General Manager for the Authority will report to the Board of Supervisors of the Authority at each of their regular meetings concerning the status of Authority investments.

SECTION 4. *Review of Policy.* The Board shall review this Investment Policy and its investment strategies at least on an annual basis. In conjunction with its annual financial audit, the Board shall cause to be performed a compliance audit of management controls on investments and adherence to the Authority's established investment policies.

EXHIBIT 1

General.

The following rules shall apply to those funds in the custody of the Authority that the Authority has the legal authority to invest ("Authority Funds").

A. General Principles.

The investment policy of the Authority is to invest Authority Funds only in instruments which maintain the principal and liquidity of Authority Funds, to the extent necessary for Authority activities. Yield earned on Authority Funds is a secondary consideration compared to safety of principal and liquidity; however, if safety of principal and liquidity needs are met, the Authority will invest in instruments which give it the highest yield.

B. Diversification.

The Authority will continuously attempt to diversify its portfolio to reduce risk. The portion of its investment portfolio invested in direct obligations of the U.S. Government or certificates of deposit insured by the Federal Deposit Insurance Corporation will be diversified in terms of maturity. If the portion of the Authority's portfolio invested in obligations of federal agencies and instrumentalities exceeds \$500,000, the Authority will attempt to invest in instruments issued by more than one agency or instrumentality and in instruments of various maturities. The Authority will also attempt to limit a certificate of deposit or deposits issued by the same financial institution to \$500,000 per institution unless the Investment Officer determines it necessary or in the best interest of the Authority to exceed such amount. The Authority recognizes that by investing Authority Funds in investment pools, it can diversify its portfolio because each participant in the pool has a pro rata share of a number of instruments, such as repurchase agreements with various providers.

C. Maturity.

The Authority will not invest in an obligation which matures more than two years from the date of purchase.

D. Quality and Capability of Investment Management.

The Authority will employ an Investment Officer who is experienced in investing public funds.

E. Depositories.

All uninvested Authority Funds shall be deposited in the Authority's depository bank or banks unless otherwise required by orders or resolutions authorizing the issuance of the

Authority's bonds. To the extent such Authority Funds in the depository bank or banks are not insured by the Federal Deposit Insurance Corporation, they shall be secured in the manner provided by law for the security of Authority funds and each depository shall report the market value of such collateral on its reports to the Authority. The Authority shall enter into a depository pledge agreement meeting the standards of the Financial Institutions Reform and Recovery Act with each of its depositories in which it invests more than the Federal Deposit Insurance Corporation insured amount.

Tax collections of the Authority shall be held by the Authority's Tax Assessor-Collector pending transfer to the Authority in the Tax-Assessor Collector's depository bank and secured in accordance with applicable law, in compliance with the terms of the agreement between the Tax Assessor-Collector and the Authority

F. Disbursements.

Any transfer of Authority Funds for the benefit of a third person shall, after approval by the Board, be made by a draft executed by at least three Supervisors or by wire transfer pursuant to the Authority's Wire Transfer Agreement with its depository bank.

G. Amendment.

In the event State law changes and the Authority cannot invest in the investments described in this policy, this policy shall automatically be conformed to existing law.

EXHIBIT 2

Authorized Investments.

Authority Funds may be invested in any category of investments authorized under the Public Funds Investment Act, which has been approved by the Board. The following categories are approved:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;

2. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States if the obligation is not:

a. an obligation whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;

b. an obligation whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;

c. a collateralized mortgage obligation that has a stated final maturity date of greater than 10 years; and

d. a collateralized mortgage obligation the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

3. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States;

4. Certificates of deposit issued by a depository institution that has its main office or a branch office in this state which are (1) guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor, or (2) secured by (a) obligations described in subcaption 1, 2, or 3 above, or (b) obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent, or (c) secured in accordance with the Public Funds Collateral Act or any other manner and amount provided by law for deposits of the Authority; provided such obligations are marked to market at least monthly, have a market value at least equal to the deposit and are pledged to the Authority only and held by a third-party custodian;

5. An investment pool that meets the requirements of the Public Funds Investment Act, including the maintenance of an AAA, AAA-m or an equivalent rating by at least one nationally recognized rating service;

6. Other investments authorized by law and approved by the Board by resolution or minute entry.

7. Interest-bearing banking deposits that are guaranteed or insured by (1) the Federal Deposit Insurance Corporation or its successor; or (2) the National Credit Union Share Insurance Fund or its successors; and

8. Interest-bearing banking deposits other than those described by subcaption 7 above if:

a. the funds invested in the banking deposits are invested through: (i) a broker with a main office or branch office in this state that the Board selects from the list required by the Public Funds Investment Act; or (ii) a depository institution with a main office or branch office in this state that the Board selects;

b. the broker or depository institution selected as described above arranges for the deposit of the funds in the banking deposits in one or more federally insured depository institutions, regardless of where located, for the Authority's account;

c. the full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality of the United States; and

d. the Board appoints as the Authority's custodian of the banking deposits issued for the Authority's account: (i) the depository institution selected as described in subcaption a above; (ii) an entity qualified to serve as a custodian under the Public Funds Collateral Act; or (iii) a clearing broker dealer registered with the Securities and Exchange Commission and operating under SEC Rule 15c3-3 (the Customer Protection Rule).

All transactions, except investments in investment pools shall be settled on a delivery versus payment basis.

EXHIBIT 3

Investment Strategies.

The Authority's investment strategy for each of its accounts follows:

1. Operating Account. The Operating Account is used for all operations and maintenance needs of the Authority. The highest priority for this account is safety of principal and liquidity; when these objectives are met, yield is considered. An amount equal to two months of normal operational costs must be kept extremely liquid for normal uses; the amount in excess of two months of normal operational costs should be kept in investments that may be liquidated easily if the need arises. The Authority's general guidelines for diversification and maturity apply to this account.

2. Debt Service Account. The Debt Service Account is used to pay the Authority's debt service. The highest priority for this account is safety of principal. Since the Authority knows the amount of its debt service and when it becomes due, investments for this account should be structured so that they match debt service needs. When safety of principal and liquidity to match debt service are assured, yield is considered. Since Authority Funds in this account may not be needed for a year or more, longer term instruments should be considered, within the general guideline for maturity set forth in this investment policy, to increase yield. Since the amount of Authority Funds in this account will probably be quite large, diversification of investments may be necessary and the Authority's general policy on diversification should be used.

3. Capital Projects Account. The Capital Projects Account is used to pay for capital projects of the Authority. The highest priority for this account is safety of principal. The Authority believes that it will know ahead of time when disbursements need to be made from this account. Therefore, investments in this account should be structured so they mature or can be liquidated on the dates disbursements must be made. When safety of principal and liquidity to match disbursement dates are assured, yield is considered. Since Authority Funds in this account may not be needed for a year or more, longer term instruments should be considered, within the general guideline for maturity set forth in the investment policy, to increase yield. Alternatively, bond proceeds which will be expended immediately may only be in the account for a day or two; in this case, an investment pool should be utilized. Investment diversification for the large amount of Authority Funds that may be deposited to this account for a day or two can be achieved through use of an investment pool. In cases where the Authority has a large amount of Authority Funds in this account for longer periods, the Authority's general policy on diversification should be used.

EXHIBIT 4

Authority and Duties of Persons Investing Authority Funds.

The following rules shall apply to those persons designated by the Authority to invest Authority Funds.

1. No person may deposit, withdraw, invest, transfer, or otherwise manage Authority Funds without express written authority of the Board of Supervisors of the Authority (the "Board").

2. The General Manager for the Authority shall invest and reinvest Authority Funds only in those investments authorized under this investment policy or by the Board.

3. The General Manager for the Authority shall prepare a written report concerning the Authority's investment transactions no less frequently than quarterly which describes in detail the investment position of the Authority as of the date of the report. The report shall also state (a) the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested, (b) the maturity date of each separately invested asset that has a maturity date, (c) the account for which each individual investment was acquired, and (d) whether the investment portfolio complies with the investment strategy expressed in these investment policies and the Public Funds Investment Act.

4. In the event Authority Funds are invested in certificates of deposit, the General Manager shall solicit bids from at least two bidders. Bids may be obtained orally, in writing, electronically, or in any combination of those methods.

5. The General Manager for the Authority shall secure an executed copy of the form attached as Exhibit 5 from any business organization offering to engage in an investment transaction with the Authority. For purposes of this paragraph, a business organization is defined as an investment pool or investment management firm under contract with the Authority to invest or manage the Authority's investment portfolio that has accepted authority granted by the Board under the contract to exercise investment discretion in regard to the Authority's funds.

EXHIBIT 5

ACKNOWLEDGMENT OF RECEIPT OF INVESTMENT POLICY

1. I am a qualified representative of _____ (the "Pool"), or
2. I am a qualified representative of _____ (the "Advisor") and perform investment services for Memorial Villages Water Authority (the "Authority").
3. I acknowledge that I have received and thoroughly reviewed the Authority's investment policy.
4. I acknowledge that the Pool/Advisor has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Authority and the Pool/Advisor that are not authorized by the Authority's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the Authority's entire portfolio or requires an interpretation of subjective investment standards, or relates to investment transactions of the Authority that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

Dated this _____ day of _____, _____.

Title: _____

Business: _____

EXHIBIT 6

MONITORING MARKET PRICE OF INVESTMENTS

The investment officer will monitor the market price of the Authority's investments at least quarterly and such information shall be included on each investment report. The following methods of monitoring investments shall be utilized:

1. Certificates of deposit may be valued at their face value plus any accrued but unpaid interest.
2. Shares in money market funds and investment pools may be valued at the current share price.
3. Other investment securities may be valued in any of the following ways, at the discretion of the bookkeeper:
 - a. the lower of two bids for such investment securities from securities dealers;
 - b. the average of the bid and asked prices for such investment securities as published in The Wall Street Journal or The New York Times;
 - c. the bid price published by a nationally recognized pricing service;or
 - d. such other method as may be approved by the Board.

The investment officer will monitor credit ratings of the Authority's investments and will take all prudent measures consistent with this Investment Policy to liquidate any of the Authority's investments that fail to meet the minimum required rating for such investment as set forth in the Public Funds Investment Act or Exhibit 2 hereof.

ATTACHMENT D

POLICY CONCERNING SELECTION, MONITORING, REVIEW, AND EVALUATION OF PROFESSIONAL CONSULTANTS

SECTION 1. *Purpose.* The purpose of this Policy Concerning Selection, Monitoring, Review, and Evaluation of Professional Consultants is to set guidelines for the Board of Supervisors for Memorial Villages Water Authority (the "*Authority*") concerning its Professional Consultants.

SECTION 2. *Definition of Professional Consultant.* "Professional Consultant" shall include the Authority's attorney, auditor, engineer, financial advisor, and tax assessor and collector and such other consultants other than employees that the Authority may hereafter engage.

SECTION 3. *Selection of Consultants.* Whenever the Board of Supervisors of the Authority decides to solicit the services of one or more of its Professional Consultants, the Board shall request one or more proposals as required by the Professional Services Procurement Act, Section 2254.001 *et seq.*, Government Code, and except where selection of professional consultants is to be conducted by the Board in an open meeting, shall appoint a committee of one or two Supervisors to review any proposals received by the Board, to interview applicants, and to make a recommendation to the entire Board of Supervisors concerning the selection.

SECTION 4. *Monitoring of Professional Consultants.* For those Professional Consultants with annual contracts, the Board of Supervisors of the Authority will review the performance of the Professional Consultants for the prior year at the time the contract is renewed. The Board of Supervisors shall review the performance of its other Professional Consultants, upon the request of one or more Supervisors.

ATTACHMENT E

POLICIES RELATING TO USE OF MANAGEMENT INFORMATION AND FORMATION OF AN AUDIT COMMITTEE

SECTION 1. *Purpose.* The purpose of this Policy Relating to Use of Management Information and Formation of an Audit Committee for Memorial Villages Water Authority (the "Authority") is to provide written policies concerning use of management information.

SECTION 2. *Annual Budget.* Prior to each fiscal year, the Board of Supervisors of the Authority shall adopt an annual budget for the next fiscal year for use in planning and controlling of costs.

SECTION 3. *Audit Committee.* The Authority hereby appoints its Board of Supervisors as an audit committee to review the annual audit prepared by the Authority Auditor.

SECTION 4. *Accounting Standards.* The Authority hereby directs its auditor to adopt uniform auditing reporting requirements that use "Audits of State and Local Governmental Units" as a guide on audit working papers and that uses "Governmental Accounting and Financial Reporting Standards" for final audit reports (subject to the standards for audits prescribed by applicable Texas Natural Resource Conservation Commission Rules).

DRINKING WATER (P/A) COLIFORM REPORT

TCEQ PWSID: 1010148

PWSID Name: Memorial Villages Water Authority

County: Harris

System Type: PU

Water Source: S

Collector: Richard M Culver

Operator License #: WG0000185

Position: Operator

Send Results To:

Client Name: Memorial Villages Water Authority

Address: 8955 Gaylord Drive

City/State/Zip: Houston, TX, 77024

Phone: 713.465.8318

Email: /leon@mvwa.org

Account: 125200

Method: SM 9223 B



Houston Health Department
 Environmental Microbiology Laboratory
 2250 Holcombe Blvd, Houston, TX 77030
 P (832) 393-3939 F (832) 393-3989
 www.houston.tx.gov/health/water.html
 waterlab.info@houston.tx.gov

Received By: mkemp Received Date/Time: 06/05/2023 12:09 Sample Iced?: Yes Receipt Temp.(°C): 12.9 Corrected Temp. (°C): 12.9

Note: The results in this report apply only to the samples described below.

Lab Sample ID	Sample Identification	Collection Date/Time	Sample Type	Replacement	Previous Sample # (if RP)	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Rejection Criteria	Lab Chlorine	Total Coliform	E. coli	Analysis Start Date/Time	Analysis End Date/Time	Analyst
230605019.01	780 Kuhlman SS	06/05/2023 09:15	RT	N			2.8		Absent	Absent	Absent	06/05/2023 14:15	06/06/2023 09:50	SG
230605019.02	598 Pifer SS	06/05/2023 09:40	RT	N			3.1		Absent	Absent	Absent	06/05/2023 14:15	06/06/2023 09:50	SG
230605019.03	625 Piney Pt	06/05/2023 10:15	RT	N			3.6		Absent	Absent	Absent	06/05/2023 14:15	06/06/2023 09:50	SG
230605019.04	11719 Woodsage	06/05/2023 11:00	RT	N			2.9		Absent	Absent	Absent	06/05/2023 14:15	06/06/2023 09:50	SG

Additional Comments:

Approving Technical Director: Jennifer Myers

Report Approval Signature:

Approval Date: 06/06/2023

Report Date: 06/06/2023

Rev. 06/2018

DRINKING WATER (P/A) COLIFORM REPORT

TCEQ PWSID: 1010148
PWSID Name: Memorial Villages Water Authority
County: Harris
System Type: PU
Water Source: S
Collector: Richard M Culver
Operator License #: WG0000185
Position: Operator

Send Results To:

Client Name: Memorial Villages Water Authority
Address: 8955 Gaylord Drive
City/State/Zip: Houston, TX, 77024
Phone: 713.465.8318
Email: /leon@mvwa.org
Account: 125200
Method: SM 9223 B

Houston Health Department
Environmental Microbiology Laboratory
 2250 Holcombe Blvd, Houston, TX 77030
 P (832) 393-3939 F (832) 393-3989
 www.houstontx.gov/health/water.html
 waterlab.info@houstontx.gov



Received By: bcdavis **Received Date/Time:** 06/12/2023 11:56 **Sample Iced?:** No **Receipt Temp.(°C):** 17.9 **Corrected Temp. (°C):** 18.0

Note: The results in this report apply only to the samples described below.

Lab Sample ID	Sample Identification	Collection Date/Time	Sample Type	Replacement	Previous Sample # (if RP)	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Rejection Criteria	Lab Chlorine	Total Coliform	E. coli	Analysis Start Date/Time	Analysis End Date/Time	Analyst
230612005.01	41 Willowend	06/12/2023 10:30	RT	N			3.71		Absent	Absent	Absent	06/12/2023 14:40	06/13/2023 09:00	BG
230612005.02	11311 Coloma	06/12/2023 10:50	RT	N			3.90		Absent	Absent	Absent	06/12/2023 14:40	06/13/2023 09:00	BG
230612005.03	454 Blalock	06/12/2023 09:20	RT	N			3.40		Absent	Absent	Absent	06/12/2023 14:40	06/13/2023 09:00	BG

Additional Comments:

Myers

Approving Technical Director: Jennifer Myers

Report Approval Signature:

Approval Date: 06/13/2023

Report Date: 06/13/2023

DRINKING WATER (P/A) COLIFORM REPORT

TCEQ PWSID: 1010148	Send Results To:
PWSID Name: Memorial Villages Water Authority	Client Name: Memorial Villages Water Authority
County: Harris	Address: 8955 Gaylord Drive
System Type: PU	City/State/Zip: Houston, TX, 77024
Water Source: S	Phone: 713,465,8318
Collector: Richard M Culver	Email: /leon@mvwa.org
Operator License #: WG0000185	Account: 125200
Position: Operator	Method: SM 9223 B
Received By: fianovich	Received Date/Time: 06/20/2023 12:35
	Sample Iced?: Yes
	Receipt Temp. (°C): 18.8
	Corrected Temp. (°C): 18.9



Note: The results in this report apply only to the samples described below.

Lab Sample ID	Sample Identification	Collection Date/Time	Sample Type	Replacement	Previous Sample # (if RP)	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Rejection Criteria	Lab Chlorine	Total Coliform	E. coli	Analysis Start Date/Time	Analysis End Date/Time	Analyst
230620019.01	San Felipe At Willowick	06/20/2023 09:45	RT	N		2.9			Absent	Absent	Absent	06/20/2023 13:32	06/21/2023 08:10	JV
230620019.02	22 Windemere	06/20/2023 10:45	RT	N		3.8			Absent	Absent	Absent	06/20/2023 13:32	06/21/2023 08:10	JV
230620019.03	422 Timberwilde	06/20/2023 10:20	RT	N		3.7			Absent	Absent	Absent	06/20/2023 13:32	06/21/2023 08:10	JV

Additional Comments:

Signature

Approving Technical Director: Jennifer Myers Report Approval Signature: Approval Date: 06/21/2023 Report Date: 06/21/2023

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
DISCHARGE MONITORING REPORT

TOTAL FACILITY DISCHARGE

PERMITTEE NAME / ADDRESS
NAME MEMORIAL VILLAGES WATER AUTHORITY
ADDRESS 8955 GAYLORD
HOUSTON TX, 77024

TX 0047457	011 A
PERMIT NUMBER	DISCHARGE NUMBER

F - FINAL
MAJOR

MONITORING PERIOD	
YEAR/MO/DAY	YEAR/MO/DAY
23/5/1	23/5/31

FROM

TO

*** NO DISCHARGE

PARAMETER	QUANTITY OR LOADING			QUALITY OR CONCENTRATION			NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
	AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM			
OXYGEN, DISSOLVED (DO)	*****	*****	*****	7.37	*****	*****	0	2 / WEEK	GRAB
00300 1 0 0 EFFLUENT GROSS VALUE	*****	*****	****	4.0	*****	*****		TWICE / WEEK	GRAB
PH	*****	*****	*****	6.7	*****	7.3	0	2 / WEEK	GRAB
00400 1 0 0 EFFLUENT GROSS VALUE	*****	*****	****	6.0	*****	6.0		TWICE / WEEK	GRAB
SOLIDS, TOTAL SUSPENDED	32.76	*****	(26)	*****	2.47	3.30	0	2 / WEEK	COMP-6
00530 1 0 0 EFFLUENT GROSS VALUE	362	*****	LBS/DAY	*****	15	40		TWICE / WEEK	COMP-5
NITROGEN, AMMONIA TOTAL (AS N)	21.18	*****	(26)	*****	1.53	3.30	0	2 / WEEK	COMP-6
EFFLUENT GROSS VALUE	76	*****	LBS/DAY	*****	2	10		TWICE / WEEK	COMP-6
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	1.444	4.288	(03)	*****	*****	*****	0	CONT	METER TOTAL
50050 1 0 0 EFFLUENT GROSS VALUE	REPORT DAILY AVG	REPORT DAILY MAX	MGD	*****	*****	*****		CONTINUOUS	TOTALZ
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	*****	4.729	(78)	*****	*****	*****	0	CONT	METER TOTAL
50050 P 0 0 See Comments Below	*****	6422	GPM	*****	*****	*****		CONTINUOUS	TOTALZ
EFFLUENT GROSS VALUE	*****	2HR PEAK	(03)	*****	*****	*****	0	CONT	METER TOTAL
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	1.284	*****	MGD	*****	*****	*****		CONTINUOUS	TOTALZ
50050 P 0 0 EFFLUENT GROSS VALUE	3.05	*****	MGD	*****	*****	*****	0	CONT	METER TOTAL
	ANNUAL AVG	*****		*****	*****	*****		CONTINUOUS	TOTALZ

TRC 0.5 MINIMUM TO BE REPORTED IF "JET DISINFECTION" APPLIES; OTHERWISE 1.0 MINIMUM WILL APPLY.

DATE	TIME	TREATMENT FACILITY QUANTITY & QUALITY RESULTS											RAW INFLUENT				RAIN TOTAL INCHES
		TREATED MGD	CBOD mg/l	TSS mg/l	NH3-N mg/l	PH units	CL2 min	CL2 lbs	D.O. min	DE-CL2 max	e-coli cfu/100ml	a-coli GeoMean	BOD mg/l	NH3N mg/l	TSS mg/l	VSS mg/l	
1	07:00	0.969					1.28	100		0.04							
2	07:00	1.080	2.90	3.30	1.8	7.2	1.87	120	7.37	0.04	4	0.60	84.7	26.5	82.0	82.0	
3	07:00	1.111					2.64	160		0.03							
4	07:00	1.012	3.20	2.10	3.30	7.1	3.71	120	8.10	0.08	2	0.30	97.6	25.7	56.0	56.0	
5	07:00	1.229					1.39	120		0.04							
6	08:00	1.164					3.50	120		0.01							0.11
7	08:00	0.987					4.90	120		0.01							
8	07:00	1.353					2.12	130		0.04							
9	07:00	1.367	4.10	2.5	1.00	7.3	1.45	140	7.68	0.04	2	0.30	99.1	32.2	180.0	156.0	
10	07:00	2.198					2.69	200		0.06							0.81
11	07:00	4.192	8.80	2.30	1.40	7.0	2.14	330	8.10	0.08	8	0.90	78.1	10.00	136.0	86.0	1.71
12	07:00	1.897					1.60	160		0.05							
13	08:00	1.412					3.80	120		0.04							
14	08:00	2.176					1.14	220		0.06							1.96
15	07:00	4.288					1.25	310		0.08							2.12
16	07:00	1.888	7.30	2.30	2.00	6.7	1.18	180	7.67	0.03	8	0.90	44.9	15.7	116.0	94.0	
17	07:00	1.460					1.30	170		0.06							
18	07:00	1.398	2.90	2.30	0.20	7.2	1.60	160	8.50	0.03	8	0.90	87.8	27.4	170.0	146.0	
19	07:00	1.207					2.42	110		0.05							
20	08:00	1.296					1.26	130		0.03							
21	08:00	0.896					6.53	100		0.03							
22	07:00	1.064					1.21	115		0.03							
23	07:00	1.238	2.0	1.00	1.00	7.10	1.49	135	7.56	0.06	6	0.78	140.0	46.1	316.0	274.0	
24	07:00	1.152					1.67	146		0.06							
25	07:00	1.102	2.70	1.0	0.10	7.20	1.35	130	8.90	0.07	15	1.18	118.0	30.9	180.0	125.0	
26	07:00	1.101					1.23	100		0.05							
27	08:00	1.010					6.90	140		0.07							
28	08:00	0.829					7.10	100		0.08							
29	08:00	0.783					7.10	90		0.06							
30	07:00	0.842	4.30	2.60	0.10	7.16	2.35	110	7.48	0.07	22	1.34	98.70	27.60	74.0	70.0	
31	07:00	1.089					1.25	120		0.04							
TOTAL		44.760	38.20	19.40	10.90	63.96	80.32	4500.0	71.26	1.52	75.00	7.21	844.9	242.1	1290.0	1069.0	6.71
AVERAGE		1.444	4.02	2.16	1.21	7.11	2.59	145	7.92	0.05	8.33	6.93	93.9	26.9	143.3	118.8	1.84
MAXIMUM		4.288	7.30	3.30	3.30	7.30	7.10	330	8.90	0.08	22.00	1.34	140.0	46.1	316.0	274.0	2.12
MINIMUM		0.783	2.00	1.00	0.10	6.70	1.14	90.00	7.37	0.01	2.00	0.30	44.90	10.00	56.00	56.00	0.11

EFFLUENT CHARACTERISTICS

DISCHARGE LIMITATIONS

Self Monitoring
Sample

	Daily Avg mg/l(lbs/day)	7-Day Avg mg/l	Daily Max mg/l	Single Grab mg/l	Frequency	Type
CBOD	10 (254)	15	25	35	2/wk	Comp.
TSS	15 (382)	25	40	60	2/wk	Comp.
NH3N						
April - October	2 (51)	6	10	15	2/wk	Comp.
November - March	3 (76)	7	10	15	2/wk	Comp.
E.coli bacteria colonies per 100 ml	63 (N/A)	N/A	197	NA	1/wk	Grab
Chlorine Residual	Min. 1.0 mg/l before 20 min detention		Max. 0.1 mg/l after dechlorination		1/Day	Grab
Dissolved Oxygen	Min. 6.0 mg/l April - October		Min. 4.0 mg/l November - March		2/wk	Grab
pH	Min. 6.0 mg/l		Max. 9.0 mg/l		1/wk	Grab

CHIEF OPERATOR

Pete Torres

GEN. MANAGER

Trey Cantu

Memorial Villages W A
Monthly Tax Office Report
June 30, 2023

Exhibit L

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

A. Current Taxable Value

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Original Levy 0.025468		\$ -	\$ -
Carryover Balance	-	77,578.88	77,578.88
Adjustments		(1,107.56)	(1,107.56)
Adjusted Levy	-	76,471.32	76,471.32
Less Collections Y-T-D		19,258.56	19,258.56
Receivable Balance	\$ -	\$ 57,212.76	\$ 57,212.76

C. COLLECTION RECAP:

Current Month:	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Base Tax		\$ 5,984.98	\$ 5,984.98
Penalty & Interest		639.28	639.28
Attorney Fees	-	31.44	31.44
Other Fees		10.52	10.52
Total Collections	\$ -	\$ 6,666.22	\$ 6,666.22

Year-To-Date:	Current 2023 Tax Year	Delinquent 2022 & Prior Tax Years	Total
Base Tax:	\$ -	\$ 19,258.56	\$ 19,258.56
Penalty & Interest		1,376.83	1,376.83
Attorney Fees	-	31.96	31.96
Other Fees		25.31	25.31
Total Collections	\$ -	\$ 20,692.66	\$ 20,692.66

Percent of Adjusted Levy	#DIV/0!	#DIV/0!
--------------------------	---------	---------

MONTHLY TAX OFFICE REPORT
Tax A/R Summary by Year
June 30, 2023

YEAR	BEGINNING BALANCE AS OF 04/30/2023	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 06/30/2023
22	\$ 48,971.75	\$ (850.49)	\$ 19,456.86	\$ 28,664.40
21	5,458.29	(152.66)	(193.57)	5,499.20
20	4,838.95	(5.75)	(4.73)	4,837.93
19	3,886.71	-	-	3,886.71
18	3,101.15	-	-	3,101.15
17	2,178.83	-	-	2,178.83
16	2,048.33	-	-	2,048.33
15	1,737.51	-	-	1,737.51
14	2,275.62	-	-	2,275.62
13	658.00	-	-	658.00
12	983.77	(84.42)	-	899.35
11	814.06	-	-	814.06
10	14.42	-	-	14.42
09	5.56	-	-	5.56
08	120.36	-	-	120.36
07	133.60	-	-	133.60
06	10.82	-	-	10.82
05	295.39	-	-	295.39
04	18.15	-	-	18.15
03	13.37	-	-	13.37
02	14.24	(14.24)	-	(0.00)
	<u>\$ 44,883.56</u>	<u>\$ (1,107.56)</u>	<u>\$ 19,258.56</u>	<u>\$ 28,548.36</u>

MEMORIAL VILLAGES WATER AUTHORITY
FUND BALANCES - INVESTMENT AND BANK ACCOUNTS

7/11/2023

Exhibit M

BANK ACCOUNTS

ACCT. NO.	MVWA FUND NAME	DEPOSITORY	TYPE OF FUND	ACCOUNT VALUE
3542466374	CHECKING - PF	WELLS FARGO	CHECKING	\$75,185.56
3542466382	CHECKING - PF PLUS	WELLS FARGO	INT. CHECKING	\$270,305.98
1004246383	BUSINESS OPERATING	STELLAR BANK	DEPOSIT/CHECKING	\$451,457.80
1004246409	BUSINESS CHECKING	STELLAR BANK	CHECKING	\$261,016.90
7986200001	TEX POOL OPERATING	TEX POOL 449	INT. CHECKING	\$2,133,958.59
7986200001	TEX POOL PRIME OPERATING	TEX POOL 590	INT. CHECKING	\$2,538,311.92

TOTAL VALUE \$5,730,236.75

PLEGDED SECURITIES, PAR VALUE, ABOVE FDIC COVERAGE

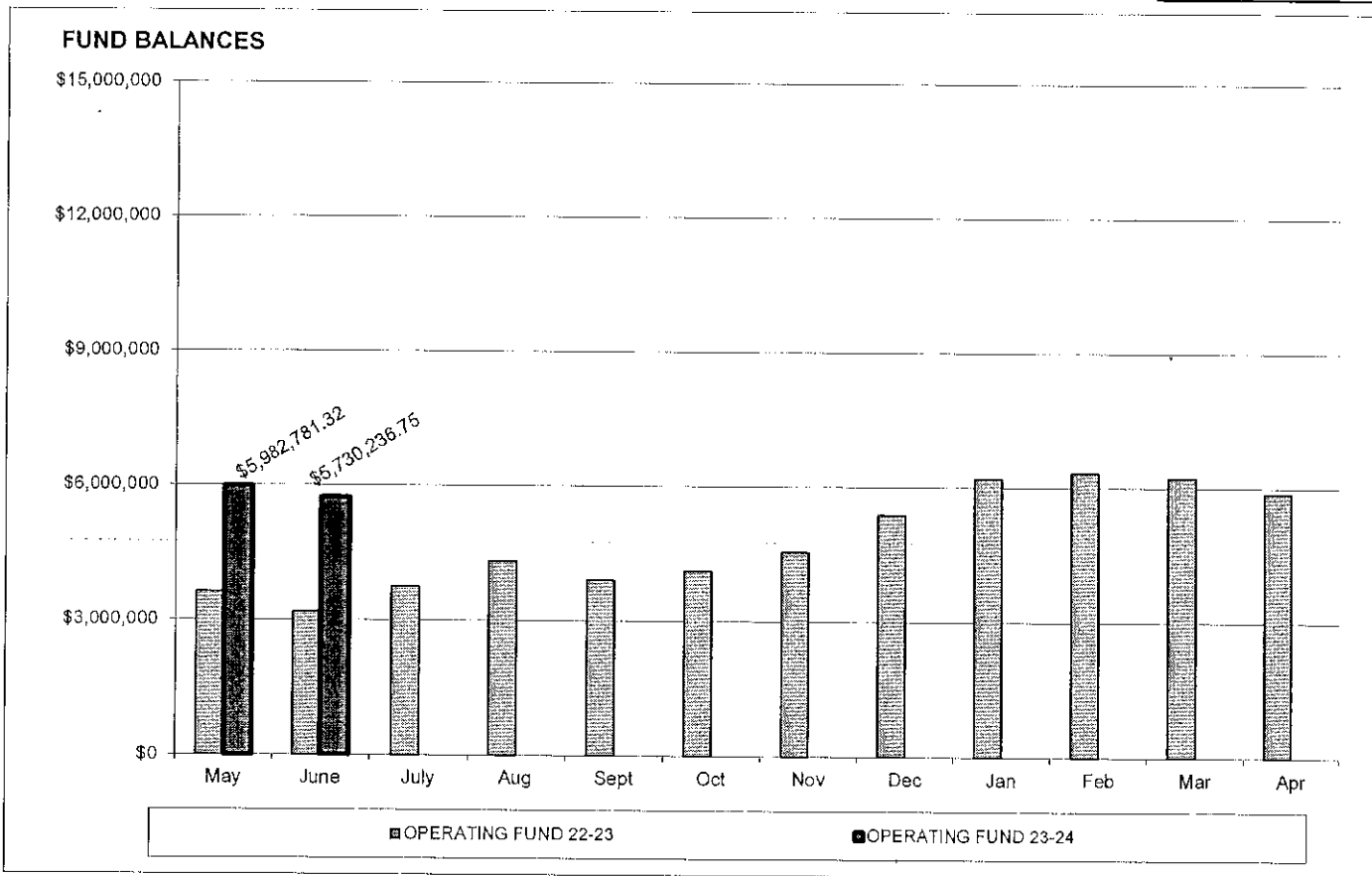
\$6,524,350.94

MVWA FUND NAME

TOTAL FUND VALUE

OPERATING FUND

TOTAL VALUE \$5,730,236.75



I, Trey Cantu, investment officer of Memorial Villages Water Authority (the "Authority"), confirm: I prepared the foregoing investment report. The investment portfolio of the Authority complies with the investment strategy of the Authority as stated in its Investment Policy and the Public Funds Investment Act.

Trey Cantu, General Manager

TexPool Participant Services
1001 Texas Avenue, Suite 1150
Houston, TX 77002



MEMORIAL VILLAGES WATER AUTHORITY
MVWA OPERATING
ATTN TREY CANTU
8955 GAYLORD DR
HOUSTON TX 77024-2903

Participant Statement

Statement Period 06/01/2023 - 06/30/2023

Customer Service 1-866-TEX-POOL
Location ID 000079862
Investor ID 000030203

TexPool Update

Keep up to date with the latest market talk from our portfolio managers and strategists by visiting the Insights page of TexPool.com.

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$2,224,841.20	\$0.00	\$100,000.00	\$9,117.39	\$2,133,958.59	\$2,191,811.78
Texpool Prime	\$2,527,294.59	\$0.00	\$0.00	\$11,017.33	\$2,538,311.92	\$2,527,661.83
Total Dollar Value	\$4,752,135.79	\$0.00	\$100,000.00	\$20,134.72	\$4,672,270.51	

Portfolio Value

Pool Name	Pool/Account	Market Value (06/01/2023)	Share Price (06/30/2023)	Shares Owned (06/30/2023)	Market Value (06/30/2023)
Texas Local Government Investment Pool	449/7986200001	\$2,224,841.20	\$1.00	2,133,958.590	\$2,133,958.59
Texpool Prime	590/7986200001	\$2,527,294.59	\$1.00	2,538,311.920	\$2,538,311.92
Total Dollar Value		\$4,752,135.79			\$4,672,270.51

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/7986200001	\$9,117.39	\$33,958.59
Texpool Prime	590/7986200001	\$11,017.33	\$38,311.92
Total		\$20,134.72	\$72,270.51

Transaction Detail

Texas Local Government Investment Pool

Pool/Account: 449/7986200001

Participant: MEMORIAL VILLAGES WATER AUTHORITY

Transaction Date	Settlement Date	Transaction Description	Transaction Dollar Amount	Share Price	Shares This Transaction	Shares Owned
06/01/2023	06/01/2023	BEGINNING BALANCE	\$2,224,841.20	\$1.00		2,224,841.200
06/21/2023	06/22/2023	ACH WITHDRAWAL	\$100,000.00	\$1.00	100,000.000	2,124,841.200
06/30/2023	06/30/2023	MONTHLY POSTING	\$9,117.39	\$1.00	9,117.390	2,133,958.590
Account Value as of 06/30/2023			\$2,133,958.59	\$1.00		2,133,958.590

Texpool Prime

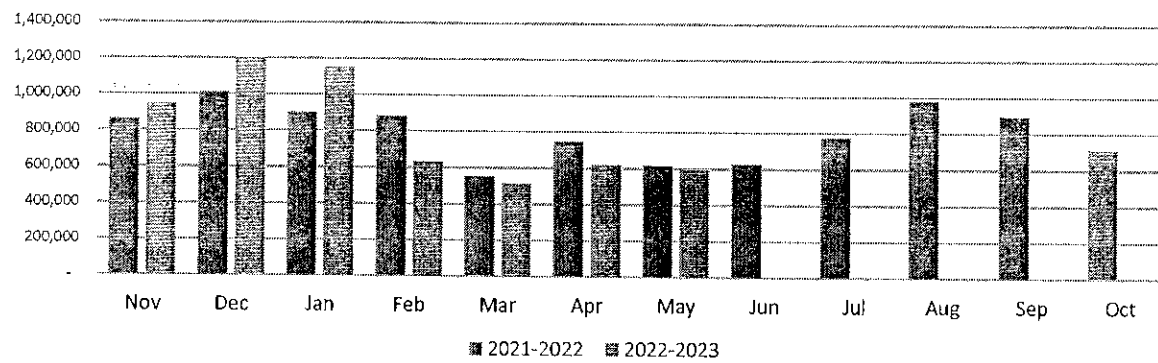
Pool/Account: 590/7986200001

Participant: MEMORIAL VILLAGES WATER AUTHORITY

Transaction Date	Settlement Date	Transaction Description	Transaction Dollar Amount	Share Price	Shares This Transaction	Shares Owned
06/01/2023	06/01/2023	BEGINNING BALANCE	\$2,527,294.59	\$1.00		2,527,294.590
06/30/2023	06/30/2023	MONTHLY POSTING	\$11,017.33	\$1.00	11,017.330	2,538,311.920
Account Value as of 06/30/2023			\$2,538,311.92	\$1.00		2,538,311.920

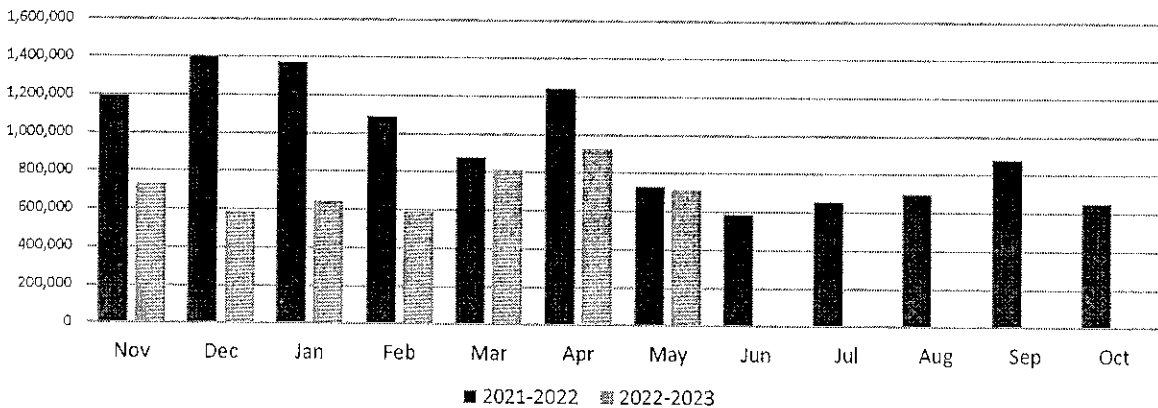
Monthly Revenue

2021-2022 & 2022-2023 ° By Funds ° By Department



Monthly Expenditures

2021-2022 & 2022-2023 ° By Funds ° By Department



MEMORIAL VILLAGES WATER AUTHORITY
BUDGETED STATEMENT OF REVENUE AND EXPENDITURES
FOR MONTH ENDING MAY 31, 2023

	MONTH ACTUAL	MONTH BUDGET	MONTH VARIANCE	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	YTD %	ANNUAL BUDGET 2023-2024 TOTAL	ANNUAL BUDGET 2023-2024 REMAINING	%
REVENUE SUMMARY										
WATER SALES	334,454	433,333	98,879	334,454	433,333	98,879	6%	5,200,000	4,865,546	94%
SEWER SALES	167,343	200,000	32,657	167,343	200,000	32,657	7%	2,400,000	2,232,657	93%
LATE PENALTIES	1,443	1,667	224	1,443	1,667	224	7%	20,000	18,557	93%
COMPLETED TAPS/TAP REVENUES	12,250	3,250	(9,000)	12,250	3,250	(9,000)	31%	39,000	26,750	69%
MISCELLANEOUS REVENUE	1,066	1,500	434	1,066	1,500	434	6%	18,000	16,934	94%
SEWER SERV-BUNKER HILL VILLAGE	44,107	39,167	(4,940)	44,107	39,167	(4,940)	9%	470,000	425,893	91%
INTEREST EARNED-OPERATING FUND	21,433	17,500	(3,933)	21,433	17,500	(3,933)	10%	210,000	188,567	90%
TAX REVENUE COLLECTED	13,274	129,167	115,893	13,274	129,167	115,893	1%	1,550,000	1,536,726	99%
TOTAL REVENUE	595,368	825,584	230,216	595,368	825,584	230,216	6%	9,907,000	9,311,632	94%
EXPENSE SUMMARY										
WATER PLANT EXPENSES	361,726	346,838	(14,888)	361,726	346,838	(14,888)	9%	4,162,020	3,800,294	91%
WATER DISTRIBUTION EXPENSES	117,734	41,163	(76,571)	117,734	41,163	(76,571)	24%	493,963	376,229	76%
WWTF EXPENSES	121,387	227,008	105,621	121,387	227,008	105,621	4%	2,724,080	2,602,693	96%
SEWER COLL/LIFT STATIONS EXPENSES	2,223	43,338	41,115	2,223	43,338	41,115	0%	522,040	519,817	100%
BILLING & COLLECTION EXPENSES	4,817	5,383	567	4,817	5,383	567	7%	64,600	59,783	93%
G & A EXPENSES	99,582	102,512	2,930	99,582	102,512	2,930	8%	1,230,112	1,130,530	92%
TOTAL EXPENSES	707,468	766,242	58,774	707,468	766,242	58,774	8%	9,196,815	8,489,347	92%
REVENUE OVER/(UNDER) EXPENDITURES *	(112,100)	59,342	171,442	(112,100)	59,342	171,442	-16%	710,185	822,285	116%

Revenue Over "x"/Under "x" expenditures differ from Budget

Budget Note: a "x" positive variance means we are under our budget, a "x" negative variance means we are over our budget.

MEMORIAL VILLAGES WATER AUTHORITY
BUDGETED STATEMENT OF REVENUE AND EXPENDITURES
FOR MONTH ENDING MAY 31, 2023

	MONTH ACTUAL	MONTH BUDGET	MONTH VARIANCE	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	%	TOTAL	REMAINING	%
REVENUE										
01-00-4010 WATER SALES	334,454	433,333	98,879	334,454	433,333	98,879	6.4%	5,200,000	4,865,546	93.6%
01-00-4020 SEWER SALES	167,343	200,000	32,657	167,343	200,000	32,657	7.0%	2,400,000	2,232,657	93.0%
01-00-4030 LATE PENALTIES	1,443	1,667	224	1,443	1,667	224	7.2%	20,000	18,557	92.8%
01-00-4040 COMPLETED TAPS/TAP REVENUES	12,250	3,250	(9,000)	12,250	3,250	(9,000)	31.4%	39,000	26,750	68.6%
01-00-4050 MISCELLANEOUS REVENUE	314	1,500	1,186	314	1,500	1,186	1.7%	18,000	17,686	98.3%
01-00-4170 SEWER SERV-BUNKER HILL VILLAGE	44,107	39,167	(4,940)	44,107	39,167	(4,940)	9.4%	470,000	425,893	90.6%
01-00-4200 INTEREST EARNED-OPERATING FUND	21,433	17,500	(3,933)	21,433	17,500	(3,933)	10.2%	210,000	188,567	89.8%
01-00-4310 TAX REVENUE COLLECTED	13,274	129,167	115,893	13,274	129,167	115,893	0.9%	1,550,000	1,536,726	99.1%
01-00-4320 P & I REVENUE COLLECTED	738	0	(738)	738	0	(738)	0.0%	-	(738)	0.0%
01-00-4365 TAXES OTHER FEES	15	0	(15)	15	0	(15)	0.0%	-	(15)	0.0%
TOTAL REVENUE	595,368	825,584	230,216	595,368	825,584	230,216	6.0%	9,907,000	9,311,632	94.0%
WATER PLANT EXPENSES										
01-01-5113 WATER PLANT-SALARY & WAGES	25,089	23,917	(1,172)	25,089	23,917	(1,172)	8.7%	287,000	261,911	91.3%
01-01-5114 WATER PLANT- OVERTIME	2,790	5,000	2,210	2,790	5,000	2,210	4.6%	60,000	57,210	95.4%
01-01-5117 WATER PLANT-VAC. HOLIDAYS ,ETC	4,921	3,458	(1,463)	4,921	3,458	(1,463)	11.9%	41,500	36,579	88.1%
01-01-5214 PAYROLL TAX EXP-WP	2,484	2,477	(7)	2,484	2,477	(7)	8.4%	29,720	27,236	91.6%
01-01-5216 OUTSIDE LABOR-WP	0	167	167	0	167	167	0.0%	2,000	2,000	100.0%
01-01-5217 ENGINEERING EXP-WP	0	2,083	2,083	0	2,083	2,083	0.0%	25,000	25,000	100.0%
01-01-6118 MAINTENANCE & REPAIRS-WP	5,222	15,000	9,778	5,222	15,000	9,778	2.9%	180,000	174,778	97.1%
01-01-6120 CHEMICALS-WP	4,925	8,333	3,409	4,925	8,333	3,409	4.9%	100,000	95,076	95.1%
01-01-6121 UNIFORMS-WP	1,777	525	(1,252)	1,777	525	(1,252)	28.2%	6,300	4,523	71.8%
01-01-6122 POWER & FUEL-WP	19,817	20,833	1,016	19,817	20,833	1,016	7.9%	250,000	230,183	92.1%
01-01-6123 EQUIPMENT RENTAL-WP	0	167	167	0	167	167	0.0%	2,000	2,000	100.0%
01-01-6124 INSURANCE-WP	1,006	917	(89)	1,006	917	(89)	9.1%	11,000	9,994	90.9%
01-01-6125 WATER ANALYSIS FEE-WP	4,793	500	(4,293)	4,793	500	(4,293)	79.9%	6,000	1,207	20.1%
01-01-6126 TRUCK EXPENSE-WP	560	583	23	560	583	23	8.0%	7,000	6,440	92.0%
01-01-6127 TOOLS-WP	0	67	67	0	67	67	0.0%	800	800	100.0%
01-01-6128 TELEPHONE EXP/CABLE-WP	1,815	2,917	1,102	1,815	2,917	1,102	5.2%	35,000	33,185	94.8%
01-01-6129 EQUIPMENT EXPENSE-WP	0	417	417	0	417	417	0.0%	5,000	5,000	100.0%
01-01-6130 GROUND WATER CREDITS PURCHASE	7,068	19,167	12,099	7,068	19,167	12,099	3.1%	230,000	222,932	96.9%
01-01-6131 TCEQ INSPECTION FEES-WP	0	1,000	1,000	0	1,000	1,000	0.0%	12,000	12,000	100.0%
01-01-6132 PURCHASE SURFACE WATER-HOUSTON	267,387	233,333	(34,054)	267,387	233,333	(34,054)	9.5%	2,800,000	2,532,613	90.5%
01-01-6133 LANDSCAPING-WP	0	167	167	0	167	167	0.0%	2,000	2,000	100.0%
01-01-6134 OFFICE FURNITURE & FURNISHING	0	42	42	0	42	42	0.0%	500	500	100.0%
01-01-6135 VEHICLE EXP. & REIMBURSEMENT	350	375	25	350	375	25	7.8%	4,500	4,150	92.2%
01-01-6161 PERMITS - GROUND WATER-WP	0	1,417	1,417	0	1,417	1,417	0.0%	17,000	17,000	100.0%
01-01-6352 FREIGHT CHARGES-WP	0	42	42	0	42	42	0.0%	500	500	100.0%
01-01-6353 MEDICAL EXPENSES-W.P.	0	17	17	0	17	17	0.0%	200	200	100.0%
01-01-6680 WATER PLANT IMPROVEMENTS	11,690	0	(11,690)	11,690	0	(11,690)	0%	0	(11,690)	0.0%
01-01-6684 PURCHASE OF EQUIPMENT-WP	0	2,167	2,167	0	2,167	2,167	0.0%	26,000	26,000	100.0%

MEMORIAL VILLAGES WATER AUTHORITY
BUDGETED STATEMENT OF REVENUE AND EXPENDITURES
FOR MONTH ENDING MAY 31, 2023

	MONTH				ANNUAL BUDGET 2023-2024					
	ACTUAL	BUDGET	MONTH VARIANCE	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	%	TOTAL	REMAINING	%
01-01-8458 REPAIR MAINT.BUILDING/GROUNDS	0	417	417	0	417	417	0.0%	5,000	5,000	100.0%
01-01-8460 SOFTWARE & DATA EXPENSES	0	1,250	1,250	0	1,250	1,250	0.0%	15,000	15,000	100.0%
01-01-8900 MISCELLANEOUS-WP	33	83	50	33	83	50	3.3%	1,000	967	96.7%
TOTAL WATER PLANT EXPENSES	361,726	346,838	(14,888)	361,726	346,838	(14,888)	8.7%	4,162,020	3,800,294	91.3%
WATER DISTRIBUTION EXPENSES										
01-02-5113 SALARY & WAGES-WD	8,956	15,750	6,794	8,956	15,750	6,794	4.7%	189,000	180,044	95.3%
01-02-5114 OVERTIME-WD	0	833	833	0	833	833	0.0%	10,000	10,000	100.0%
01-02-5214 PAYROLL TAX EXP-WD	565	1,350	785	565	1,350	785	3.5%	16,200	15,635	96.5%
01-02-5216 OUTSIDE LABOR-WD	5,280	1,372	(3,908)	5,280	1,372	(3,908)	32.1%	16,463	11,183	67.9%
01-02-5217 ENGINEERING EXPENSE-WD	0	833	833	0	833	833	0.0%	10,000	10,000	100.0%
01-02-6118 MAINTENANCE & REPAIRS-WD	99,575	8,333	(91,242)	99,575	8,333	(91,242)	99.6%	100,000	425	0.4%
01-02-6120 CHEMICALS-WD	0	42	42	0	42	42	0.0%	500	500	100.0%
01-02-6123 EQUIPMENT RENTAL-WD	0	67	67	0	67	67	0.0%	800	800	100.0%
01-02-6124 INSURANCE-WD	1,006	917	(89)	1,006	917	(89)	9.1%	11,000	9,994	90.9%
01-02-6126 TRUCK EXPENSE-WD	445	333	(112)	445	333	(112)	11.1%	4,000	3,555	88.9%
01-02-6127 TOOLS-WD	0	83	83	0	83	83	0.0%	1,000	1,000	100.0%
01-02-6128 TELEPHONE EXP.-WD	0	250	250	0	250	250	0.0%	3,000	3,000	100.0%
01-02-6129 EQUIPMENT EXPENSE-WD	0	333	333	0	333	333	0.0%	4,000	4,000	100.0%
01-02-6135 VEHICLE EXP. & REIMBURSEMENT	150	167	17	150	167	17	7.5%	2,000	1,850	92.5%
01-02-6232 REGULATORY ASSESSMENT FEE-WD	0	1,750	1,750	0	1,750	1,750	0.0%	21,000	21,000	100.0%
01-02-6352 FREIGHT CHARGES-WD	0	42	42	0	42	42	0.0%	500	500	100.0%
01-02-6684 PURCHASE OF EQUIPMENT-WD	0	8,333	8,333	0	8,333	8,333	0.0%	100,000	100,000	100.0%
01-02-8454 TAP COSTS-WATER DIST.	0	83	83	0	83	83	0.0%	1,000	1,000	100.0%
01-02-8460 SOFTWARE & DATA EXPENSE	0	42	42	0	42	42	0.0%	500	500	100.0%
01-02-8900 MISCELLANEOUS-WD	1,757	250	(1,507)	1,757	250	(1,507)	58.6%	3,000	1,243	41.4%
TOTAL WATER DISTRIBUTION EXPENSES	117,734	41,163	(76,571)	117,734	41,163	(76,571)	23.8%	493,963	376,229	76.2%
WWTF EXPENSES										
01-03-5113 SALARY & WAGES-WWTF	22,733	15,728	(7,005)	22,733	15,728	(7,005)	12.0%	188,736	166,003	88.0%
01-03-5114 OVERTIME-WWTF	2,400	833	(1,567)	2,400	833	(1,567)	24.0%	10,000	7,600	76.0%
01-03-5117 VACATIONS, HOLIDAYS, SICK PAY	4,804	3,208	(1,596)	4,804	3,208	(1,596)	12.5%	38,500	33,696	87.5%
01-03-5214 PAYROLL TAX EXPENSE-WWTF	2,290	1,512	(778)	2,290	1,512	(778)	12.6%	18,144	15,854	87.4%
01-03-5215 SECURITY SYSTEM-WWTF	0	333	333	0	333	333	0.0%	4,000	4,000	100.0%
01-03-5216 OUTSIDE LABOR-WWTF	0	167	167	0	167	167	0.0%	2,000	2,000	100.0%
01-03-5217 ENGINEERING EXPENSE-WWTF	0	16,667	16,667	0	16,667	16,667	0.0%	200,000	200,000	100.0%
01-03-6118 MAINTENANCE & REPAIRS-W.W.T.F.	13,918	12,083	(1,835)	13,918	12,083	(1,835)	9.6%	145,000	131,082	90.4%
01-03-6120 CHEMICALS-WWTF	14,976	9,167	(5,809)	14,976	9,167	(5,809)	13.6%	110,000	95,024	86.4%
01-03-6121 UNIFORMS-WWTF	1,333	375	(958)	1,333	375	(958)	29.6%	4,500	3,167	70.4%
01-03-6122 POWER & FUEL-WWTF	11,639	12,083	444	11,639	12,083	444	8.0%	145,000	133,361	92.0%
01-03-6123 EQUIP RENTAL-WWTF	0	250	250	0	250	250	0.0%	3,000	3,000	100.0%
01-03-6124 INSURANCE-WWTF	1,006	917	(89)	1,006	917	(89)	9.1%	11,000	9,994	90.9%

MEMORIAL VILLAGES WATER AUTHORITY
BUDGETED STATEMENT OF REVENUE AND EXPENDITURES
FOR MONTH ENDING MAY 31, 2023

	MONTH ACTUAL	MONTH BUDGET	MONTH VARIANCE	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	%	TOTAL	REMAINING	%
01-03-6125 SEWER ANALYSIS FEE-WWTF	2,799	2,917	118	2,799	2,917	118	8.0%	35,000	32,201	92.0%
01-03-6126 TRUCK EXPENSE-WWTF	628	333	(295)	628	333	(295)	15.7%	4,000	3,372	84.3%
01-03-6127 TOOLS-WWTF	0	167	167	0	167	167	0.0%	2,000	2,000	100.0%
01-03-6128 TELEPHONE/CABLE EXP.-WWTF	406	1,050	644	406	1,050	644	3.2%	12,600	12,194	96.8%
01-03-6129 EQUIPMENT EXPENSE-WWTF	119	167	48	119	167	48	6.0%	2,000	1,881	94.1%
01-03-6131 TCEQ INSPECTION FEE-WWTF	0	1,833	1,833	0	1,833	1,833	0.0%	22,000	22,000	100.0%
01-03-6133 LANDSCAPING-WWTF	0	50	50	0	50	50	0.0%	600	600	100.0%
01-03-6134 OFFICE FURNITURE/FURNISHING	0	42	42	0	42	42	0.0%	500	500	100.0%
01-03-6334 SLUDGE DISPOSAL FEE-WWTF	41,613	19,167	(22,446)	41,613	19,167	(22,446)	18.1%	230,000	188,387	81.9%
01-03-6351 OFFICE SUPPLIES-WWTF	723	292	(431)	723	292	(431)	20.7%	3,500	2,777	79.3%
01-03-6352 FREIGHT CHARGES-WWTF	0	42	42	0	42	42	0.0%	500	500	100.0%
01-03-6353 MEDICAL EXPENSE-WWTF	0	42	42	0	42	42	0.0%	500	500	100.0%
01-03-6682 WWTF & TRUNK LINE IMPROVEMENTS	0	108,333	108,333	0	108,333	108,333	0.0%	1,300,000	1,300,000	100.0%
01-03-6684 PURCHASE OF EQUIPMENT-WWTF	0	17,917	17,917	0	17,917	17,917	0.0%	215,000	215,000	100.0%
01-03-8458 REPAIRS BUILDING/GROUNDS-WWTF	0	417	417	0	417	417	0.0%	5,000	5,000	100.0%
01-03-8460 SOFTWARE & DATA EXPENSE	0	833	833	0	833	833	0.0%	10,000	10,000	100.0%
01-03-8900 MISCELLANEOUS-WWTF	0	83	83	0	83	83	0.0%	1,000	1,000	100.0%
TOTAL WWTF EXPENSES	121,387	227,008	105,621	121,387	227,008	105,621	4.5%	2,724,080	2,602,693	95.5%
SEWER COLLECTIONS/LIFT STATIONS EXPENSES										
01-04-5113 SALARY & WAGES-SC	0	0	0	0	0	0	0.0%	-	0	0.0%
01-04-5114 OVERTIME-SC	0	0	0	0	0	0	0.0%	-	0	0.0%
01-04-5214 PAYROLL TAX EXPENSE-SC	0	0	0	0	0	0	0.0%	2,000	2,000	100.0%
01-04-5216 OUTSIDE LABOR-SC	0	167	167	0	167	167	0.0%	2,000	2,000	0.0%
01-04-5217 ENGINEERING EXPENSE-SC	0	5,000	5,000	0	5,000	5,000	0.0%	60,000	60,000	100.0%
01-04-6118 MAINTENANCE & REPAIRS-SC	0	1,667	1,667	0	1,667	1,667	0.0%	20,000	20,000	100.0%
01-04-6120 CHEMICALS-SC	0	250	250	0	250	250	0.0%	3,000	3,000	100.0%
01-04-6122 POWER & FUEL-SC	613	667	54	613	667	54	7.7%	8,000	7,387	92.3%
01-04-6123 EQUIPMENT RENTAL-SC	0	250	250	0	250	250	0.0%	3,000	3,000	100.0%
01-04-6124 INSURANCE-SC	1,257	1,083	(174)	1,257	1,083	(174)	9.7%	13,000	11,743	90.3%
01-04-6125 TRUCK EXPENSE-SC	0	583	583	0	583	583	0.0%	7,000	7,000	100.0%
01-04-6127 TOOLS-SC	0	42	42	0	42	42	0.0%	500	500	100.0%
01-04-6128 TELEPHONE/CABLE EXP.-SC	352	408	56	352	408	56	7.2%	4,900	4,548	92.8%
01-04-6129 EQUIPMENT EXPENSE-SC	0	417	417	0	417	417	0.0%	5,000	5,000	100.0%
01-04-6133 LANDSCAPING-SC	0	17	17	0	17	17	0.0%	200	200	100.0%
01-04-6232 REGULATORY ASSESSMENT FEE-SC	0	1,750	1,750	0	1,750	1,750	0.0%	21,000	21,000	100.0%
01-04-6352 FREIGHT CHARGE-SC	0	20	20	0	20	20	0.0%	240	240	100.0%
01-04-6683 SEWER COLLECTION IMPROVEMENTS	0	26,667	26,667	0	26,667	26,667	0.0%	320,000	320,000	100.0%
01-04-6684 PURCHASE OF EQUIPMENTS-SC	0	4,167	4,167	0	4,167	4,167	0.0%	50,000	50,000	100.0%
01-04-8458 REPAIRS TO BUILDING/GROUNDS	0	50	50	0	50	50	0.0%	600	600	100.0%
01-04-8460 SOFTWARE & DATA EXPENSE	0	83	83	0	83	83	0.0%	1,000	1,000	100.0%
01-04-8900 MISCELLANEOUS EXP.-SC	0	50	50	0	50	50	0.0%	600	600	100.0%

MEMORIAL VILLAGES WATER AUTHORITY
BUDGETED STATEMENT OF REVENUE AND EXPENDITURES
FOR MONTH ENDING MAY 31, 2023

	MONTH				YTD				ANNUAL BUDGET 2023-2024			
	ACTUAL	BUDGET	MONTH VARIANCE	MONTH	ACTUAL	BUDGET	YTD VARIANCE	%	TOTAL	REMAINING	%	
TOTAL SEWER COLLECTIONS/LIFT STATIONS EXPENSES	2,223	43,338	41,115		2,223	43,338	41,115	0.4%	522,040	519,817	99.6%	
BILLING & COLLECTION EXPENSES												
01-05-5112 SALARIES & WAGES-METER READERS/BILLING	0	0	0		0	0	0	0.0%	-	0	0.0%	
01-05-5114 OVERTIME-METER READERS	0	0	0		0	0	0	0.0%	-	0	0.0%	
01-05-5216 OUTSIDE LABOR-BILLING/COLLECT.	0	0	0		0	0	0	0.0%	-	0	0.0%	
01-05-6565 COMPUTER BILLING-U/B	4,817	5,000	183		4,817	5,000	183	8.0%	60,000	55,183	92.0%	
01-05-6684 PURCHASE OF EQUIPMENT-U/B	0	383	383		0	383	383	0.0%	4,600	4,600	100.0%	
01-05-8460 SOFTWARE & DATA EXPENSE	0	0	0		0	0	0	0.0%	-	0	0.0%	
TOTAL BILLING & COLLECTION EXPENSES	4,817	5,383	567		4,817	5,383	567	7.5%	64,600	59,783	92.5%	
G & A EXPENSES												
01-07-5110 SALARIES & WAGES-MANAGER	12,758	12,762	4		12,758	12,762	4	8.3%	153,142	140,384	91.7%	
01-07-5111 SALARIES & WAGES-OFFICE STAFF	16,873	15,728	(1,145)		16,873	15,728	(1,145)	8.9%	188,732	171,859	91.1%	
01-07-5117 VAC., HOLIDAYS & ETC-G&A	372	2,618	2,246		372	2,618	2,246	1.2%	31,421	31,049	98.8%	
01-07-5214 PAYROLL TAX EXPENSE-G&A	2,660	2,380	(280)		2,660	2,380	(280)	9.3%	28,557	25,897	90.7%	
01-07-5215 SECURITY SYSTEM-G&A-OFFICE	0	583	583		0	583	583	0.0%	7,000	7,000	100.0%	
01-07-5216 OUTSIDE LABOR-G&A	0	167	167		0	167	167	0.0%	2,000	2,000	100.0%	
01-07-5217 ENG./ARCHITECTS FEES-G&A	0	833	833		0	833	833	0.0%	10,000	10,000	100.0%	
01-07-6122 POWER & FUEL-G&A	300	333	33		300	333	33	7.5%	4,000	3,700	92.5%	
01-07-6124 INSURANCE-G&A	754	650	(104)		754	650	(104)	9.7%	7,800	7,046	90.3%	
01-07-6128 TELEPHONE EXPENSE-G&A	1,124	1,333	209		1,124	1,333	209	7.0%	16,000	14,876	93.0%	
01-07-6129 OFFICE EQUIP. REPAIRS MAINT.	64	125	61		64	125	61	4.2%	1,500	1,436	95.8%	
01-07-6134 OFF. FURNITURE/FURNISHING-G&A	0	125	125		0	125	125	0.0%	1,500	1,500	100.0%	
01-07-6135 VEHICLE EXP. & REIMBURSEMENT	750	1,167	417		750	1,167	417	5.4%	14,000	13,250	94.6%	
01-07-6351 OFFICE SUPPLIES-G&A	310	667	357		310	667	357	3.9%	8,000	7,690	96.1%	
01-07-6352 FREIGHT-G&A	0	25	25		0	25	25	0.0%	300	300	100.0%	
01-07-6353 MEDICAL EXP.-G&A	0	5	5		0	5	5	0.0%	60	60	100.0%	
01-07-6543 POSTAGE-G&A	473	250	(223)		473	250	(223)	15.8%	3,000	2,527	84.2%	
01-07-6544 PUBLIC NOTICES EXP.	0	83	83		0	83	83	0.0%	1,000	1,000	100.0%	
01-07-6684 PURCHASE OF EQUIPMENT-G&A	0	42	42		0	42	42	0.0%	500	500	100.0%	
01-07-8007 HARRIS CO. APPRAISAL DISTRICT	0	1,000	1,000		0	1,000	1,000	0.0%	12,000	12,000	100.0%	
01-07-8008 TAX COLLECTION EXP. (SBISD)	0	2,000	2,000		0	2,000	2,000	0.0%	24,000	24,000	100.0%	
01-07-8148 ACCOUNTING & AUDITING	0	917	917		0	917	917	0.0%	11,000	11,000	100.0%	
01-07-8150 LEGAL & CONTINGENCIES FEES-G&A	5,827	6,250	423		5,827	6,250	423	7.8%	75,000	69,173	92.2%	
01-07-8245 EMPLOYEE RELATED EXPENSE	0	417	417		0	417	417	0.0%	5,000	5,000	100.0%	
01-07-8246 EMPLOYEES GROUP INS. PREM. EXP	26,364	29,167	2,803		26,364	29,167	2,803	7.5%	350,000	323,636	92.5%	
01-07-8247 EMPLOYERS CONTRIBUTION PENSION	18,396	9,167	(9,229)		18,396	9,167	(9,229)	16.7%	110,000	91,604	83.3%	
01-07-8443 BANKING FEES	75	500	426		75	500	426	1.2%	6,000	5,926	98.8%	
01-07-8444 DUES, SUBSCRIPTION,SCHOOL-G&A	660	375	(285)		660	375	(285)	14.7%	4,500	3,840	85.3%	
01-07-8445 SUPERVISOR COMPENSATION-G&A	2,400	2,500	100		2,400	2,500	100	8.0%	30,000	27,600	92.0%	
01-07-8449 SUPERVISORS EXPENSES-G&A	279	292	14		279	292	14	8.0%	3,500	3,222	92.0%	

MEMORIAL VILLAGES WATER AUTHORITY
BUDGETED STATEMENT OF REVENUE AND EXPENDITURES
FOR MONTH ENDING MAY 31, 2023

	MONTH				MONTH				YTD				YTD				ANNUAL BUDGET 2023-2024			
	ACTUAL	BUDGET	MONTH	VARIANCE	ACTUAL	BUDGET	MONTH	VARIANCE	ACTUAL	BUDGET	YTD	VARIANCE	ACTUAL	BUDGET	YTD	VARIANCE	TOTAL	REMAINING	%	%
01-07-8456 REPAIRS/MAINT-435 PINEY PT.	0	4,167		4,167	0	4,167		4,167	0	4,167	4,167	4,167	0	4,167	4,167	0.0%	50,000	50,000	100.0%	100.0%
01-07-8458 REPAIRS & MAINT-OFFICE BLDG.	455	1,667		1,212	455	1,667		1,212	455	1,667	1,667	1,212	2.3%	1,667	1,212	2.3%	20,000	19,545	97.7%	97.7%
01-07-8460 SOFTWARE & DATA EXPENSE	8,516	4,167		(4,349)	8,516	4,167		(4,349)	8,516	4,167	4,167	(4,349)	17.0%	4,167	4,167	17.0%	50,000	41,484	83.0%	83.0%
01-07-8900 MISCELLANEOUS-G&A	172	50		(122)	172	50		(122)	172	50	50	(122)	28.6%	50	(122)	28.6%	600	428	71.4%	71.4%
TOTAL G & A EXPENSES	99,582	102,512		2,930	99,582	102,512		2,930	99,582	102,512	102,512	2,930	8%	102,512	2,930	8%	1,230,112	1,130,530	91.9%	91.9%
TOTAL EXPENSES	707,468	766,242		58,774	707,468	766,242		58,774	707,468	766,242	766,242	58,774	8%	766,242	58,774	8%	9,194,908	8,487,440	92%	92%
REVENUE OVER/(UNDER) EXPENDITURES	(112,100)	59,342		371,442	(112,100)	59,342		371,442	(112,100)	59,342	59,342	171,442	16%	59,342	171,442	16%	712,092	824,192	116%	116%

Memorial Villages Water Authority

Exhibit O

Check Register

For Checks Dated May 27, 2023 - June 09, 2023

Check #	Date	Payee	Amount	Invoice Date	Invoice/CM #	Description	Amnt Paid
ACH	5/30/23	CENTERPOINT ENERGY	36.95	4/30/23	CP#44970-APR23	GAS USAGE FOR PERIOD 04.07.23 - 05.09.23	36.95
ACH	5/30/23	CENTERPOINT ENERGY	55.01	4/30/23	CP#4921-APR23	GAS USAGE FOR PERIOD 04.07.23 - 05.09.23	55.01
ACH	5/30/23	CENTERPOINT ENERGY	105.46	4/30/23	CP#7113-APR23	GAS USAGE FOR PERIOD 04.07.23 - 05.09.23	105.46
ACH	5/30/23	CENTERPOINT ENERGY	25.41	4/30/23	CP#7072-APR23	GAS USAGE FOR PERIOD 04.07.23 - 05.09.23	25.41
1537	6/8/23	A-B GAS COMPANY	27.00	3/13/23	2086433-C	PROPANE	27.00
1538	6/8/23	AVR INC	4,457.86	5/25/23	051700	MAY MONTHLY STATEMENTS	2,990.25
1539	6/8/23	BLUE IRON TECHNOLOGIES	2,167.15	5/30/23	051821	UNION PLUS (PRO) UTILITY BILLING MAY 2023	1,467.80
					315880	BLUE IRON MICROSOFT 365 BUSINESS STANDARD	32.50
1540	6/8/23	CAVENDERS BOOT CITY	1,217.95	5/13/23	315854	SOFTWARE INSTALLS AND UPDATES FOR MAY	619.85
				6/1/23	0195766-IN	JUNE 2023 MONTHLY SERVICE	1,515.00
				5/20/23	0195782-IN	WORK BOOTS - CESAR MARTINEZ	200.00
				5/25/23	0196193-IN	WORK BOOTS - TIMOTHY CRISS	189.99
				5/27/23	0196344-IN	WORK BOOTS - NELSON MORGAN	159.99
				5/30/23	0196540-IN	WORK BOOTS - DANIEL MURPHREE	200.00
				5/30/23	0196542-IN	WORK BOOTS - PETE TORRES	152.99
				5/30/23	0196541-IN	WORK BOOTS - CHRISTOPHER SIMIEN	144.99
1541	6/8/23	CINTAS	257.19	5/24/23	4156471914	UNIFORMS - WWTF	159.99
1542	6/8/23	CITY OF HOUSTON	346,627.30	4/30/23	APR 2023	PURCHASE OF SURFACE WATER	132.78
1543	6/8/23	CORE & MAIN LP	275.00	5/23/23	41565356433	UNIFORMS - WWTF	124.41
1544	6/8/23	DXI INDUSTRIES, INC	275.00	5/23/23	5887860	DROF IN METER WASHER, RUBBER METER WASHER	346,627.30
1545	6/8/23	ENVIRONMENTAL RESOURCE ASSOC	4,316.80	5/30/23	055009638-23	2 - ONE TON OF CHLORINE	275.00
1546	6/8/23	GEMINI GROUP LLC	381.82	5/19/23	041247	CHLORINE TESTING METHOD REVIEW SERVICE	4,316.80
1547	6/8/23	GRAINGER	2,797.00	5/4/23	123-15064	WATER ANALYSIS FEES	381.82
				5/19/23	8719234640	SUPPLIES - WWTF	2,797.00
1548	6/8/23	HOME DEPOT CREDIT SERVICES	687.90	5/1/23	9713234657	SUPPLIES - WWTF	39.44
				5/5/23	7523983	FEMALE ADAPTER AND CLEANOUT PLUGS FOR WP REPAIRS	1,005.36
				5/19/23	3043480	COOLER FOR CECIL	32.72
				5/23/23	9053896	CREEKSIDE POLY COUPLING AND BALL VALVE	44.14
1549	6/8/23	IMAGE COMMUNICATION	63.61	5/24/23	8210707	MOSQUITO SPRAY	48.16
1550	6/8/23	LONG POINT PEST CONTROL INC	250.00	6/1/23	087263	SERVICE, SUPPLIES AND MAINTENANCE FOR OFFICE COPIER	90.61
1551	6/8/23	MURRAY RESOURCES, LTD	2,640.00	5/26/23	125467	RENEWAL CONTRACT 2023	63.61
				6/2/23	125556	TEMP - MORALES, KELVIN 05.14.23 - 05.20.23	250.00
				6/2/23	125556	TEMP - MORALES, KELVIN 05.21.23 - 05.27.23	1,320.00
						FIRE HYDRANT METER RENTAL WATER USAGE 48.9 GALLONS	1,320.00
						(CUSTOMER DEPOSIT \$500.00 LESS 213.60 WATER RATE = 286.40 REFUND)	
1552	6/8/23	NATIONAL WORKS	286.40	6/1/23	137	BATTERY FOR THE FORKLIFT	286.40
1553	6/8/23	O'REILLY AUTOMOTIVE, INC	297.93	5/8/23	0423-281584	WIPER BLADES CREDIT	286.93
1554	6/8/23	OFFICE DEPOT	722.92	5/19/23	0423-281628	OFFICE SUPPLIES	2.00
1555	6/8/23	POLYDYNE, INC	5,940.00	1/16/23	1709369	4 DRUMS OF POLYMER	722.92
1556	6/8/23	PURIFY	3,074.40	5/25/23	141295767091	4 DRUMS OF POLYMER	2,970.00
				5/31/23	141295767566	HTH 4 BUCKETS	2,970.00
1557	6/8/23	QUILL CORPORATION	557.83	3/10/23	31285268	SODIUM BISULFITE	1,537.20
				3/10/23	31303341	CLEANING WIPES FOR PANINI SCANNER	133.99
				3/16/23	31411615	COFFEE CREAMER	26.99
1558	6/8/23	TEXAS EXCAVATION	293.55	5/31/23	23-08555	OFFICE SUPPLIES	395.85
						310 MESSAGE FEES FOR MAY 2023	293.55

Memorial Villages Water Authority

Check Register

For Checks Dated May 27, 2023 - June 09, 2023

Check #	Date	Payee	Amount	Invoice Date	Invoice/CM #	Description	Amnt Paid
1559	6/8/23	TX CHILD SUPPORT SDU	252.00	6/4/23	CS 06.04.23	REMIT #0013881785201931665	
1560	6/8/23	DEPT OF STATE HEALTH SERVICES	231.00	4/20/23	90027846	CASE #0013881785 -CMSORDER	252.00
ACH	6/9/23	DEPT OF STATE HEALTH SERVICES	231.00	4/20/23	90027846	INCORRECT ADDRESS REPRINTED CHECK 1560	231.00
ACH	6/9/23	UNITED STATES TREASURY	13,206.33	6/6/23	PD08/08/23	WATER SAMPLES - MAY 2023	13,206.33
ACH	6/9/23	LEON W. LEVANDOWSKI JR.	442.54	6/4/23	Leon Reimb 06.04.23	PAYROLL LIABILITIES FOR PERIOD ENDING 06/04/2023	442.54
ACH	6/9/23	RICHARD M. CULVER	13.25	6/4/23	TRC REIMB 06.05.23	FLAGS FOR GAYLORD NERF BARS FOR UNIT #19, CREEKSIDE	13.25
ACH	6/9/23	TREY CANTU	259.67	6/4/23	TREY REIMB 06.04.23	MAP COPIES PER CITY MADE AT OFFICE DEPOT FOR FIRE	259.67
ACH	6/9/23	EDUARDO PINEDA	111.00	5/10/23	EDDIE REIMB 06.09.23	ANNUAL ADOBE PDF SUBSCRIPTION 2023-2024	111.00
			392,872.03			WASTEWATER OPERATOR LICENSE- EDDIE PINEDA	392,872.03
ACH / WIRE TRANSFERS			14,255.62				
CHECKS			378,616.41				
			392,872.03				

Memorial Villages Water Authority

Check Register

For Checks Dated June 10, 2023 - June 23, 2023

Check #	Date	Payee	Amount	Invoice Date	Invoice/CM #	Description	Amnt Paid
ACH 6/15/23	6/15/23	TCDS	8,306.26	5/16/23	TCDS MAY 23P1	TCDS EE & ER CONTRIBUTIONS	8,306.26
ACH 6/15/23	6/15/23	TCDS	8,230.94	5/25/23	TCDS MAY 23P2	TCDS EE & ER CONTRIBUTIONS	8,230.94
ACH 6/15/23	6/15/23	COMCAST	1,001.55	6/15/23	175595782	SERVICE AND EQUIPMENT FEE FOR PERIOD 06/15/23-07/14/23	1,001.55
ACH 6/16/23	6/16/23	COMCAST	974.00	6/15/23	COMC-3886 JUN23	SERVICES AND EQUIPMENT FEE FOR PERIOD 06/03/23-07/02/23	974.00
ACH 6/18/23	6/18/23	COMCAST	238.50	5/28/23	COMC-9607 JUN23	SERVICES AND EQUIPMENT FEE FOR PERIOD 06/03/23-07/02/23	238.50
ACH 6/22/23	6/22/23	COMCAST	58.49	6/2/23	COMC-4104 JUN23	SERVICES AND EQUIPMENT FEE FOR PERIOD 06/03/23-07/02/23	58.49
1561 5/22/23	5/22/23	AVR INC	358.75	5/31/23	351891	PREMIUMS MAY 2023 AND MONTHLY FEE	191.50
				5/31/23	052647	USCAN FOR THE MONTH OF MAY 2023	167.25
1562 6/22/23	6/22/23	BIO-AQUATIC TESTING, INC.	695.00	6/10/23	90062259	CHRONIC CERIODAPHRINA DUBIA	695.00
1563 6/22/23	6/22/23	CAPITAL SERVICES	492.54	6/1/23	3202-138	JANITORIAL SERVICES FOR THE MONTH OF JUNE 2023	492.54
1564 6/22/23	6/22/23	CINTAS	1,643.67	6/1/23	4157265776	UNIFORMS - WP	252.78
				6/1/23	1903983471	UNIFORMS - OFFICE	725.00
				6/2/23	4157450727	UNIFORM - WWTF	124.41
				6/7/23	4157927058	UNIFORMS - WP	159.88
				6/8/23	4158046278	UNIFORMS - WWTF	124.41
				6/14/23	4158628874	UNIFORMS - WP	132.78
				6/15/23	4158774235	UNIFORMS - WWTF	124.41
1565 6/22/23	6/22/23	CITY OF HOUSTON HEALTH DEPT.	165.00	5/15/23	90028023	LAB FEES	165.00
1566 6/22/23	6/22/23	CORE & MAIN LP	264,300.00	5/18/23	5874803	METERS & REGISTERS	45,600.00
				5/25/23	5916562	METERS & REGISTERS	53,700.00
1567 6/22/23	6/22/23	DSHS Central Lab	863.19	6/1/23	5897952	500-KEPTUNE MIR NO LEAD WITH 6 ANTENNA	165,000.00
1568 6/22/23	6/22/23	DXI INDUSTRIES, INC.	3,371.35	5/31/23	052023	WATER SAMPLES - MAY 2023	863.19
				6/12/23	055010631-23	150# CHLORINE CYLINDER 2 TON CHLORINE CONT	3,150.00
				6/12/23	055510632-23	150# CHLORINE CYLINDER	1,618.07
1569 6/22/23	6/22/23	EASTEX ENVIRONMENTAL LABORATORY	2,417.00	5/31/23	C23F265	LAB SAMPLES FROM PERIOD 05/02/23-06/01/23	1,438.28
1570 6/22/23	6/22/23	WEX BANK	1,289.65	5/31/23	86722989	FUEL FOR WD TRUCKS	2,417.00
1571 6/22/23	6/22/23	HACH COMPANY	843.55	6/9/23	13614025	FUEL FOR WP TRUCKS	1,289.65
				6/12/23	13615764	FUEL FOR WWTF TRUCKS	730.55
1572 6/22/23	6/22/23	HARRIS-GALVESTON SUBSIDENCE DISTRICT	80,294.00	6/2/23	GW62023-113384	2,113 STUDENTS	1,130.00
1573 6/22/23	6/22/23	HEALTHINVEST HRA Gallagher	68.88	5/31/23	MAY 2023	MONTHLY FEES MAY 2023 EMPLOYER ID YD20389	80,294.00
1574 6/22/23	6/22/23	MURRAY RESOURCES, LTD	2,376.00	6/8/23	125592	TEMP - MORALES, KELVIN 05/29/23-06/03/23	68.88
				6/10/23	125683	TEMP - MORALES, KELVIN 06/05/23-06/10/23	1,056.00
1575 6/22/23	6/22/23	NORTHORN STEEL	1,924.25	5/18/23	2023 SERVICE	SAMPLE TAPS - MATERIALS, SMALL TOOLS, LABOR	1,320.00
1576 6/22/23	6/22/23	NORTON ROSE FULBRIGHT US LLP	5,827.32	5/31/23	9495446267	PROFESSIONAL SERVICES RENDERED TO MAY 31, 2023	1,924.25
1577 6/22/23	6/22/23	POLYDYNE, INC.	2,970.00	5/31/23	1745133	4-DRUMS OF POLYMER	5,827.32
1578 6/22/23	6/22/23	QUILL CORPORATION	13.99	6/6/23	32960269	OFFICE SUPPLIES	2,970.00
1579 6/22/23	6/22/23	THREE L	144.95	6/18/23	307465	WE OWE THE TAX FOR THIS INVOICE THIS TIME, THEREAFTER THERE	13.99
						REMIT #0013881785201931665 CASE	144.95
1580 6/22/23	6/22/23	TX CHILD SUPPORT SDJ	252.00	6/18/23	06/18/23 CS	#0013881785 - CMS-ORDER	
1581 6/22/23	6/22/23	WM CORPORATE SERVICES, INC	19,260.97	5/31/23	4440244-0011-1	#201931665	252.00
1582 6/22/23	6/22/23	WATER UTILITY SERVICES, INC.	2,607.00	6/8/23	80319	SLUDGE DISPOSAL 05/16/23 - 05/31/23	19,260.97
ACH 6/23/23	6/23/23	CORI D. SCOTT	108.24	6/18/23	Cori Reimb 6.12.23	LAS ON ALL 3 WPS	2,607.00
ACH 6/23/23	6/23/23	EVA L MIRELES	80.65	6/13/23	0956705440095	EVA'S DOCKING STATION FOR THE OFFICE - AMAZON ORDER RECEIV	108.24
				6/15/23	Eva Reimb 6.15.23	5 GALLON JUGS OF WATER FOR THE OFFICE	50.46
ACH 6/23/23	6/23/23	HEALTHINVEST HRA Gallagher	652.16	6/18/23	HRA 06/18/23	4 INCH 3 RING BINDER	30.19
ACH 6/23/23	6/23/23	UNITED STATES TREASURY	13,198.34	6/18/23	PD06.22.23	HRA FOR RICHARD CULVER 16 HRS OF VACATION HRS SOLD	652.16
ACH 6/23/23	6/23/23	LEON W LEVANDOWSKI JR	500.00	6/1/23	LEON EXR 07/01/23	PAYROLL TAX LIABILITIES FOR THE PERIOD ENDING 06/18/23	13,198.34
ACH REF 6/23/23	6/23/23	ANDREW PHONG	315.00	6/18/23	Phong Refund	VEHICLE EXPENSE REIMB FOR MO JULY 2023	500.00
ACH 6/23/23	6/23/23	SAGE SOFTWARE, INC.	5,270.30	5/31/23	0090181709	UNAUTHORIZED AUTO PAYMENTS OF ACCOUNT FOR 9 MONTHS	315.00
ACH 6/23/23	6/23/23	BOBBY SALAZAR	311.25	6/16/23	BOBBY REIMB 6.19.23	BEANWORKS SOFTWARE PERIOD 2023-2024	5,270.30
						SHELF BRACKET FOR WWTF	14.36

Memorial Villages Water Authority

Check Register

For Checks Dated June 10, 2023 - June 23, 2023

Check #	Date	Payee	Amount	Invoice Date	Invoice/CM #	Description	Amnt Paid
WIRE TRA	6/23/23	TEXPOOL	100,000.00	6/19/23	BOBBY REIM 06/18/23	COUPLING FOR BLOWER #2	298.89
ACH	6/23/23	TREY CANTU	840,351.62	6/20/23	WT 06/19/23	WIRE TRANSFER FROM TEXPOOL TO STELLAR TO COVER FOR THE V	100,000.00
					Trey Reimb 06/20/23	BOARD MEETING MEALS AND DRINKS	265.35
				7/1/23	TREY EXP 07/01/23	VEHICLE & CELL PHONE EXPENSE REIMB FOR MO JULY 2023	575.00
			532,261.10				532,261.10
ACH / WIRE TRANSFERS			140,084.03				
CHECKS			392,177.07				
			532,261.10				

Memorial Villages Water Authority

Check Register

For Checks Dated June 24, 2023 - July 07, 2023

Check #	Date	Payee	Amount	Invoice Date	Invoice/CM #	Description	Amnt Paid
ACH	6/29/23	CENTERPOINT ENERGY	41,191.61	6/14/23	CP#71133MAY23	GAS USAGE FOR PERIOD 05.09.23-06.08.23	41,191.61
ACH	6/29/23	CENTERPOINT ENERGY	33,798.61	6/14/23	CP#4970MAY23	GAS USAGE FOR PERIOD 05.09.23-06.08.23	33,798.61
ACH	6/29/23	CENTERPOINT ENERGY	25,416.14	6/14/23	CP#7072MAY23	GAS USAGE FOR PERIOD 05.09.23-06.08.23	25,416.14
ACH	6/29/23	CENTERPOINT ENERGY	44,126.14	6/14/23	CP#4921MAY23	GAS USAGE FOR PERIOD 05.09.23-06.08.23	44,126.14
ACH	7/5/23	COMCAST	2,039.55	6/15/23	COMC-5089 JUN 23	SERVICES AND EQUIPMENT FEE FOR PERIOD 6/20/23-7/9/23	2,039.55
1583	7/5/23	ALISON B MOHR	35.00	6/21/23	MTR DEP #5122	2-05-01510-02 11007 HEDWIG GREEN - DEPOSIT \$70 LESS \$35 L	35.00
1584	7/5/23	OFFICE OF ANN HARRIS BENNETT	18,268.71	7/1/23	JUL241120	VEHICLE REGISTRATION UNIT #8 2017 RAM LIC 1301120	18,268.71
1585	7/5/23	AVR INC	2,984.62	6/22/23	052791	JUNE 2023 MONTHLY STATEMENTS	2,984.62
1586	7/5/23	BLUE IRON TECHNOLOGIES	1,639.20	6/20/23	315985	JUNE 23 SUPPORT PETE OFFICE 365 ACTIVATION	1,639.20
1587	7/5/23	CAVALLO ENERGY TEXAS LLC	32,223.89	6/12/23	316017	JUNE 23 SUPPORT CORIN VPN ISSUES	32,223.89
1588	7/5/23	CHI SERVICES, INC.	986.20	7/2/23	83352	MONTHLY SERVICES JULY 2023	986.20
1589	7/5/23	CINTAS	514.38	6/21/23	4159267717	COMBINED INVOICES FOR BILLING SVC 05-10-23-06-08-23	514.38
				6/22/23	4159417104	PM ON DECHLOR MACHINE MAINT	
				6/28/23	4159843805	UNIFORMS - WP	
				6/29/23	4160086957	UNIFORMS - WP	
1590	7/5/23	IMAGE COMMUNICATION	57.64	6/20/23	987742	UNIFORMS - WWTF	57.64
1591	7/5/23	CORE & MAIN LP	8,367.98	6/15/23	S826312	MAY 2023 - BILLING	8,367.98
1592	7/5/23	DXI INDUSTRIES, INC.	4,316.80	6/19/23	7048717	MATERIALS FOR WATER TAPS AND REPAIRS	4,316.80
1593	7/5/23	FLUID METER SALES & SERVICE INC	700.00	6/16/23	055011550-23	MATERIALS FOR WATER TAPS AND REPAIRS	700.00
1594	7/5/23	G-M Inspection Services, Inc.	2,025.00	6/12/23	330059	DEMURRAGE CHG. CHLORINE CYL	2,025.00
1595	7/5/23	GRAINGER	1,048.15	6/14/23	22251	2 NEPTUNE 110 DR WATER METER	1,048.15
				6/14/23	9740106118	COMPLETE WELL PERFORMANCE AND VIBRATION ANALYSIS O	
				6/15/23	9738760264	SAFETY SUPPLIES	
				6/15/23	9740463367	GRAINGER ANNUAL MEMBERSHIP FEE	
				6/15/23	9741174248	2 MEN'S RUBBER BOOTS	
				6/15/23	13535153	DISPOSABLE GLOVES 2 BOXES	
1596	7/5/23	HACH COMPANY	814.00	6/26/23	6610820	CHLORINE RGTS	814.00
1597	7/5/23	HOME DEPOT CREDIT SERVICES	534.36	6/5/23	6610820	PAINT FOR WORK TRUCK	534.36
				6/6/23	5610930	LADDER FOR WORK TRUCK	
				6/23/23	8614529	WORK TRUCK TOOLS, COOLER FOR CECIL	
1598	7/5/23	LONG POINT PEST CONTROL INC	140.00	6/15/23	313518	QUARTERLY PEST CONTROL	140.00
1599	7/5/23	MURRAY RESOURCES, LTD	2,376.00	6/23/23	125743	TEMP - MORALES, KELVIN 06.12.23 - 06.16.23	2,376.00
				6/30/23	125806	TEMP - MORALES, KELVIN 06.19.23 - 06.23.23	
1600	7/5/23	PAULA MISCHER	22.16	6/21/23	CR. REFUND	1-04-01630-02 1 RADNEY CIR - CREDIT BAL FINAL BILL = \$22.16	22.16
1601	7/5/23	POLYDYNE, INC.	2,970.00	4/26/23	1734353	4 DRUMS OF POLYMER	2,970.00
1602	7/5/23	PURIFY	3,074.40	6/29/23	141295770960	SODIUM BISULFITE	3,074.40
1603	7/5/23	QUILL CORPORATION	1,475.58	5/24/23	32681877	OFFICE SUPPLIES	1,475.58
				5/25/23	32683545	OFFICE SUPPLIES	
				5/30/23	32727443	OFFICE SUPPLIES	
				6/6/23	32742394	OFFICE SUPPLIES	
				6/21/23	32888832	OFFICE SUPPLIES	
				6/21/23	33134032	OFFICE SUPPLIES	
1604	7/5/23	MY FLEET CENTER	195.86	6/19/23	33119358	OFFICE SUPPLIES	195.86
				6/26/23	104733	UNIT #7 2015 TOYOTA TACOMA OIL CHANGE	
				6/26/23	105077	UNIT #17 WWTP OIL CHANGE 2022 CHEVROLET SILVERADO L/C	
				6/26/23	105076	UNIT #8 INSPECTION 2017 RAM VIN #0564	
1605	7/5/23	TEXAS PRIDE DISPOSAL	78.22	6/13/23	001252262	JUNE 23 TRASH SERVICE	78.22
1606	7/5/23	THOMPSON CUSTOM HOMES	18.06	6/21/23	MTR DEP #5694	1-06-00140-02 11411 WENDOVER - DEPOSIT \$100 LESS \$81.94 FI	18.06
1607	7/5/23	TRINITY PAVING LLC	4,700.00	6/27/23	0527	816 BUNKER HILL SIDEWALK REPLACEMENT	4,700.00

For Checks Dated June 24, 2023 - July 07, 2023

1608	7/5/23	TX CHILD SUPPORT SDU	252.00	7/2/23	07.02.23	CS	252.00
1609	7/5/23	VILLAGES MUTUAL INS. COOPERATI	28,959.02	7/1/23	JULY 2023	EMPLOYEE MEDICAL DENTAL VISION & LIFE INS JULY 2023	28,959.02
1610	7/5/23	WMI CORPORATE SERVICES, INC	12,908.10	6/30/23	4442049-0011-2	SLUDGE DISPOSAL FEES - WMTF 06.01.23 - 06.15.23	12,908.10
AACH	7/7/23	ADANA MARAVILLA	111.00	6/27/23	ADAN REM B 07.06.23	WASTE WATER OPERATOR LICENSE - ADAN MARAVILLA	111.00
AACH	7/7/23	CALDWELL COUNTRY CHEVROLET	32,605.00	6/30/22	P1169808	2023 CHEVROLET COLORADO CREW CAB GAS PICKUP	32,605.00
AACH	7/7/23	DANIEL MURPHREE	35.00	6/22/23	DANIEL REM 07.06.23	OPERATOR LICENSE EXAM FEE - DANIEL MURPHREE	35.00
AACH	7/7/23	UNITED STATES TREASURY	13,136.13	7/6/23	07/06/22 P1	PAYROLL LIABILITIES FOR PAY PERIOD ENDING 07.02.23	13,136.13
AACH	7/7/23	QUADIENT FINANCE USA, INC.	200.00	6/23/23	QUAD5886-JUN23	POSTAGE FOR METER JUNE 2023	200.00
			161,696.06				161,696.06
		ACH / WIRE TRANSFERS	48,271.19				
		CHECKS	113,424.87				
			161,696.06				